

DEPARTMENTAL CORRESPONDENCE

TO: Civil Service Commission and Appeal Board

FROM: Leann Hanf, Human Resources Manager

DATE: August 21st 2025



MEETING MINUTES

ATTENDEES

Commissioner Harry G. Beyoglides, Jr. Chair; Commissioner James Carman; Human Resources Manager Leann Hanf

CALL TO ORDER

Commissioner Beyoglides called the meeting to order at 4:50p.m. on August 21st, 2025. The meeting was open to the public and was held in the Admin Large Conference Room at the City of Vandalia Municipal Building at 333 James Bohanan Memorial Drive.

APPROVAL OF MINUTES

Mrs. Hanf provided the draft July 24th, 2025 meeting minutes for the Commission's review. Commissioner Beyoglides called for review and comments on the minutes. There were none. Commissioner Carman made a motion to approve the minutes as written, Commissioner Beyoglides seconded the motion. Motion passed 2-0.

APPROVAL OF THE AGENDA

The agenda was approved by general consent.

OLD BUSINESS

None.

NEW BUSINESS

I. Approval/Cancellation/Extension of Eligibility Lists

Approval of Police Office Eligibility List :

Mrs. Hanf presented an eligibility list for the competitive recruitment for the classification of Police Officer for approval by the Civil Service Commission and Appeal Board. Mr. Carman moved to approve the list as presented for a period of one year from today. Mr. Beyoglides provided a second. Motion passed unanimously, 2-0.

GENERAL DISCUSSION

None.

ADJOURNMENT

It was moved by Commissioner Carman to adjourn, which was seconded by Commissioner Beyoglides. Motion carried, 2-0.

The meeting was adjourned at 4:52 p.m.



Harry G. Beyoglides, Jr., Civil Service Commission Chairman

9/25/2025
Date

CC:

Kurt E. Althouse, City Manager
Rob Cron, Assistant City Manager
Department Heads