

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

August 23, 2024

Mayor Herbst & City Councilmembers:

We have reached a consensus on the Budget Workshop schedule. We will hold the Budget Workshops on Monday, October 7 at 4 pm and Monday, October 21 at 4 pm. I would ask that you also hold Tuesday, October 29 at 5 pm in case we need the third Workshop. More details will be available when we get closer to the dates.

A long-time program in the city for our Kindergartener is, Passport to Safety. Wednesday August 21st was Passport's Fire Day at St. Christopher School. Students learned about fire safety and had an opportunity to meet fire crews and tour apparatus.

Cart path paving work is wrapping up at the golf course. A big thanks to Public Works for completing this annual project. They did an impressive job, and we appreciate their cooperation. The golf cart staging area and cart barn entry received a fresh coat of asphalt as part of the paving project.

VRC Pool Shutdown- painting of ceiling and structural support system are complete and the aquatic center has reopened. The ceiling beams and support posts are now painted Vandalia Blue. The main circulation pump was removed and replaced during the maintenance shut down period and one of the feature pumps was removed, rebuilt, and reinstalled. The Ultraviolet (UV) system was rebuilt and put back in service. Routine shutdown maintenance was completed in the pool space.

Ohio kicked off the *Drive Sober or Get Pulled Over* campaign on August 14. This initiative focuses on impaired driving and violations typically associated with impaired driving through the Labor Day weekend. VPD participated in the press conference and group photo. VPD officers will participate in area OVI checkpoints and patrol officers will focus their traffic enforcement efforts to keep the roadways safe during this campaign. Extra enforcement hours are covered by a grant through the National Highway Traffic Safety Administration (NHTSA) as part of the county OVI Task Force.



Tri-Cities Authority's (TCA) Taylorsville Equalization Improvements project located in Taylorsville MetroPark has begun. This project will install a pump station and two (2) large temporary holding tanks to take surge loads of sanitary flow during storm events.

Please contact me directly with comments and questions.

Very Respectfully,

Mark Schwieterman
Interim City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Cron – August 23, 2024;
2. Information Update - Director Leiter – August 23, 2024;
3. Information Update - Chief Follick – August 23, 2024;
4. Information Update – HR Manager Hanf – August 23, 2024;
5. Information Update - Director Clark – August 23, 2024;
6. Information Update – Chief Althouse – August 23, 2024;
7. Information Update - Director Borton – August 23, 2024;





To: Mark Schwieterman, Interim City Manager
From: Rob Cron, Assistant City Manager
Date: August 22, 2024
Re: Information Update for Augsts 10 - 23, 2024

- 📍 Ben Borton, Jake Hayslett, you and I met to discuss the Public Works facility programing. WE discussed some value-engineering ideas that could potentially reduce the overall cost of the project. We have shared those ideas with WDC Group and met again this week to review the changes.
- 📍 Chief Althouse, you and I met to discuss different options regarding solicitors in the city. Generally, about how to notify the public of registered solicitors or how they can prevent solicitors from approaching them at their homes.
- 📍 Angela Swartz and I met this week to go over and prepare the City Manger's office 2025 operating budget.
- 📍 Some of the site work has begun in the next section of the Foxfire Subdivision. They are limited to the clearing and grading work they can do before final approvals. The developer has moved the construction materials that have been stored on the property for a long period of time to meet compliance of our property maintenance code.
- 📍 Mike Hammes, you and I met to review the Downtown Market Analysis in preparation for discussion at the upcoming City Council Study Session.
- 📍 Mike Hammes, Ben Graham, you and I met to discuss upcoming Board of Zoning Appeals and Planning Commission items.
 1. The Planning Commission will have a case on August 27 for a rezoning of the property at 6213 Miller Lane from Residential (RSF-1) to Highway Business.
 2. The Board of Zoning Appeals will have a case on August 28 for a variance at 7733 S. Brown School Road to the side yard setback for an accessory structure.
 3. The Board of Zoning Appeals will have a case on September 11 for a variance at 5409 Old Springfield Road for the size of an accessory structure.
- 📍 I attended the August 13th Planning Commission meeting where cases were reviewed regarding the Record Plan for Foxfire Section 9 and the Text Amendment to our zoning code listing the cultivation, processing and sales of marijuana as a prohibited use in the city.

- 📍 We held our Employee Appreciation picnic event on Wednesday August 14th at the Sports Complex. Thank you to all staff from the City Manager's Office and Parks Department for your efforts to have this great event. It was great to see some of our Vandalia retirees attend the event as well.
- 📍 Ben Graham and Rich Hopkins met with Contessa Hussong to discuss our Block Party Trailer for an article in the Tipp City Gazette.
- 📍 Rich Hopkins performed the taping of our next Focus Vandalia spots this week. Stories included the Touch A Truck event preview, back to school safety advice from Officer Rich Sommer, our free large item drop-off for residents at the Public Works Facility a preview of the upcoming Fire Department Open House and an introduction to Leann Hanf our new Human Resources Manager.

Memo



To: Mark Schwieterman, Interim City Manager

From: Bridgette Leiter, Director of Finance

Date: August 19, 2024

Re: Information Update - Period Ending August 23, 2024

1. Kristen and I attended a council study session and meeting.
2. Principal and interest payments on the Bond Anticipation Notes were paid, and the new note for the remaining balance on both the fire engine and new ladder truck (note matures August 2025) was completed this week. The debt is due to be paid in full in 2026 (fire engine) and 2031 (ladder truck).
3. Several members of the Finance staff enjoyed the Employee Appreciation Day picnic in the park.



DIVISION OF FIRE INFORMATION UPDATE

TO: MARK SCHWITERMAN, INTERM CITY MANAGER
FROM: CHAD FOLICK, FIRE CHIEF
DATE: 8/22/2024
SUBJECT: INFORMATION UPDATE – PERIOD ENDING AUGUST 23, 2024

1. On August 9th B-shift crews went to Anna's Early Beginnings for a school visit. The kids were able to see and tour our ladder truck and ambulance while the crews were visiting. The day was complete with the kids playing in water being sprayed by the firefighters.
2. Over the next few weeks leading up to Fire Prevention Week in October, our Fire Prevention Bureau will post Prevention Friday updates to our social media. This year's theme is "Smoke alarms: make them work for you!" If any resident needs a smoke alarm or their alarm tested, they are welcome to call the firehouse to request a crew to come out and assist.
3. The current Focus Vandalia featured CRRC Rich Morrett. Rich spoke and explained our current CRA project. This project will provide the Division of Fire with a Community Risk Assessment Report. The report will help the Division of Fire with data such as high hazards, community needs and areas we can be proactive within the city. Once the final report is complete the Division of Fire will present it to Council this fall.
4. On Wednesday August 14th Vandalia and Butler crews responded to a large 6" natural gas leak that had been struck by a construction crew and was leaking on Benchwood Road. Vandalia crews closed the road and surrounding parking lots and remained on scene for an extended time while Centre Point was called to the incident to stop and fix the leak.
5. Vandalia and Butler crews responded to Chelsea Drive on August 14th to the report of a strong burning odor and light haze in the home. Crews quickly responded and identified a piece of burning plastic in the dishwasher.
6. Despite the busy day, members of the Division of Fire were happy to attend the Picnic in the Park Employee Appreciation event on Wednesday August 14th. Thank you for another great event.



DIVISION OF FIRE INFORMATION UPDATE

7. On August 18th crews responded to Poe Ave for a fire alarm. Upon arrival, crews found that burnt popcorn was the cause of the incident. The building did need to have crews use positive pressure to remove the smoke on the second floor.
8. The Fire Marshal's truck received a special car wash on Sunday August 18th. The Vandalia Marching Aviators are fundraising for a future trip later this school year to Florida. This was a win for all involved, the Marshal received a clean vehicle, while supporting and interacting with the kids. Our crews and Division of Fire members always enjoy opportunities to work with and support the schools and the students.
9. Last update, The Division of Fire announced the promotion of Derek Copp to the rank of Captain and Chris Willoughby to the rank of Lieutenant. These two members were sworn in at the Monday August 19th council meeting where they took their Oath of Office.
Congratulations to both Derek and Chris on their promotion.
10. Crews responded to Helke Road on August 20th to the report of a structure fire. Crews arrived to find smoke coming from the home. Crews were able to quickly extinguish the fire after arrival. All occupants were out and safe. Crews remained on scene for overhaul and clean up for an extended time throughout the morning.
11. A long-time program in the city for our Kindergartener is, Passport to Safety. Wednesday August 21st was Passport's Fire day at St. Christopher School. Students learned about fire safety and had an opportunity to meet fire crews and tour apparatus.
12. The annual Division of Fire Breast Cancer T-shirt fundraiser has begun for 2024. This year proceeds will go to Breast Wishes located in Vandalia. The link to purchase shirts is:
<https://vandaliafirecancer.spiritsale.com/products> and is open through mid-September to anyone who would like to purchase.

Memo



To: Mark Schwieterman, Interim City Manager

From: Leann Hanf, Human Resources Manager

Date: August 22, 2024

Re: Information Update – Period Ending August 23, 2024

1. Auditor of the State Fraud Training was pushed out companywide on 7/30/2024. Employees (Full Time, Part Time, and Seasonal) must complete their training by 9/10/2024.
2. FMLA Process Overview - FMLA (Family Medical Leave Act) was adopted in 1993 and allows workers to take up to 12 weeks of unpaid leave for an array of medical situations. Here at the City of Vandalia, accrued leave is used in conjunction with FMLA so that an employee does not have to go without pay for the duration of their time off.

Am I eligible to use FMLA? In order to be eligible for FMLA, you must meet the following criteria:

- i. be employed by the city for the last 12 months and
- ii. have worked a total of 1,250 hours or more in those 12 months of employment.

If one or both of these criteria are not met, you are not eligible to utilize FMLA.

When should I apply for FMLA? In the event of any of the life events listed below, you should contact the Human Resources Manager and inquire if FMLA paperwork is needed:

- your own serious health condition
- any illness or procedure that requires an overnight hospitalization.
- the birth of a child, or placement of child with you for adoption or foster care, and to bond with the newborn or newly placed child (must be done within 1 year of birth/adoption date)
- a need to care for your family member due to a serious health condition.
- a qualifying exigency arising out of the fact that your family member is on covered active duty or has been notified of an impending call or order to covered active-duty status.
- a need to care for your family member who is a covered servicemember with a serious injury or illness.

I've used all 12 weeks of my FMLA, when can I apply again? The City of Vandalia operates on a rolling 12-month period measured backward from the date of any FMLA leave usage.

3. As we approach the end of August, UHC wanted to remind everyone that September is National Immunization Awareness Month. They have provided some basic information regarding vaccines, herd immunity, and common vaccines/when you should get them:

What is a Vaccine? The topic of vaccines always seems to be relevant – and may sometimes be a subject of misinformation. Before vaccines, infectious diseases like smallpox, polio and measles ran rampant. But thanks to medical advances, there are available vaccines to help protect us. A vaccine is a small dose of germs that is meant to mimic a certain illness. This helps your body remember and recognize that infection and helps create antibodies to fight it off – keeping you healthy. A vaccine works kind of like its practice for your immune system. Each time you get a

vaccine, your body may get better and better at fighting off that particular strain of illness. Until one day, your immune system spots that illness and the antibodies go into action. Depending on the illness, you may need a different number of vaccines and timing to prevent illness.

How does herd immunity work? Herd immunity is used by the CDC to describe when enough people in a single community become immune to an infectious disease through vaccination or from previous illness. This may slow the spread of disease and even might make it unlikely to spread at all. The percentage of people who may need to have protection in order to achieve herd immunity may vary by disease.

Common Vaccines and when to get them. There are several vaccines for infectious diseases or illnesses you may be familiar with. It's recommended by the CDC that certain vaccines are given at certain ages, or for unique circumstances (like traveling abroad). Here is a list of common vaccines:

- Flu
- COVID-19
- Mumps
- Chickenpox
- Hepatitis A and B
- Human Papillomavirus
- Measles
- Polio
- Shingles
- Smallpox
- Tetanus
- Whooping Cough

You likely already got the majority of common vaccines when you were younger (like chickenpox, measles, and mumps). As you get older, your doctor may let you know when it's time for your next one. And before you take a trip out of the country, ask your doctor if there are recommended vaccines based on your travel destinations. You may want to keep track of what vaccines you have received and when you need your next dose to complete a series.

4. Flu Shots, anyone? Now that we have brushed up on our vaccination information from UHC in the section above, let talk about Flu Shots! This week I have been in contact with Hocks pharmacy, and we are working on getting a date set up to provide flu shots for our employees. Please be on the lookout for more communication in late September.
5. The City of Vandalia is now a member of the Dayton Area Chamber of Commerce Safety Council. Being a part of this council will allow us to obtain a 3% rebate on our BWC Premium! In order to retain membership status, an Employee from the City of Vandalia must attend what the Dayton Area Chamber of Commerce calls a "Safety Breakfast" at least 10 times per calendar year. There is a different speaker each month who talks about best practices for safety and how we can improve our workplace processes. This month, Don Wilson from SafeStart spoke on critical error reduction techniques. SafeStart teaches that if you are in one of these four mental states:

- Rushing
- Frustration
- Fatigue
- Complacency

You are likely to commit one of these critical errors:

- Eyes not on Task – not watching where you are going.
- Mind not on Task – zoning or spacing out.
- Line-of Fire – putting yourself in direct line with a hazard.
- Balance/Traction Grip – slips, trips, and falls

Which increases your overall risk of injury.

SafeStart encourages individuals to try and identify when their mindset is in one of the mental states listed above so that their chances of injury can be reduced. Don also talked about how this practice can be used both on and off the job.



To: Mark Schwieterman, Interim City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 8/22/2024
Re: Information Update – Period ending August 22, 2024

SENIOR CENTER

- The Senior Center exterior has been power washed, brick mortar repaired and caulked, and windows sealed as part of an exterior maintenance project. The contractor will return on August 24 to apply a sealant to the building exterior.

GOLF DIVISION

- Cart path paving work is wrapping up at the golf course. A big thanks to Public Works for completing this annual project. They did an impressive job, and we appreciate their cooperation. The golf cart staging area and cart barn entry received a fresh coat of asphalt as part of the paving project. (Picture at end of report)
- Cassel Hills has hosted nine Butler golf matches in the past two weeks. Hosting one school at the course makes it much easier to schedule matches and keep the course open to more daily play as well.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

- Blue Party in the Park: This event happened on Tuesday, Tuesday, August 13 from 6:00pm-7:30pm at Art Park. There were around 300 people who came out to this event. This event was based around the cartoon show Bluey, and people enjoyed music, dancing, and food at the event.
- Boots in the Park Shindig w/ Ryan Mundy: This event happened on Thursday, August 15 from 7:00pm-9:00pm at Art Park. There were around 80 people at the event, and the lower number of people this time around was due to the weather. It rained halfway into the event, causing people to head home and an early ending to the event.
- Opening day for Youth Soccer took place on Saturday, August 17 at the Sports Complex. The Passers, Wings, and Striker divisions are playing in a league with Englewood, Huber Heights, and Tecumseh. We have 411 participants in this year's program, up from 395 last year.
- Our NFL Youth Flag Football program has 145 kids registered to play. Teams have been formed with practices underway. Games will begin Sunday, September 8 at the Sports Complex.
- North Dayton T.O.P. Soccer utilizes the Sports Complex for their outreach program on Wednesday and Sunday evenings. T.O.P. Soccer (**The Outreach Program for Soccer**) is a recreational sports program for children and adults with intellectual, emotional, or physical disabilities. T.O.P. Soccer provides people with diverse abilities an opportunity to play soccer

in a structured environment that is safe, fun, supportive, and inclusive. We have been hosting this program at the Sports Complex for many years.

FACILITY MAINTENANCE DIVISION

- Sister Cities representatives will be at the Sports Complex on Monday, August 26 for the placement of the Oktoberfest trailers in the usual location- field 1 parking. Later in the week two new trailers will arrive and those will be parked next to the old trailers. At that time, we will close the lot completely while they switch out trailers and remove the old trailers from the site.
- VRC Pool Shutdown- painting of ceiling and structural support system are complete and the aquatic center has reopened. The ceiling beams and support posts are now painted Vandalia Blue. The main circulation pump was removed and replaced during the maintenance shut down period and one of the feature pumps was removed, rebuilt, and reinstalled. The Ultraviolet (UV) system was rebuilt and put back in service. Routine shutdown maintenance was completed in the pool space.
- Maintenance staff assisted with the Division of Police National Night Out at the Sports Complex. They have also assisted with several other department special events over the past month with several more scheduled for this fall.
- Helke tennis and pickleball court maintenance has been completed and courts reopened for play. Maintenance included crack fill and three coats of a resurfacing product, new paint, and lines. New pickleball nets and several new tennis nets were installed as well. (Picture)
- Received delivery of new dump truck, ordered in early 2023, which replaced a 1998 model. The truck is now in service.
- The facilities signage project is nearing completion. All park signs have been installed and new letters installed on the city entry signs. The final stage of the project will be the removal of the signs in front of the Municipal Building, Justice Center, and Justice Center Parking Lot and the construction of new signage to match the entry way signs. We are preparing these locations for the installation of plant materials and mulch. (Pictures at end of report)

RECREATION CENTER

- The Aquatic Center Annual Maintenance Shutdown period has concluded, and the aquatic center is now open. We completed several maintenance projects during the shutdown period including painting of the ceiling and support beams above the pool. There were also several plumbing and mechanical projects completed along with a deep cleaning of the facility.
- Summer CampREC: We finished a fantastic summer camp season. The summer went by quick, but the kids truly had a great time at camp.
- Brixilated Builders Academy: This camp week was from Monday, August 12 through Friday, August 16 and ran by Brixilated. They had 26 kids signed up for this week.
- Art Camp: This camp week is from Monday, August 19 through Friday, August 23 and ran by Kathi Hart Mobile Art Parties. They have around 25 kids signed up for this week.
- Interviews for our vacant Recreation Coordinator position will take place next week. We received 33 applications for the position and will be interviewing seven candidates in the first round.





Information Update



To: Mark Schwieterman
Interim City Manager

From: Kurt E. Althouse
Chief of Police

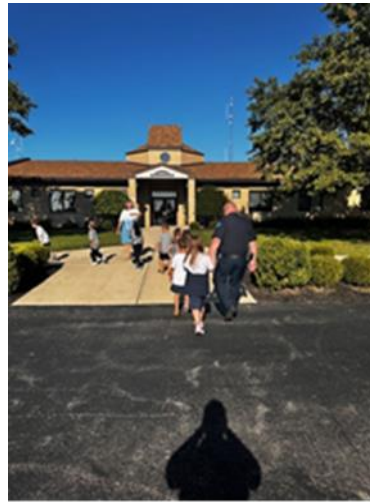
Date: August 22, 2024

Subject: Information Update Ending August 23, 2024

1. During the past week-and-a-half, VPD officers made 12 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in nine written warnings and three verbal warnings while working 12 additional enforcement hours.
2. Detectives charged a 27-year-old Vandalia man with two counts of Pandering Sexually Oriented Matter Involving a Minor, a felony of the 4th degree; one count of Pandering Sexually Oriented Matter Involving a Minor, a felony of the 2nd degree; four counts of Pandering Obscenity Involving a Minor, a felony of the 4th degree; and four counts of Pandering Obscenity Involving a Minor, a felony of the 2nd degree. The case originated from a tip from the National Center for Missing and Exploited Children which was forwarded to VPD by the Ohio Internet Crimes Against Children Task Force (ICAC).
3. Detectives charged a 45-year-old Dayton man for Petty Theft. The male suspect stole (3) 24 packs of Coronita beer from Sheetz gas station.
4. VPD officers completed Phase 2 range training August 20-21 at Tipp City PD's range. This four-hour training prepares officers for responding to threats in and around motor vehicles, known as vehicle CQB (close quarters combat). This training focused on tactics and cover when engaged in a lethal encounter in and around vehicles with their handguns and rifles. Phase 2 is the second of three annual in-service training sessions planned and administered by VPD instructors.
5. Ohio kicked off the *Drive Sober or Get Pulled Over* campaign on August 14. This initiative focuses on impaired driving and violations typically associated with impaired driving through the Labor Day weekend. VPD participated in the press conference and group photo. VPD officers will participate in area OVI checkpoints and patrol officers will focus their traffic enforcement efforts to keep the roadways safe during this campaign. Extra enforcement hours are covered by a grant through the National Highway Traffic Safety Administration (NHTSA) as part of the county OVI Task Force.



6. This week, CPO Rich Sommer taught the *Passport to Safety Program* to 45 kindergartners at St. Christopher School. The students learned about “stranger danger” along with fire safety, water safety, and many other topics with graduation today. *Passport to Safety* is scheduled for Helke Elementary during the first couple weeks of school in September.



7. On Wednesday, CIT Crisis Responder Justin Nichol and I attended a four-hour training entitled *Dispelling Myths & Misconceptions - Interacting with the Middle Eastern & Muslim Population*, at Christian Life Center and hosted by the Montgomery County Association of Chiefs of Police as part of continuing professional training. Lt. Sarah Shendy from Case Western Reserve Police Department was the instructor and grew up in a Muslim family from Egypt. The class was informative and highlighted several cultural and religious traditions of Muslim and Middle Eastern families that could impact police interactions.
8. Today, I attended a virtual meeting as a member of the Ohio Attorney General’s Blue Ribbon Task Force on peace officer training. The meeting was a discussion with representatives from Ohio’s Peace Officer Training Academy and the University of Chicago who discussed integral parts of their Situational Decision-Making training that was conducted at the Chicago Police Department.



Public Service Information Update

To: Mark Schwieterman, Interim City Manager
From: Ben Borton, Director of Public Service
Date: August 22, 2024
Subject: **Information Update for August 10 – 23, 2024**

Development & Engineering Services (DES)

Dog Leg Water and Sanitary Extension Phase 2 project has received approval from the United States Army Corps of Engineering (USACE) for the project change to allow open cut excavation through the small stream by National Road Driving Range for the gravity sanitary sewer to the new lift station. This section was designed to be directionally drilled but was unsuccessful after multiple attempts in July due to the large cobbles in the substrate and needing to keep the pipe at a constant slope.

M&T Excavating plans to start the Tionda, Mossview, & Ranchview Drive Watermain Replacement & Resurfacing project in 2025. The project has a completion date of August 22, 2025.

With the USEPA deadline in October for the water service line inventory quickly approaching, we have been receiving calls from residents and responses to the survey via 120Water. If residents do not feel capable of determining their water service line material with our online information (<https://www.vandaliaohio.org/528/Water-Service-Line-Inventory>), we highly recommend residents call the Water Division of the Finance Department to schedule a water meter replacement; our Public Works crew will record the needed information during the water meter replacement.

Tri-Cities Authority's (TCA) Taylorsville Equalization Improvements project located in Taylorsville MetroPark has begun. This project will install a pump station and two (2) large temporary holding tanks to take surge loads of sanitary flow during storm events.

A certificate of occupancy (CO) was issued for 710 W National Rd for a tattoo and skate shop.

Staff have received an application for building permits at 896-898 Maridon Ct; this will finish out the residential side of the Brown School Woods Section 4 plat.

Hawthorn Suites at 7070 Poe Ave have applied for a building permit to enclose their existing pool.

Assistant City Manager Cron, Chief Building Official Mastrino, Public Works Superintendent Hayslett, IT Manager Davey, Finance Director Leiter, you, and I met with WDC Group again on August 22nd to discuss the current layout for the proposed new Public Works facility and value engineering ideas.

Public Works Superintendent Hayslett and I attended the monthly TCA Technical Committee meeting on August 14th.

Public Works (PW)

As part of our sanitary sewer preventative maintenance, crews continued cleaning sanitary sewer lines identified with the new Sewer Line Rapid Assessment Tool (SL-RAT) bought earlier this year. Crews clean 1,256 FT of sanitary sewer this period using the Vac truck bought in 2023.

Crews have placed 267.5 tons (TN) of asphalt for Parks & Recreation at the Cassel Hills Golf Course for the golf cart paths and around the clubhouse. We have 81 TN more to be placed for this year.



Crews have also used our trackless mower, typically used for right-of-way (ROW) brush trimming/mowing, to push back overgrowth at the Cassel Hills Golf Course.

Crews took Municipal Industrial Pretreatment Program (MIPP) samples at Pratt Industries, Veolia, and Speedway.

Crews continued installing water meters across the City as part of the meter replacement multi-year project and street sweeping.

Crews performed the monthly water shut-offs of delinquent water accounts for the Water Division of the Finance Department.

Our newer personnel had training on reading and applying Safety Data Sheets (SDS) to their daily work tasks.

Crews installed Vandalia-Bulter banners for the upcoming start of the school year.

Crews performed 48 utility locates this period for Ohio 811.

Crews performed 2 burials at Poplar Hill cemetery during this period.

The mechanics fixed the single-axle dump truck and installed a new strap for the hydraulic tank.

The mechanics have also been working on tandem-axle dump truck #25 and a plan to address issues with it.

The mechanics worked on the Fire Division's Medic #1 and Engine #2, replacing an ABS light on Engine #3.

The Civil Service Commission met and approved our list of candidates for full-time Public Works Technician. A conditional offer was accepted to fill the vacant position. The remaining candidates will be kept on an eligibility list in an effort to keep our crew fully staffed moving forward.