

The Council of the City of Vandalia Meeting Minutes

May 15, 2017

MEMBERS PRESENT: Mayor Arlene Setzer, Vice-Mayor Dave Lewis, Councilmember Richard Herbst, Councilmember Farst, Councilmember Mike Blakesly, Councilmember Bob Ahlers and Councilmember Dave Gerhard

OTHERS PRESENT: Darrell Wacker, Jon Crusey, Melissa Pruszynski, Bridgette Leiter, Rob Cron, Julie Trick, Amber Holloway, Doug Knight, Ali McDonald and Jerry McDonald

Mayor Setzer called the regularly scheduled meeting of the Council of the City of Vandalia to order at 7:00 p.m. A moment of reflection was followed by the Pledge of Allegiance. The council special meeting minutes of May 1, 2017, the council study session minutes of May 1 and the council meeting minutes of May 1 were approved as presented.

Communications, Petitions and Awards: None

Public Hearing: None

Comments from Interested Citizens:

Master Sargeant Hutchison, Wright Patterson Air Force Base 445AS, introduced his brother, **Technical Sargeant Hutchison**, 445 Security Force Squadron, and his nephew who is leaving in 20 days for Marine Corp boot camp. **Master Sargeant Hutchison** explained a little over a year ago he was presented with a city of Vandalia flag. He told the audience it traveled with him during his last deployment. It has been flown in over 20 countries including Iraq in April 2016. **Master Sargeant Hutchison** presented said flag to the city of Vandalia. Mayor Setzer sincerely thanked Master Sargeant Hutchison. She asked if people questioned the flag during deployment. **Master Sargeant Hutchison** responded that the people really liked seeing the flag. He continued that the injured troops being transported back home who saw it on the plane, said it really brought them back home; especially, if they were from Ohio, they really loved it and got their picture with it. **Mayor Setzer** concluded by thanking the gentlemen for returning the flag and their service.

CITY MANAGER'S REPORT

Information Items:

City Offices Closed

The **City Manager** advised the audience the City offices will be closed on Monday, May 29 in observance of Memorial Day. The Recreation Center will be open from 7:00 a.m. to noon – fitness area, track and gymnasium only.

Summer Schedule – Council Meetings

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Council established a summer schedule for Council meetings. The June meeting will be held on Monday, June 19 at 6:30 p.m. The workshop will begin at 6:00 p.m.

Action Items:

Extension of Time – Foxfire Sections 5, 6 and 7

Mr. Crusey explained the developer of Foxfire Subdivision, Bill Willoughby, has requested a one-year extension of time to June 16, 2018, for the construction of sidewalks on 9 undeveloped lots in the subdivision. Three lots have been developed since last year. A map depicting the lots that are currently undeveloped is provided for your review. It was moved by Vice Mayor Lewis, seconded by Councilmember Herbst, to approve the extension of time for lots 5, 6 and 7 with the posted bond. All members present voted yes. Motion passed 7-0.

Old Business: None

Resolutions:

17-R-51 A Resolution Declaring Various Items As Surplus And Authorizing Disposal Of Such Items. **Attorney McDonald**, read Resolution 17-R-51 by title. **Mr. Crusey** advised each department has compiled a list of used, worn out, surplus, or obsolete equipment and materials that staff would like Council to consider declaring as surplus and grant authorization to dispose of those items. The surplus items would be placed on GovDeals or otherwise disposed of by the City Manager as provided by law. It was moved by Councilmember Ahlers, seconded by Vice Mayor Lewis, to approve Resolution 17-R-51 as read. Resolution 17-R-51 passed 7-0.

17-R-52 A Resolution Awarding The Bid For The Recreation Center Aquatics Slide Tower Project, Requested By The Parks And Recreation Department, To Fryman-Kuck In The Amount Of \$114,650 As The Lowest And Best Bid. **Attorney McDonald**, read Resolution 17-R-52 by title. **Mr. Crusey** advised bids for the maintenance/repair of the Rec Center's concrete aquatic slide tower and slide support columns and the replacement of the slide tower stair railing were opened on May 5th. Five companies received bid packets and attended the mandatory pre-bid meeting, however, only one bid was received. The budget for this project is \$101,200. Therefore, there is an overage of \$13,450 which will be made up from existing appropriations in the recreation department's capital budget. It was moved by Vice Mayor Lewis, seconded by Councilmember Gerhard, to approve 17-R-52 as read. All members present voted yes. Resolution 17-R-52 passed 7-0.

17-R-53 A Resolution Waiving Formal Bidding And Authorizing The City Manager To Enter Into An Agreement With The Christy's Family Pizzeria For Cassel Hills Pool Concessions. **Attorney McDonald**, read Resolution 17-R-53 by title. **Mr. Crusey** explained this resolution would authorize the Cassel Hills Pool Concession

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Agreement with Christy's Family Pizzeria for an additional two years, with options for three one-year extensions. The City first contracted with Christy's for the 2015 season with a one-year option, which was exercised. The terms of the original contract would remain the same. It was moved by Councilmember Farst, seconded by Councilmember Blakesly, to approve 17-R-53 as read. **Mayor Setzer** commented that this agreement has been very good for the customers and the city to have this service at the pool. All members present voted yes. Resolution 17-R-53 passed 7-0.

17-R-54 A Resolution Authorizing The City Manager To Enter Into A Contract With Compass Point Planning, LLC. For Professional Planning Services Associated With Proposing Amendments And Revisions To The City's Planning & Zoning Code.

Attorney McDonald, read Resolution 17-R-54 by title. **Mr. Crusey** advised a Request for Qualifications was issued for the update of the Zoning Code with four firms submitting Statements of Qualifications. Two firms were selected to be interviewed by a committee. Following the interviews, the committee unanimously recommended contracting with Compass Point Planning. It was moved by Councilmember Blakesly, seconded by Councilmember Herbst, to approve 17-R-54 as read. **Councilmember Blakesly** commented that he appreciates staff's help with getting this vendor. He explained that he feels comfortable as well with this vendor. He believes they will provide well for us. Councilman Blakesly continued by saying liked that they were looking for solutions as we sat and interviewed them. As compared to the other one, just as qualified, but more or less a cookie cutter type of thing. **Councilmember Blakesly** thinks this group is looking out for our best interest. He concluded by stating he is anxious to see the finished product. All members present voted yes. Resolution 17-R-54 passed 7-0.

Ordinances – First Reading:

17-13 An Ordinance Approving A Major Amendment To The Planned Unit Development For The Property Located At 117 South Dixie Drive And Owned By KH Properties LLC., In The OS District With A PUD Overlay. **Attorney McDonald**, read Ordinance 17-13 in its first reading by title. **Mr. Crusey** explained Kathleen Humphrey, 117 S. Dixie Drive, is requesting a PUD Major Amendment to allow the construction of a 6-foot high wooden privacy fence along the side and rear property line. The property in question is Office/Service and lies within the Downtown PUD Overlay. The site contains a 2-story office building that abuts multi-family residential to the rear. The purpose of the fence is for the safety and security of the office tenants as well as to prevent the dumping of trash/bulk items on the rear of the property. The Planning Commission reviewed this request at its April 25th meeting and voted 5-0 to recommend approval. It was moved by Councilmember Farst, seconded by

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Councilmember Ahlers, to approve 17-13 as read. All members present voted yes. Ordinance 17-13 passed 7-0 in it's first reading.

Ordinances – Second Reading:

17-04 An Ordinance Approving A Major Amendment For A Free-Standing Sign For The Property Located At 1620 Fieldstone Way And Owned By Superior Abrasives LLC In The Office/Industrial Park Zoning District With A PUD Overlay. **Attorney McDonald**, read Ordinance 17-04 in its second reading by title. **Mr. Crusey** explained Superior Abrasives, 1620 Fieldstone Way, is requesting a PUD amendment to allow an already installed directional sign that is 12 square feet in area and 5-feet in height where three square feet in area and three square feet in height is the maximum permitted. The Planning Commission reviewed this request at its January 10th meeting and voted 4-0 to recommend denial. This ordinance was originally introduced at Council's February 6, 2017 meeting but as tabled as Council directed staff to propose a modification to the City's directional signage regulations. The modifications proposed by staff and recommended by the Planning Commission, which are being considered in the following ordinance, would not bring Superior's existing directional sign into compliance. Therefore, it is necessary for Council to rule on this request. There were no comments or questions during the public hearing. It was moved by Councilmember Farst, seconded by Vice Mayor Lewis, to deny 17-04 as read in its second reading. Ordinance 17-04 denied 6-1 in it's second reading.

17-12 An Ordinance Amending Sub-Section 1282.06 (k) Of The Vandalia Zoning Code Regarding Directional And Instructional Signs. **Attorney McDonald**, read Ordinance 17-12 in its second reading by title. **Mr. Crusey** explained the zoning code permits directional and instructional signs in Business, Office, Industrial or Public Facilities District that do not exceed three square feet in area and three feet in height. Two directional signs per driveway are permitted. Council directed staff to review directional signage regulations of area jurisdictions to determine if Vandalia's regulations were too strict. Based upon this information staff recommended that directional and instructional signs in the Industrial District be increased to a maximum of six square feet in area. The height limitation of three feet would remain the same. City Council reviewed staff and Planning Commission recommendations at its March 6 meeting and directed staff to propose a modification to allow for a greater sign area if the two allotted directional signs per driveway were combined. Based upon that direction, staff recommended to allow two directional signs in the Industrial District to be combined for a total of nine square feet, which is 75% of the combined area of both signs. The Planning Commission reviewed this modification at its April 11th meeting and voted 4-0 to recommend approval. There were no comments or questions during the public hearing. It was moved by Vice Mayor Lewis, seconded

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by Councilmember Ahlers, to approve 17-12 in its second reading. All members present voted yes. Ordinance 17-12 passed 7-0 in its second reading.

Ordinances – Emergency:

Reports from Boards and Commissions:

A. Civil Service Commission Draft Minutes: April 10, 2017

Bill Listing for April 2017 in the amount of \$2,944,019.41

Council Comments:

Mr. Crusey reminded the audience that Shred Day is Friday, May 19 from 9 am until noon in the Municipal Building Parking lot. The event is sponsored by Universal 1 Credit Union. He continued, this week is Public Works Week, and third graders from the local elementary schools will visit the public works facility Tuesday and Wednesday this week.

Councilmember Blakesly noted that it was a real honor to receive the flag back from our service personnel and be proud to fly that over the city.

Councilmember Herbst commented that upon entering the building you can't help but notice the Vandalia Butler Senior Art Show that is going on for the next ten days. It does appear that we have quite a few young aspiring artists among us. He encouraged the public to stop by and take a look at the new art.

Councilmember Gerhard commented on tonight's study session. He suggested that when we have citizens in our meetings, we should rearrange the study sessions to let the citizens go first and delay staff related items. **Mayor Setzer** agrees and apologized to those residents in the audience.

Councilmember Farst indicated that retired Art Teacher, Ken Smith, was the judge for the student show today. The winners will be announced Thursday, May 18 at the honors program. She reminded everyone that this weekend is the citywide garage sale. She noted that this year the city is offering a list of garage sales in town. **Councilmember Farst** continued by directing residents to go to vandaliaohio.org to enter their garage sale information and by Thursday a list and map will be available of all residents who entered their information in the database. **Mr. Crusey** gave credit to Amber Holloway, Rob Cron, Rich Hopkins and Chad Baughman for the idea and putting it all together.

Vice Mayor Lewis thanked the airmen for the presentation of the flag. Its special and it will be nice if we could have it on display.

Mayor Setzer noted that she recently completed the Citizens Police Academy and urged residents to participate as it was a wonderful experience. She also advised citizens will notice a police cruiser in front of St. Chris as it is Police Memorial Week.

The meeting adjourned at 7:42 p.m.

APPROVED:

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Arlene J. Setzer, Mayor

ATTEST:

Melissa Pruszynski, Deputy Clerk of Council

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