

The Blue Letter

April 6, 2024

Honorable Mayor & Esteemed City Councilmembers:

Congratulations to Fire Lieutenant Zach Holbrook! After a strenuous and competitive promotional process, Firefighter / Paramedic / Inspector Zach Holbrook will be promoted to the rank of Fire Lieutenant on April 15, 2024. Mr. Holbrook will fill the position that is currently vacancy on B shift. This is the second recruitment that we have conducted in 18 months. I would like to compliment the active development and efforts of all our internal candidates. This was a strong and very competitive recruitment. There is no doubt that there were several candidates in the final round who would be successful Fire Lieutenants. We are fortunate to have well-trained and dedicated public safety professionals who have bought into the City's mission, and the Fire Division's cultural shift. It is my intention to maintain this promotional list so that our team can potentially promote another qualified candidate on the list if a vacancy occurs (e.g., because of an unanticipated retirement in the next year).

Congratulations to Firefighter / Paramedic / Inspector Haley Lippencott who was appointed to the full-time ranks on Wednesday! FF Lippencott has been on the Division as a part-time employee since 2022.

Great work Sgt. Vallery! I have enclosed a thank you card that the Division of Police received. Thank you for being the brand!

Mural at Justin Spivey Photography! Weather permitting, Mural Machine muralist Tiffany Clark will start painting during the week of April 17th! The Vandalia Arts Council, Recreation Coordinator Aaron Messenger, and other staff have done a great job collaborating to develop this product. We are planning to host a community paint day on May 18, 2024.



Eclipse and Emergency Operations Center: This correspondence is preceded with information about the eclipse. The Vandalia Solar Eclipse Experience event is taking place on Monday, April 8 from 1-4pm at the Vandalia Branch of the Montgomery County Library. We will have many different activities for people to enjoy and experience during the eclipse. Our team will be standing up the Emergency Operations Center on Monday. I will provide you with relevant updates throughout the event. There is no need for the Vandalia City Council to assemble for the event currently. If a

need arises, I will ask you to report to the Large Conference Room at the Municipal Building. The Senior Center will be closed all day on Monday. All other facilities will be closed to the public at 10:30 am. At 10:30 am, the City's general line at the Municipal Building will be set up to take non-emergent messages during the event, and our team will respond to non-emergent messages after demobilizing.

Payroll Period Changes: Over the last two weeks, our team has met with our City workgroups to discuss the payroll period changes. Thank you to our union stewards, department and division leaders, and Payroll Administrator Natalie Montgomery, Director Leiter, and Assistant Director Carnes for working together to facilitate positive and meaningful dialogue. I really appreciate how reasonable everyone has been through this process. The payroll change will result in the full-time pay period running from Sunday – Saturday. This is a long-needed change that will provide many administrative advantages. I am proud that our team has worked to give 45 days of notice, to anticipate and to provide solutions, and to work to make our teammates whole throughout the process. I have enclosed a memo from Mrs. Montgomery.

Income Tax Assistance – Extended Hours - The Income Tax Division will be Friday, April 12 from 7:30 a.m. to 6:00 p.m.; Saturday, April 13 from 8:00 a.m. to noon, Monday, April 15 from 7:30 a.m. to 6:00 p.m. The Tax office staff will be available to assist taxpayers in the preparation of city income tax returns. The deadline for filing is Monday, 15 2024.

An important reminder...



"Take me out Sunday Night!"

With Monday's solar eclipse, the folks at Rumpke will be out early Monday morning to complete their routes before the heavier traffic arrives.

Crews will begin their routes at 2 a.m.

If your trash collection day is Monday, set your trash out SUNDAY NIGHT!



Questions? Call Rumpke 937-461-0004

Electronic Income Tax Filing - Income tax returns for Vandalia and Brookville can be completed electronically using the City Tax Online Preparation Tool. The Online Tool is available 24 hours a day, seven days a week, includes easy-to-follow, step-by-step instructions, and can be accessed through the city's website, www.vandaliaohio.org. If a taxpayer does not have access to the Internet, they are instructed to contact the tax office to receive a form.

Large Debris drop-off Saturday, April 13th - The City of Vandalia is offering Vandalia Residents free large debris drop off from 8 am – 2 pm at the Public Works Garage. Proof of residency is required.

Recreation Superintendent Recruitment (Career Ladder to Parks Director): Our team held first round interviews this week. Thank you to Director Leiter, Chief Follick, Assistant Public Works Superintendent Jake Hayslett and Facilities Superintendent Rudy Wells for conducting the interviews. Our panel was blown away by the quality and qualifications of the applicants. We have a hard job ahead of us in finding a worthy successor for Director Clark.

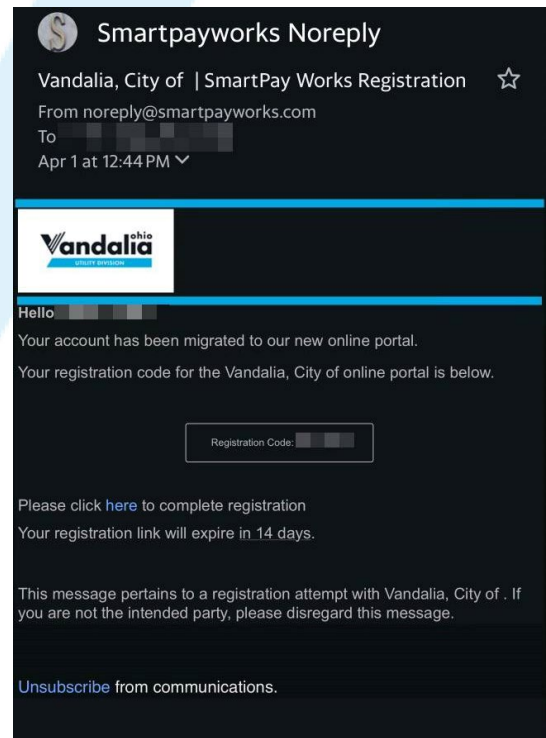
Downtown Market Study: Thank you for your participation and review of the downtown market study. I have found this process to be very interesting in that there is a path to the result that our residents desire – and the path is a little different than our organization anticipated. I look forward to possibly discussing the findings at our upcoming strategic visioning retreat. I do think that it would be useful for the City to host an open house as well. The study is the result of a nine-month process involving market research, site visits, and interviews with local business owners, residents, and developers. The plan features a detailed look into Vandalia's economic place in the region and offers several concrete recommendations for improving the City's downtown core. In brief, the major recommendations of the analysis include:

- ▼ Phase One:
 - Build density to support businesses through market rate apartments, senior housing, and condominiums;
 - Grow anchor businesses and improve property not targeted for redevelopment; and
 - Assemble key redevelopment sites.
- ▼ Phase Two:
 - Transition redevelopment focus to mixed use buildings on Dixie Drive frontage;
 - Grow anchor businesses and improve property not targeted for redevelopment; and
 - Coordinate streetscape and infrastructure improvements.
- ▼ Phase Three
 - Continue to carry out redevelopment;
 - Transition to district management and marketing; and
 - Use redevelopment and density to attract neighborhood-serving businesses to National Rd.

This week, there were some questions regarding Council's formal adoption of the market study. I have enclosed Resolution 23-R-21, which update and adopted the 2023 Parks and Recreation Master Plan, and Ordinance 20-26, which adopted the updated 2020 Vision Vandalia Comprehensive Plan for your reference.

SmartPay Works Online: We've received several phone calls from folks concerned about a recent email making the rounds. Many Vandalia utility customers have for years used an app called SmartBill Online to view their monthly statement. The company is replacing the old SmartBill app with a new portal called SmartPay Works Online. Current customers are receiving an email this week announcing the change and instructing them on how to access their information in the new portal. Many security-conscious customers have reached out to verify the legitimacy of the new app. The email and the app are both legitimate with instructions for accessing your utility account information.

Income Tax Revenues: Overall Income tax receipts (\$5,286,847) are up YTD by 3.92% (\$199,234) over March YTD 2023. Withholding tax is up 5.21% YTD (\$203,685); Individual tax is up 4.50% YTD (\$20,375); Business net profit tax is down 3.43% YTD (-\$24,825). The amount of income tax revenue budgeted for 2024 is \$19,671,000 (\$1,639,250/month). The amount collected YTD is \$5,286,847. Therefore, the amount collected is 7.50% higher than the estimated amount based on the budget.



Robinette Park Inclusive Playground! The accessible restroom is under roof with walls up! This week, I had a great conversation with Senator Huffman who indicated his support for capital budget bill funding for the Robinette Park Inclusive Park project, which includes the playground, restroom, and eventual splashpad. Based on our playground committee's recommendations, here's the "final" design for this phase! This project is being funded by a combination of funds from the American Rescue Plan Act, Community Development Block Grant, Brighter Tomorrows, Montgomery County Board of Developmental Disabilities Services, Congressionally Directed Spending, Ohio Capital Budget Bill,

and local capital funds. This has been an incredibly collaborative process with extraordinary support from the Montgomery County Commissioners and Representative Phil Plummer. Bonus points to Parks & Recreation for developing yet another playground with a color scheme that fits our community's brand.





Human Resources Manager Recruitment: Our team is currently recruiting for a Human Resources Manager. [Please click here to see the recruitment brochure.](#)

Golf Irrigation: We have experienced a delay in finalizing the specifications for the golf course irrigation system project. Joel Braun of Technical Choice is dealing with a family emergency and will be out of the office this entire week, thus delaying getting the project out to bid. We are hoping to have the bid advertised late next week. This delay will result in presenting the bid results to Council in study session at the May 20 meeting instead of May 6, which will push the resolution for award to the June 17 meeting.

Utility Rate Survey: I have enclosed the updated Piqua Utility Rate Survey. All of the historic surveys are available at www.vandaliaohio.org/utilities.

Online Permits: Inspector Robert Martin and Chief Building Official Chris Mastrino have been working on testing and hopefully rolling out of our Muncity 5 Connect platform for payments and application/permit submissions. This portal is the public side of our inspection software allowing residents and businesses to apply and pay permits online.

Human Resources Manager

City of Vandalia, Ohio

Please contact me directly with comments and questions.

Very Respectfully,

Dan Wendt
City Manager

CC: Board and Commission Members
All City Employees

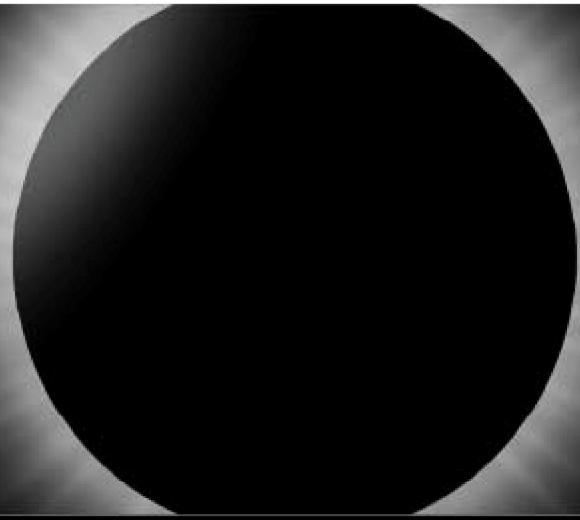
Attachments:

1. Information Update - ACM Cron – April 5, 2024;
2. Information Update – Director Leiter – April 5, 2024;
3. Information Update - Chief Follick – April 5, 2024;
4. Information Update - HR Manager Pruszynski – April 5, 2024;
5. Information Update - Director Clark – April 5, 2024;
6. Information Update – Chief Althouse – April 5, 2024;
7. Information Update - Director Borton – April 5, 2024;
8. Citywide Policy Goals.
9. My Vandalia App Flyer
10. Employee Appreciation Events Flyer;
11. Real Appeal Flyer;
12. Police Crime Statistics;
13. Thank You Letter – Sgt. Vallery;
14. Pay Period Change Memo;
15. Piqua Utility Rate Survey; and
16. Legislation adopting major plans and findings.



Total Solar Eclipse

Monday, April 8, 2024



On Monday, April 8, a total solar eclipse will occur in a narrow band across the United States. Vandalia will be one of the locations in which the eclipse will be fully visible for almost three minutes, from 3:09 p.m. to 3:12 p.m., with a partial eclipse viewable from around 1:53 p.m. to 4:25 p.m.

While this event is certainly rare in southwest Ohio, an eclipse does occur somewhere on Earth roughly every 18 months. From past eclipse events, we know that people who live within a few hours of the viewable band will drive to a location inside the band to view it.



For that reason, we anticipate heavy traffic and difficulty navigating the City in the hours leading up to and immediately following the eclipse. The City of Vandalia is taking steps now to be prepared.

With the possibility of severe traffic congestion and overwhelmed cellular phone service, Vandalia emergency crews will be staffed and positioned in such a way as to be able to reach any location within the City limits without relying on main thoroughfares such as National Road or Dixie Drive.

Several city buildings will close early on April 8 to further reduce congestion.

Vandalia Municipal Building - Closed at 10:30 a.m.

Vandalia Municipal Court - Closed at 10:30 a.m.

Vandalia Senior Center - Closed for the day

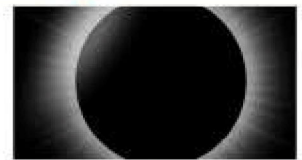
Vandalia Recreation Center - Closed at 10:30 a.m.

Please continue to check in with Vandalia social media for more information on the April 8 solar eclipse.

Secrets of the Eclipse



Scott Oldfield is a science teacher at Butler High School and the Planetarium Director at Smith Middle School. He has prepared a list of tips and things to look for to help you better enjoy viewing Monday's solar eclipse.



1:53pm - 1st Contact of the Moon over the face of the Sun. WEAR ECLIPSE GLASSES.

Things to look for in this stage

Over the course of an hour watch the Sun lose its roundness. This is called a Crescent Sun.

Bring a colander to the eclipse. The pinhole shadow will mirror the eclipse.

Look for reds to fade as sky color changes. This is called the Purkinje Effect.

Animals such as crickets, chickens, birds, bats, dogs may behave differently.

Temperatures will drop-slowly, and you will notice this.

The wind may lessen or stop, or increase if you're near the water.

Watch for your shadow to look otherworldly.

Streetlights will start to blink on.

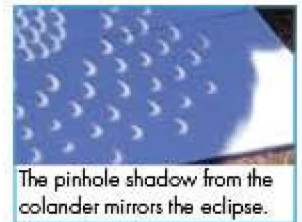
Look for wavy snake-like shadows on light surfaces. These are called Shadow Bands.

The Diamond Ring. When you see this, totality is getting CLOSE.

Bailey's Beads may become visible. The light ring may be split by Moon Mountains.

The Shadow Approaches. You'll need an elevated position to see this.

The Chromosphere, or red surface of the Sun, may become briefly visible.



The pinhole shadow from the colander mirrors the eclipse.



When the shadow around the moon looks like a diamond ring, totality is close!

3:09 pm - 2nd Contact- Totality - REMOVE GLASSES.

Things to look for in this stage

Look for a 360 degree sunset! Take a minute to notice the edge of the 100-mile-wide shadow.

The Corona, the milky white atmosphere of the Sun, will be visible. Even NASA waits for this.

Look for details in the shape of the corona, such as plumes, streamers, and loops.

Look for small red bumps called prominences sticking out of the edge.

If the sky is clear, Venus will be visible to the right of the Sun, Jupiter to the left.

Bright stars, such as Rigel and Sirius, should be visible.

The constellations Rigel AND Betelgeuse, both of Orion, may be visible to the left.

A Comet may be visible near bright Jupiter to the left.

3:12 pm - 3rd Contact-The Sun begins to reemerge & it all happens in reverse. WEAR GLASSES.

4:25 pm - 4th Contact- End of the eclipse. Sunset is 8:08pm.

One last word of advice...

Only fools try and beat the traffic, be prepared to stay and enjoy the symmetry.



Vandalia ohio
small city. big opportunity.

A Top-Tier Community



With Top-Tier City Services



small city. big opportunity.



vandalia^{ohio}
small city. big opportunity.





To: Dan Wendt, City Manager
From: Rob Cron, Assistant City Manager
Date: April 4, 2024
Re: Information Update for March 23 – April 5, 2024

- Staff from all departments attended the City Wide EOP briefing for next Monday's Solar Eclipse. Thank you to Chief Follick and all others involved in putting together the plan to be prepared to handle the event. We continue to coordinate with all departments and coordinate public messaging regarding the April 8th Eclipse events.
- City Manager's Office staff held our first meeting to begin preparation for the 2024 Air Show. We will be getting ready for the parade as well as recruiting staff to assist with the City Challet as drivers and helping with registration.
- Congratulations to Tim Himsworth on being selected as Vandalia' Employee Spotlight for the month of April. Tim has received many positive responses from our Facebook post.

Employee Spotlight April, 2024



**Tim Himsworth
Tax Agent**

Tim Himsworth will celebrate his 15th year with the City of Vandalia in June. Tim enjoys the busiest time of the year for the tax office... April!

"I really like helping people," he said. "You can bring me your tax documents, and I will complete and file your return while you wait."

Tim says he's well-known throughout town for his work in the tax office.

"Wherever I go, whether it's getting groceries or gas, people stop and ask me tax questions," he said. "If I have the answer... I'm always happy to help!"



- 📍 Rich Hopkins, you and I met with Lauren Steen from the Dayton Business Journal. Lauren is a new reporter with the DBJ that will be covering our community.
- 📍 Staff members from City departments attended the Sunshine Law Training that was held at Vandalia Butler High School. Thank you to Angie Swartz for coordinating the event with the schools and the presenter from the Ohio Attorney General's office.
- 📍 I participated in the second-round interviews for our Fire Department Lieutenant promotional position. We had four very talented and qualified candidates for the position.
- 📍 We held the pre-construction meeting with Outdoor Enterprise for phase two of the Dog Leg Utility Extension project. Outdoor Enterprise completed phase one of the utility extension in 2023 and we were very happy with their work. They plan to begin phase two later this month.
- 📍 We are scheduled to shoot the May Focus Vandalia videos on April 25. May's topics will include Community Paint Day and our Downtown Mural project, the Vandalia Bikeway Kick-off event, Veteran Banner Installation and Light Ohio Blue/National Police Week.
- 📍 Rich Hopkins will be serving as the emcee for Vandalia's Baseball/Softball Opening Day on Saturday April 27 at the Vandalia Sports Complex.
- 📍 Our Community Connection newsletter was delivered this week to all residents in Vandalia and Butler Township. The newsletter highlights events and activities in the City of Vandalia, Butler Township and The Vandalia Butler Schools.
- 📍 You, Mike Hammes, Ben Graham and I met to review and discuss upcoming Planning Commission and Board of Zoning Appeals cases. This item was presented to City Council at their April 1st Study Session
- 📍 The Planning Commission met on March 26 to review two cases. They reviewed an application for a conditional permit for a hotel at 3675 Wyse Road and a staff-initiated code amendment proposal regarding signage in the Vandalia City Center Overlay district. These cases were also presented to City Council at their April 1st Study Session.
- 📍 The Board of Zoning Appeals met on Wednesday March 27th to review a variance request to the side yard setback requirements at 1333 Helke Road. They will meet again to review a request for a variance regarding signs at 4160 Little York Road.
- 📍 Ben Graham and Mike Hammes met on site with the new owners of 6480 Webster Street. They had begun site clearing and grading without Ohio EPA approvals. They were instructed to stop work until approvals are obtained.
- 📍 Ben Graham along with Chris Mastrino and Robert Martin made final inspections at Kendall Electric at 769 Center Drive. A final Certificate of Occupancy is being prepared for this project.
- 📍 I attended the Ohio Surveyor's Workshop at Ohio State University on Thursday April 4th. This workshop provides great information and Continuing Professional Development hours required by the state board to maintain my State of Ohio Professional Surveyor's License.
- 📍 I attended a luncheon in honor of Public Works Office Manager Tammy Wendeln. Tammy is leaving the City with her last day being this Friday April 5th. Tammy has been with the City since 2011 and we wish her well in her next chapter.

Memo



To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: April 3, 2024

Re: Information Update - Period Ending April 5, 2024

1. Overall Income tax receipts (\$5,286,847) are up YTD by 3.92% (\$199,234) over March YTD 2023. Withholding tax is up 5.21% YTD (\$203,685); Individual tax is up 4.50% YTD (\$20,375); Business net profit tax is down 3.43% YTD (-\$24,825).

The amount of income tax revenue budgeted for 2024 is \$19,671,000 (\$1,639,250/month). The amount collected YTD is \$5,286,847. Therefore, the amount collected is 7.50% higher than the estimated amount based on the budget.

2. I attended a council study session and meeting. I presented to council for discussion information on paving with motor vehicle permissive tax funds, proposed 2024 full-time pay period changes, and additional financing information regarding the upcoming golf irrigation replacement system project.
3. Finance continues to provide data to the compilation team and auditors from Plattenburg and Associates for the 2023 Annual Report and audit.
4. You, Natalie Montgomery, Kristen Carnes, and I sat down with representatives from several departments to discuss the status of the transition from a Wednesday – Tuesday payroll pay period to Sunday to Saturday that included a presentation and discussion to educate and prepare all employees for the upcoming change.
5. I attended a NAWA Board meeting and presented the February 2024 YTD financial report.
6. Kristen Carnes, Micki Weber, and I attended the Citywide EOP briefing in preparation for the upcoming Solar Eclipse event.
7. Kristen Carnes and I participated in the Ohio Sunshine Law training.
8. I participated in interviews for the Recreation Superintendent position.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLICK, FIRE CHIEF
DATE: 4/4/2024
SUBJECT: INFORMATION UPDATE – PERIOD ENDING APRIL 5, 2024

1. Friday March 25th the Division of Fire Prevention Bureau and I attended the Lunch and Learn held at the Senior Center. We presented and spoke about the City's Emergency Operations Plan.
2. Hearth and Home of Vandalia residents visited Station One on March 27th. Visitors worked with CRRC Morrett who presented information on cooking safety and took a tour of the firehouse.
3. Members of the Division of Fire and I attended the 2024 Sunshine Law training held on March 27th.
4. Most of the Division of Fire Command staff attended an EMS Instructor Update on March 29th. The update was hosted by Premier Health and is necessary for those in attendance to keep their certification cards in good standing.
5. Crews were on standby ready to provide top-tier service for our community at the Rec Center's Eggstravaganza event on March 30th.
6. Thank you to New Point Church for inviting the crews working on Easter to be part of their morning service.
7. On Monday April 1st, I lead a City-wide EOP Eclipse briefing at the Senior Center. Key staff needed for the event were in attendance as we lead into the final week before event.
8. I gave a State of the Division of Fire presentation to City Council Study Session on Monday April 1st.



DIVISION OF FIRE INFORMATION UPDATE

9. The area and community has seen an increase in severe weather and weather related emergencies. As weather threats become known, the Division of Fire continues to use social media to keep our community informed of such events and steps to take to stay safe.
10. I along with Admin Assistant Jacobs, and Fire Union representatives Copp and Buker attended a Payroll Update meeting on April 2nd. Items covered by Finance staff and CM Wendt included information on the pay period date changes coming in June. We were advised how to prepare and how it will affect those in the Division of Fire.
11. The Division of Fire would like to congratulate Haley Lippencott on joining our crews as the newest Full-Time employee. Haley was a Part-Time member with the Division of Fire since 2022. Welcome and congratulations Haley!

Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: April 4, 2024

Re: Information Update – Period Ending April 5, 2024

1. Just a reminder - if you need **additional / replacement insurance cards**, you have access to your ID cards via your United Health Care, EyeMed, and Superior Dental Apps. You can download the apps in the AppStore or contact customer service and request additional ID cards.
2. Hiring update – The Park Maintenance Supervisor and Building Maintenance Supervisor first round interviews will be held the week of April 8th. This week we finished up second round interviews for Fire Lieutenant. First round interviews for Recreation Superintendent were held this past week. I am currently working on scheduling a Civil Service Commission hearing for the week of April 8th. The Commission will review eligibility lists for Police Officer, Fire Lieutenant, and Electrical Inspector.
3. Real Appeal is only available to UHC subscribers. It is a year-long lifestyle program that uses clinically-proven research and an engaging online experience to drive scalable disease prevention and lasting behavior change resulting in weight loss. The program uses on-camera interaction with a coach for 30 minutes, will supply the UHC subscriber with a Real Appeal Success kit, an interactive dashboard, and much more. A flier is attached to this update. As well I have previously notified staff through my information update and emails.
4. The most recent version of the Employee Photo Directory, is attached to this update and it can be found at [City of Vandalia SharePoint - HR](#) - our SharePoint site. This document is fluid and will be updated frequently. When you arrive at the SharePoint site, click on "Documents," and then click on the **blue** "Employee Directory" folder. This document is fluid and will be updated frequently.
5. Just a reminder, if you are working on performance appraisals, the Agile Performance Appraisal training videos can be found on the City of Vandalia SharePoint site. The link is:
<https://vandaliaohioorg.sharepoint.com/sites/HR/Agile%20Performance%20Appraisal%20Videos/Forms/AllItems.aspx>.



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 4/4/2024
Re: Information Update – Period ending April 4, 2024

The first round of interviews for the Recreation Superintendent position took place this week with nine candidates participating. The second round of interviews will be scheduled for either next week or the following week.

Interviews for the Maintenance Supervisor positions in the Parks and Recreation Department will take place on April 9 and 10. A total of four internal candidates will participate in the interview process.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

Opening Day for our Youth Baseball/Softball program will take place on Saturday, April 27 at the Sports Complex. Recreation Coordinator Jeff Kreill is currently finalizing plans for a special kick off celebration for the program with a first pitch ceremony and plenty of games and activities for the kids.

The Vandalia-Butler Optimist Club continued their support of our youth sport programs by sponsoring our youth basketball program and providing a team sponsorship for baseball, basketball, and soccer. We are extremely appreciative of the long-time support from the Optimist Club.

Miami Valley Career Technology students visited the VRC on April 3 to present ideas they have for programs and activities. The students are from Mr. Gueth's Sport Management class, and this is an annual partnership project between CTC and the VPRD.

The Kickoff Social for our 35th Annual Vandalia Corporate Challenge will be held on Friday, April 5 at the VRC. We currently have 12 businesses planning to attend to learn more about this year's event.

Butler United Soccer is set to play 57 games at the Sports Complex and Helke Park this spring (40 dates). As part of our user agreement with Butler United, they pay for turf care expenses for the fields used in the spring at the Sports Complex.

The Vandalia Easter Eggstravaganza event was held on March 30 at the Sports Complex. Staff estimates more than 1,500 people attended the event, which was held from 11am-2pm, which included two easter egg hunts, games, activities, and food trucks.

Cassel Hills Swimming Pool Season Passes went on sale at the VRC this week. We sold several passes during the first few days.

RECREATION CENTER

Spring CampREC was held March 25 through March 29 at the VRC (VB Spring Break week). We had 31 kids participate in different nature themed days and Easter themed games throughout the week.

The Vandalia Solar Eclipse Experience event is taking place on Monday, April 8 from 1-4pm at the Vandalia Branch of the Montgomery County Library. We will have many different activities for people to enjoy and experience during the eclipse.

We have received notification of a grant award in the amount of \$350 from the USA Pickleball Youth Grant program. The funds will be used to purchase paddles and balls for our Youth Introduction to Pickleball program.

Rectrac has been updated to the latest version with the biggest change in how we send patrons' username and password information in a more secure way.

GOLF DIVISION

We have experienced a delay in finalizing the specifications for the golf course irrigation system project. Joel Braun of Technical Choice is dealing with a family emergency and will be out of the office this entire week, thus delaying getting the project out to bid. We are hoping to have the bid advertised late next week. This delay will result in presenting the bid results to Council in study session at the May 20 meeting instead of May 6, which will push the resolution for award to the June 17 meeting.

As of April 1, golf course rates move from winter rates to regular rates. Play continues to be sporadic based on the weather. When the weather is good, we are filling tee times. League play begins next week.

We continue to work with Chris and Connor Royse of Dif, Inc. on their proposal to manage the food and beverage operations at Cassel Hills Clubhouse. We plan to have a draft agreement prepared for Council review at the April 15 Council Study Session.

SENIOR CITIZENS CENTER

Toni has successfully found a replacement driver for the Van Tran program. Mr. Franz Ganter will be training with current Tuesday and Thursday drivers and will soon take over the driving duties on Thursdays. Franz and his wife recently joined the Senior Center.

The Senior Center recently donated 80 puzzles to Goodwill and 100 puzzles to the Vandalia branch of the Montgomery County Public Library. The Senior Center gets dozens of puzzle and book donations each year, so an inventory audit is necessary about every 18 months. A book audit will be completed in April.

FACILITY MAINTENANCE DIVISION

Maintenance staff attended several MVRMA training events over the past several weeks. We hosted a Chain Saw Safety training event at the VRC that department staff attended, and several building maintenance staff attended a Confined Space Training for Building Maintenance personnel and an Aerial Fall Protection session.

Installation of AED units has been completed at the Sports Complex with four units now in place (baseball concession building and three restroom buildings). All units are mounted on the wall facing the main drive for visibility purposes. Staff will now begin the installation of two units at Helke Park and one at Art Park.

The ice machine in the baseball/softball concession building at the Sports Complex is no longer functioning and is beyond repair. We are currently researching replacement options.

Construction on the Robinette Restroom Building continues. Van Con anticipated construction will be completed by the end of May.

Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: April 4, 2024

Subject: Information Update Ending April 5, 2024

1. During the past two and a half weeks, VPD officers made 25 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in five traffic citations, 11 written warnings and nine verbal warnings while working 24 additional enforcement hours.
2. Detectives charged two 27-year-old male suspects with Disorderly Conduct (fighting) at Helke Park. Officers issued summonses to both suspects through Vandalia Municipal Court.
3. Detectives charged a 36-year-old male suspect with Assault (Peace Officers). Officers responded to a disorderly individual that was fighting and refusing to leave the residence. The male was highly intoxicated and impaired on drugs and refused to cooperate with officers. During his arrest, the suspect kicked and spit on the officers. Medics transported the suspect to the hospital to be evaluated.
4. Detectives charged a 23-year-old Dayton man with possession of heroin. Officers found the drugs on the man when they responded to a roadside domestic disturbance near Miller Lane and Stop Eight Road.
5. Detectives charged a 15-year-old Vandalia juvenile with felony theft. The theft occurred because the juvenile captured credit card information from a shared gaming screen then used the credit card for unauthorized purchases.
6. On March 27, Officer Sommer presented *Run Hide Fight* to approximately eight employees of White Castle.
7. On March 27, VPD administrative staff along with several public safety specialists attended the Ohio Public Records training taught by the Ohio Attorney General's Office at Vandalia-Butler High School. This training provided staff with an update on Ohio's current Sunshine Laws.
8. Last Wednesday, Lieutenant Sucher, Lieutenant Walker, and I attended the Montgomery County Association of Police Chiefs meeting at Sinclair Community College. Guest presenters included Judge Julie Bruns from Montgomery County Juvenile Court, a local psychologist who specializes in policing psychological examinations, and representatives from Ohio State Patrol, Montgomery County Sheriff's Office and Dayton Police Department who are forming a collaborative effort to investigate the recent thefts of expensive vehicles in the Miami Valley.

9. On March 28, I attended a virtual meeting for the Sinclair Criminal Training Advisory Board where we received updates on the current activity in Sinclair's Basic Peace Officer Training Academies.
10. On March 31, Officer Sommer obtained his certification as a Crime Prevention Officer through the Ohio Crime Prevention Association.
11. Lieutenants Walker and Sucher, SSM Kanzari, and I attended the solar eclipse Emergency Operations Plan meeting at the Senior Citizens Center on April 1. The purpose of the meeting was to share our emergency operations plan with other City employees and make them aware of what resources we have in place for April 8.
12. Lieutenant Sucher and Officer Sommer gave the Vandalia Butler Chamber of Commerce WINGS (Women In Network Growing Stronger) a tour of the police department this past Wednesday.
13. On April 3, I attended a committee meeting for the Montgomery County Officer Memorial in downtown Dayton. This year's annual memorial ceremony is scheduled for Friday, May 3, at 11:00 a.m. at Riverscape's pavilion. The family survivor speakers will be former Clearcreek Township Police Officer Eric Ney and his wife Lisa and the keynote speaker will be Ohio Department of Public Safety Director Andy Wilson.
14. On April 4, three students from Lichtenfels, Germany, visited the Justice Center for a tour and overview of American policing. This three-week exchange program is sponsored by Sister Cities of Vandalia. Students from Vandalia will visit Lichtenfels later in the year.
15. On Friday, Chief John Porter and I met with Lisa Carter, director of South Community, Inc., to receive an update on the search for a replacement clinician for our Mobile Crisis Responder Program.

Public Service Information Update

To: Dan Wendt, City Manager
From: Ben Borton, Director of Public Service
Date: April 4, 2024
Subject: **Information Update for March 23 – April 5, 2024**

Development & Engineering Services

The Clyde Place & Cyril Court Reconstruction project is nearing completion. The concrete curb, driveway approaches, and sidewalk sections have been installed. Due to weather and temperatures this week, Milcon Concrete Inc. plans to perform final grading and asphalt placement Monday and Tuesday next week. All topsoil has been placed and graded between the sidewalk and curb; a subcontractor is scheduled to seed & straw this area next week as well.



Coate Construction LLC continues to make good progress on this year's curb/sidewalk program project with work advanced to North Brown School Rd and Halifax Dr.

Barrett Paving Materials is scheduled to resurface a large portion of Stop Eight Rd in conjunction with Montgomery County Engineer Office (MCEO) next Wednesday (4/10) and Thursday (4/11).

A Certificate of Occupancy (CO) was issued to New Point Church at 626 W National Rd.

A final inspection was performed at Kendall Electric at 769 Center Dr, with a CO to follow.

Paul Barnett will be joining our team as a full-time electrical inspector for Building Inspection starting April 15th.

Robert Martin and Chief Building Official Chris Mastrino have been working on testing and hopefully rolling out of our Municipality 5 Connect platform for payments and application/permit submissions. This portal is the public side of our inspection software allowing residents and businesses to apply and pay permits online.

I attended the Sunshine Laws certification training on March 27th with other City and local personnel at Butler High School put on by the Ohio Attorney General's office. Thank you to Angie Swartz for coordinating this training.

Construction Inspector Jeremy Games and I attended the Stormwater Seminar XXI on March 28th at the University of Dayton organized by Norton Engineering, LLC. We learned about the changing state of precipitation intensity in Miami Valley, recent EPA regulation changes, and ongoing projects to address issues at Grand Lake St. Marys to name a few.

We held our monthly department staff meeting on March 29th.

Communication Manager Rich Hopkins filmed me for a Focus Vandalia topic of the Dog Leg Rd utility extensions.

On April 1st, Chief Building Official Chris Mastrino, PW Superintendent Wally Richie, Assistant PW Superintendent Jake Hayslett, and I attended the Citywide Eclipse EOP (Emergency Operations Plan) Briefing with City staff from all departments to prepare for the anticipated influx of people on April 8th.

Engineering/GIS Technician Chad Baughman, Construction Inspector Jeremy Games, and I met with Mach Exc on April 1st to discuss the upcoming fire line extension at Route 25 Self Storage (11600 N Dixie Dr).

I attended the first session of the US Department of Housing and Urban Development (HUD) CPF (Community Project Funding) Cohort 6 on April 2nd to assemble the grant package needed to receive the Congressional earmarked HUD grant of \$1,330,000.

This grant was originally earmarked for the Dayton International Airport (DIA) Northeast Logistics Access project (part of the regional-focused ring road projects) but was found to have requirements not compatible with project's existing funding requirements from Federal Highway Administration (FHWA). Thanks to you and our Congressional members, we were able to get this funding earmark changed to City infrastructure capital improvements.

I attended the NAWA technical committee meeting on April 3rd.

A pre-construction meeting was held with Outdoor Enterprises on April 3rd for the Dog Leg Road Water and Sanitary Extension Phase 2. They plan to start work April 22nd.

Darren Davey, Angie Swartz, Rob Cron, and I met on April 3rd to discuss the upcoming new upload process to Granicus for the Study Session and Council Meeting packets.

Engineering/GIS Technician Chad Baughman and I attended the Community Development Block Grant (CDBG) Technical Assistance Workshop on April 4th to receive updates on the grant process in anticipation of this year's submission for funding.

Public Works

Crews continued patching potholes and sweeping streets across the City.

We have continued installing more water meters in pits and inside residences. Multiple angle valves were replaced during this process along with adjusting/replacing several curb stop boxes.

Crews have been exercising water valves (opening and closing) in Zone 3, as part of the annual EPA requirement.

We have been trimming brush back in the right-of-way (ROW) along Dixie Dr, Old Springfield Rd, and N Cassel Rd.

On March 26th, a roll-off dumpster truck driver hit the Dixie Dr/Northwoods Blvd signal cables breaking the power pole and bringing down the traffic signal lights. Crews cleaned up damaged materials and Capital Electric installed a new pole & traffic signals the following day. Thank you to VFD and VPD for closing down this intersection so the crew could perform the cleanup safely and assisting with traffic control during the new install.

Crews responded to 2 other traffic zone requests by the Police Division for accident cleanups.

We have been installing "No Parking" signs for the upcoming eclipse event per the VFD and VPD requests.

Crews received training on the new ENZ camera for the vac-truck on April 2nd.

Training on the new SL-RAT equipment is scheduled for the morning of April 19th with fall protection training in the afternoon.

The battery backup at Dixie Dr/National Rd intersection was found to be faulty and is scheduled for replacement by Capital Electric.

The sanitary sewer meter near Dixie Dr/Inverness Ave that reads the airport properties that use our sanitary system was found to be faulty and is scheduled for replacement by BL Anderson.

Our mechanics performed repairs on Engine 2 and a staff vehicle for the Fire Department.

We performed 73 utility locates this period for Ohio 811.

Crews performed 1 burial at Poplar Hill cemetery during this period.

The department had a luncheon in honor of Office Manager Tammy Wendeln on April 5th, her last day of work at the City per her resignation. We wish Tammy the best with her future endeavors.



Citywide Policy Goals

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



MY andalia^{ohio}

Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!



THROUGHOUT THE YEAR 2024 WE WILL
BE CELEBRATING OUR FAVORITE SUPER
HEROES... YOU!

EMPLOYEE APPRECIATION 2024



SEVEN BIG DAYS OF SWEET GRATITUDE!

CHECK IT OUT!!!

JUNE 12 - ICE CREAM SOCIAL
JULY 18 - PIZZA IN THE PARK
AUGUST 14 - PICNIC IN THE PARK
SEPTEMBER 18 - EMPLOYEE TACO BAR
OCTOBER 23 - DONUT BAR
NOVEMBER 6 - TEAM BREAKFAST
DECEMBER 16 - CITY COUNCIL EMPLOYEE
APPRECIATION DAY

WEDNESDAY
JUNE 12

THURSDAY
JULY 18

WEDNESDAY
AUGUST 14

WEDNESDAY
SEPTEMBER 18

WEDNESDAY
OCTOBER 23

WEDNESDAY
NOVEMBER 6

MONDAY
DECEMBER 16



Ice Cream Social
1 - 2 p.m.
Vandalia Sports
Complex



Pizza in the Park
11:30 a.m. - 1 p.m.
Helke Park



Picnic in the Park
11:30 a.m. to 1 p.m.
Vandalia Sports
Complex



Taco Bar
12:30 to 2 p.m.
Vandalia Senior
Center



Donut Bar
7 - 9 a.m.
Vandalia Justice
Center



Team Breakfast
8 - 9:30 a.m.
Cassel Hills
Clubhouse



City Council
Employee
Appreciation Day
8 a.m. - 5 p.m.
All Locations

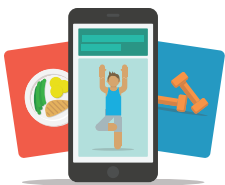


Coming Soon

Changing Your Lifestyle Isn't a Sprint

Real Appeal® isn't just another weight management program. It can help you develop healthier habits you can live with for life. Best of all, it's available to you and eligible family members at no additional cost as part of your health insurance.

Support to Help You Live a Healthier Life



Online Resources

Access coaches online who lead group sessions, as well as a community of support.

Inspiring Content

Discover member stories, blog posts, informative articles, and simple activities you can track.

Motivational Tools

Your Success Kit gives you access to online fitness classes, scales, a portion plate, and more.

Boosting your well-being starts with:

Your mindset

We'll dive into awareness, motivation, confidence, accountability, and more.

Holistic health

Creating a healthy mindset starts with focusing on actions, not just weight loss.

Peer support

Your online group supports you by sharing challenges and successes.

Watch for more information to start living a healthier life with help from Real Appeal.

Memorandum



To: Dan Wendt, City Manager
From: Kurt Althouse, Police Chief
Date: March 29, 2024
Subject: February 2024 Crime Statistical Report Summary

Total calls for service to the Communications Center decreased slightly from 931 calls in February 2023 to 927 calls in February 2024. There were 825 citizen-initiated calls for service (up 1%), and there were 106 officer-initiated calls (down 16%).

Several crime categories have seen a reduction over last year's reported offenses, while a few offenses have increased. VPD investigated no homicides, rapes, and robberies during February. There were six assaults and four domestic violence offenses reported in February 2024 compared to three assaults and six domestic violence offenses in February 2023. Domestic violence cases decreased by 33% during February; however, they were up by two incidents overall in 2024 when compared to 2023.

There were three burglaries reported in February 2024 compared to only one burglary reported in February 2023. Thus far in 2024, burglaries/breaking & entering are down 59%, felony thefts decreased 37%, while misdemeanor thefts increased by 89%, and auto thefts remain the same as in 2023 with six offenses. Criminal damaging and vandalism offenses are down over 28% compared to last February. VPD officers have focused on being visible in the residential and business areas of the city to display a police presence and prevent crime. Officers made seven drug arrests in February compared to only one drug arrest in February 2023.

VPD had fewer arrests in February 2024 compared to last year with five felony arrests and 15 misdemeanor arrests. The Division also experienced fewer juveniles involved in criminal offenses. VPD officers charged five juveniles in February 2024 with an offense, compared to 11 juveniles in February 2023. These charges have primarily included sex offenses, drug and/or alcohol violations, and thefts.

During February, VPD officers made 308 traffic stops while patrolling Vandalia's roadways, a 15% increase. These stops resulted in 51 citations, 176 written warnings, 76 verbal warnings, and five stops with other dispositions. Speed citations and other citations were up 5%, while OVI arrests were lower with one arrest in 2024 compared to two arrests in 2023. Parking citations decreased from 24 parking

citations in February 2023 to three parking citations in 2024. These parking citations have primarily been on violations of commercial vehicles parked in restricted areas on highway exit ramps. VPD officers investigated 20 traffic crashes in February 2024, the same number investigated in February 2023. Officers will continue to patrol Vandalia's roadways and work traffic enforcement to keep our roadways safe and reduce traffic crashes.

Officers responded to more alarm drops than a year ago with an increase from 47 business and residential alarms in February 2023 to 54 alarms in February 2024. However, alarm drops overall for 2024 are down nearly 18% YTD compared to 2023.

Overall, 2024 is off to a good start with fewer criminal offenses, slight increase in arrests, and a decrease in traffic crashes. VPD officers will remain focused on patrol activities and traffic enforcement while addressing community concerns related to these areas to keep our city a great place to live, work, and play.

City of Vandalia Division of Police
Monthly Crime Statistical Report
February 2024

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2023 Y-T-D	% Change	% Clear
How Calls Received:																
Total Calls for Service	927	931											1858	1956	-5.0%	N/A
Citizen Initiated = 825	86.08%	88.61%											1623	1657	-2.1%	N/A
Officer Initiated = 106	13.92%	11.39%											235	299	-21.4%	N/A
9-1-1 Call = 302	31.61%	32.44%											595	526	13.1%	N/A
Homicide	0	0											0	0	0.0%	100.00%
Rape	2	0											2	0	200.0%	0.00%
Robbery	1	0											1	0	100.0%	100.00%
Assault	2	6											8	5	60.0%	100.00%
Burglary/B&E Total	1	3											4	4	0.0%	50.00%
Residence	0	2											2	3	-33.3%	100.00%
Non-residence	1	1											2	1	100.0%	50.00%
Theft - Felony	5	7											12	19	-36.8%	50.00%
Theft - Misd	7	10											17	9	88.9%	58.82%
Motor Veh Theft	4	2											6	6	0.0%	50.00%
Arson	0	0											0	0	0.0%	100.00%
Crim Dam & Vandal	1	4											5	7	-28.6%	20.00%
Drug Offenses (Fel)	1	1											2	1	100.0%	50.00%
Drug Offenses (Misd)	2	3											5	4	25.0%	80.00%
Domestic Violence	7	4											11	9	22.2%	81.82%
Totals	33	40	0	0	0	0	0	0	0	0	0	0	73	64	14.1%	64.38%

City of Vandalia Division of Police
Monthly Crime Statistical Report
February 2024

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2023 Y-T-D	% CHG
Criminal Arrests:															
Felony	10	5											15	8	87.50%
Misdemeanor	14	15											29	33	-12.12%
Juvenile	3	5											8	16	-50.00%
Total	27	25	0	0	0	0	0	0	0	0	0	0	52	57	-8.77%
Traffic Stops:															
Stops with Citations	48	51											99	81	22.22%
Stops with Written Warnings	186	176											362	399	-9.27%
Stops with Verbal Warnings	76	76											152	82	85.37%
Stops with Other Dispositions	5	5											10	9	11.11%
Total Traffic Stops	315	308	0	0	0	0	0	0	0	0	0	0	623	571	9.11%
Traffic Arrests/Citations:															
OVI	5	1											6	4	50.00%
Speed	16	23											39	46	-15.22%
All Other	82	75											157	126	24.60%
Parking	9	3											12	35	-65.71%
TOTAL	112	102	0	0	0	0	0	0	0	0	0	0	214	211	1.42%
Traffic Accidents Investigated:															
Fatal	0	0											0	0	0.00%
Injury	5	4											9	16	-43.75%
Property Damage	10	16											26	27	-3.70%
TOTAL	15	20	0	0	0	0	0	0	0	0	0	0	35	43	-18.60%
Alarms:															
Business	38	48											86	103	-16.50%
Residential	5	6											11	15	-26.67%
TOTAL	43	54	0	0	0	0	0	0	0	0	0	0	97	118	-17.80%



Mar. 27, 2024

Sgt. Tom Valley,

Just a note - thank you -
for being involved at the
time I was fighting being
"scanned."

I felt much safer
when the Police Dept. was
involved. And for as I
know - sure hope that is
over!! (I mean the scam!)

Thank you,
Dona Fleischman

937-898-3103

excuse the
poor writing--

Dona Fleischman
8461 S Brown School Rd
Vandalia, OH 45377-9636



2024 Full-Time Pay Period Changes

With the approval of City Manager Wendt, Finance will be permanently changing the pay period dates for full-time and permanent part-time employees to follow a Sunday-Saturday workweek rather than the current Wednesday-Tuesday workweek.

The current workweek has been a confusion to hourly employees throughout the years as it relates to overtime calculations. Making this change will create a more logical workweek for employees to track the number of hours they have worked in the week to avoid overtime. This change will also allow additional time for administrative and managerial staff to review and approve timecards in Executime before it is locked for payroll processing. I believe this is advantageous to employees, supervisors, and payroll.

For this transition, we will need paper timesheets for Pay #12 (Check Date 6/7/2024) and Pay #13 (Check Date 06/21/2024). For both pay periods, employees will be paid for their regular schedule and should see no shortage of pay on their paychecks, only the dates will reflect differently for this transitional pay period.

For Pay #12, a paper timesheet will be completed to reflect hours worked for the old pay period and one to reflect the hours for the new pay period. The timesheet showing the old pay period dates is being used to accurately calculate any overtime pay that is due to the employee, which should be limited to only emergency instances where possible.

For Pay #13, a paper timesheet will be completed to show all hours worked using the new pay period dates. Any overlapping dates that were already paid in Pay #12 will be paid in full again and will be counted toward any overtime calculation for the new pay period dates.

All full-time and permanent part-time employees will resume using Executime for Pay #14, which begins on June 16.

Attached you will find the old pay schedule and the new pay schedule. The dates that employees are paid will not be changed, simply the dates that fall within the pay period.

Any questions or concerns can be directed to the Finance Department, and we will be more than happy to help ease any burden this transition may cause.



Pay Period Adjustment Calendar

MAY



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

April 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr></table>	S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					June 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23 30</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr></table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23 30	24	25	26	27	28	29		1	2	3	4
S	M	T	W	T	F	S																																																																																				
1	2	3	4	5	6																																																																																					
7	8	9	10	11	12	13																																																																																				
14	15	16	17	18	19	20																																																																																				
21	22	23	24	25	26	27																																																																																				
28	29	30																																																																																								
S	M	T	W	T	F	S																																																																																				
						1																																																																																				
2	3	4	5	6	7	8																																																																																				
9	10	11	12	13	14	15																																																																																				
16	17	18	19	20	21	22																																																																																				
23 30	24	25	26	27	28	29																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22 First Work Day of Pay #12	23	24	25																																																																																				
26	27 Memorial Day	28	29	30 Paperwork for Pay #12 Payroll Changes / New Employee Info Due	31																																																																																					



Pay Period Adjustment Calendar

JUNE



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

May 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr><tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr><tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr><tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr></table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		July 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr></table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								1 Final Work Day of Pay #12
S	M	T	W	T	F	S																																																																																				
			1	2	3	4																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22	23	24	25																																																																																				
26	27	28	29	30	31																																																																																					
S	M	T	W	T	F	S																																																																																				
	1	2	3	4	5	6																																																																																				
7	8	9	10	11	12	13																																																																																				
14	15	16	17	18	19	20																																																																																				
21	22	23	24	25	26	27																																																																																				
28	29	30	31																																																																																							
2 First Work Day of Pay #13	3	4	5 Approved Pay #12 Timesheets Due by 8:30 a.m.	6	7 Check Date for Pay #12	8																																																																																				
9	10	11	12	13 Paperwork for Pay #13 Payroll Changes / New Employee Info Due	14	15 Final Work Day of Pay #13																																																																																				
16 Resume Clocking Time Via Executime for Pay #14	17	18	19 Approved Pay #13 Timesheets Due by 8:30 a.m.	20	21 Check Date for Pay #13	22 CenterPoint Dayton Air Show																																																																																				
23 CenterPoint Dayton Air Show 30	24	25	26	27	28	29																																																																																				



Pay Period Adjustment Calendar

MAY



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

April 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td></td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td></td><td></td><td></td><td></td></tr></table>	S	M	T	W	T	F	S	1	2	3	4	5	6		7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30					June 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td>1</td></tr><tr><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td><td>7</td><td>8</td></tr><tr><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td><td>14</td><td>15</td></tr><tr><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td><td>21</td><td>22</td></tr><tr><td>23 30</td><td>24</td><td>25</td><td>26</td><td>27</td><td>28</td><td>29</td></tr></table>	S	M	T	W	T	F	S							1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23 30	24	25	26	27	28	29		1	2	3	4
S	M	T	W	T	F	S																																																																																				
1	2	3	4	5	6																																																																																					
7	8	9	10	11	12	13																																																																																				
14	15	16	17	18	19	20																																																																																				
21	22	23	24	25	26	27																																																																																				
28	29	30																																																																																								
S	M	T	W	T	F	S																																																																																				
						1																																																																																				
2	3	4	5	6	7	8																																																																																				
9	10	11	12	13	14	15																																																																																				
16	17	18	19	20	21	22																																																																																				
23 30	24	25	26	27	28	29																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22 First Work Day of Pay #12	23	24	25																																																																																				
26	27 Memorial Day	28	29	30 Paperwork for Pay #12 Payroll Changes / New Employee Info Due	31																																																																																					



Pay Period Adjustment Calendar

JUNE



Sunday

Monday

Tuesday

Wednesday

Thursday

Friday

Saturday

May 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr><tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr><tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr><tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr><tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td>31</td><td></td></tr></table>	S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31		July 2024 <table><tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr><tr><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td><td>6</td></tr><tr><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td><td>13</td></tr><tr><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td><td>20</td></tr><tr><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td><td>27</td></tr><tr><td>28</td><td>29</td><td>30</td><td>31</td><td></td><td></td><td></td></tr></table>	S	M	T	W	T	F	S		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31								1 Final Work Day of Pay #12
S	M	T	W	T	F	S																																																																																				
			1	2	3	4																																																																																				
5	6	7	8	9	10	11																																																																																				
12	13	14	15	16	17	18																																																																																				
19	20	21	22	23	24	25																																																																																				
26	27	28	29	30	31																																																																																					
S	M	T	W	T	F	S																																																																																				
	1	2	3	4	5	6																																																																																				
7	8	9	10	11	12	13																																																																																				
14	15	16	17	18	19	20																																																																																				
21	22	23	24	25	26	27																																																																																				
28	29	30	31																																																																																							
2 First Work Day of Pay #13	3	4	5 Approved Pay #12 Timesheets Due by 8:30 a.m.	6	7 Check Date for Pay #12	8																																																																																				
9	10	11	12	13 Paperwork for Pay #13 Payroll Changes / New Employee Info Due	14	15 Final Work Day of Pay #13																																																																																				
16 Resume Clocking Time Via Executime for Pay #14	17	18	19 Approved Pay #13 Timesheets Due by 8:30 a.m.	20	21 Check Date for Pay #13	22 CenterPoint Dayton Air Show																																																																																				
23 CenterPoint Dayton Air Show 30	24	25	26	27	28	29																																																																																				

2024 ANNUAL RATE SURVEY WATER COST

Rates are based on 22,500 gallons or
3,000 cubic feet of water in a three
month period. Rates quoted are those
in effect as of
March 1, 2024

HIGH: \$371.87

LOW: \$63.75

AVERAGE: \$158.13

MEDIAN: \$149.33

**WATER INCREASE OF 4.50%
FROM 2023 AVERAGE RATES**

69 WATER JURISDICTIONS

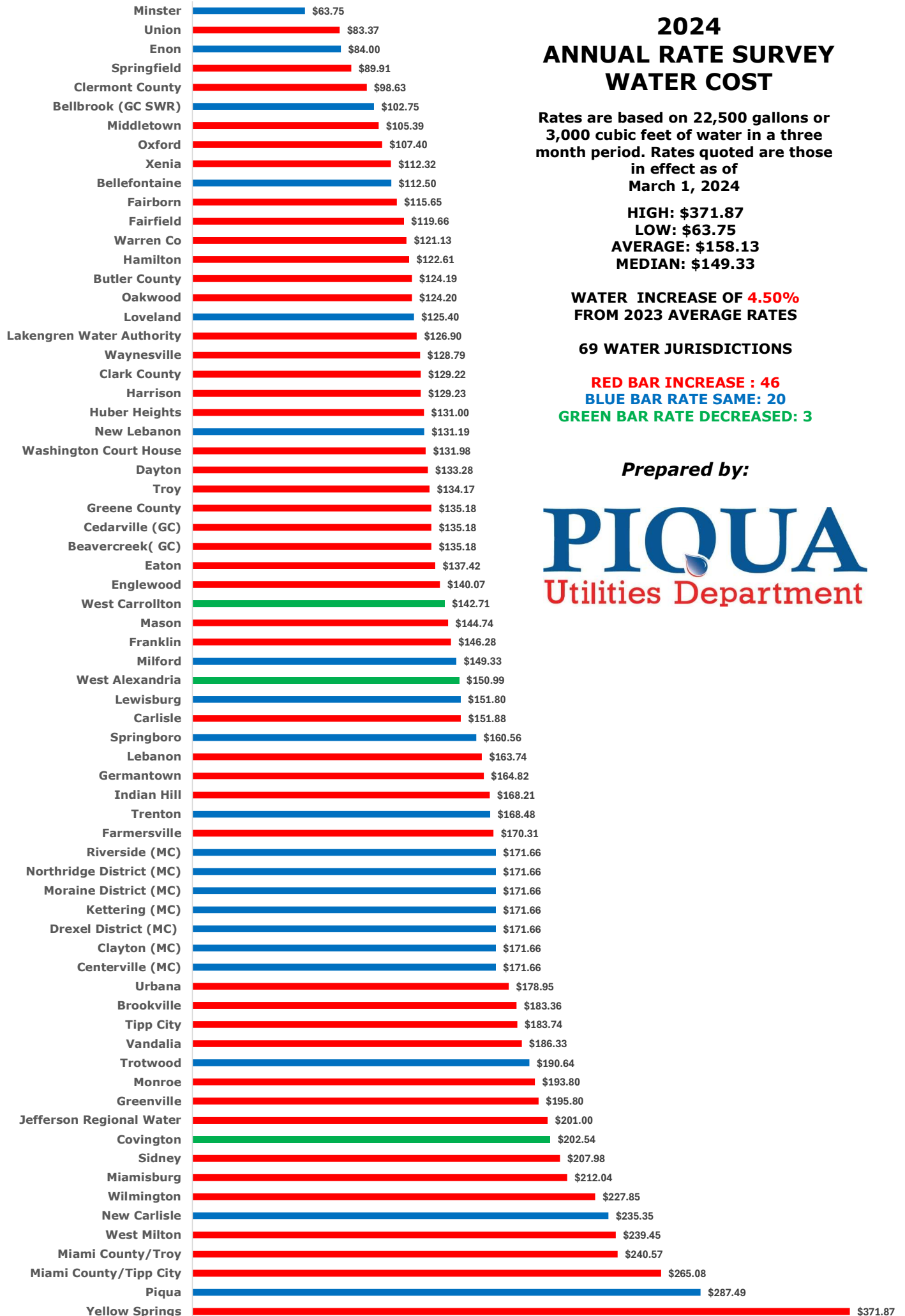
RED BAR INCREASE : 46

BLUE BAR RATE SAME: 20

GREEN BAR RATE DECREASED: 3

Prepared by:

PIQUA
Utilities Department



2024 ANNUAL RATE SURVEY SEWER COST

Rates are based on 22,500 gallons or
3,000 cubic feet of water in a three month
period. Rates quoted are those in effect as
of
March 1, 2024

HIGH: \$327.69

LOW: \$74.88

AVERAGE: \$169.37

MEDIAN: \$162.29

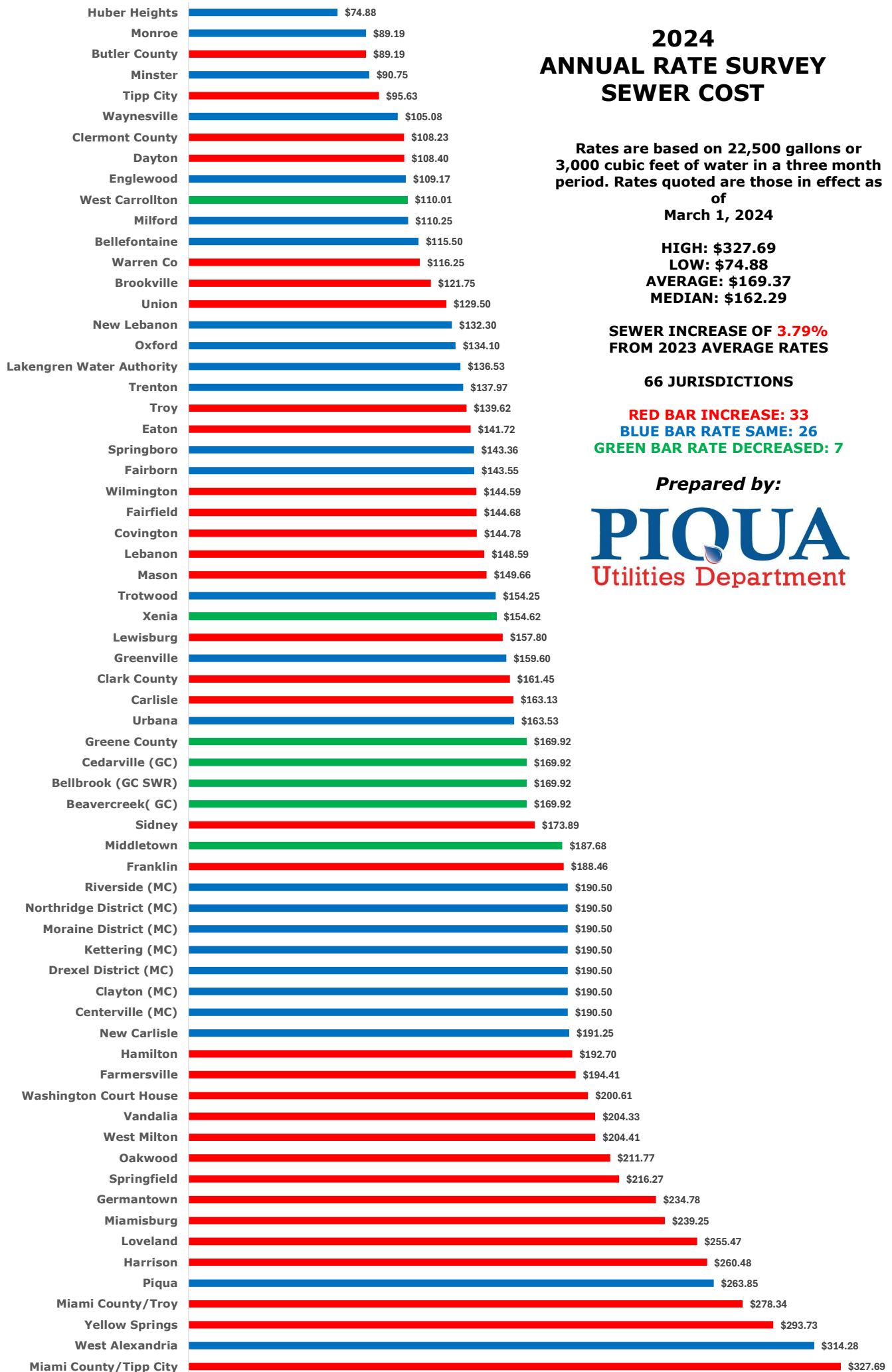
**SEWER INCREASE OF 3.79%
FROM 2023 AVERAGE RATES**

66 JURISDICTIONS

RED BAR INCREASE: 33
BLUE BAR RATE SAME: 26
GREEN BAR RATE DECREASED: 7

Prepared by:

PIQUA
Utilities Department



2024 ANNUAL RATE SURVEY COMBINED

HIGH: \$ 665.60
LOW: \$ 154.50
AVERAGE: \$ 327.97
MEDIAN: \$308.03

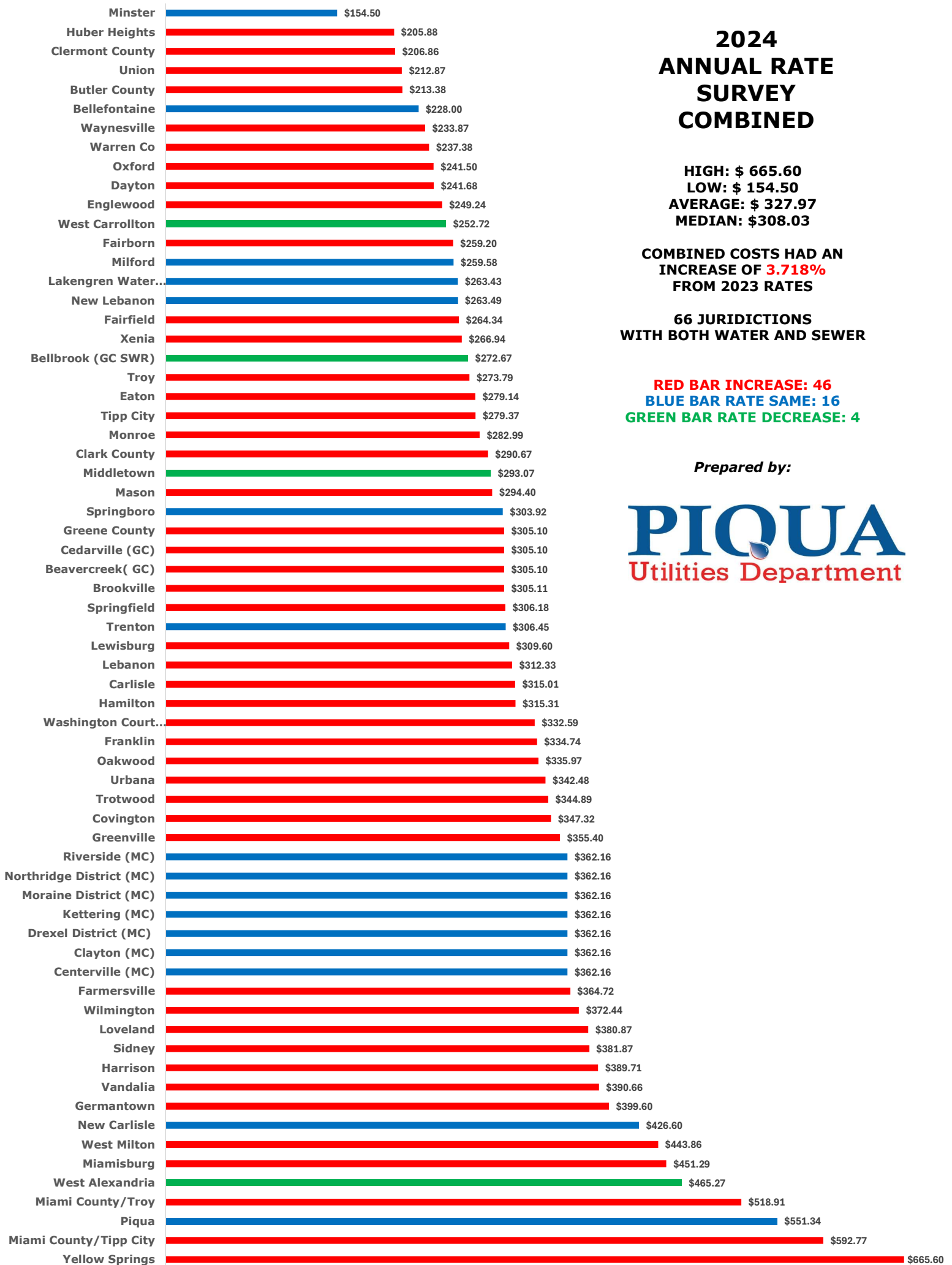
COMBINED COSTS HAD AN
INCREASE OF **3.718%**
FROM 2023 RATES

66 JURISDICTIONS
WITH BOTH WATER AND SEWER

RED BAR INCREASE: 46
BLUE BAR RATE SAME: 16
GREEN BAR RATE DECREASE: 4

Prepared by:

PIQUA
Utilities Department



2024 ANNUAL RATE SURVEY MONTHLY STORM FEES

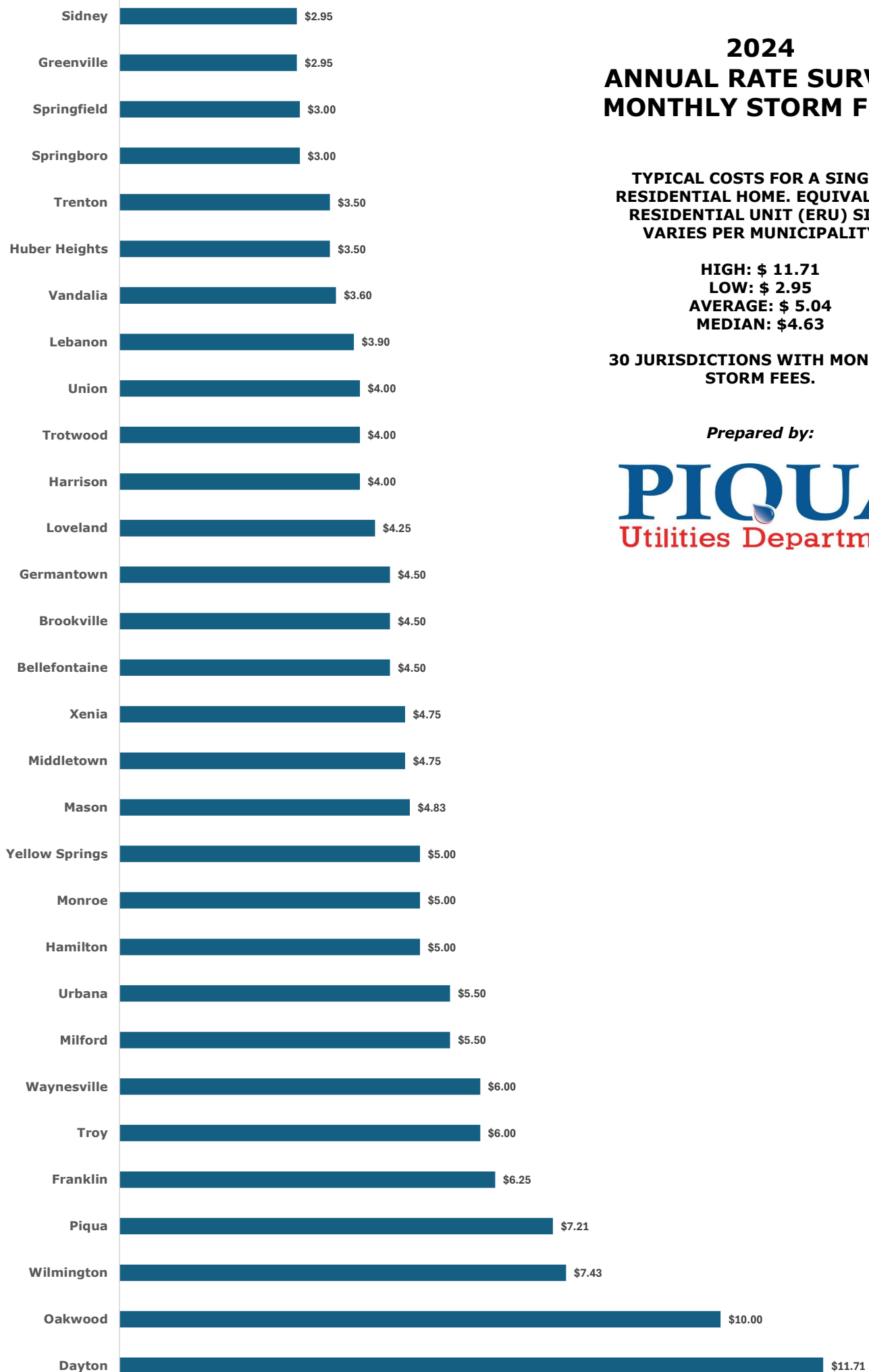
TYPICAL COSTS FOR A SINGLE
RESIDENTIAL HOME. EQUIVALENT
RESIDENTIAL UNIT (ERU) SIZE
VARIES PER MUNICIPALITY

HIGH: \$ 11.71
LOW: \$ 2.95
AVERAGE: \$ 5.04
MEDIAN: \$ 4.63

30 JURISDICTIONS WITH MONTHLY
STORM FEES.

Prepared by:

PIQUA
Utilities Department



2024 ANNUAL RATE SURVEY WATER TAP FEES

BASED ON 1" OR LESS RESIDENTIAL
TAP FEES

HIGH: \$ 6,916.00

LOW: \$ 215.00

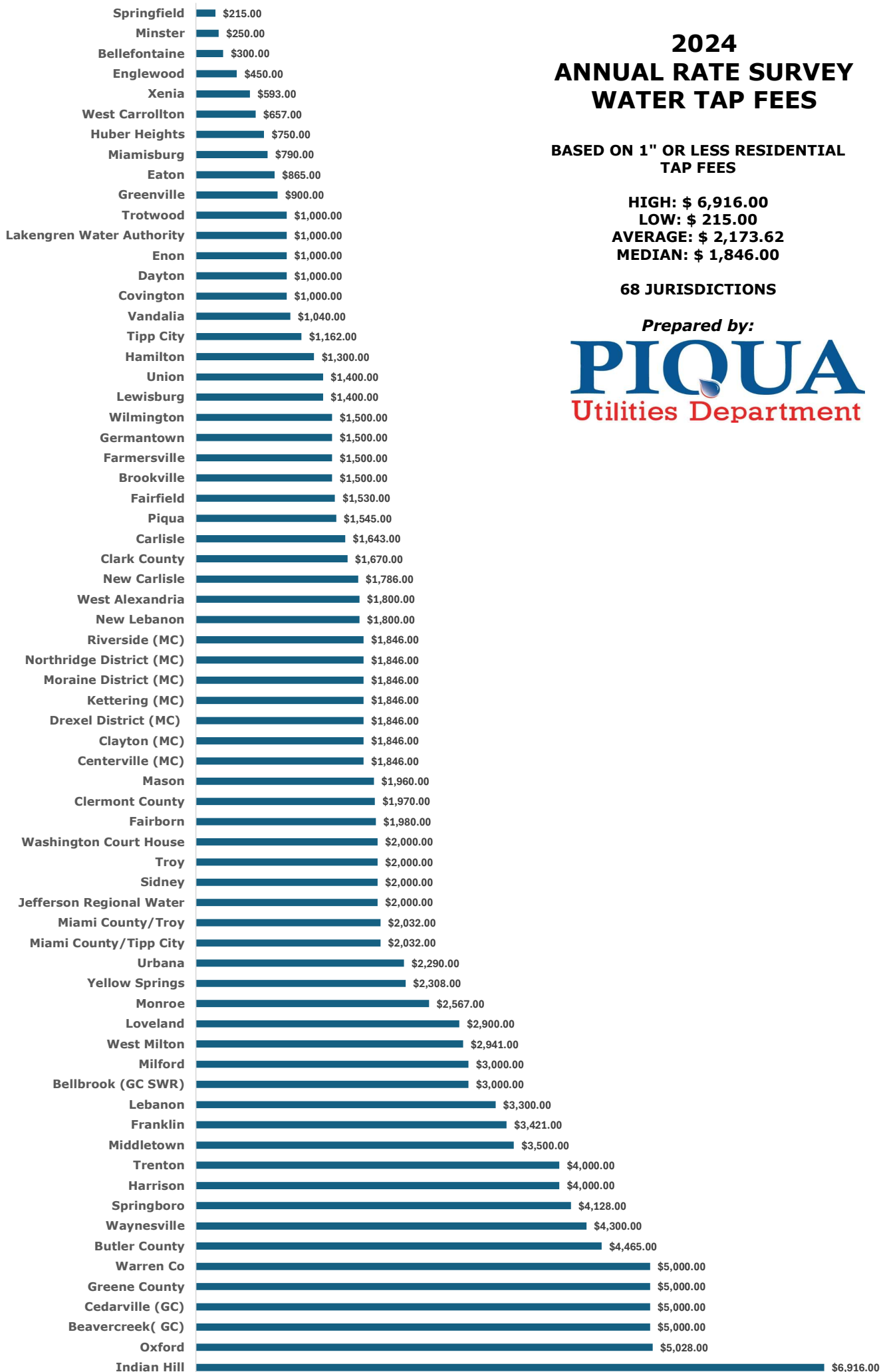
AVERAGE: \$ 2,173.62

MEDIAN: \$ 1,846.00

68 JURISDICTIONS

Prepared by:

PIQUA
Utilities Department



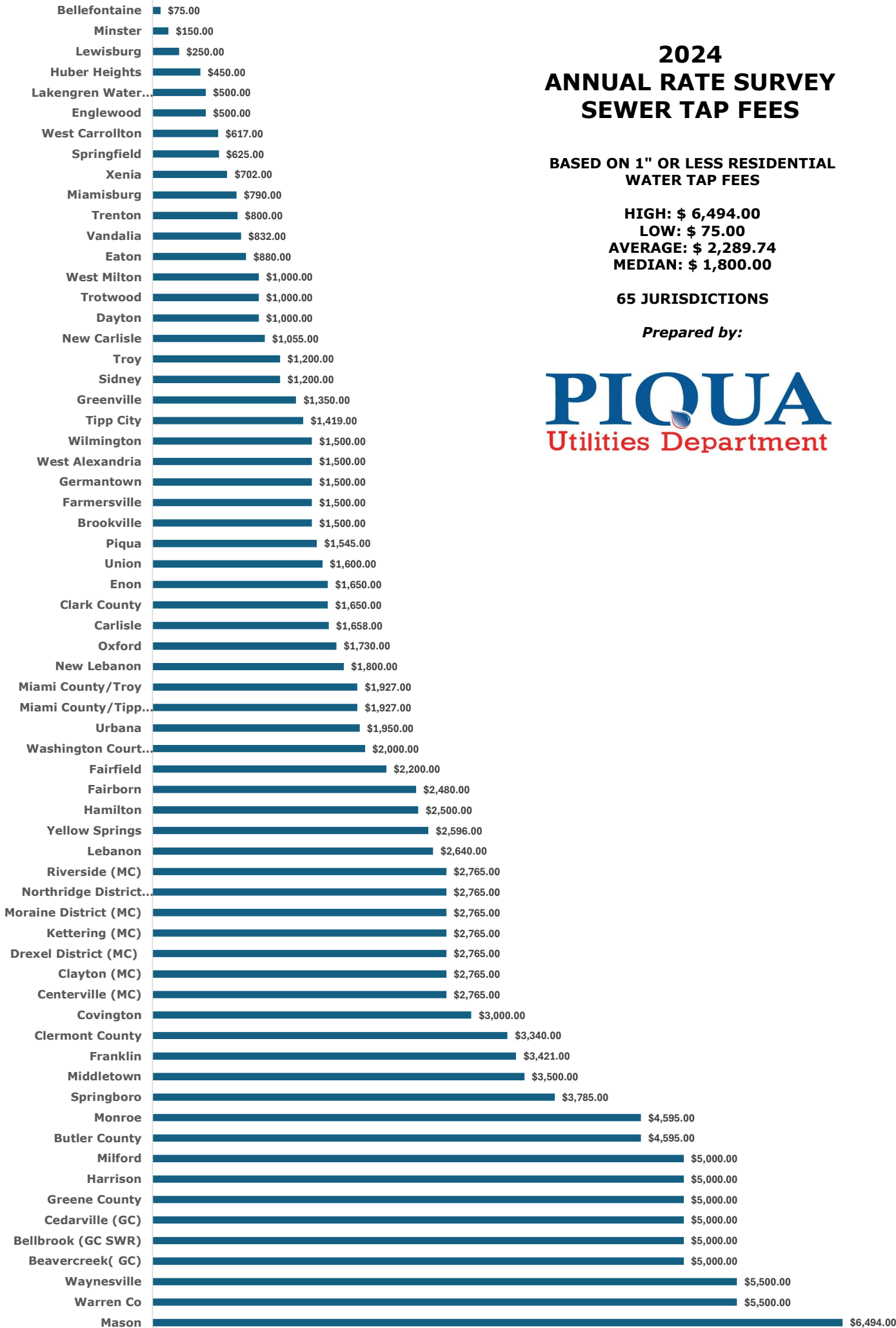
2024 ANNUAL RATE SURVEY SEWER TAP FEES

BASED ON 1" OR LESS RESIDENTIAL
WATER TAP FEES

HIGH: \$ 6,494.00
LOW: \$ 75.00
AVERAGE: \$ 2,289.74
MEDIAN: \$ 1,800.00

65 JURISDICTIONS

Prepared by:



2024 ANNUAL RATE SURVEY COMBINED WATER AND SEWER TAP FEES

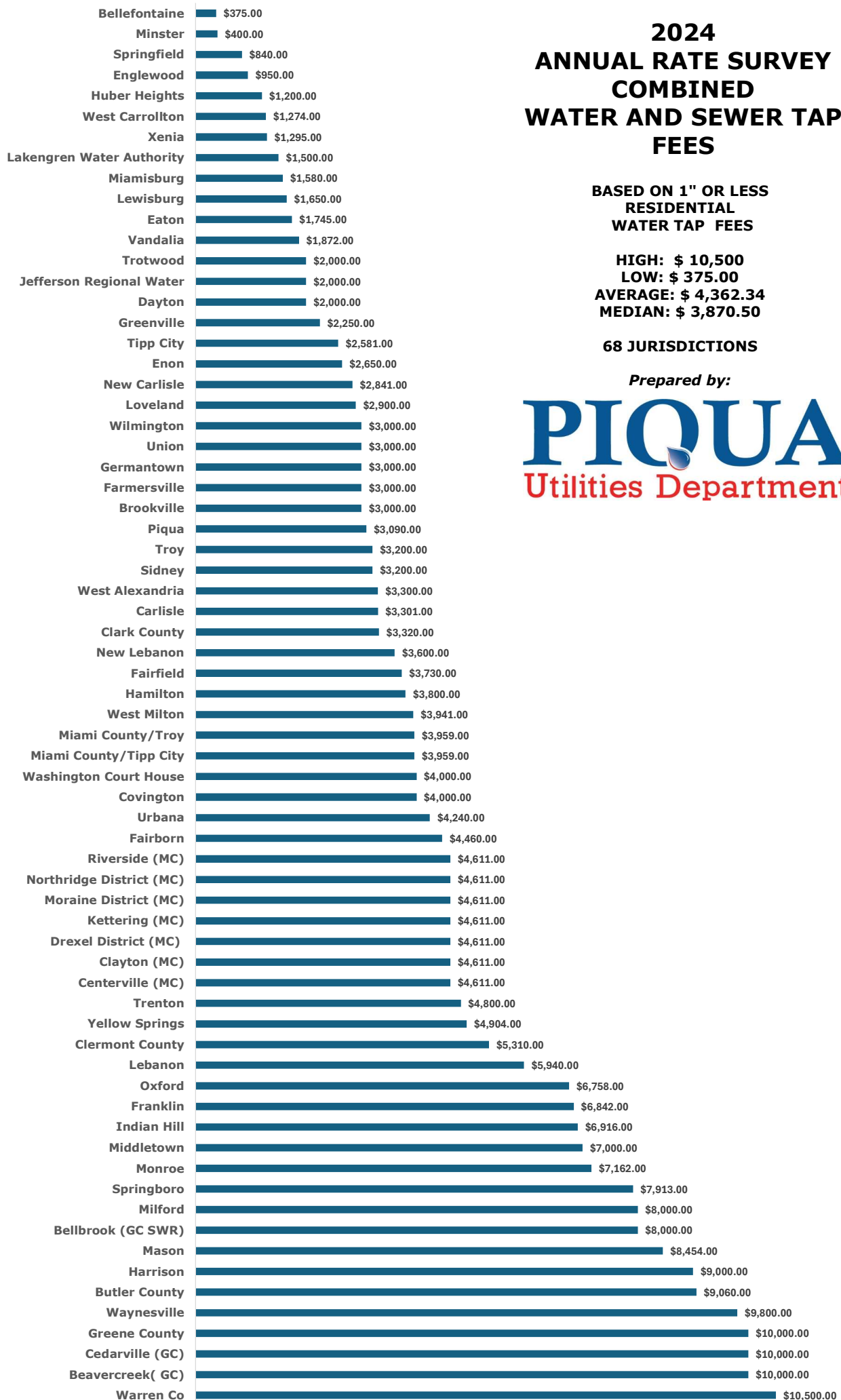
**BASED ON 1" OR LESS
RESIDENTIAL
WATER TAP FEES**

**HIGH: \$ 10,500
LOW: \$ 375.00
AVERAGE: \$ 4,362.34
MEDIAN: \$ 3,870.50**

68 JURISDICTIONS

Prepared by:

PIQUA
Utilities Department



CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO

RESOLUTION 22-R-84

A RESOLUTION ADOPTING 2023 CITY WIDE POLICY GOALS

WHEREAS, Council and the City Manager historically work in cooperation to establish goals to guide City officials and staff in carrying out of the business of the city; and

WHEREAS, a Council Retreat was held Monday, September 26, 2022, to review established priorities and goals; and

WHEREAS, certain 2023 City Wide Policy Goals were presented and discussed; and

WHEREAS, City Council believes approval of the 2023 City Wide Policy Goals are in the best interest of the City in that it will guarantee the preservation of Vandalia as a top-tier suburb, enhance the safety and security of the Vandalia community, avow fiscal sustainability, provide empowerment and exceptional customer service – including transparency and technology to residents and the business community, commitment to the continual growth of the community that makes Vandalia a premier community, and assure enhanced protection of public assets and infrastructure;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO THAT:

Section 1. City Council approves the following 2023 City Wide Policy Goals to be used to guide City officials and staff in connection with their duties for the City.

1. **Small City Big Opportunity:** Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality of life, and growing sense of place. Incentivize developments that improve life in Vandalia.
2. **Safe and Secure:** Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.
3. **Fiscal Sustainability:** Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.
4. **Trust and Confidence:** Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.
5. **Sharpen the Saw:** Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

6. **Vibrant:** Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.
7. **Enhance Infrastructure:** Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces; and

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were taken in meetings open to the public and in conformance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 3. This Resolution shall take full force and effect from and after the earliest period allowed by law.

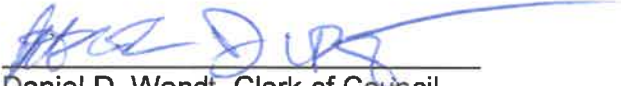
Passed this 5th day of December 2022

APPROVED:



Richard Herbst, Mayor

ATTEST:



Daniel D. Wendt, Clerk of Council

CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO

RESOLUTION 23-R-21

A RESOLUTION APPROVING THE UPDATED PARKS AND RECREATION MASTER PLAN OF THE CITY OF VANDALIA

WHEREAS, City Council and Staff expressed a desire to have the City's Parks and Recreation Master Plan reviewed and updated; and

WHEREAS, In Resolution 21-R-74 City Council awarded a contract to Pros Consulting, Inc. for professional planning services to prepare a Parks and Recreation Master Plan; and

WHEREAS, in conjunction with the review and update of the Parks and Recreation Master Plan by Pros Consulting, the Parks and Recreation Steering Committee consisting of various citizens of Vandalia was formed and met throughout the year to review and discuss changes to the Parks and Recreation Master Plan; and

WHEREAS, the City advertised and held multiple public meetings regarding the updates to the Parks and Recreation Master Plan; and

WHEREAS, City Council finds that the proposed Parks and Recreation Master Plan promotes an appropriate balance of community programs, facilities and amenities, now and into the future for the people of Vandalia; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO THAT:

Section 1. The Final Draft of the Parks and Recreation Master Plan is hereby adopted as the Parks and Recreation Master Plan of The City of Vandalia.

Section 2. The adoption of the Parks and Recreation Master Plan of The City of Vandalia replaces and supersedes any prior Parks and Recreation master Plan adopted by the City however such adoption shall not be construed to affect a right or liability accrued or incurred under any legislative provision adopted under prior versions of the Plan or an action or proceeding for the enforcement of such right or liability.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were taken in meetings open to the public and in conformance with all legal requirements including Section 121.22 of the Ohio Revised Code.

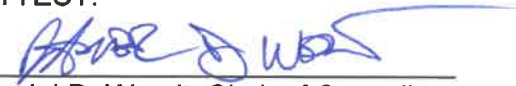
Section 4. This resolution shall take full force and effect from and after the earliest period allowed by law.

Passed this 20th day of March, 2023.

APPROVED:


Richard Herbst, Mayor

ATTEST:


Daniel D. Wendt, Clerk of Council

CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO

ORDINANCE 20-26

AN ORDINANCE APPROVING THE UPDATED COMPREHENSIVE PLAN OF THE CITY OF VANDALIA

WHEREAS, City Council and Staff expressed a desire to have the City's Comprehensive Plan reviewed and updated; and

WHEREAS, In Resolution 19-R-13 City Council awarded a contract to OHM Advisors, LLC for professional planning services associated with revisions to update the City's Comprehensive Plan; and

WHEREAS, in conjunction with the review and update of the City's Comprehensive Plan by OHM Advisors, LLC, a Comprehensive Plan Steering Committee consisting of various citizens of Vandalia was formed and met along with the Planning Commission throughout the year to review and discuss changes to the City's Comprehensive Plan; and

WHEREAS, the City advertised and held multiple meeting and public hearings regarding the updates to the City's Comprehensive Plan; and

WHEREAS, the Planning Commission held a public hearing and recommended approval of the proposed City's Comprehensive Plan; and

WHEREAS, City Council finds that the proposed Comprehensive Plan promotes the public health, safety, comfort, convenience, and general welfare of the people of Vandalia; and

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO THAT:

Section 1. The Final Draft of the Comprehensive Plan, attached hereto as Exhibit A and incorporated herein is hereby adopted as the 2020 City of Vandalia Comprehensive Plan.

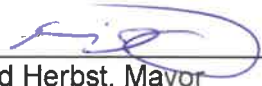
Section 2. The adoption of the 2020 City of Vandalia Comprehensive Plan replaces and supersedes any prior comprehensive plan adopted by the City however such adoption shall not be construed to affect a right or liability accrued or incurred under any legislative provision adopted under prior versions of the Plan or an action or proceeding for the enforcement of such right or liability.

Section 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this legislation were adopted in an open meeting of this Council and that all deliberations of this Council and of any of its Committees that resulted in such formal action were taken in meetings open to the public and in conformance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Section 4. This ordinance shall take full force and effect from and after the earliest period allowed by law.

Passed this 5th day of October, 2020.

APPROVED:



Richard Herbst, Mayor

ATTEST:



Kurt Althouse
Interim Clerk of Council

Community Engagement Key Findings

1.

Residents place a high priority on **revitalizing the downtown area as a community space** for gathering, entertainment, and dining.

2.

The City lacks a distinct identity. Many desire Vandalia to be welcoming, family oriented, and a place that **embraces its unique history and characteristics**.

3.

People value the existing park and community buildings but would like **better connections** between them.

4.

Quality, affordable housing options are desired for senior and young adult populations.

5.

While Vandalia's **location increases accessibility** for residents and businesses, it can bring **increased crime and traffic** as well.

6.

Upkeep and maintenance of properties, especially along commercial corridors, should be improved.

7.

There is a **desire for additional entertainment and dining** options.

8.

Building a sense of community through public gathering spaces and community events is important.



The Big Moves



Reinvest in Existing Park and Recreation System



Redevelop Helke, Robinette and Jeffers Parks



Renovate Cassel Hills Swimming Pool



Consider Expansion of Senior Center



Develop a Bike, Pedestrian and Trails Master Plan



Construct a Dog Park



Construct a Splash Pad



Construct an All-Accessible Playground



Invest in Operations and Maintenance

Strategic recommendations

Market conditions dictate that Vandalia will need to take a phased approach to achieving its vision of a pedestrian-oriented downtown district. With few immediate opportunities to attract retail and dining businesses, the initial focus can leverage strong demand for better-quality, market rate apartments and condominiums in multifamily buildings. These can transition to mixed-use buildings on the street frontage. A secondary effort can enhance anchor businesses and buildings expected to remain in a redeveloped corridor. A larger retail and dining recruitment program can be implemented as conditions improve.

Strategy

The recommended strategy has three overlapping phases, with the transition between them depending on the pace of development. The intent of each phase is to capture the

market opportunity available at the time, effecting change to bring about the conditions that make it possible to support other uses.

Phase one

The initial phase should focus on collaboration with property and business owners, encouraging and facilitating investments in real estate and business enhancement, while beginning to assemble future redevelopment sites in core areas of the downtown.

- **Redevelopment.** There is an immediate demand for market rate apartments, senior housing, and condominiums that can be built at the rear of large lots on Dixie Drive, or on side streets. The City can support this by sharing the market case, and through financial or permitting assistance.

