

**CITY OF VANDALIA
MONTGOMERY COUNTY, OHIO
RESOLUTION 13-R-24**

A RESOLUTION WAIVING THE FORMAL BIDDING PROCESS AND AUTHORIZING THE ACQUISITION OF EQUIPMENT UNDER THE 2013 COPIER CONSOLIDATE PROJECT FROM PROSOURCE AND AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE WITH PROSOURCE OR US BANK WITH RESPECT TO THE EQUIPMENT.

WHEREAS, the City IT Department has been working on a copier consolidation project known as the 2013 Copier Consolidate Project in order to reduce overall cost of operations, by consolidating all copier leases into a single lease with a single vendor; and

WHEREAS, proposals from both existing City copier vendors were requested; and

WHEREAS, the proposal from ProSource was the deemed the lowest and best proposal and the pricing of the equipment quoted by ProSource was either at or lower than the US General Services Administration (GSA) Contract, or, at or lower than the pricing under the Ohio Council of Educational Purchasing Consortium's AEPA Contract; and

WHEREAS, the equipment to be acquired under the 2013 Copier Consolidate Project will be leased by the City a list of the equipment, (the "Equipment") including the pricing, and a form lease and non-appropriation addendum (collectively the "Lease") are available for inspection at the City Manager's office; and

WHEREAS, City staff recommends to council that the formal bidding be waived and that Council award the 2013 Copier Consolidate Project to ProSource and enter into a related 60 month lease agreement with US Bank regarding the ProSource purchase.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO THAT:

Section 1. Council waives the formal bidding process pursuant to Vandalia Code section 208.02(e).

Section 2. Council awards the 2013 Copier Consolidate Project to ProSource and authorizes the City Manager to take any and all reasonable steps necessary or proper and that are in the best interest of the City (including the execution of additional or related documents) to acquire and use the Equipment from ProSource.

Section 3. Council authorizes the City Manager to negotiate and enter the Lease for the Equipment with ProSource or US Bank regarding the Equipment and to take any and all reasonable steps necessary or proper and that are in the best interest of the City (including the execution of additional or related documents) with respect to the Lease.

Section 4. This Resolution shall become effective immediately upon its passage.

Passed this 6th day of May, 2013.

APPROVED:

Arlene J. Setzer, Mayor

ATTEST:

Robert L. Anderson
Clerk of Council