

The Blue Letter

August 2, 2024

Honorable Mayor & Esteemed City Councilmembers:

All employees received an email this week regarding the required Fraud Training from the Auditor of State. The training takes about 10 minutes, and all members of Council are also required to complete the training. Please let me know if you would like me to send you another email with the appropriate link and deadlines.

The contractor continues to finalize the installation of the generator at the government center. There will be a limited power outage Saturday morning in the building for about two hours.

The Public Works Building committee met this week to review updated building and lot design alternatives. We had a very informative meeting with the design contractor (WDC Group) and have scheduled another meeting for late August. We should be ready to present an update to the City Council in the September/October timeframe.

Monday, August 5, 2024, Special Council Meeting: At the July 15th Study Session, Council directed the Assistant City Manager to schedule a Special Meeting on August 5th at 6:00 pm for the purpose of the first readings of Ordinances for the PUD Amendment and Final Plan for the 40 West Lot 1 – CrossFit Excess.

Special Meeting:

Monday, August 5, 2024, Items:

Ordinance – First Reading:

Ordinance 24-16: PC 24-06 – Major PUD Amendment – 40 West Lot 1 (CrossFit Excess) - Brody Mayse, of CrossFit Excess, seeks approval of a Major Amendment to the 40 West Planned Unit Development, as well as Final Plan approval for the development of Lot 1 of the 40 West Planned Unit Development. The proposed amendment would add “Personal Services (Fitness Studio) to the list of permitted uses for the 40 West PUD. The proposed final plan would establish a 6,000 square foot CrossFit studio.

Ordinance 24-17: PC 24-06 - Final Plan – 40 West Lot 1 (CrossFit Excess) - Brody Mayse, of CrossFit Excess, seeks approval of a Major Amendment to the 40 West Planned Unit Development, as well as Final Plan approval for the development of Lot 1 of the 40 West Planned Unit Development. The proposed amendment would add “Personal Services (Fitness Studio) to the list of permitted uses for the 40 West PUD. The proposed final plan would establish a 6,000 square foot CrossFit studio.

The Special Council meeting held on **Monday, August 5, 2024, at 6:00 pm** will be an in-person meeting in the Council Chambers at 333 James E. Bohanan Memorial Drive, Vandalia, OH 45377. The meeting is open to Council, staff, and the public to attend in-person. The meetings will be accessible for viewing through Zoom. You may contact the City at

937-415-2256 or aswartz@vandaliaohio.org for the phone number and link to this meeting. Please note, in compliance with Ohio Revised Code, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone wishing to be heard on a topic will need to appear personally at the meeting.

Please contact me directly with comments and questions.

Very Respectfully,

Mark Schwieterman
City Manager

CC: Board and Commission Members
All City Employees