



# AUTHORIZATION AGREEMENT FOR MONTHLY AUTO DEBIT

**Anniversary month:** \_\_\_\_\_  
(Yellow copy to patron – this is a auto renew membership)

I (we) authorize Vandalia Recreation Center, to withdraw automated monthly payments from my (our) Checking/Savings account indicated below at the bank or financial institution named below.

Bank/Financial Institution name \_\_\_\_\_

Branch location / city: \_\_\_\_\_

Please check which account to debit:      Checking \_\_\_\_\_      Savings \_\_\_\_\_

Routing number: \_\_\_\_\_

Account number: \_\_\_\_\_

This automated payment and membership continues until Vandalia Recreation Center has received **written** notification from me (or either of us on joint account) of its termination prior to the ACH process. **Cancellation of this agreement, unless within your anniversary month, which is**

**\_\_\_\_\_ will be charged \$50 automatic fee from your account or can be paid at the time of the written cancellation process.**

\_\_\_\_\_ **INITIAL**

Name(s) (please print): \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_

NOTE: Any and all changes of bank information are the responsibility of the person(s) signed on this agreement. Non payment of the agreed upon monthly amount by any fault of the payer will result in suspension or cancellation of the membership.

\_\_\_\_\_ **INITIAL**

Members will be notified in writing of any changes in membership fees, additional fees, or any uncollected automated payment fees. VRC has the right to cancel any membership for non payment. **All payments will be deducted on the 15<sup>th</sup> of each month or the closest bank business date.**

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Staff use only:
First automated payment date ____/____/____
Monthly amount \$ _____      Down payment \$ _____
Today's Date ____/____/____      Initial _____
<b>ATTACH VOIDED CHECK OR DEPOSIT TICKET HERE</b>