

DEPARTMENTAL CORRESPONDENCE

TO: Civil Service Commission and Appeal Board
FROM: Leann Hanf, Human Resources Manager
DATE: April 9, 2025



MEETING MINUTES

ATTENDEES

Commissioner Harry G. Beyoglides, Jr. Chair; Commissioner Timothy Townsend; Commissioner Forest Moses; Human Resources Manager Leann Hanf

CALL TO ORDER

Commissioner Beyoglides called the meeting to order at 4:50 p.m. on April 9, 2025. The meeting was open to the public and was held in the Large Conference Room at the City of Vandalia Municipal Building at 333 James Bohanan Memorial Drive.

APPROVAL OF MINUTES

Mrs. Hanf provided the draft March 11, 2025 meeting minutes for the Commission's review. Commissioner Beyoglides called for review and comments on the minutes. There were none. Commissioner Moses made a motion to approve the minutes, Commissioner Townsend seconded the motion. Motion passed 3-0.

APPROVAL OF THE AGENDA

The agenda was approved by general consent.

OLD BUSINESS

None.

NEW BUSINESS

I. Approval/Cancellation/Extension of Eligibility Lists

Approval of Public Works Technician Eligibility List:

Mrs. Hanf presented an eligibility list for the competitive recruitment for the classification of Public Works Technician for approval by the Civil Service Commission and Appeal Board. Mr. Moses moved to approve the list as presented for a period of one year from today. Mr. Townsend provided a second. Motion passed unanimously, 3-0.

GENERAL DISCUSSION

I. Mr. Beyoglides & Mr. Moses provided feedback to the draft Civil Service Commission & Appeal Board Rules. Mrs. Hanf will make adjustments and bring the draft Civil Service Commission & Appeal

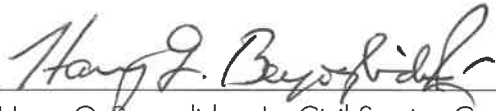
Board Rules back for further review.

- II. Mr. Townsend announced that this would be his last meeting as a commissioner and intended to tender his resignation that evening in writing.

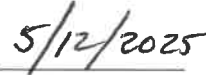
ADJOURNMENT

It was moved by Commissioner Moses to adjourn, which was seconded by Commissioner Townsend. Motion carried, 3-0.

The meeting was adjourned at 5:07 p.m.



Harry G. Beyoglides, Jr., Civil Service Commission Chairman



Date

CC:

Kurt E. Althouse, Interim City Manager

Rob Cron, Assistant City Manager

Department Heads