

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

May 9, 2025

Mayor Herbst & City Councilmembers:

Happy Friday!! It is a great welcome to have a beautiful weekend in store after several weekends of rainy and cloudy weather. The past two weeks have been busy with transitioning into the city manager role full-time, and I am grateful to Council for this opportunity to continue serving you and the Vandalia community. I want to thank the Police Division staff for hosting a retirement celebration on April 25th and being able to see many colleagues I worked with over 33 years in policing. I am grateful for the opportunity to serve alongside many wonderful employees in the Police Division for the past ten years and I appreciate their support as I move into my new role.

With my transition, I had the opportunity to swear-in our new Police Chief Brandon Sucher on May 1st and congratulate him as he steps into this leadership role. It was great to see the support for his ceremonial Oath of Office at Monday evening's Council meeting, and I am confident he will continue to lead the Police Division with professionalism and integrity.

The City of Vandalia Annual Arbor Day Celebration event took place on Friday, April 25 at Morton Middle School. A Crimson Sunset Maple tree was planted on the school grounds with the sixth-grade class attending the event and assisting with the tree planting. Each student received a White Flowering Dogwood seedling to take home for planting. We appreciate Vice-Mayor Blakesly attending the event and presenting a proclamation celebrating Arbor Day in the City of Vandalia.

On May 1st, I attended the National Day of Prayer gathering at First Light Church along with several staff members and Council members. It was a special time to reflect on our blessings and embrace the strength of our faith as we joined with members of different faiths from across the city. We appreciate Vice Mayor Blakesly attending the event and presenting a proclamation honoring National Day of Prayer in Vandalia. Special thanks to Mary Kilsheimer for organizing this event each year.

ACM Rob Cron and I attended the Montgomery County "State of the County" address on Monday hosted at Sinclair Community College. County Administrator Michael Colbert and the county commissioners provided an overview and update on various programs and department



activities that have occurred during the past year. It was great to hear about the wonderful projects taking place to improve our communities and the region.

Retired Police Sergeant Carl Curry passed away on April 25th at Miami County Hospice. Sergeant Curry was a U.S. Army Veteran and joined the Vandalia Division of Police in 1969 and was promoted to sergeant in 1979. After retiring from the VPD, he joined the Vandalia Municipal Court where he served as chief bailiff for several years. VPD Honor Guard members participated in Sergeant Curry's viewing and funeral on April 30th and May 1st to honor his years of service. Our condolences are with the Curry family during their time of loss.

During the past one-and-a-half weeks, VPD officers made nine traffic stops on commercial motor vehicles for traffic violations. These stops resulted in four traffic citations, four written warnings, and one verbal warning, while working nine additional enforcement hours. Captains Walker and Sucher met with officials from the Public Utilities Commission (PUCO) on April 30 to discuss plans for a commercial motor vehicle enforcement blitz VPD participated in on Wednesday, May 7. This operation resulted in an additional 10 commercial motor vehicle stops, six citations, three written warnings, and four commercial trucks taken out of service for safety violations. This was very successful, and we plan to coordinate more operations in the future with PUCO.

On May 2, a group of VPD staff attended the Montgomery County Officer Memorial ceremony held at Riverscape in Dayton. The annual ceremony honors the officers from Montgomery County who have lost their lives in the line of duty. Our honor guard participated in wreath guard during the ceremony.



National Police Week in 2025 is May 11-17. During this week, VPD will again place a cruiser with a wreath in front of the Vandalia welcome sign on National Road at Bohanan Drive to honor the memory of Lt. James Bohanan, the lone VPD officer to lose his life in the line of duty. Lieutenant Bohanon was killed in the line of duty on December 30, 1969.

Vandalia Sweet Treats Fest will be held at the Vandalia Sports Complex on Saturday, May 10 from 4:00-8:00 pm. Everyone is invited to indulge their sweet tooth in a symphony of flavors! We'll have a variety of sweet treats, non-food vendors, live music, and other activities to enjoy!

Public Works Week is May 18-24, and is an annual week-long celebration that recognizes the vital role of public works professionals in building and maintaining the infrastructure and services of our community. Special thanks to all our PW employees for their commitment and dedication to keeping our community serviced with great amenities.

The Community Garage Sale Weekend registration is live on our website and residents are beginning to get their sales registered. The event will take place May 15-18. See attached flyer for more information.



City Shred Day is scheduled for Friday, May 16th from 9:00 am to noon in the front parking lot of the Municipal Building. Residents are welcome to bring documents, forms, and sensitive forms that they wish shredded to this free event and staff will assist them in unloading the items from their vehicle for shredding.

Finally, I want to wish all mothers in our community, including those City employees who are mothers, a very special **Happy Mothers' Day!** Mothers play an influential role in our lives and provide encouragement and support as we grow up. I wish each of you, including my mother Twila Althouse, a very special Mother's Day filled with fun times and special memories.



Please contact me directly with comments and questions.

Very Respectfully,

Kurt E. Althouse
Interim City Manager
CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Cron – May 9, 2025;
2. Information Update - Director Leiter – May 9, 2025;
3. Information Update - Chief Follick – May 9, 2025;
4. Information Update - HR Manager Hanf – May 9, 2025;
5. Information Update – Director Clark – May 9, 2025;
6. Information Update – Police Chief Sucher – May 9, 2025;
7. Information Update - Director Borton – May 9, 2025;
8. Garage Sale Flyer
9. Shred Day Flyer
10. Employee Appreciation Ice Cream Flyer
11. Neighborhood Beautification Flyer
12. March 2025 Division of Fire Monthly Statistics
13. April 2025 Division of Fire Monthly Statistics



To: Kurt Althouse, City Manager
From: Rob Cron, Assistant City Manager
Date: May 9, 2025
Re: Information Update for April 26 – May 10, 2025

- I attended the Miami Valley Communication Council meeting on April 28th. The group received an update from Palmer Energy on the natural gas and electric aggregation programs. Quotes had been received for the natural gas aggregation which would start in October of this year if approved. Quotes were due to be received this week for the electric aggregation. A follow-up meeting will be later this month for the group to consider entering into the agreements if the rates are favorable.

- You and I attended the Montgomery County "State of the County" address this past Monday. The county commissioners gave an overview and update on all things going on in the county. There are a lot of great programs and projects going on throughout Montgomery County.



- Ben Borton and I met onsite with the broker and a company interested in the facility at 1669 Capstone Way. The representatives did not provide the name of the company. They would be looking at potentially leasing up to 500,000sf of the facility. They were also looking at other facilities in the region.
- Ben Borton and I participated in the right-of-way acquisition kick-off meeting for the Dayton International Access (DIA) Logistics roadway project.
- Ben Borton, Chris Mastrino, Jake Hayslett, Darren Davey and I met with WDC Group to review the progress of the engineering and design of the new Public Works Facility at 810 Northwoods Boulevard.
- I attended the MVRPC Board of Director meeting on May 1st. At the meeting the board approved the FY2026-2029 Transportation Improvement Plan (TIP). Vandalia items in the TIP include the DIA Logistics project, Johnson Station Road Bridge Replacement and the resurfacing of Miller Lane, Wyse Road and the south portion of Poe Avenue.

- Lean Hanf, you and I met to review the comments from our Labor Attorney regarding the proposed updates to our Personnel Policy Manual.
- Planning Commission will meet on May 13th to consider a rezoning at 3320 Benchwood Road from Residential Single Family (RSF-1) to Highway Business (HB). 3320 is the last remaining residentially zoned property on Benchwood Road.
- The Board of Zoning Appeals will meet on May 14th to consider a variance for minimum lot frontage on the property being developed as “The Landing” at 650 Pool Avenue. The developer and builder have decided to build the structures on separate lots instead of their original plan to have all buildings on the same lot.
- Staff met with the developer for the Redwood Development. They are considering a plan to propose a PUD Amendment to a portion of the remainder of their property to continue with units similar to the first two phases. They also have a potential buyer for the property north of Park Center Drive for a commercial use.
- The Garage Sale Weekend registration is live on our website and residents are beginning to get their sales registered. The event will take place May 15-18.
- Information has been posted to our website and social media about our annual Shred Day that will be held Friday, May 16th from 9:00 to noon at the Municipal Building parking lot. Staff from all departments will be volunteering to assist our residents with their documents to be shredded.
- Rich Hopkins is working with the Parks & Recreation staff in planning for our upcoming Corporate Challenge. This year’s events will take place during the week of June 2-6. The city will have a team participating in the event and is actively recruiting team members.
- Our first Employee Appreciation event is coming up on May 28 from 1:00-2:00pm at the Sports Complex. All employees are encouraged to take part in the Ice Cream Social.
- Our Block Party Trailer has been reserved for two days later this month.
- We have scheduled this year’s Neighborhood Beautification Day event. It will take place on the morning of Saturday, June 7th. Ben Graham has coordinated the event and secured Rumpke to assist and well as volunteers from GE Aviation. A flyer for the event is attached.

Memo



To: Kurt Althouse, City Manager

From: Bridgette Leiter, Director of Finance

Date: May 8, 2025

Re: Information Update – Period Ending May 9, 2025

1. Finance continues to provide data to the compilation team and auditors from Plattenburg and Associates for the 2024 Annual Report and audit.
2. Kristen attended a council study session and meeting. She presented information regarding the upcoming debt payments and issuance of new annual Land Acquisition and Bond Anticipation Notes for the development of Stonequarry Crossings, fire engine and fire ladder truck.
3. Kristen, Natalie and I met with the Implementation Manager from ClearGov via Zoom to discuss personnel data input and setup process to prepare for the 2026 Budget season.
4. Kristen and I attended a records commission meeting. Finance did not have any items on the agenda for discussion or vote.



DIVISION OF FIRE INFORMATION UPDATE

TO: KURT ALTHOUSE, CITY MANAGER
FROM: CHAD FOLICK, FIRE CHIEF
DATE: 5/8/2025
SUBJECT: INFORMATION UPDATE – PERIOD ENDING MAY 9, 2025

1. The Division of Fire sent an EMS Strike team and mascot Sparky to participate in the Rec Center's Open Day events on April 26th. Good luck to all the ball teams participating this year!
2. On April 27th, VFD crews were called to assist Huber Heights Fire and Butler Township Fire on I-70 on a multi-car accident that included a large truck fire. This incident closed the interstate in both directions at I-75 for an extended amount of time.
3. Crews, the Prevention Bureau, and I participated in Coco with Kids at the Vandalia Branch of the Dayton Metro Library. Crews were on site with the Division of Police for this successful and fun event hosted by the library.
4. I participated in the annual National Day of Prayer at the First Light Church on Thursday May 1st.
5. Second round of interviews for the Full-Time Firefighter/Paramedic position was completed on May 2nd. Our hope is to have a candidate identified quickly and the onboarding processes started to fill a recent vacancy.
6. The Division of Fire along with the American Red Cross was scheduled to have a Smoke Alarm Walk on May 3rd in the Skyview neighborhood. Unfortunately, the event will be postponed to a later date due to rainy weather conditions.
7. Capital project work at Station 2 began this week by Star City Concrete. The company is replacing and repairing a majority of the concrete that has deteriorated at this location.
8. The Division of Fire has begun annual hydrant flushing. Crews will be out in the community over the next few weeks flushing, inspecting and maintaining the city's hydrants.

Memo



To: Kurt E. Althouse, City Manager

From: Leann Hanf, Human Resources Manager

Date: May 8, 2025

Re: Information Update – Period Ending May 9, 2025

1. Employee Appreciation Event: Ice Cream Social – May 28, 2025

Our first Employee Appreciation event is right around the corner! On Wednesday, May 28th from 1pm-2pm at the Sports Complex concession area, we will be gathering to enjoy some ice cream & socialization! RSVPs are due to Sherri Howard by Monday, May 26th.

2. City of Vandalia – Benefits Site. Remember to keep up on those preventative screenings! Healthy employees are happy employees! 😊 Do not forget to review your Summary of Benefits for your medical plan to stay well informed on what is covered, and for what you may be responsible. All of our Summary of Benefits for every line of coverage we offer can be found on our [Xplore](#) site!

3. Alcohol and Substance Abuse & Stress Awareness Month: April 2025

United Health Care offers some great resources with information regarding substance abuse. Please click on the links below to learn more about these disorders & stress management.

Substance Use Disorder:

<https://www.uhc.com/health-and-wellness/health-topics/substance-use-disorder>

Alcohol Use Disorder:

<https://www.uhc.com/health-and-wellness/health-topics/substance-use-disorder/alcohol-awareness>

Stress: Signs, Symptoms, and Management:

<https://www.uhc.com/health-and-wellness/mental-health/stress>



To: Kurt E. Althouse, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 5/8/2025
Re: Information Update – Period ending May 8, 2025

FACILITY MAINTENANCE DIVISION

- The City of Vandalia Annual Arbor Day Celebration event took place on Friday, April 25 at Morton Middle School. A Crimson Sunset Maple tree was planted on the school grounds with the 6th grade class attending the event and assisting with the tree planting. Each student received a White Flowering Dogwood seedling to take home for planting. We appreciate Vice-Mayor Blakesly attending the event and presenting a proclamation celebrating Arbor Day in the City of Vandalia.
- Playground equipment for Victory Park and VRC outdoor childcare area has been delivered with installation scheduled to begin next week.

RECREATION CENTER

- Rose For Mom: On May 6, the VRC hosted a small gathering for the Rose for Mom Essay contest winners. Students in 1st and 2nd grade submitted essays on why their mom is the best mom in the whole world! 15 winners were chosen to read their essays to their moms at the celebration and enjoy refreshments with the other winners and their families!
- **VRC Attendance for April 2025:**
April 2025 = 15,917
April 2024 = 15,641
April 2023 = 12,224
- Recreation Coordinator Josh Berry is working with the equipment vendor concerning delivery of the new strength machines for the VRC. The Precor line is a top of the industry brand of strength equipment so we are excited to get the equipment placed on the floor of the VRC so patrons can benefit from the new and improved equipment.
- Daily admissions for the month of March totaled 3,877 for a revenue of \$28,291. March is typically a very good daily admission month due to local school district spring breaks.

CASSEL HILLS GOLF COURSE

- Wet weather has severely hindered playability at the golf course. Although the weekend of April 26-27 was awesome with 320 golfers and collections totaling over \$14,000 for the weekend.

- Many thanks to Jake Hayslett and his Public Works team for their work in replacing some key compents in the well field at the golf course. This gets us one step closer to getting the irrigation system up and running for the summer. The well fields are currently flooded so Marty and Tim are unable to get the system up and running. With the current wet weather watering the course is not currently as issue.

SENIOR CITIZENS CENTER

- The Van Tran van received a new battery on April 23. This was the first replacement battery as the van was purchased in the fall of 2019. Mechanic James Cabonce said the van had a lot of carbon and a valve might need to be replaced. He said we need to put some highway miles on the van. On April 28, James took the van since we didn't have any trips. He put a cleaner in the lines and drove it for 30 minutes. He repeated it in the afternoon. After the second round, the van stopped registering a problem on the computer.
- Toni was curious about how many people did not renew senior center memberships for this year. There was a total of 164. Fourteen of those passed away last year, another fourteen are known to be ill or unable to leave the house, and eight former members moved away. The other 128 did not renew for unknown reasons.
- Total attendance at the Senior Center from April 22 to May 6 totaled 1037 people, including evenings and weekends. There were 12 days including nights and weekends that were rented. This averages 86 people per day. There were 884 members who came to the center on the 10 days it was open. This averages 88 members per day.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

- Recreation Superintendent Alicia McCracken worked with Greg Vickers of the Vandalia-Butler Optimist Club to secure a United States Air Force Thunderbirds visit and presentation at the VRC on Friday, June 20 at 8:30 am. The presentation will be for the youth of our community along with our CampRec participants.
- Youth Baseball/Softball Opening Day took place on Saturday, April 26th. It was rainy and cold, but we had some great community members come out to celebrate the kickoff. Many thanks to Council Members Doogan and Follick as well as City Manager Althouse for braving the elements to participate in the first pitch ceremony. Due to an abundance of rain and field conditions, we have canceled many days between Opening day and May 7. We are hoping the spring rain stops so we can play ball.
- Our Start Smart Youth Baseball Program began on April 30th with a total of 94 kids in the program this year!
- Vandalia Sweet Treats Fest: This event will be held at the Vandalia Sports Complex on Saturday, May 10 from 4:00-8:00 pm. Everyone is invited to indulge their sweet tooth in a symphony of flavors! We'll have a variety of sweet treats, non-food vendors, live music, and other activities to enjoy!
- We have seven businesses registered for the 37th Annual Corporate Challenge. Alicia is conducting the captain's meeting today with the event scheduled for June 2-6. Participating businesses include GE Aerospace, Johnson Electric, Inteva Products, Lincotek Medical, Kentner Sellers CPAs, PSA Airlines, and City of Vandalia.
- Pre-season work at Cassel Hills Swimming Pool continues with opening day only two weeks away. To date, we have sold 170 season passes.

- Aaron and Sara met with Denise Eder and Julie Trick on May 6th to discuss what they need to help make the Pickleball “Paddle Palooza” event a success for the first year. They discussed marketing plans, vendor information and sign up, location of vendors at Helke Park, and parking. The main goal of the meeting was to make sure everyone was on the same page and that each person could start working on their responsibilities to ensure things get done in a timely manner.
- Mobile Accessible Restroom: Sara and Aaron collaborated with a representative with the Montgomery County Board of Developmental Disabilities to secure usage of a Mobile Accessible Restroom for our larger special events this summer and fall. Sara has events confirmed and this will be a great addition to our events to add this accessibility option for individuals. Pictures of the unit below:



Information Update



To: Kurt E. Althouse
City Manager

From: Brandon Sucher
Police Chief

Date: May 8, 2025

Subject: Information Update Ending May 9, 2025

1. During the past one-and-a-half weeks, VPD officers made nine traffic stops on commercial motor vehicles for traffic violations. These stops resulted in four traffic citations, four written warnings, and one verbal warning, while working nine additional enforcement hours.
2. On April 26, three candidates participated in a promotional assessment center for the upcoming Captain promotion. This portion of the process was in conjunction with the Ohio Association of Chiefs of Police.
3. From April 27 through April 29, Chief Althouse and Captains Sucher and Walker attended the yearly Ohio Association of Chiefs of Police conference. The 2025 keynote speaker was Gordon Graham on the topic of risk management. Chief Althouse was also recognized for the completion of his term as President of the OACP.
4. On April 26, Officer Sommer, Captain Sucher, and Chief Althouse attended Opening Day of baseball at the Recreation Center.
5. On April 30, Officer Sommer read several books about police to about 20 kindergarten age children at the library. The parents were present, and everyone had a good time.
6. PSS Dyke completed the necessary five-day training in April to become a member of the Critical Incident Support Group.
7. On April 24, PSS Moore attended training offered by the Denise Amber Lee Foundation. This training course focused on lessons learned in a nationally recognized case in order to help emergency dispatchers obtain all necessary information for in-progress calls.
8. Officer Sommer attended interviews for the fire department's new Community Risk Reduction Coordinator.
9. Captains Walker and Sucher met with officials from the Public Utilities Commission (PUCO) on April 30 to discuss plans for a commercial motor vehicle enforcement blitz we participated in on Wednesday, May 7. This operation resulted in an additional 10 commercial motor vehicle stops, six citations, three written warnings,

and four commercial trucks taken out of service for safety violations. This was very successful, and we plan to coordinate more operations in the future with PUCO.

10. Retired VPD Sgt. Carl Curry passed away and VPD's honor guard attended his viewing and funeral services on April 30 and May 1. They held casket guard and presented the family with a folded American flag.
11. Captain Sucher was officially sworn in as Chief of Police on May 1, 2025.
12. Captain Walker attended the National Day of Prayer breakfast and service at First Light Baptist Church on May 1, 2025.
13. On May 2, 2025, a group of VPD staff attended the Montgomery County Officer Memorial ceremony held at Riverscape in Dayton. The annual ceremony honors the officers from Montgomery County who have lost their lives in the line of duty. Our honor guard participated in wreath guard during the ceremony.



14. VPD hosted an Intoxilyzer class at the Justice Center put on by the Ohio Department of Health on May 8. The class certifies officers in the use of the Intoxilyzer 8000 which is used to test the level of alcohol on a suspected OVI driver's breath. Two VPD officers, who were not previously certified, attended the course.
15. On May 7, Chief Sucher, City Manager Kurt Althouse, and HR Manager Leann Hanf held final interviews for the Captain promotional process.
16. Officers Blackford and Sommer, as members of VPD's honor guard, attended the Ohio Peace Officer Memorial held in London, Ohio, on May 8, 2025. The memorial honors all law enforcement officers who lost their lives in the line of duty. Police Week in 2025 is May 11-17. During this week, VPD will again place a cruiser with a wreath in front of the Vandalia welcome sign on National Road at Bohanan Drive to honor the memory of Lt. James Bohanan, the lone VPD officer to lose his life in the line of duty.
17. On May 9, Chief Sucher attended an Emergency Operations Plan review as part of the City's ongoing processes of updating standards.
18. Officer Blackford and Captain Walker represented VPD at the funeral services on Friday, May 9, for Hamilton County Deputy Larry Henderson who was struck while directing traffic during the University of Cincinnati's commencement ceremonies.



Public Service Information Update

To: Kurt E. Althouse, City Manager
From: Ben Borton, Director of Public Service
Date: May 8, 2025
Subject: **Information Update for April 26 – May 9, 2025**

Development & Engineering Services (DES)

Dog Leg Water and Sanitary Extension Phase 2 project: The alternate switch for the meter pedestal has arrived; however, it was missing several components from the manufacturer. As a result, the project is currently on hold, awaiting the delivery of those parts before installation can be completed and the commissioning phase of the lift station can begin. During a power outage, this switch automatically signals the on-site generator to start and power the lift station system and pumps, while simultaneously disconnecting from the electrical grid until it detects that grid power has been restored.

Vandalia Bikeway Connector project: Brumbaugh Construction has completed Mechanically Stabilized Earth (MSE) wall #2 near the Taylorsville Dam and is approximately halfway on wall #1, located on the west side of the railroad tracks. Brumbaugh is also nearing completion of the bikeway bridge abutments. Meanwhile, Security Fence, the traffic signal subcontractor, is working on the foundations for the new traffic signal mast arms and pedestrian pedestals at the National Rd/Brown School Rd intersection.

2025 Curb/Sidewalk project: Coate Construction is wrapping up concrete work on Bright Ave and Clear Brooke Ct. Coate plans to move operations to the Ashbury Farms neighborhood next and anticipates completing all work by the end of May, weather permitting.

Kenneth Avenue Watermain Replacement & Resurfacing project: Sturm Construction continued installing the new water main and began work on the sanitary sewer main in the curve along Kenneth Avenue. This work includes installing a manhole, a section of sewer main, and replacing several sewer laterals up to the right-of-way as part of this water main project. These sanitary improvements address a section of sewer that was discovered by DES staff to be flowing in the wrong direction.

Tionda, Mossview, Ranchview Watermain Replacement & Resurfacing project: M&T Excavating has mobilized to site this week and begun installing the initial water main valve on Tionda Dr at S. Dixie Dr.

2025 Sanitary Sewer Lining project: Insight Pipe Contracting is scheduled to begin work next week.

Upcoming Capital Improvement Projects (CIPs):

Anticipated Start	Project	Contractor
Summer/Autumn	2025 Street Resurfacing	Barrett Paving Materials
Autumn	Damian, Soter, Romanus, Desales (N) Watermain & Resurfacing	<i>out for bid in June</i>

The following sites have been inspected by DES staff:

- Final fire alarm inspection completed: Justice Center at 245 James E. Bohanan Memorial Dr.
- Certificate of Completion issued: Heraeus Epurio at 970 Industrial Park Dr for new industrialized units.
- Certificate of Occupancy (CO) issued: ESI at 6400 Sand Lake Rd for minor alterations. DES staff noted the small warehouse is now in full operation with ~30 employees wearing hard hats, clear aisleways, and bright lighting, which was a huge improvement over the previous, unapproved tenant (had no CO for their operations).
- Final inspections: CrossFit Excess at 267 W National Rd for the new gym build.

The new house builds in Foxfire Section 9 residential development are moving forward after a third-party inspection issue was addressed.

DES staff met with Redwood personnel in advance of the start of vertical construction for the Phase II units. With the new infrastructure completed, Redwood plans to start foundations for these new units next week.

Assistant City Manager Cron, DES staff, and Fire Marshal Jacobs met for our monthly development meeting to discuss ongoing and proposed projects, ensuring all parties remain aligned and informed.

Engineering/GIS Technician Baughman and I met with representatives from QuestCDN and Bid Express to view demonstrations of their electronic bidding platforms.

I had the opportunity to join other City staff and community members in celebrating the National Day of Prayer on May 1.

PW Superintendent Hayslett and I attended the monthly NAWA Kyle Park Outfall Channel project meeting for the plant's new outfall to the Great Miami River and NAWA technical committee meeting.

Assistant City Manager Cron and I attended a right-of-way (ROW) acquisition kickoff meeting for the Dayton International Airport Northeast Logistics Access (Ring Road) project. I participated in the Emergency Operations Plan (EOP) review meeting with other City staff.

DES Administrative Assistant Budich, Public Works (PW) Office Manager Sparks, PW Superintendent Hayslett, and I attended the Records Commission meeting.

Public Works (PW)

New Public Works Facility (810 Northwoods Blvd): Chief Building Official (CBO) Mastrino, Assistant City Manager Cron, PW Superintendent Hayslett, and I met again with WDC Group to review the current design.

Streets:

Crews milled and placed new asphalt on N Dixie Dr near Skyview Dr.

Crews began installing the foundations for a new set of rectangular rapid flashing beacons (RRFB) for the crosswalk on Stonequarry Rd at Helke Rd.

Crews began spraying vegetation growth under guardrails.

Crews removed the salt v-boxes and snowplows off the tandem-axle dump trucks.

Water:

Crews continued installing new water meters inside residences/businesses and outside in meter pits, where some have needed new angle valves which are located on the City side of the meter.

Crews reverified access to the main line water valves that the contractor will need to operate during the Tionda, Mossview, and Ranchview Watermain project.

Storm Sewer:

Crews swept the streets in leaf collection zones 1-5 to remove debris from the curb gutters, preventing materials from being washed into the storm sewer system through the curb inlet catch basins during storm events.

Crews poured and finished concrete for catch basin on Stoney Springs Rd.

Other Services:

Crews placed asphalt at the Art Park for the Parks & Recreation (P&R) Department to create a food truck parking area along the east side of the park during events, helping to prevent damage to the park's grass areas.

Crews replaced an 8" water line check valve at the pump house for the golf course irrigation system, on behalf of the P&R Department.

Crews poured and finished concrete for the Spring placement of cemetery foundations at Poplar Hill cemetery, with only one foundation remaining to be poured.

Crews performed 2 burials at Poplar Hill cemetery during this period.

Crews performed 110 utility locates this period for Ohio 811.

Vehicle Maintenance:

The mechanics continued servicing the street sweeper and leaf loader for the Trackless, replaced the hydraulic couplings on one of the mini-excavators, and inspected the asphalt paver.

The mechanics also serviced DES vehicle #3201 and repaired the brakes and A/C on the Fire Division's staff car.

Matt Decker began his role as a full-time PW Technician on May 5th, bringing the crew back to full staffing.

COMMUNITY GARAGE SALE WEEKEND



Registration open to
City of Vandalia and
Butler Township residents!

Garage Sale Weekend 2025
Registration



May 15 - 18, 2025

Scan the QR code to register your sale for
inclusion in an area wide interactive map
of all registered garage sales.

Avoid identity theft and safely dispose of sensitive documents !



The City of Vandalia proudly presents

Shred Day 2025

Friday, May 16

9 a.m. to Noon

Vandalia Municipal Building

333 James Bohanan Memorial Drive

Bring your unwanted documents to this drive-up paper shredding event! Unwanted documents may include old tax returns, processed checks, loan documents, financial reports and papers that might include Social Security or credit card account numbers. There is NO NEED to remove paper clips, staples, rubber bands or folders. All paper collected will be recycled.



FREE FOR ALL VANDALIA RESIDENTS!



Vandalia^{ohio}
small city. big opportunity.



www.vandaliaohio.org

City of Vandalia
Employee Appreciation

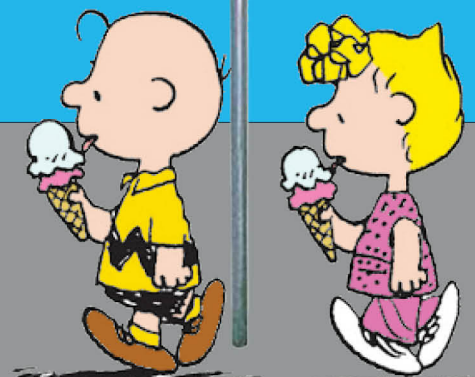
Ice Cream Social

Wednesday, May 28
1:00 p.m. to 2:00 p.m.

Ice
Cream!

Sprinkles!

Bowls &
Spoons!



RSVP to Sherri Howard by Noon on Monday, May 26
showard@vandaliaohio.org

 **vandalia**^{ohio}
small city. big opportunity.

NEIGHBORHOOD BEAUTIFICATION DAY

**SATURDAY, JUNE 7, 2025
9:00 A.M. - NOON**

STREETS INCLUDED

Bosco Avenue • Damian Street
Desales Street • Hertlein Lane
Marcellus Drive • Neri Avenue
Paula Street • Pool Avenue
Pius Circle • Randler Avenue
Ricci Street • Romanus Drive
Soter Place • W Alkaline Springs Road



Your neighborhood is getting a makeover!

Join us on Saturday, June 7, 2025, for Neighborhood Beautification Day! Let our volunteers help you trim bushes, pull weeds, clear brush in your yard...

...and we will **haul it all away!**

This is your chance to clean out the garage and basement of old junky items just taking up space. We will have trucks ready to haul it away free of charge. If you can get your items to the curb, we will take it from there!

IMPORTANT: Haulers will not accept hazardous chemicals or fires. All upholstered furniture and mattresses will need to be wrapped in plastic.

PLUS - Free smoke detector checks and battery replacements will be available upon request.

Assistance is available!
Need help? Call (937) 415-2329.
Special assistance will be available on a first-come, first-served basis.



For more information, contact
Ben Graham
937-415-2329
bgraham@vandaliaohio.org

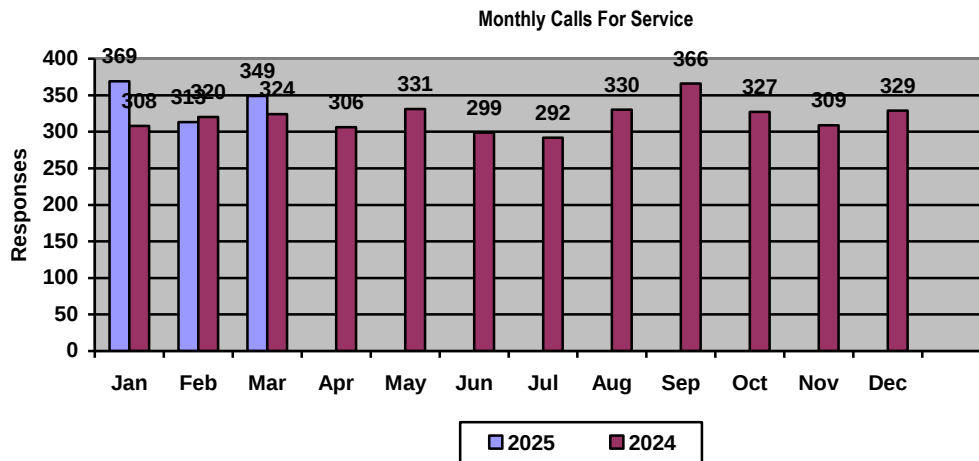


MONTHLY STATISTICS MEMORANDUM

TO: ALL PERSONNEL
FROM: CHAD FOLLICK, FIRE CHIEF
SUBJECT: MARCH 2025 STATISTICS
DATE: 5/9/2025

CALLS FOR SERVICE

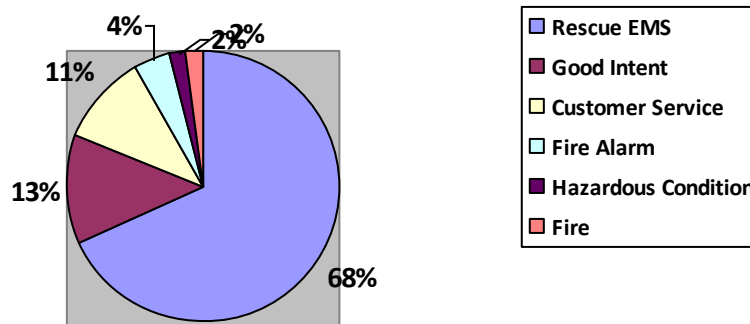
The Division of Fire responded on 349 calls for service in March (237 EMS calls and 112 fire calls). An average of approximately eleven 11 calls for service per day.



Overlapping Call Volume: A statistic that we can track now is how many of our calls for service overlapped (or occurred simultaneously) during this evaluation period. In March approximately **20%** of the call volume overlapped.

Crews responded to 349 calls for service in March, the chart below outlines call types:

he Major Incident Types in February were (%) of the total call volume/month):



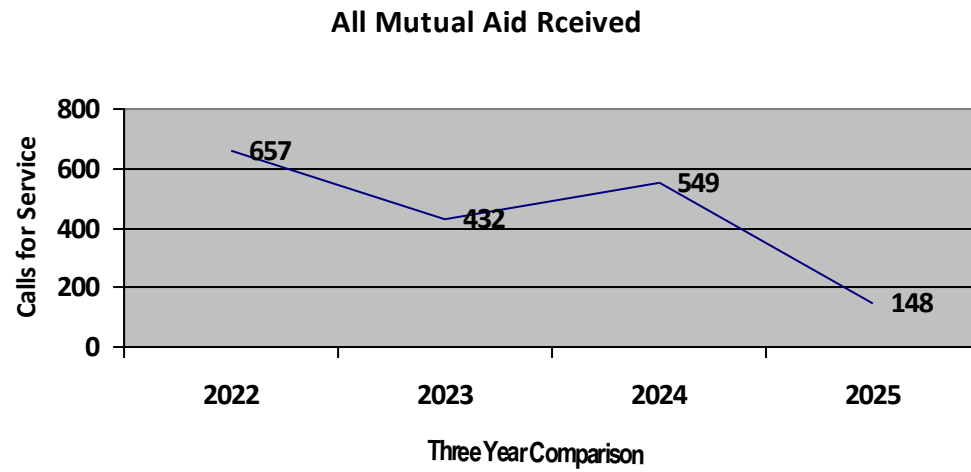
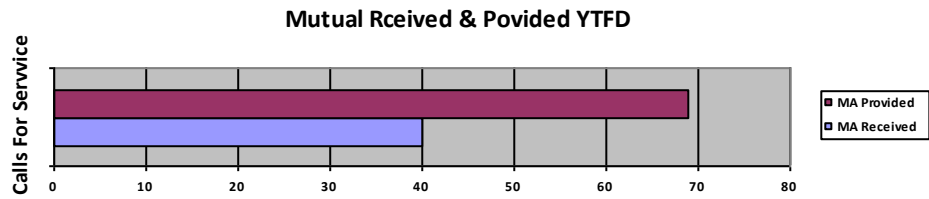
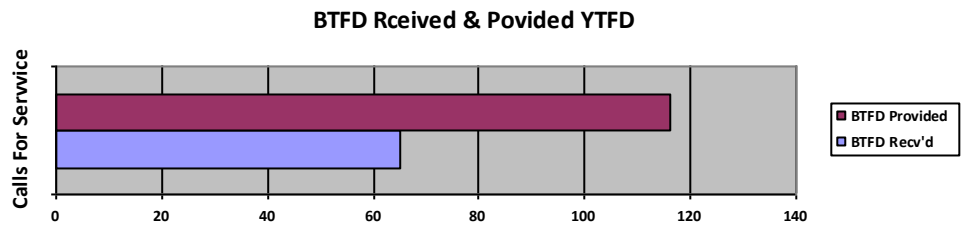
1. Rescue & Emergency Medical Calls (68%) - All the Division of Fire Emergency Medical calls including any motor vehicle/pedestrian accident (with/without injuries) and/or any technical rescue response.
2. Good Intent Calls (13%) - Smoke scares, steam/fog mistaken for smoke, false alarms not malicious.
3. Customer Service Calls (11%) - These are calls for service where fire crews are directly assisting a customer with a specific issue/problem (i.e., strange odors, smoke detector/CO detector installations and/or battery change outs, etc.).
4. Fire Alarm Calls (4%) - This type of call includes malfunctioning fire alarms, intentional/unintentional false alarms, or calls where someone called to report an issue that turned out to not be an emergency (illegal burning, smells/sight of smoke or fire, or steam confused for smoke).
5. Hazardous Condition (2%) - These are calls for service where fire crews are responding to natural gas/CO investigations, fuel/oil spills, and/or arching or downed electrical lines.
6. Fires (2%)- Fire loss \$6,200 in March 2025

MUTUAL AID/JOINT RESPONSE DATA

In March, the Division of Fire provided mutual aid on twenty-two **(22)** occasions and we received mutual aid on eighteen occasions **(18)** occasions.

In March, we received a “joint response” from Butler Fire/EMS on twenty **(20)** occasions and we provided Butler with a “joint response” resource on thirty-eight **(38)** occasions.

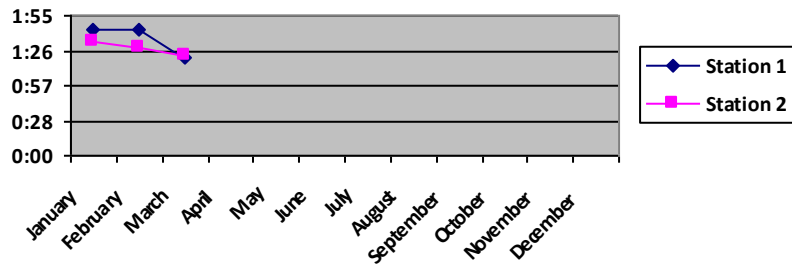
Department	Mutual Aid Received (1754)	Mutual Aid Provided (1616)	Joint Response Received	Joint Response Provided
Butler Fire (57-101)			20	38
Brookville (57-003)				
Bethel Miami (55-221)				
Clayton Fire (57-121)	2	2		
Dayton Fire (57-011)				
Dayton Airport (57-002)				
Englewood (57-001)	2			
Harrison Fire (57-107)	2	3		
Huber Fire (57-125)	9	7		
Riverside Fire (57-115)				
Union Fire/EMS (57-122)	1			
West Milton Fire (55)				
Philipsburg Fire (55-)				
Trotwood Fire (57-113)		1		
Tipp Fire/EMS (55-027)	2	9		
Totals	18	22		



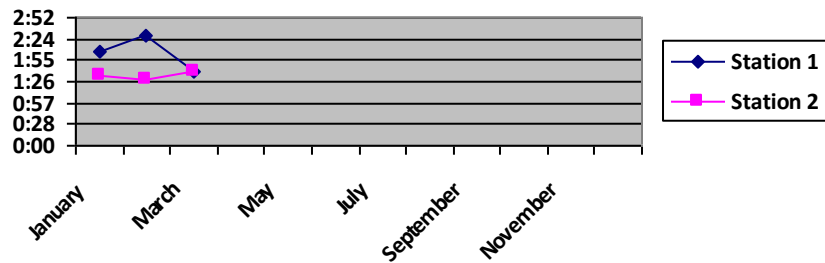
RESPONSE TIMES

The average turnout time in March for EMS was 1:27 and for fire was 1:40 the average total response time for March was 6:44.

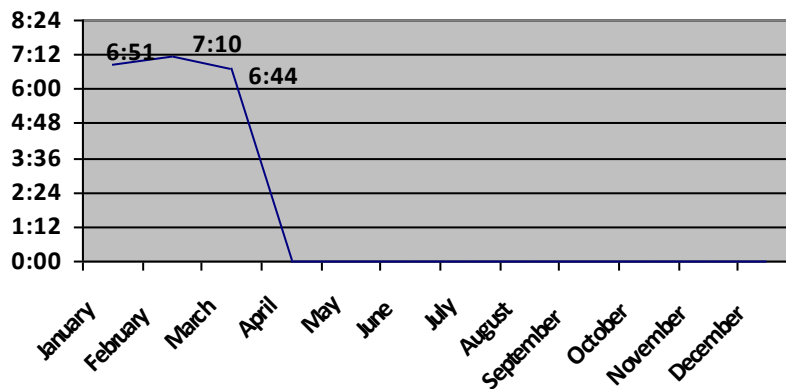
Turnout Times EMS Calls For Service By Fire Stations



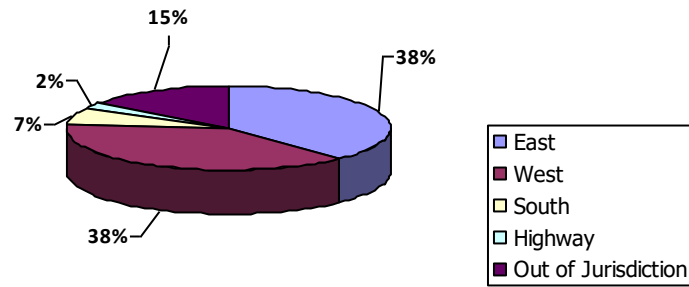
Turnout Times Fire Calls For Service By Fire Stations



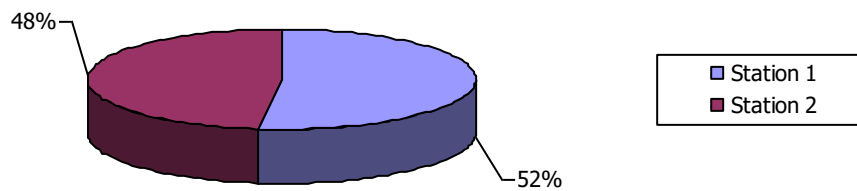
Overall Average Monthly Response Time



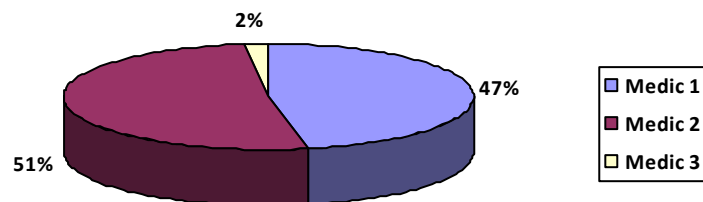
CALLS FOR SERVICE BY DISTRICT



CALLS FOR SERVICE BY FIRE STATION



TRANSPORTS BY MEDIC UNIT/MONTH

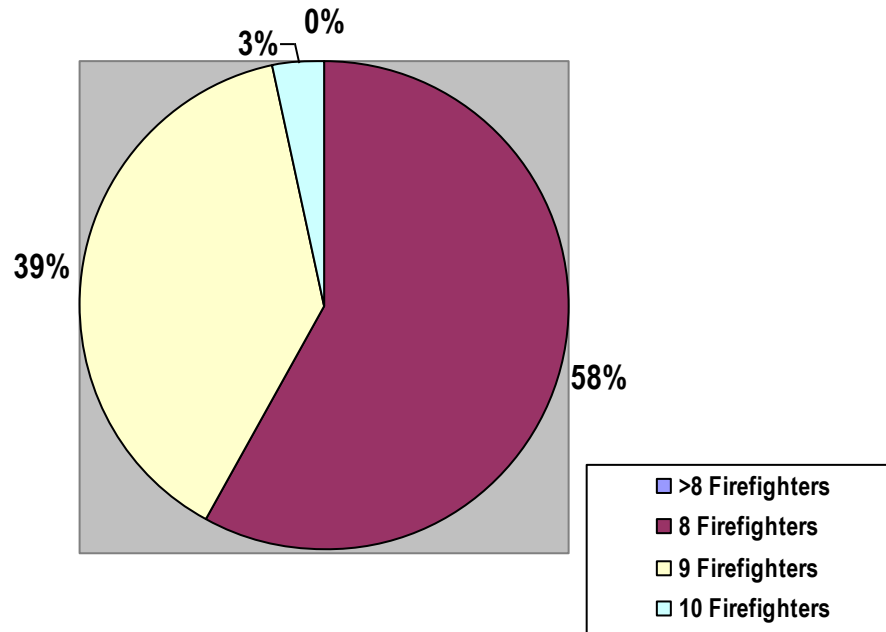


Monthly Staffing Levels

The information provided below depicts the number of times that shifts were consistently staffed (for twenty-four hours) with ten (10) personnel.

In March:

1. Staff **below our minimum** recommended staffing level of 8 (**0 shifts**)
2. Staff at our minimum recommended staffing level of 8 (**18 shifts 58%**)
3. Staffed with at least nine (9) personnel (**39 shifts 64%**)
4. Staffed with at ten (10) personnel (**1 shifts 3%**)



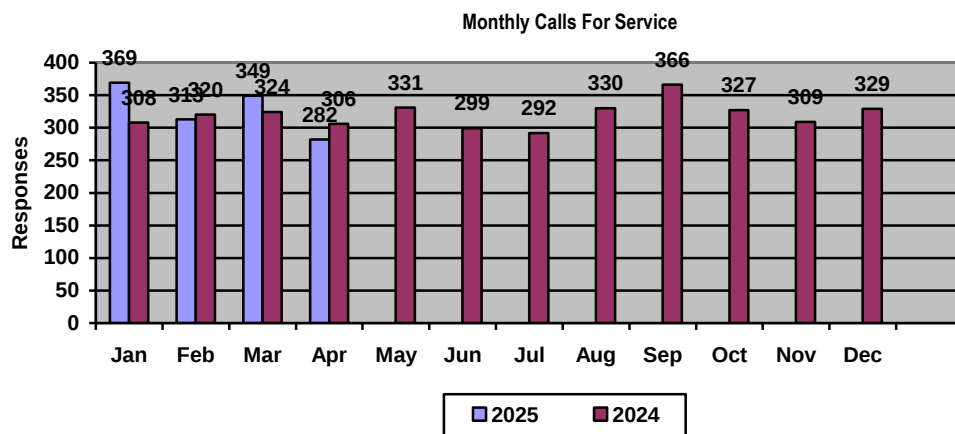


MONTHLY STATISTICS MEMORANDUM

TO: ALL PERSONNEL
FROM: CHAD FOLLICK, FIRE CHIEF
SUBJECT: APRIL 2025 STATISTICS
DATE: 5/9/2025

CALLS FOR SERVICE

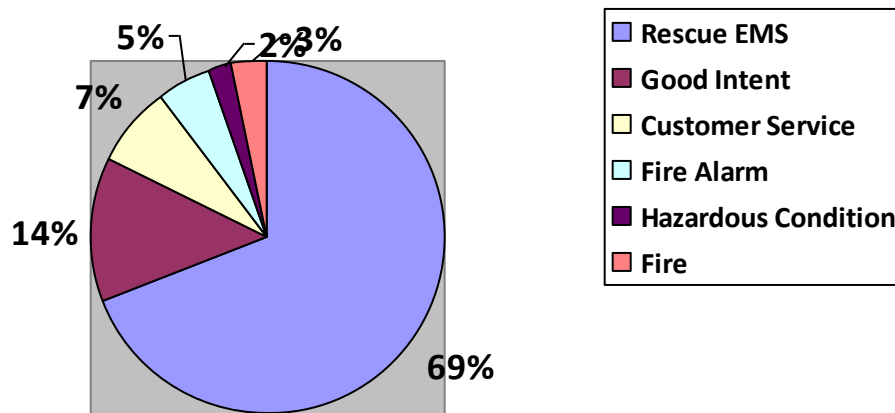
The Division of Fire responded on 282 calls for service in April (185 EMS calls and 97 fire calls). An average of approximately nine 9 calls for service per day.



Overlapping Call Volume: A statistic that we can track now is how many of our calls for service overlapped (or occurred simultaneously) during this evaluation period. In April approximately **17%** of the call volume overlapped.

Crews responded to 282 calls for service in April, the chart below outlines call types:

The Major Incident Types in April were (%) of the total call volume/month):



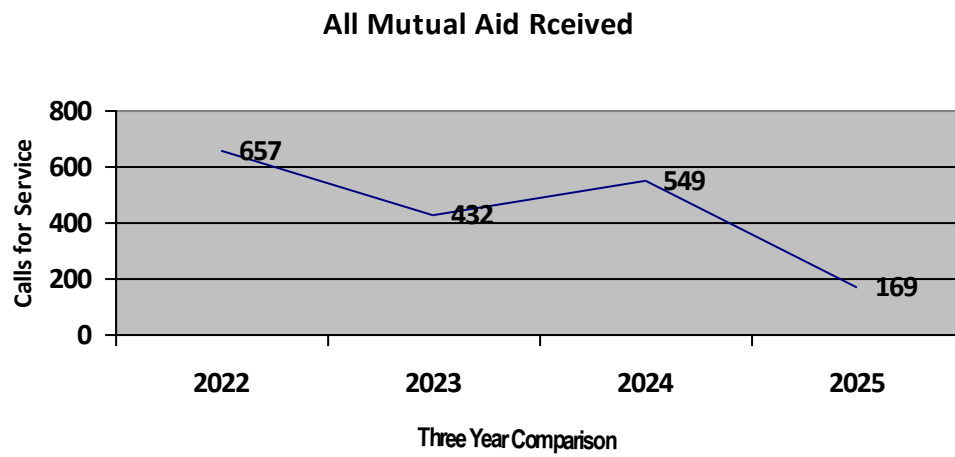
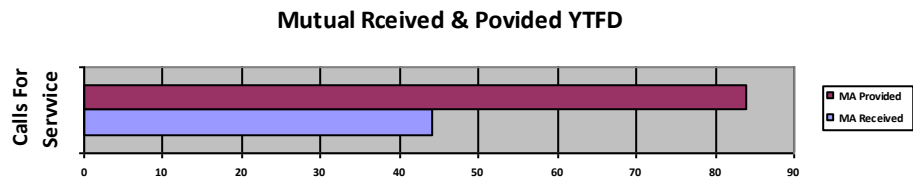
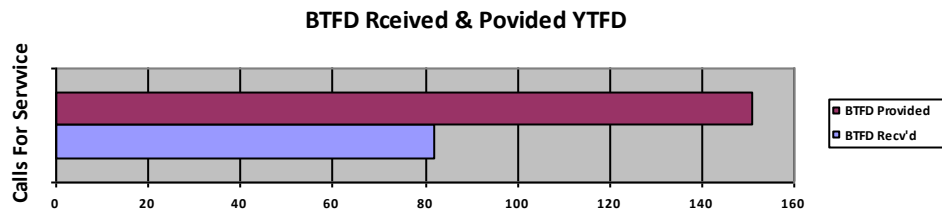
1. Rescue & Emergency Medical Calls (66%) - All the Division of Fire Emergency Medical calls including any motor vehicle/pedestrian accident (with/without injuries) and/or any technical rescue response.
2. Good Intent Calls (13%) - Smoke scares, steam/fog mistaken for smoke, false alarms not malicious.
3. Customer Service Calls (7%) - These are calls for service where fire crews are directly assisting a customer with a specific issue/problem (i.e., strange odors, smoke detector/CO detector installations and/or battery change outs, etc.).
4. Fire Alarm Calls (5%) - This type of call includes malfunctioning fire alarms, intentional/unintentional false alarms, or calls where someone called to report an issue that turned out to not be an emergency (illegal burning, smells/sight of smoke or fire, or steam confused for smoke).
5. Hazardous Condition (2%) - These are calls for service where fire crews are responding to natural gas/CO investigations, fuel/oil spills, and/or arching or downed electrical lines.
6. Fires (3%)- Fire loss reported \$2,843 in April.

MUTUAL AID/JOINT RESPONSE DATA

In April, the Division of Fire provided mutual aid on fifteen **(15)** occasions and we received mutual aid on four occasions **(4)** occasions.

In April, we received a “joint response” from Butler Fire/EMS on seventeen **(17)** occasions and we provided Butler with a “joint response” resource on thirty-five **(35)** occasions.

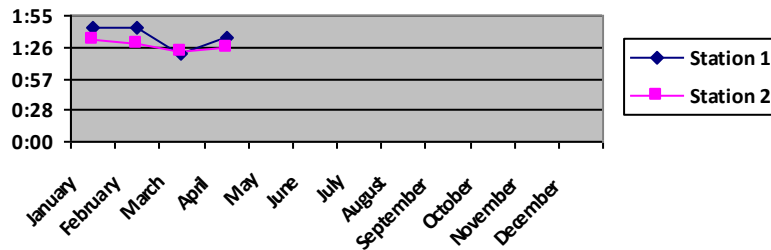
Department	Mutual Aid Received (1754)	Mutual Aid Provided (1616)	Joint Response Received	Joint Response Provided
Butler Fire (57-101)			17	35
Brookville (57-003)				
Bethel Miami (55-221)				
Clayton Fire (57-121)				
Dayton Fire (57-011)				
Dayton Airport (57-002)		1		
Englewood (57-001)	2			
Harrison Fire (57-107)		3		
Huber Fire (57-125)	2	7		
Riverside Fire (57-115)				
Union Fire/EMS (57-122)				
West Milton Fire (55)				
Philipsburg Fire (55-)				
Trotwood Fire (57-113)		1		
Tipp Fire/EMS (55-027)		3		
Totals	4	15		



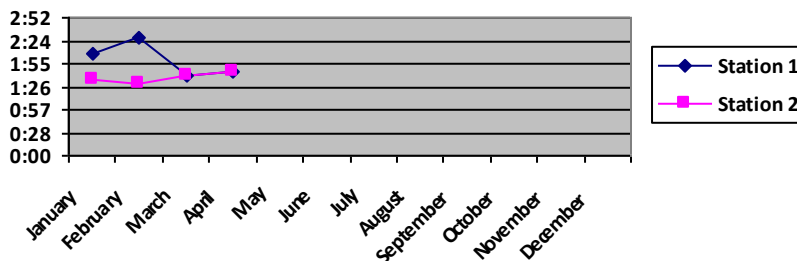
RESPONSE TIMES

The average turnout time in April for EMS was 1:31 and for fire was 1:46 the average total response time for April was 7:16.

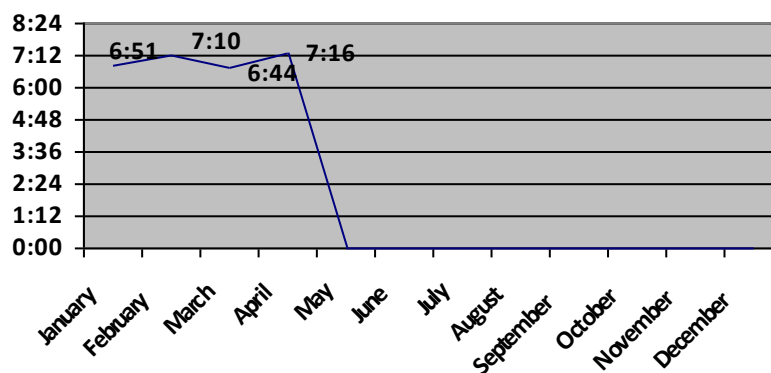
Turnout Times EMS Calls For Service By Fire Stations



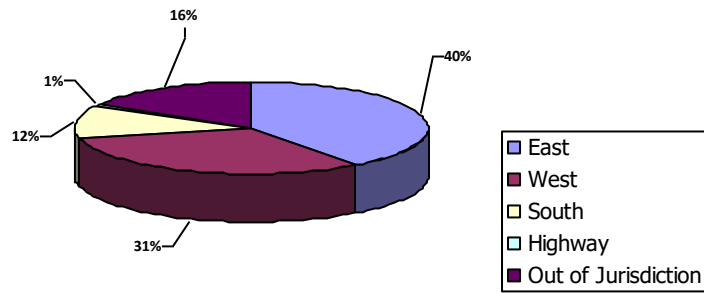
Turnout Times Fire Calls For Service By Fire Stations



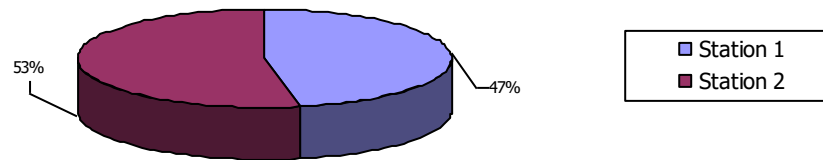
Overall Average Monthly Response Time



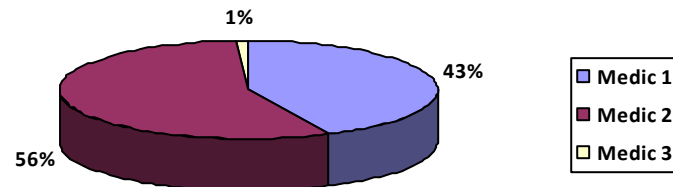
CALLS FOR SERVICE BY DISTRICT



CALLS FOR SERVICE BY FIRE STATION



TRANSPORTS BY MEDIC UNIT/MONTH



Monthly Staffing Levels

The information provided below depicts the number of times that shifts were consistently staffed (for twenty-four hours) with ten (10) personnel.

In April:

1. Staff **below our minimum** recommended staffing level of 8 (**0 shifts**)
2. Staff at our minimum recommended staffing level of 8 (**0 shifts**)
3. Staffed with at least nine (9) personnel (**11 shifts 37%**)
4. Staffed with at least ten (10) personnel (**13 shifts 43%**)
5. Staffed with (11) personnel (**6 shifts 20%**)

