THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

November 19, 2021

Honorable Mayor & Esteemed City Councilmembers:

Thanksgiving is next week. This year, I am thankful for my supportive family, finding my home here in town, my son's incredible progress and exploding vocabulary as a preschooler in VBCSD, and the opportunity to serve this community on the City of Vandalia team. I hope that each of you have a great holiday!

This was an incredible week for public recognition in the beautiful town of Vandalia!



7 Sees Your Town (Vandalia) aired on the evening news on 11/17 and the morning of 11/18. Councilmember Candice Farst and Communications Manager Rich Hopkins did a great job representing our organization. Our Vandalia Recreation Center was in first class shape, Mr. Lundy Neely showed off Warehouse 4, and the team took a trip to Jim's Donuts! See the video here: (Link).

Helke Rd. is Open! I am pleased to report that Helke Rd. opened back up last night. Helke is one

of the oldest roads in town and it essentially had pit gravel as a base. This caused the road to deteriorate more rapidly. This project included required full-depth reconstruction with a modern and engineered subsurface, the abandonment of a water line that had no less than 18 breaks, the migration of many homes to a modern waterline. Congrats to Service Director Cron and Engineering Tech Baughman on great





product. They put in a ton of extra work to get this project engineered, bid, and completed before the winter. That is the type of can-do attitude that we need and seek to distill across the ranks in this fine organization. To everyone, I say thank you for enhancing our infrastructure by doing it the right way! Here is a great drone flyover video of the project: (Link).

<u>VandaliaOhio.org/PolicyGoals</u>: City Council adopted the following Policy Goals for 2022. We will use this strategic direction to inform our organization's strategy for solving public problems. I have directed our department heads to use this direction to draft goals for their service areas.

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top- tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality- of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.



Army 95th Civil Affairs Brigade: Recently, the Civil Affairs Brigade conducted field training here in Vandalia. This week, I had the pleasure of accepting a certificate of appreciation on behalf of the City from Army Major Randy Summerhill.

Offices Closed for Thanksgiving: City Offices will be closed in observance of the Thanksgiving Holiday Thursday, November 25 and Friday, November 26. You can expect the downtown holiday lights to go on the evening of Friday, November 26.

Tree Lighting: The Annual Tree Lighting event will be December 6 at the Recreation Center from 4:00 p.m. – 7:30 p.m. Morton Middle School Bell Choir and the Butler High School Chamber Choir will perform, arts & crafts will be organized by First Light Church,



Warehouse4 is donating hot chocolate and Ryan Homes is donating cookies. The tree lighting will take place at 6:00 p.m. and Santa will arrive via Vandalia Fire Truck. A big thanks to Sandy's Towing for transporting and placing the Christmas tree at the VRC. Sandy's Towing continues this gratuitous service year-after-year.

Community Policing and Partnership: The Division of Police continues providing and sharing our top-level resources with the community. Chief Althouse recently participated in a joint monthly meeting with Butler Township Police Chief Porter and Mr. Bill Wertz from the school district to discuss safety and security issues relevant to the community and school district, 12. CPO Wehner provided a building tour to a local Cub Scout group consisting of K-5th graders, and he administered active shooter program Run, Hide, Fight to a local business as part of annual training. This was the first stage of a multi-level training program to one of Vandalia's largest employers!

Open Enrollment: Open enrollment closed on Monday November 15. We received great feedback on the new enrollment system, Ease, and successfully got our eligible employees through the process. Thank you to the team for stepping in and improving this process!

Employee Appreciation Pancake Breakfast: Culture is purposeful. We continue to build this team and esprit de corps ... one bite at a time. The Employee Appreciation Pancake Breakfast last Wednesday was a hit! Thanks to Councilmembers Follick and Lewis for attending.





Butler Wrestling at Station 1: The City continues working in sync with the school district. Over the last reporting period the high school wrestling team utilized Fire Station 1 bay area for practice and Fire crews held rope rescue and high angle training in the Performing Arts Center at BHS.

Youth Sport Scholarships: Our Youth Sport Scholarship Fund is now the Youth Recreation Scholarship Fund! We are excited to announce the program has been expanded to include youth

sports, youth VRC memberships and CampRec as activities that qualify for assistance for those eligible for free or reduced lunch in the Vandalia-Butler School system. I am so proud of Council's decision to direct American Rescue Plan Act funds to help our young community members gain access to our recreation programming.

Free Injury Assessments at the VRC: Our partnership with Premier Health continues well into the future. As part of the agreement Premier will continue to provide Free Injury Assessments to VRC patrons. We are very pleased with our partnership with Premier and are looking forward to building an even stronger relationship over the next several years.

Commercial Truck Traffic: Commercial vehicle enforcement continues. During the past two weeks, VPD officers made 17 traffic stops on commercial

Premier Health Free Injury Assessments Vandalia Recreation Center Special Event Room Laura Bergman, AT Athletic Trainer Free Injury Assessment Hours Brie Henderson, AT Athletic Trainer 9-11 a.m. Wednesday 6 - 8 p.m. 9-11 am Mallon Pittman, AT Hours are subject to change. Athletic Trainer nent if an assessmen For information sded on a day or time (937) 734-5955

motor vehicles for traffic violations. These stops resulted in 17 written warnings while working 16 additional enforcement hours.

Officer Recognition: On November 5, Chief Althouse attended the Hundred Club Gala at the Moraine County Club where several first responders were awarded and recognized for their heroic actions and response to a critical incident. The Hundred Club selected and awarded Sergeant Doug Nagel, Officer Kristen Thomas and Officer Phil Shafer as the 2021 Officers of the Year for their heroic actions in saving lives during an apartment fire last January.



Congratulations Doug, Kristen and Phil for your outstanding service and being selected by the Hundred Club for this prestigious award.

Police Honor Guard Unit: I am proud to announce that the Division of Police is forming an Honor Guard Unit. This prestigious Unit will represent the Division of Police at community events, ceremonies, line-of-duty deaths and



officer memorial events. The members are Officer Andrew Wehner, Officer Brittany Blackford, and Officer Whittney Bryson.

Reading Program: Chief Althouse and Sergeant Doug Nagel had the opportunity to participate in the St. Christopher reading program where they read books to several classes of elementary students.

Redwood Development: The contractor for the Redwood Development continues to work the public portion of Park Center



Drive. They began pouring the curbs this week and are beginning to prepare for asphalt and are also working on the private roadway that extends back to their development. All of the utilities have been installed in the development. This area is served by Montgomery County for water and sanitary sewer.

Recruitment: Recruitment processes continue for several vacant or soon to be vacant full-time positions including Administrative Assistant, Publics Works Technician, full-time Firefighter, and Police Officer. Every time we hire, it is a multi-million-dollar investment over an individual's career. It is crucial that we exert sufficient efforts in order to attract and retain effective and creative public servants.

"Gratitude can transform common days into thanksgivings, turn routine jobs into joy, and change ordinary opportunities into blessings."

-William Arthur Ward

Your Partner in Service,

Dan Wendt City Manager

Attachments:

- 1. Information Update ACM Holloway November 18, 2021;
- 2. Information Update Director Leiter November 17, 2021;
- 3. Information Update Chief Follick November 18, 2021;
- 4. Information Update Director Clark November 18, 2021;
- 5. Information Update Chief Althouse November 18, 2021;
- 6. Information Update Director Cron November 18, 2021; and
- 7. Leaf Collection Map.



To: Dan Wendt, City Manager

From: Amber Holloway, Assistant City Manager

Date: November 18, 2021 Subject: Information Update



- On Monday November 8, Zak, Rob, and I hosted the quarterly meeting of the Bicycle Advisory Committee. The group will meet again on April 11, 2022 unless otherwise called.
- On Tuesday November 9, I visited Sandi's Clothes Encounters to present a Small Business Relief Grant.
- We wrapped up open enrollment on Monday November 15. We received some great feedback on the new enrollment system, Ease, and successfully got our eligible employees through the process.
- I participated in first round interviews for Public Works Technician on Tuesday 11/6.
- On Wednesday 11/17:
 - o I attended the Employee Appreciation Pancake Breakfast
 - I attended the quarterly Planning & Development Meeting at TCA to review ongoing and proposed developments that have potential impact on our wastewater system.
 - I had a meeting with a company considering Vandalia as a possible future location for their business.
- On Thursday 11/18:
 - Rich and I held our monthly meeting.
 - I participated in second round interviews for the Finance Administrative Assistant position.
 - Rich, Aaron Messenger, Candice Farst and I held a meeting with Kolar Design to regarding a logo for the Vandalia Arts Council
- The 7 Sees Your Town Special aired on the evening news on 11/17 and the morning of 11/18. If you missed it, here's a <u>link</u> to view.

City of Vandalia Finance Department

Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: November 17, 2021

Re: Information Update - Period Ending November 19, 2021

1. Kristen Carnes and I attended a council workshop and meeting.

- 2. Second round interviews have been set for the vacant position of Administrative Assistant.
- 3. Members of the Finance team enjoyed and appreciated the invite to the Employee Pancake Breakfast.
- 4. I attended a presentation and discussion regarding the upcoming HVAC/roof project.
- 5. I attended a NAWA executive session.
- 6. I participated in a webinar that included updates on receipts, disbursements and reporting of American Rescue Plan Act funds.
- 7. I attended a JEDD/JEDZ meeting.
- 8. I participated in a webinar that included updates from the Office of Management and Budget (OMB) and the General Services Administration's (GSA) Integrated Award Environment (IAE) on the new System for Award Management (SAM) Unique Entity ID. This session included information necessary for the upcoming transition to a new Unique Entity ID. By April 4, 2022, the Federal government will transition away from the use of the DUNS Number and toward the new Unique Entity ID as the primary means of entity identification for Federal awards.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER

FROM: CHAD FOLLICK, FIRE CHIEF

DATE: 11/18/2021

SUBJECT: INFORMATION UPDATE – PERIOD ENDING NOVEMBER 19, 2021

- 1. Earlier this month the Division of Fire was able to help out the Vandalia Butler Wrestling program when they were in need of extra space for a few days. The students and coaches were welcomed to station 1 where they had plenty of room for them and their mats in the bay area of station 1. Good luck to this year's Wrestlers!
- 2. The Division of Fire took to social media to remind the community of Daylight Savings Time. As always, the Division of Fire encourages the checking and changing of smoke and CO detector batteries twice a year when the time changes. The Division of Fire is also available to help those needing assistance with the battery check, replacement, and placement of smoke and CO detectors.
- 3. On the evening of November 12th crews were called to a single vehicle accident with Tipp City on Interstate 75, northbound. The interstate had to be closed down for some time to allow crews to work. Unfortunately, the victim succumb to his injuries.
- 4. Currently this week, crews are getting in some additional rope rescue and high angle training. A big thank you to Butler High School for allowing the Division of Fire to use the Preforming Arts Center to practice rescue scenarios. Crews perform victim removals from the lighting "cat walk".

WY AMOUNT THE STREET

DIVISION OF FIRE INFORMATION UPDATE

- During this reporting period the Division of Fire welcomed 2 new part-time hires.
 The two new firefighter/EMT's will be doing on shift training with their crews.
 Welcome to the Vandalia Division of Fire family.
- 6. The Division of Fire was happy to participate in the Employee Appreciation Pancake Breakfast event on Wednesday the 17th. We were thankful for the delicious food and conversations with other city staff members.

CEF/clj Page 2 of 2



To: Dan Wendt, City Manager

From: Steve Clark, Director of Parks & Recreation

Date: 11/18/2021

Re: Information Update – Period ending November 18, 2021

RECREATION/ATHLETICS DIVISION

The Annual Christmas Tree Lighting will take place on Sunday, December 5 at 6:00 pm on the grounds of the Recreation Center. The event also includes a Holiday Market in the VRC gym that will take operate from 4-7:30 pm. There will be plenty of family entertainment during the course of the event including Morton Middle School's Bell Choir, Butler High School Chamber Choir, Arts & Crafts organized by First Light Church and plenty of seasonal tunes provided by Darren Sawmiller. There will also be free hot chocolate donated by Warehouse 4, free cookies donated by Ryan Homes and of course a visit from Santa Claus, who will be arriving on a City of Vandalia Fire Truck.

Our Youth Sport Scholarship Fund is now the Youth Recreation Scholarship Fund. The program has been expanded to include youth sports, youth VRC memberships and CampRec as activities that qualify for assistance for those eligible for free or reduced lunch in the Vandalia-Butler School system. Staff is extremely excited to be able to expand the assistance program and very appreciative of the American Rescue Plan Act funds dedicated to the fund.

Our NFL Youth Flag Football program concluded on November 7 with Super Bowl games being played at Butler High School Memorial Stadium. (Please see picture at end of update of the K-1st grade champs).

Our youth soccer season has come to a conclusion for all but one team as a Boy's Strikers team, coached by Scott Snyder, has advanced to the elite 8 of the SAY State Soccer Tournament. They will be playing this weekend in Milford and we wish them the best of luck on their quest for a state championship.

Our Optimist Youth Basketball Program has 166 kids registered to play this season. This is the highest participation we have experienced in the past five years. Teams have been formed and practices are underway. Our program will once again be playing with Northmont and Tipp City teams this season.

FACILITY MAINTENANCE DIVISION

Hosted the Annual Veterans Day Service at the Sports Complex on November 11. Staff set up bleachers, risers for a stage, PA system and podium for the event. Our local veteran groups are always appreciative of the efforts of our staff in getting everything in order for the event.

Maintenance staff edged soil and grass along some of the Sports Complex pathways in preparation for an asphalt overlay project. The pathways from the parking lots to the main north and south pathway in the baseball area will be receiving the asphalt overlay.

Many thanks to Sandy's Towing for transporting and placing this year's City Christmas Tree on the grounds of the Recreation Center. Sandy's Towing has been donating their services for this project for many years and we are very appreciative of their commitment to our department and community.

Energy Systems Group presented their 50% project review scope with city staff on Tuesday, November 16. This meeting helped to clarify the scope of the project and will allow ESG to move forward with cost estimates and an overall project validation for our review in December.

Maintenance staff removed the plant material from landscaping at the Helke Park northeast park sign. The Vandalia-Butler School's Safety Officer shared a safety concern with the area around the sign and the best solution was to remove the planting material from the sign landscape. The replacement of park signs is part of our 2022 capital budget and will include the new city logo. Rudy Wells will be developing a sign landscape plan for the new sign in this location.

RECREATION CENTER

Staff is in the process of planning for a Job Fair for part time and seasonal positions with the City of Vandalia. The event will be held in the gym at the VRC with a date still to be determined. We are currently looking at the Martin Luther King weekend as our main option at this point in time.

Staff has secured a price quote to replace the VRC west entry doors with a touchless double door system. Funds for this project have been approved through the American Rescue Plan Act. Staff has also received price quotes for touchless bottle filling stations, sinks and toilets for the VRC as part of the ARPA funding project list.

Premier Health has agreed to a 2-year sponsorship extension of the Vandalia Recreation Center Gymnasium. As part of the agreement Premier will continue to provide Free Injury Assessments to VRC patrons (see attached flyer). We are very pleased with our partnership with Premier and look forward to building an even stronger relationship over the next two years.

Heeter Plumbing recently installed touchless faucets in the Family Locker Rooms at the VRC. Staff is currently working to get bottle fill stations added to all fountain areas of the VRC.

A total of 25 VRC staff members (full and part time) received their CPR certification as part of a program conducted by the Division of Fire.

GOLF DIVISION

Golf maintenance staff blew out the irrigation lines and winterized the system as part of their end of yearly maintenance plan.

Ben was able to winterize 25% of the golf carts due to the fact that the weather has not been conducive to golf. As play continues to dwindle he will continue to winterize additional carts.

We continue to investigate options for construction of the restroom building at the golf course. Vancon hit bedrock when digging a test hole for the tank location so options are being considered on how to move forward. Public Works has agreed to dig a test hole in a location on higher ground near the original planned site. If bedrock is hit in this location we will be considering jackhammering the bedrock in order to get to the required depth.

SENIOR CITIZENS CENTER

The Super Sewers Group at the Senior Center donated 18 lap quilts and 26 afghans and blankets to the local Amvets organization.

Sydney Ramsey is a Senior Girl Scout in Troop 32513 from St. Christopher Church who contacted Toni about a mentoring her for the development of a Girl Scout Gold Award Project. Her plan is to develop a program to help seniors learn about and avoid scams.

Custodial Maintenance staff waxed the floors and cleaned the carpets as part of their yearly floor maintenance plan for the Senior Center.

The Senior Center hosted the Employee Pancake Breakfast on November 17. It was a great turnout and the VPRD staff is very appreciative of the meal and opportunity to socialize with city staff.

K-1st Grade Flag Football Champions





Free Injury Assessment Hours

Monday 9-11 a.m.

Wednesday 6-8 p.m.

Friday 9-11 a.m.

Hours are subject to change.



Brie Henderson, AT

Athletic Trainer



Mallon Pittman, AT



Athletic Trainer

Please see front desk to schedule an appointment if an assessment is needed on a day or time different than posted hours. All assessments performed by a certified athletic trainer from Miami Valley Hospital North.
Walk-ins seen on a first come, first serve basis.
A parent or legal guardian must accompany those under age 18.

For information (937) 734-5955

Information Update



To: Dan Wendt

City Manager

From: Kurt E. Althouse

Chief of Police

Date: November 18, 2021

Subject: Information Update Ending November 19, 2021

- During the past two weeks, VPD officers made 17 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in 17 written warnings while working 16 additional enforcement hours.
- 2. On November 4, PSS Mary Beth Dyke and PSS Grace Conley successfully completed the Crises Intervention Training Companion Course for Public Safety Telecommunicators administered by the Montgomery County ADAMHS Board. This is free training that all PSS attend to strengthen their ability to work with callers in crisis.
- 3. On November 5, I had the privilege to the attend the Hundred Club Gala at the Moraine County Club where several first responders were awarded and recognized for their heroic actions and response to a critical incident. The Hundred Club selected and awarded Sergeant Doug Nagel, Officer Kristen Thomas and Officer Phil Shafer as the 2021 Officers of the Year for their heroic actions in saving lives during an apartment fire last January. Congratulations Doug, Kristen and Phil for your outstanding service and being selected by the Hundred Club for this prestigious award.
- 4. VPD is forming an honor guard unit to represent the agency at community events, ceremonies, line-of-duty deaths and officer memorial events. The first three officers who expressed interest in participating in the Honor Guard Unit have been selected and will represent VPD at special events. These officers are Officer Andrew Wehner, Officer Brittany Blackford, and Officer Whittney Bryson.
- 5. Detectives charged a 46-year-old Brookville man and a 42-year-old Vandalia woman with one count of Aggravated Possession of Drugs each. These charges stem from a traffic stop where both subjects were found to be in possession of methamphetamine.
- 6. On November 9, Lieutenants Sucher and Walker along with me attended a six-hour virtual Continuing Education Training hosted by Premier Health by the Dayton MMRS/RMRS Steering Committee. Topics covered included key concepts of leadership and communication during a crisis, foreign and domestic terrorist elements in this region, the FBI's response to the Nashville Christmas bombing, the

- overdose landscape and response in Dayton and Montgomery County, and serious health consequences from the Coronavirus.
- 7. On November 10, I attended a virtual presentation hosted by Ohio Law Enforcement Recruitment Office from the Office of Criminal Justice Services on the topic of *Elevating Woman Behind the Shield*.
- 8. On November 10 & 17, officers completed VPD's Phase 3 in-service training. This training involved building clearing tactics and team movement drills that focused on how to safely clear most of a room from a doorway. This type of training provides our officers with important skills they need when clearing a structure or responding to an active shooter. We used air soft equipment to increase the reality of the training. Several of the scenarios also included unarmed or "innocent" role players which forced the officers to evaluate a situation before determining the appropriate action. This was the final in-service phase training in 2021.
- 9. Last Friday, Sergeant Doug Nagel and I had the opportunity to participate in the St. Christopher reading program where we had the opportunity to read books to several classes of elementary students. This was a great opportunity to meet and interact with these great students.
- 10. Last Friday, I participated in the joint monthly meeting with Chief Porter from Butler Township PD and Bill Wertz from the school district to discuss safety and security issues relevant to the community and school district.
- 11. Lieutenant Walker and I attended the 2021 Ohio Association of Chiefs of Police (OACP) Chiefs In-Service Conference in Columbus last Sunday through Tuesday. We had the opportunity to hear many interesting speakers, meet various vendors and network with other law enforcement professionals from across Ohio.
- 12. CPO Wehner provided a building tour to a local Cub Scout group consisting of K-5th graders. A visit to a local police department was one of their requirements to earn a badge from the Scouting Program.
- 13. CPO Wehner gave the active shooter program Run, Hide, Fight to a local business as part of annual training. This was the first stage of a multi-level training program to one of the largest employers in the city. The first stage consisted of administrative personnel.
- 14. CPO Wehner attended a training program at Columbus State Community College on November 18. The training was for the National Center for Missing & Exploited Children (NCMEC) resources and services available to law enforcement agencies. This training was sponsored by Ohio Attorney General Dave Yost and part of a specialized training program through OPOTA. One of guest speakers was Mr. John Walsh who co-founded the NCMEC and was the host of America's Most Wanted.
- 15. Beginning November 17, Lieutenant Sucher and Administrative Assistant Laurie Paskey attended the virtual CALEA Fall Conference. This conference provides information to assist with the accreditation process. Our web-based assessment will be from November 19 through November 27.



Public Works & DES Information Update

To: Dan Wendt, City Manager

From: Rob Cron, Director of Public Service

Date: November 18, 2021

Re: Information Update for November 6-19, 2021

Development & Engineering Services

The Helke Road Watermain and Road Reconstruction was completed this week. Our contractor, Brumbaugh Construction did a great job on this project. They were very cooperative and accommodating to our residents while completing this project. Thanks to the favorable weather this week they were able to the work ahead of schedule complete



Our resurfacing contractor completed all of the pavement markings and utility adjustments during this period as well.

We received notice last week that we are on the tentative list for Ohio Public Works Commission funding for the Foley Drive & Enola Drive Reconstruction project planned next year. Final approval is pending at the State level in the next month or so. If approved, we will receive up to a \$400,000 grant for this project.

The contractor for the Redwood Development continues to work public portion of Park Center Drive. They began pouring the curbs this week and are beginning to prepare for asphalt. They are also working on the private roadway that extends back to their development. All of the utilities have been installed in the development. This area is served by Montgomery County for water and sanitary sewer.

Chris Mastrino and I attended the presentation and review by Energy Savings Group on their City-wide proposal for upgrades and improvements to several city facilities.

I attended the Bicycle Advisory committee meeting on November 8th. Lots of great information was shared about some exciting projects we are looking forward to throughout the City.

I attended the monthly MVRPC Technical Advisory Committee meeting on November 18th. The list of submitted projects was shared for this year's STP Funding. We have submitted for the Webster Street Resurfacing. There were 36 projects submitted requesting STP Funds totaling \$30,991,009.

The building department continues to be extremely busy. During this period they have issued the following:

- 1. Certificate of Occupancy for Steve Reed Insurance at 545 Helke Road.
- 2. Certificate of Occupancy for Wendy's remodel at 383 E. National.
- 3. A Temporary Certificate of Occupancy for New Vison Church at 950 Helke Road.
- 4. A Temporary Certificate of Occupancy for the office area at Axogen at 913 Industrial Park Drive.

Ted Baker, Pete Baldauf and Chris Mastrino also attended a training sponsored by Southwest Ohio Fire Council on Underground Suppression Fire Lines.



The White Castle expansion project is moving along. The Underground fire line has been relocated and foundation are in the ground.

Public Works

We have completed the third round of our four scheduled rounds of leaf collection in all ten zones. We will make one complete additional round of the City beyond the schedule if weather permits

On November 8th crews repaired our first watermain break of the season on Blucher Court. This was the main break number twelve of 2021.

We performed our monthly water shut off for delinquent customers. There were 29 customers on the list this month.

Crews continue to perform asphalt repair work throughout the City as the weather permits. We will be working on asphalt repairs for the next few weeks so long as the asphalt plants stay open.

We assisted with our generator to temporarily power the traffic signal at US40 and Airpark Drive so that some high voltage lines could be relocated. This work is separate from the US40 Widening project.

We performed two burials at Poplar Hill Cemetery during this period.

All of the Christmas lights and decorations have been put up on National Road and are ready for illumination on November 26th. We also put up the American Flags in honor of Veterans Day.

Crews also performed our routine monthly lift station maintenance.

Steve Nickels and I attended the Tri Cities Wastewater Authority Technical Committee meeting on November 10th.

Several staff members from both departments enjoyed the Employee Appreciation Pancake Breakfast.

