THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

May 27, 2022

Honorable Mayor Herbst & Esteemed City Councilmembers:

Last week, I had the privilege of attending the Butler High School Memorial Program. 16 members of the Vandalia-Butler community have given their lives in service to the United States of America. This weekend let's honor Joseph Beal, Ambrose Beeson, Dean Black, John Buckmaster, Dennis Davidson, James Jordan, Jr., Robert Lumm, Elwood Rogers, David Sabec, Gary Schlecht, Kay Shearer, Hillory Shifflett, Larry Tootle, Dorothy VanZant, Thomas Westerman and George Youngerman, Jr., and the sacrifice of their Gold Star Families.



The local Vandalia Amvets, VFW, and American Legion Posts will hold a Memorial Day Service on Monday, May 30th at 11:00 a.m. at the Vandalia Sports Complex. Local police and fire personnel will also be recognized during this service.

Cassel Hills Pool: The pool opens for the season – TOMORROW - Saturday, May 28, at 11:30 am! This year, concessions will be operated by Kona Ice! I have enclosed the Cassel Hills Pool flier.

Airshow Parade: Please let Mrs. Angela Swartz know if you will be participating in the Air Show Parade this year (preferably by June 3). Float applications are due June 6. This year, the Vandalia Butler Chamber of Commerce is celebrating 75 years of serving the community. The Chamber has added a float competition this year for the best Patriotic / 75th Anniversary themed entry. We love America and will be participating.

Chamber of Commerce: As I previously reported, Mr. Will Roberts will be leaving the V-B Chamber of Commerce. It has been a pleasure working with him, and he has been a great resource to me. This afternoon, Mr. Joel Bopp reported that the Board of Directors has made a conditional offer to Mr. Bill Clark to follow Mr. Roberts as the next President / CEO.

Corporate Challenge: Corporate challenge is just around the corner! I have enclosed the flier. To fill out our team – we still need the following tributes:



- a. Pass, Punt Kick Need 1 female and 2 males
- b. Frisbee Relay- Need 2 male and 2 females
- c. Frisbee Toss-N-Tuck Need 1 male or 1 female
- d. Basketball Hot Shot Need 2 males and 1 female
- e. Basketball 21 Need 1 male
- f. Soccer Goal Shots Need 1 male and 1 female
- q. Softball Longest Drive Need 1 female
- h. Jigsaw Puzzle -Need 2 more people

School Safety & Security: I received some correspondence regarding safety and security in response to the tragedy in Uvalde, TX. As a team, we are committed to keeping our children safe and have taken proactive measures.

The City of Vandalia currently has 32 sworn Police Officers. This meets (and slightly exceeds) the standard set by the Department of Justice regarding our city's population, community type, and location. Last year, the City of Vandalia added an additional Police Officer whose wages and pension are being offset by a grant to lessen the burden to taxpayers. As a CALEA accredited law enforcement agency, we are committed to ensuring that our Police Officers have the most current training and the tools they need to fulfill the needs of the public.

The Vandalia Butler City School District employs a private security group composed primarily of certified and former Police Officers who staff the facilities in our school district. Superintendent O'Leary and his security director hold a monthly meeting with Chief Althouse and Chief Porter to ensure best practices and protocols are in place to control access to schools, to provide interorganizational training for response to threats, etc.

We can always do more, and I share this information with you to demonstrate the hard work and concrete steps that the Vandalia Butler City School District, City of Vandalia, and Butler Township have taken to provide a safe learning environment for our students.

Electric Generation & Aggregation: As I reported last week, the City continues to get requests for information regarding electric bills and pending AES rate increases. Residents can use the <u>Energy Choice Ohio (link)</u> website to consider aggregation options on their own. In Ohio, municipalities are also permitted to shop aggregation options for residents. Collective residential aggregation programs that automatically opt residents into a program also require a popular vote. The earliest that this could be accomplished is the November election.

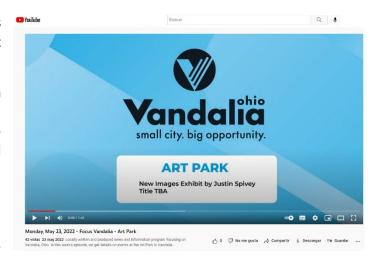
Even if residents are automatically enrolled in a program, they are able to opt-out and pursue other aggregation options.

This week, Mayor Herbst, Councilmember Woods, and I discussed this issue with representatives from several municipalities during the recent First Suburbs meeting. Many communities are considering whether to bring such an issue before the voters. This summer, I will work with staff to weigh options and possibly bring options for utility aggregation Council's consideration.



Focus Vandalia (link): See this week's Focus Vandalia on all the great things that are happening at Art Park!

Parks & Recreation Master Plan! Our team is making great progress. The Parks & Recreation Master Plan will be used to guide the programming and capital investments of our parks system. In addition to guidance from our Steering Committee and Parks & Recreation Advisory Board, this plan is incorporating a great deal of resident participation to drive decision making. Here are some updates:



<u>Mailout Survey</u> - Residents continue to fill out and return the statistically valid survey. This survey is limited to Vandalia residents and includes a random sample of 2,500 households. The statistics from this survey will allow us to state with confidence that we know how our residents feel and that the results are not due to some sort of sampling bias or other spurious factor.

<u>Online Survey</u> – As soon as we reach our goal with the mailout survey, the City will activate and share an online survey that can be taken by anyone! We will have advertisements with a QR code in public facilities, online, and at upcoming events including the Star-Spangled Celebration. I anticipate that the online survey will run from early June through Independence Day.

<u>Park-to-Park Community Meetings</u> – Next week, we will release the schedule of our Park-to-Park Community Meetings. During these meetings, our Parks & Recreation team will lead a semi-guided conversation to learn from our residents about our parks system and service delivery. This is a great opportunity for us to meet our residents where they are and incorporate qualitative responses into our planning process.

Blue Letter Listserv: Today, I received some notice about people not receiving the last few versions of The Blue Letter. I apologize for this inconvenience and believe it was *copy and paste* error. I look forward to correcting this. As a team, we have stated our desire to promote *Trust and Confidence* as a <u>Citywide Policy Goal</u> via an open approach to government through coordinated, transparent, and evidence-based engagement practices. Part of this strategy includes getting The Blue Letter to as may people as possible so that we can empower residents, business owners and community stakeholders to partner in City programs.

Next Study Session at 5 pm – June 20th: We are in Summer Session for City Council. There will not be a meeting on Monday, June 6. There are many, many items to cover on our June 20, 2022, meeting. Therefore, I am requesting that we start our Study Session at 5:00 pm.

Please contact me directly with comments and questions.

Very Respectfully,



Dan Wendt City Manager

CC:

Board and Commission Members All City Employees



Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!





Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!









2022 Citywide Policy Goals

Approved November 15, 2021

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top- tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality- of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

Coming soon: Parks and Recreation Master Plan Survey



Vandalia Mayor Richard Herbst





Vandalia Parks and Recreation is in the process of creating a parks master plan that City Council will use to inform decisions for many years to come.

A major component of the plan is a survey that will be sent to 2,500 households in the City of Vandalia.

Please watch your mailbox for this important survey.

If you receive one, please fill it out and send it back in the pre-paid envelope included with the survey.

Your input is vital as we determine the future of our Parks and Recreation Department in the years to come.

If your family is not selected to take this survey, we will have an online survey option available for you a little later this summer.

Thank you for helping us to keep Vandalia's City parks among the best in the Dayton region.

that is	surveys is	A	renkessivos	position for pro-	guardines.	about the	server.	-	per up	e Car
	ty Read	er rese	and married and the	g, Please indicate he following book when proces with	Steel Swine	to for me	of the		_	7
B	a de				200			Œ	-	=
100	man h			10.00	.74	- 44-1	100		-	-
1.29	ette. h	ma Jeris				. 76	- 1			1.
100	-	100	Name (st.	admirtus; colo. Não Para	11.96	DEL	-	-	-	
166	2 1000	200	000-000-0	A. Rosselle Park	11941	-4-	- 0		-6-	-
D94	Selection	Ottom St. A.	Photo Millard	Cardina, Total States	1 50	100	1			
176	HARA MA	Bernny	Fed Descript		196	. 10	2362			- 10
			-Jennell	Maria de la companione	194	16.	100			
ИZ	7.0	E 1995 F	Charles St.	THE PERSON NAMED IN	The .	166	1.040	1000	100	100
	10.		inchance the la fraction of property of the facility of	Series Part 1	May have a	-	087 GF	100.5	of up to	melion transp
			melitarised the special series processed from the from th	Deline or position Deline (from 1 a 10 from 1 a	dig har a hamaning more more more more more more more more	-	10	th Z	e trades of up to op hone to	meters transce
			indicated the in Appropriate party or other function come fines come fine	d price of position (Long) from 1 of the control of posi- (Control	dig har a hamaning more more more more more more more more				to trade to	meters transce
	r H	100	indicated the in Appropriate party or other function come fines come fine	A place of monthly of particular and	the hard of the same of the sa	A CONTRACTOR OF THE PARTY OF TH	OR OF STREET		n Indian	to in
	· K · Hi	100	mathematic the case of the cas	d price of position (Long) from 1 of the control of posi- (Control		to the second se			today	to in
	. Kin Hill	Total	mathematical the sign of the s	I plus as possible Libridge (New 1 & 1 Telescope of per	Management of the control of the con	to one of the control		the Co.	trades	to in
	I HILL HE HILL	Total	malmated the St. Recommend to	I plus as possible Libridge (New 1 & 1 Telescope of per	Management of the control of the con	or one of the control		TOTAL SCAN	trades	market

Why fill out out the survey?

- Help us guide future Parks and Recreation priorities.
- Help us direct taxpayer money where it is most needed.
- Help us identify important programming needs in the future.
- Free day pass to VRC for you and your family.

2022

The Year of Employee Appreciation

(The Sequel)

Wednesday, June 15

Ice Cream Social 1:00 p.m. to 2:00 p.m.

Vandalia Sports Complex

Friday, July 22

Pizza in the Park

11:30 a.m. to 1:00 p.m.

Helke Park

Wednesday, August 10

Friday, September 23

Picnic in the Park

11:30 a.m. to 1:00 p.m. Vandalia Sports Complex

12:30 p.m. to 2:00 p.m.

Employee Taco Bar

Senior Center

Wednesday, October 26

Employee Donut Bar 7:00 a.m. to 9:00 a.m. Vandalia Justice Center

Wednesday, November 16 Employee Pancake Breakfast

8:00 a.m. to 9:30 a.m.

Cassel Hills Golf Course Clubhouse

Monday, December 19

City Council Employee Appreciation Day

8:00 a.m. to 5:00 p.m.

Everywhere!















Be a part of Corporate Challenge 2022!



Corporate Challenge 2022 is the week of June 5 - 10! This is the week when <u>your</u> Team Vandalia competes against other local businesses in a series of athletic and not-so-athletic events!

It's a great way to enjoy the great outdoors, connect with fellow employees, and have some fun!

And this year we're doing something a little extra to encourage employee participation. Take a look at the professionally designed graphic below. What do you see? Yep... that's exactly right... it's a full week of Jeans!

With supervisor approval, every participating Corporate Challenge athlete will be permitted to wear jeans the entire week of the challenge! Five days of dungarees! A full forty hours of denim!

June, 2022 5 6 7 8 9 10 10 11 Gene Simmons Gene Hackman Gene Kelly Gene Rayburn Jean Clause Van Damme

What are the events?

Please take a moment to look through the events of the 2022 Corporate Challenge and consider signing up for one, two or 7 events!

Sunday, June 5	Sand Volleyball	(3 male and 3 female)	2:00 - 7:00 p.m.	Sports Complex
	Minute To Win It	(3 male and 3 female)	2:30 - 5:00 p.m.	Sports Complex
Monday, June 6	Football Pass, Punt and Kick	(Up to 3 male and 3 female)	6:00 p.m.	Helke Park
	Frisbee Relay	(3 male and 3 female)	7:00 p.m.	Helke Park
	Frisbee Toss-N-Tuck	(3 people)	7:30 p.m.	Helke Park
Tuesday, June 7	Basketball Hot Shot Basketball 21 Soccer Goal Shot Soccer Quick Pass	(3 male and 3 female) (2 male and 2 female) (2 male and 2 female) (1 male and 1 female)	6:00 p.m. 6:30 p.m. 7:00 p.m. 7:00 p.m.	Rec Center Rec Center Sports Complex Sports Complex
Wednesday, June 8	Softball Longest Drive	(2 male and 2 female)	6:00 or 7:00 p.m.	Sports Complex
	Golf Closest to the Pin	(2 male and 2 female)	6:00 or 7:00 p.m.	Sports Complex
Thursday, June 9	Euchre	(2 players)	6:00 p.m.	Helke Park
	Cornhole	(2 male and 2 female)	6:00 p.m.	Helke Park
Friday, June 10	Jigsaw Puzzle	(Up to 8 players)	6:00 p.m.	Sports Complex
	Team Trivia	(Entire Team)	7:00 p.m.	Sports Complex

Cassel Hills Swimming Pool



2022 Hours of Operation

May 28 - Aug 14	11:30am - 7:30pm
Aug 20, 21, 27, 28, Sep 3,	4 11:30am - 7:30pm
Sep 5	11:30am - 5:00pm
	(Soggy Doggy 6-8pm)

SWIM MEETS

Pool will close at 4:30 pm for swim meets on June 16, 23, 30.

If needed, July make-up swim meets will be announced when determined.

No Smoking/Vaping except for designated area outside pool grounds.



Daily Admission Rates

Age 4 years & under: FREE Age 5 - 61 years : \$5 Age 62 years plus: \$4

New for 2022!

Concessions provided by Kona Ice!



Pass sales start April 15 at the VRC!

Proof of residency is required at the time of purchase. There will be a limited number of nonresident passes available.

	Resident & VRC Member	Resident & Non-VRC Member	Non-Resident & VRC Member	Non-Resident & Non-VRC Member
Family	\$ 120	\$135	\$160	\$ 175
Dual	\$105	\$120	\$145	\$160
Youth (5 - 17)	\$60	\$65	\$90	\$95
Adult (18 - 61)	\$80	\$85	\$110	\$115
Senior (62 plus)	\$70	\$75	\$100	\$105

Member includes VRC annual and VRC 3 month memberships.

Families of more than 6 will be charged an additional \$15 per individual in the same household (Max 10).

Dual Pass consists of any two people residing in the same household, providing proof.

Babysitter Pass available with membership for an additional \$15/babysitter. Babysitter must be 16 years of age. Pass key FOB's will not be issued without an updated photo!



Phone: 937-552-2200

Download the free app to see the status of the pool! Look up the informational flyer for the app via the VRC website.





Proudly

Presents

Star-Spangled Celebration



Fun! Food! Music!

Fireworks @ 10 pm

Sunday, July 3 - 7-10 p.m. Vandalia Sports Complex

Music by The Tyler Cochrane Trio!



Sponsored by:









With additional support from





Police Officer

City of Vandalia, Ohio

















THE COMMUNITY

The <u>City of Vandalia</u> is optimally situated between the Dayton International Airport and the I-70 / I-75 interchange. Vandalia's corporate limits span 12.39 square miles with a population of approximately 15,000 (See: <u>Census QuickFacts</u>). Residents enjoy vibrant amenities, top-tier public services, affordable housing, and quality schools. The town has a robust and stable economy that is growing with businesses representing the industries of defense, aerospace, cyber, automotive, advanced manufacturing, and food processing. Located just 15 minutes from downtown Dayton and one hour from Cincinnati and Columbus, residents have ample access to quality universities and colleges. Each year, the City hosts a series of gatherings and events in its parks, and it plays a large role in helping make the Dayton Air Show a success.

Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values and supports the men and women of the Division of Police, with the agency consistently receiving approval ratings of 95% or higher.



Water slide at the Vandalia Recreation Center.



Hole #11 at the Cassel Hills Golf Course.

The Vandalia City Council has adopted the following <u>2022 Policy Goals</u> to inform and to guide the execution of the City's mission in the coming year, including



Live

Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, and park spaces.



Work

Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.



Play

Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The <u>Charter of the City of Vandalia</u> was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

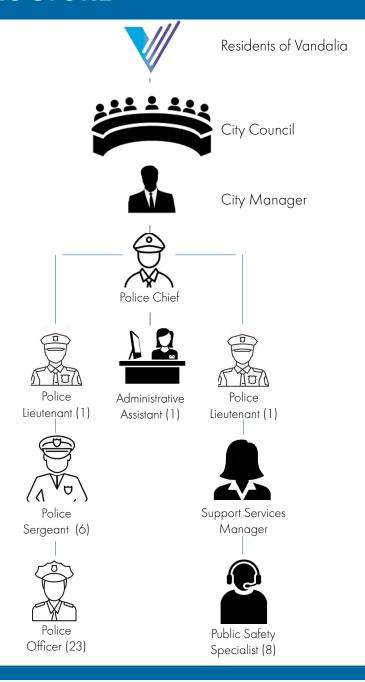
Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, an annual budget of approximately \$57 million, and 234 full-time-equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools they need to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, Cassel Hills Swimming Pool, and numerous parks.

In 2020, City Council adopted the Vision Vandalia Comprehensive Plan.

Learn more about City of Vandalia initiatives on the City's YouTube Channel and Facebook Page.

COMMAND STRUCTURE



The Vandalia Division of Police prides itself on being in touch with the community and providing exceptional customer service. The Vandalia Division of Police headquarters is located at 245 James Bohanan Drive in the Vandalia Justice Center and operates a communications center, which the community has come to rely on for fast, professional and courteous service.

The Vandalia Division of Police is one of a limited number of Ohio police agencies accredited by the Commission on Accreditation for Law Enforcement Agencies (CALEA).

MISSION STATEMENT

The Division of Police has as its mission the protection of life and property and the promotion of a safe and secure environment, in a manner that is consistent with community expectations. Mission achievement strategies include: Crime Prevention and Suppression; Order Maintenance; Detection and Apprehension of Law Violators; Recovery of Lost and Stolen Property; Promotion of Community Support, Cooperation and Goodwill.

PRINCIPLES OF OPERATION

The Vandalia Division of Police is dedicated to effective and efficient operation; fair and impartial application of laws; courteous, professional and ethical conduct; and the professional development of its personnel. Vandalia police personnel shall respect and protect the rights of individuals and perform their services with honesty, zeal, courage, discretion, fidelity, competency, and sound judgment.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

QUALIFICATIONS:

Must be a US Citizen at least 21 years of age. Completion of secondary education or equivalent (high school diploma or GED), Associate's degree preferred; at least six (6) months of related experience preferred; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities. Must be able to pass a police background investigation for employment and must be eligible to be LEADS certified. Must be able to work rotating shifts, nights, overtime, weekends, and holidays.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must obtain OPOTC basic peace officer certification prior to appointment. Must possess a valid driver's license and must remain insurable under the City's vehicle insurance plan.





DUTIES OF A POLICE OFFICER

- Protects life and property through the enforcement of laws & regulations
- Proactively patrols assigned areas
- Responds to calls for police service
- Conducts preliminary & follow-up criminal and traffic investigations
- Conducts interviews of victims, witnesses and suspects
- Prepares written reports & field notes of investigations and patrol activities
- Arrests and processes criminals
- Testifies in court
- Emergency duties required during adverse weather conditions
- Ability to exercise judgment in determining when to use force and to what degree
- Operates a law enforcement vehicle under emergency conditions day or night
- Comprehends legal documents including citations, affidavits, warrants and other documents
- Commands emergency personnel at accident emergencies and disasters
- Takes an active role in Community Oriented Policing
- Self-initiate traffic and / or criminal investigations



COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

Vandalia Police officers are represented by the Ohio Patrolmen's Benevolent Association and have a collective bargaining agreement between the union and the City;

The Police Officer is a highly valued position with a pay range of \$65,883.38 to \$87,801.38;

Contribute to the Ohio Police and Fire Pension Fund;

Uniforms and equipment provided;

Health, Vision, and Dental Insurance;

Paid Vacation, Sick Leave, and Floating Holiday;

The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's qualifying former employer(s);

Funeral Leave, Jury Duty Leave, Military Leave, Maternal and Paternal Leave with Pay, Adoptive Parent Leave;

Life Insurance: employer sponsored benefit of \$60,000;

Accidental Death and Dismemberment Insurance: \$12,000 benefit;

Free Individual Vandalia Recreation Center Membership;

Family Cassel Hills Pool Membership;

Individual Restricted Pass to Cassel Hills Golf Course; and,

Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs with a passing grade of "C" or better.







APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's online application system via the website at: <u>VandaliaOhio.org/Jobs.</u> Applications must include copies of any relevant certifications, a résumé, and a cover letter.

Application materials and NTN test must be submitted ONLINE to <u>VandaliaOhio.org/Jobs</u>, no later than **June 3, 2022 by 5:00p.m.**

Questions about the position may be directed to Melissa Pruszynski, missy@vandaliaohio.org, (937) 415-2258. The process for consideration for the position of Police Officer is:

- 1. Timely submission of application, résumé, and cover letter by **June 3, 2022.**
- 2. Completion of online test through the National Testing Network* by **June 3, 2022.**
- 3. Successful completion of truth verification
- 4. First oral interview
- Second oral interview
- 6. Thorough background investigation and psych exam
- 7. Medical evaluation (drug screen / Ohio Police and Fire Pension Fund Physical)

COMMITMENT TO NON-DISCRIMINATION

The City of Vandalia is firmly committed to equal employment opportunity based on skills, education, work experience, merit, and service to the public. The City does not discriminate based on disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status or gender identity and expression. This includes all City programs, activities, and hiring practices.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.





^{*}Applicants can access the Frontline Law Enforcement Exam through National Testing Network, at no cost to candidates, at www.nationaltestingnetwork.com

Public Works Technician

City of Vandalia, Ohio











The <u>City of Vandalia</u> is optimally situated between the Dayton International Airport and the I-70 / I-75 interchange. Vandalia's corporate limits span 12.39 square miles with a population of approximately 15,000 (See: <u>Census QuickFacts</u>). Residents enjoy vibrant amenities, top-tier public services, affordable housing, and quality schools. The town has a robust and stable economy that is growing with businesses representing the industries of defense, aerospace, cyber, automotive, advanced manufacturing, and food processing. Located just 15 minutes from downtown Dayton and one hour from Cincinnati and Columbus, residents have ample access to quality universities and colleges. Each year the City hosts a series of gatherings and events in its parks, and plays a large role in helping make the Dayton Air Show a success.

Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values our parks, public facilities, and seeks to improve active transportation options.



The Vandalia City Council has adopted the following <u>2022 Policy Goals</u> to inform and to guide the execution of the City's mission in the coming year. Including:

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, and park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The <u>Charter of the City of Vandalia</u> was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, annual all funds budget of approximately \$57 million, and an average full-time workforce of 234 full-time equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools that it needs to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, and numerous parks.

In 2020, City Council adopted the <u>Vision Vandalia Comprehensive Plan.</u> There are many exciting anticipated developments in the coming years.

Learn more about City of Vandalia initiatives on the City's YouTube Channel and Facebook Page.

COMMAND STRUCTURE



Residents of Vandalia



City Council



City Manager



Director of Public Service



Public Works Superintendent





Technician (13)







Mechanic (2)

Office Manager (1)

Seasonal Part-Time Laborers

PUBLIC SERVICE DEPARTMENT

The Department of Public Service is staffed by dedicated and highly trained public servants who provide residents with efficient, honest, and courteous service through the divisions of Public Works and Development and Engineering Services. The department is led by our tenured Director of Public Service, Rob Cron.



PUBLIC WORKS DIVISION

The Public Works Division is responsible for general maintenance of 210 lane miles of roadways; leaf collection; fleet management and the City garage; maintenance, repair and replacement of water mains, sanitary and storm sewers; operation of Poplar Hill Cemetery; ice and snow removal; street sweeping; roadway painting; and sign and signal maintenance. The Public Works team is highly visible to our residents, businesses, and visitors. The City prides itself on ensuring a high level of customer service at every touchpoint with the public.

Full-time employees within the Public Works Division are represented by the Teamsters Local Union No. 957. The Employer and the Union entered into an initial <u>collective bargaining agreement</u> on April 20, 2020. The current collective bargaining agreement expired on December 31, 2021 and is currently under negotiation.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

The City of Vandalia is seeking several skilled technicians to join its Public Works team. Vandalia Public Works Technicians perform a variety of duties, as follows:

- Construction, maintenance and repair of streets, curbs and sidewalks, catch basins, manholes, water, sewer, street and storm drainage.
- Operation and maintenance of trucks and power construction and maintenance equipment inspecting, maintaining, loading, and hauling and unloading trash, leaves, gravel, salt, asphalt and concrete.
- Mowing, trimming, plowing snow.
- Miscellaneous tasks: guardrail installation and repair, opening and closing of graves, pick-up and
 disposal of dead animals, collection of large trash, painting and installation of traffic control markings and
 devices, and all other duties as assigned.
- Responds to public emergencies and extreme weather events.

MINIMUM QUALIFICATIONS

Must be at least 18;

Must possess a high school diploma or GED;

Must possess a valid State of Ohio vehicle operator's license, valid Class A Commercial Driver's License with tanker endorsement preferred. Applicants must have a Class A Commercial Driver's License with tanker endorsement within six months as a condition of employment;

Must obtain satisfactory scores on all phases of the qualification process, including oral interviews, practical assessments, background check, physical exam and drug screen.

PREFERRED QUALIFICATIONS

Good attitude, strong work ethic, high level of customer service.

Those with any of the following will receive preference:

One to two years recent, successful employment in outdoor work, vehicle and equipment operations and / or the performance of heavy labor for extended periods of time. Construction, excavation, or previous related trade experience;

EPA water and wastewater certifications;

Recent successful public works experience;

Demonstrated knowledge of public works / utility construction and maintenance practices and materials used in street, water and sewer work; and

Demonstrated skill in operating tools and equipment such as tractors, backhoe, loader, paver, grinder, roller, trencher, bucket truck, skid loader, etc.

COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

- Base Salary: \$21.00 \$22.73 per hour, depending on experience
- Ohio Public Employees Retirement System: Employer contribution of 14% of gross wage, Employee contribution of 10% of gross wage
- Health Insurance
- Dental Insurance
- Paid Leave:
 - Vacation: 12 26 days per year depending on service credit
 Prior Service Recognition: The City of Vandalia will recognize prior full-time service at a qualifying political subdivision (i.e., city, township, county, school district, State of Ohio) for the purposes of calculating leave accrual in accordance with the current policy
 - o Holiday: nine paid holidays per year
 - o Floating Holiday: 1.25 days per full quarter-year after six months (5 days per year)
 - o Sick Leave: 1.25 days per full calendar month (15 days per year)
 - o Transfer of Sick Leave: The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's former employer(s)
 - o Funeral Leave
 - o Jury Duty Leave
 - o Military Leave
 - o Paternal Leave with Pay
 - o Adoptive Parent Leave
- Life Insurance: employer sponsored benefit of \$60,000
- Accidental Death and Dismemberment Insurance: \$12,000 benefit
- Complimentary Recreation Passes
 - o Individual Vandalia Recreation Center membership
 - o Family Cassel Hills Pool membership;
 - o Individual Restricted Pass to Cassel Hills Golf Course
- Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs with passing grade of "C" or better

APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's online application system via the website at: <u>VandaliaOhio.org/Jobs</u>. Applications must include a résumé and a cover letter.

Applications will be reviewed as they are received and an initial round of interviews is anticipated the week of May 31. The recruitment of the Public Works Technician position will remain open until filled.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.



Vandalia Parks and Recreation is hiring!







As we approach the summer months, Vandalia Parks and Recreation is looking for a few good people to round out our staff.

We've increased the hourly wages of many of our part-time positions, so now is a great time to join our team!

Seasonal Parks Maintainer\$	14/hour
Seasonal Golf Maintainer\$	14/hour
Facility Coordinator\$	13/hour
Recreation Center Custodian\$	12/hour
CampREC Leader\$	10/hour

Applying is easy!

Check out all of the part-time postings on our website, www.vandaliareccenter.com, Download an application online and return it to the Vandalia Recreation Center, located 1111 Stonequarry Road. You can also pick up an application in person at the Recreation Center front desk.

Join our team!





City of Vandalia, Ohio Part-Time Fire Safety Inspector

The Vandalia Division of Fire is looking for certified part-time Fire Safety Inspectors to perform routine annual fire safety inspections and help businesses operate safely.

The ideal candidate will have at least 3 years of fire inspection experience and exhibit strong

customer service skills. The candidate must have current Ohio Fire-fighter and Fire Inspector certifications to apply. While certification as an EMT is not required, the candidate must have a current CPR/AED certification.

Position Details



Starting Rate of Pay is \$20.00/hour.



Flexible schedule, approximately 28 hours/week.



No holidays or weekends.

IMPORTANT

Applications will **only** be accepted through the City's online application system via the website at: Vandaliaohio.org/jobs. You may also scan the QR code below. Questions about the position may be directed to Human Resources Manager Missy Pruszynski, missy@vandaliaohio.org.

Process includes, but not limited to: examination of qualifications, interviews, extensive background investigation, physical and drug screening.

EEO and ADA compliant. Women and minorities are encouraged to apply.











City of Vandalia Municipal Building 333 James Bohanan Memorial Drive Vandalia, Ohio 45377 (937) 898-5891 Vandalia Division of Fire Fire Station # 1 8705 Peters Pike Vandalia, Ohio 45377 (937) 898-2261



Public Works Seasonal Maintainer

City of Vandalia, Ohio

The City of Vandalia is accepting applications for Seasonal Employees to join the Public Works Team.

Candidates must be at least 18 and have a valid state of Ohio driver's license. Those with demonstrated successful experience in landscaping, light construction work and/or heavy equipment operation will be given first consideration.

Positions are seasonal, an average of about 30-40 hours per week, and the chosen candidates must be available to work 7:00 a.m. – 3:30 p.m. with the possibility of weekends during special events.

The hourly pay is \$15.00. As a seasonal employee, you will be able to contribute to the Ohio Public Employees Retirement System. This opportunity is ideal for a college student, retiree or as a supplement to another flexible part-time job.

Interviews will be conducted as well as an extensive background investigation and drug testing. Applications will only be accepted through the City's online application system via the website at: vandaliaohio.org/jobs.

The City of Vandalia is an equal opportunity employer and ADA compliant.





















