



City of Vandalia  
 Development & Engineering Services  
 333 James E. Bohanan Memorial Dr.  
 Vandalia, Ohio 45377  
 (p) 937.898.3750 (f) 937.415.2319

APPROVAL # \_\_\_\_\_  
 RECEIPT# \_\_\_\_\_  
 DATE: \_\_\_\_\_

## Multi-Family / Commercial Application

Project Address: \_\_\_\_\_ Lot #: \_\_\_\_\_  
 Owner Name: \_\_\_\_\_ Phone/Cell #: \_\_\_\_\_  
 Owner's Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Contractor: \_\_\_\_\_ Phone/Cell #: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Plans By: \_\_\_\_\_ Phone/Cell#: \_\_\_\_\_  
 Address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Describe current use of property (be specific): \_\_\_\_\_

Describe proposed use of property (be specific): \_\_\_\_\_

Zoning Permit Only  
 Site plan only required.

Drainage / Site Plan Only

Temporary Sign: \_\_\_\_\_ sq. ft.

Dates: \_\_\_\_\_

Tent: \_\_\_\_\_

Shed/Accessory Building  
 (120 sq. ft. or less) \_\_\_\_\_ x \_\_\_\_\_

Fence: Height \_\_\_\_\_  
 Material \_\_\_\_\_

Zoning & Building Permit  
 Site plan & construction drawings required.

**Review Requested:** (check all that apply)

BUILDING  ELECTRIC  GAS  
 HVAC  FOUNDATION ONLY

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New Building; (Include Areas)  
 Total Area: \_\_\_\_\_ sq.ft.  
 Water Meter Size: \_\_\_\_\_ Tap Size: \_\_\_\_\_

Addition: \_\_\_\_\_ sq.ft.

Sign; Freestanding: \_\_\_\_\_ sq.ft.  
 Wall Sign: \_\_\_\_\_ sq.ft.

Accessory Building (>120 sq.ft.):  
 Total Area: \_\_\_\_\_ sq.ft.

**Miscellaneous:**

Demolition

Approach/Sidewalk

Certificate of Occupancy

Secondary Water Meter

Other: \_\_\_\_\_

**ZONING REVIEW** (office use only)

District: \_\_\_\_\_ PUD: Y or N

Variance Required: Y or N

Council Decision/Date: \_\_\_\_\_

Approved By: \_\_\_\_\_

Approval Date: \_\_\_\_\_

**Improvement Value: \$** \_\_\_\_\_

**PERMIT FEES** (office use only)

Building Permit: \_\_\_\_\_

Occupancy: \_\_\_\_\_

Bldg. Review: \_\_\_\_\_

Civil Review: \_\_\_\_\_

3% State: \_\_\_\_\_

Zoning: \_\_\_\_\_

Water Tape: \_\_\_\_\_

Sewer Tape: \_\_\_\_\_

Infrastructure Fee: \_\_\_\_\_

Construction Water: \_\_\_\_\_

Sign: \_\_\_\_\_

Application fee \_\_\_\_\_

**TOTAL DUE:** \_\_\_\_\_

I hereby certify that I am the owner of the subject property, or that upon full knowledge of the owner, the proposed work is authorized and the owner has authorized me to act as the owner's agent with the power and authority to make this application on behalf of the owner; and further that the owner and, if applicable, the owner's agent agree to conform to all laws of the State of Ohio and the Building Code and Zoning Ordinance of the City of Vandalia, Ohio; and that all information on this application and the accompanying drawings and specifications are true and correct to the best of my knowledge.

Owner/Agent Signature \_\_\_\_\_ Date \_\_\_\_\_ Building Official \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Email: \_\_\_\_\_