
[The Blue Letter](#)

February 28, 2025

Honorable Mayor & Esteemed City Councilmembers:

Large Debris drop-off Saturday, March 8th

The City of Vandalia is offering Vandalia Residents free large debris drop off from 8 am – 2 pm at the Public Works Garage. Proof of residency is required.

Daylight Savings Time

Daylight Savings Time is Sunday, March 9th, be sure to set your clocks ahead 1 hour.

Monday, March 3, 2025, Council Meeting - The Study Session will begin at 6:00 p.m. The Council meeting will begin at 7:00 pm.

Study Session:

Monday, March 3, 2025, Items:

Items on this evening's Council Meeting agenda

Monday, March 17, 2025, Items:

Resolution: Asphalt Purchase Award – Bids were publicly opened for the Asphaltic Concrete Purchase on Tuesday, February 25, 2025. Two (2) suppliers submitted bids for the purchase of asphalt. This asphalt to be purchased will be used by the Public Works division to patch and make repairs, including utility repair holes such as watermain breaks, and resurface Cassel Hills Golf Course cart paths for the Parks & Recreation department. Director Borton recommends awarding the bid to Valley Asphalt Corporation as the lowest and best bid at their bid prices of \$82.00/Ton for Type II Base Asphalt and \$88.00/Ton for Type I Surface Asphalt.

Resolution: Granite Telecommunications Contract Renewal – The City's 36-month service contract with Granite Telecommunications expired in 2024. Granite serves as the primary connection between the City's phone system and external telecom carriers, facilitating both inbound and outbound calls. To ensure continued cost-effective and stable telecommunications services, IT Manager Davey recommends renewing the agreement with Granite Telecommunications for another 36-month term at an annual cost of \$5,188.

Resolution: Police Cruisers MDT's Replacement – The Vandalia Division of Police relies on ruggedized mobile data terminals (MDTs) in patrol vehicles to access critical resources such as maps, dispatch data, report writing, and dash cameras. The current Panasonic CF-31 Toughbooks have reached the end of their service life and are not compatible with the current version of Microsoft Windows, which is required for CJIS compliance. The IT Department obtained a quote from CDWG for new Panasonic FZ-40 Toughbooks and docking stations using cooperative purchasing pricing through the Sourcwell contract. The Division of Police budgeted \$67,600 for the equipment

upgrade. IT Manager Davey is recommending that Council waive formal bidding and approve the purchase of the Police Mobile Data Terminal Upgrade from CDW-G at the Sourcewell cooperative purchasing price of \$67,573.14.

Variance: BZA 25-0001 Chickens – 995 Forest View Court – The Applicant, Caitlin Korol has requested a variance to have 5 chickens on less than 2.5 acres of land for the property located at 995 Forest View Court. The proposal involves having 5 chickens on 0.34 acres of land. On February 26th, 2025, the Board of Zoning Appeals voted 3-2 to recommend approval with three conditions.

Variance: BZA 25-0002 Maximum Building Sign Area – 780 Northwoods Boulevard – Kroger – The Applicant, Atlantic Sign Company, on behalf of Kroger has requested a variance to exceed the maximum building sign area for the property located at 780 Northwoods Boulevard. The proposal involves allowing 327.58 square feet of signage on the primary facade of the building, where the maximum sign area allowed is 250 square feet. On February 26th, 2025, the Board of Zoning Appeals voted 5-0 to recommend approval.

Discussion Items:

OutFront Media Billboard Lease – Zoning Update - Attorney McDonald will give an update on two billboard structures on Airport Access Road regarding the City's Zoning Code.

Legislative Calendar - The calendar is included in your packets for your review.

Council Meeting:

Resolutions:

Resolution 25-R-15: Volunteer Firefighters Board Members – The Ohio Volunteer Firefighters' Dependents Fund is a fund that helps support the families of volunteer firefighters who die or become disabled in the line of duty. The fund is established in Ohio Revised Code Chapter 146. The Vandalia Division of Fire, in accordance with ORC Chapter 146, must elect a VFDF Review Board annually. The ordinance proposed outlines how that board will be elected, this is a process that we will have to do annually moving forward.

Ordinance - Second Reading:

Ordinance 25-02: PC 25-0001 – PUD - Addison Properties Development– S. Brown School Road - The applicant, Addison Properties, has requested the creation of a Planned Unit Development district and the approval of a Preliminary Plan for the Riverdale Subdivision. The proposed PUD involves three parcels totaling 84.8 acres currently located in the A – Agriculture district. The parcels are located at 7848 South Brown School Road. On January 14th, 2025, the Planning Commission voted 3-1 to recommend approval of the creation of the PUD district. The Planning Commission also voted 3-1 to recommend approval of the proposed Preliminary Plan for the development.

The next Council meeting is on **Monday, March 3, 2025, at 7:00 pm**. The meeting will be an in-person meeting in the Council Chambers at 333 James E. Bohanan Memorial Drive, Vandalia, OH 45377. The meeting is open to Council, staff, and the public to attend in-person. The meetings will be accessible for viewing through Zoom. You may contact the City at 937-415-2256 or aswartz@vandaliaohio.org for the phone number and link to this meeting prior to 5:00 pm the day of the meeting. Please note, in compliance with Ohio Revised Code, no comments, electronic or oral, will be allowed by people that are participating electronically through Zoom. Anyone wishing to be heard on a

topic will need to appear personally at the meeting. **The Study Session will begin at 6:00 pm followed by the City Council Meeting at 7:00 pm.**

Please contact me directly with comments and questions.

Very Respectfully,

Kurt E. Althouse
Interim City Manager

CC: Board and Commission Members
All City Employees