
The Blue Letter

February 14, 2025

Honorable Mayor & Esteemed City Councilmembers:

Employee Service Awards

The annual Employee Service Awards Luncheon will be held on Friday, February 28, 2025, at 11:30 am at the Cassel Hills Clubhouse restaurant. Councilmembers are invited to attend. Employees celebrating a service milestone in 2024 will receive an invitation in the mail. Attendance is limited to the Council, department heads, supervisors, the employee being recognized and one guest. This year we will be celebrating 150 years of combined service.

Monday, February 17, 2025, Council Meeting - The Study Session will begin at 5:15 p.m. The Council meeting will begin at 7:00 pm.

Study Session:

Presentation

Utility Funds - Presentation will review the 2022 presentation and adopted rate changes from the adopted 2022 Ordinance. We will also review the current projections for the utility Funds (Water, Sewer and Stormwater) based upon current conditions and the implemented rate changes.

Monday, February 17, 2025, Items:

Items on this evening's Council Meeting agenda

Resolution: Purchase of Property 10 W. National Road – The City of Vandalia is finalizing a contract to purchase real estate at 10 West National Road for \$2,150,000, for redevelopment purposes as part of the Vandalia City Center Overlay plan. The City's intent is to seek a desirable use for this property that aligns with the VCCO and the 2020 Comprehensive Plan that meets the desire of our community and supports quality economic development. Funds for this purchase will come from the Job Creation and Revitalization Fund, which is predominantly funded through building permit and land development fees.

Ordinance: Supplemental - Mrs. Leiter will discuss and request approval of the following supplemental appropriation Ordinance for the following reasons:

- \$2,000,000 – increase appropriations to account for expenses related to the purchase of real estate located at 10 West National Road for \$2,150,000, for redevelopment purposes as part of the Vandalia City Center Overlay plan.

Monday, March 3, 2025, Items:

Resolution: Volunteer Firefighters Board Members – The Ohio Volunteer Firefighters' Dependents Fund is a fund that helps support the families of volunteer firefighters who die or become disabled in the line of duty. The fund is established in Ohio Revised Code Chapter 146. The Vandalia Division of Fire, in accordance with ORC Chapter 146, must elect a VFDF Review Board annually. The resolution proposed outlines how that board will be elected, this is a process that we will have to do annually moving forward.

Discussion Items:

Fire Training Center Site - The Division of Fire has identified the need for a fire (and possibly) police training center, monies have been set aside from the sale of the “old” Fire Station on Dixie Drive. We have completed some of the initial planning on a site on Webster Street near Benchwood Road. The Division of Fire has spent several years looking for partners and/or alternative funding opportunities. The City of Huber Heights has proposed a partnership with Vandalia and possibly Butler Township, at a site on Bridgewater Road in Huber Heights. The presentation at the Study Session will be to provide you with an overall explanation of what is needed, to give you an update on where we are in the planning of this facility, provide you with some pros and cons on sites, and/or to seek City Council's guidance on how they would like us to proceed.

Recreation Center Childcare Outdoor Playground Equipment purchase - Under \$50K – The Parks & Recreation Department is recommending entering a contract with Landscape Structures for the purchase and installation of a new playground equipment at the Recreation Center Childcare Outdoor Playground, authorizing the purchase through the State of Ohio Procurement Program with Landscape Structures of Delano, Minnesota at a cost not to exceed \$50,000. The total payment of the playground equipment contract when combined with the playground safety surface contract with Forever Lawn of Ohio shall not exceed the total budget amount of \$100,000 for the playground project at the Recreation Center.

Recreation Center Childcare Outdoor Playground Safety Surface purchase - Under \$50K – The Parks & Recreation Department is recommending entering a contract with Forever Lawn of Ohio for the purchase and installation of a playground safety surfacing under the new playground equipment at the Recreation Center Childcare Outdoor Playground, authorizing the purchase through the Sourcewell Cooperative Procurement program with Forever Lawn of Ohio at a cost not to exceed \$40,000. The total payment of the safety surface contract when combined with the playground equipment contract with Landscape Structures shall not exceed the total budget amount of \$100,000 for the playground project at the Recreation Center.

One Ton Dump Truck #16 Upfit – Under \$50K – In the 2025 Capital Improvement budget, we have appropriated a total of \$125,000 in various funds to purchase a new one-ton dump truck to replace our current Public Works truck #16, with over 61,400 miles before this snow & ice season. The dump trucks are used throughout the year on a daily basis moving spoils, hauling brush, gravel, asphalt, and general maintenance. We received a quote from K.E. Rose Company of Huber Heights for the upfit equipment with government discount pricing of \$45,030.00. We have used the K. E. Rose Company in the past for most of our vehicle upfits and they have done excellent work at a reasonable price. Director Borton recommends we purchase the upfit equipment as specified from K.E. Rose Company with government incentives for \$45,030.00. The total of the cab & chassis and the upfit is \$103,411.00, which is \$21,589.00 under the amount appropriated.

Billboard Leases – Attorney McDonald will discuss the proposed lease options for the City's two billboard structures on Airport Access Road, which includes a proposal to convert portions of each structure to LED billboards.

December and End of Year 2024 Financial Reports – Mrs. Leiter will deliver the December and End of Year 2024

Financial Reports.

January 2025 Financial Reports – Mrs. Leiter will deliver the January 2025 Financial Report.

Legislative Calendar - The calendar is included in your packets for your review.

Council Meeting:

Resolutions:

Resolution 25-R-13: First Suburbs By-Laws – On October 23, 2024, the First Suburbs Consortium of Dayton Ohio Council of Governments (COG) Governing Board unanimously approved several changes to the COG's Bylaws. This is the first Bylaws change since 2017. In accordance with Section XIII of the 2017 Bylaws, each Member Community must also approve the new Bylaws by a Resolution before they can become effective. In the Council packet, you will find the revised Bylaws provided by Jack Jensen, Executive Director.

Resolution 25-R-14: Purchase of Property 10 W. National Road – The City of Vandalia is finalizing a contract to purchase real estate at 10 West National Road for \$2,150,000, for redevelopment purposes as part of the Vandalia City Center Overlay plan. The City's intent is to seek a desirable use for this property that aligns with the VCCO and the 2020 Comprehensive Plan that meets the desire of our community and supports quality economic development. Funds for this purchase will come from the Job Creation and Revitalization Fund, which is predominantly funded through building permit and land development fees.

Ordinance - Emergency Reading:

Ordinance 25-03: Approval of the following supplemental appropriation Ordinance for the following reasons:

- \$2,000,000 – increase appropriations to account for expenses related to the purchase of real estate located at 10 West National Road for \$2,150,000, for redevelopment purposes as part of the Vandalia City Center Overlay plan.

January Bill Listing – Vice Mayor Blakesly will deliver the January 2025 Bill Listing.

The next Council meeting is on **Monday, February 17, 2025, at 7:00 pm**. The meeting will be an in-person meeting in the Council Chambers at 333 James E. Bohanan Memorial Drive, Vandalia, OH 45377. The meeting is open to Council, staff, and the public to attend in-person. The meetings will be accessible for viewing through Zoom. You may contact the City at 937-415-2256 or aswartz@vandaliaohio.org for the phone number and link to this meeting. Please note, in compliance with Ohio Revised Code, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone wishing to be heard on a topic will need to appear personally at the meeting. **The Study Session will begin at 5:15 pm followed by the City Council Meeting at 7:00 pm.**

Please contact me directly with comments and questions.

Very Respectfully,

Kurt E. Althouse
Interim City Manager

CC: Board and Commission Members
All City Employees