



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

September 10, 2021

Honorable Mayor Herbst & Esteemed City Councilmembers:

I cannot wait to brief you on our progress toward realizing the Vision Vandalia Comprehensive Plan on September 20. At this time, ACM Holloway and I look forward to showing you the progress that we have made – and the steps that we will need to take in order to achieve some of our long-term goals. We have new business prospects, the City is working toward and receiving grant funding to achieve results, and we are leveraging technologies to improve internal processes. Across the community and our peer governments, we are building coalitions to actively determine our own destiny. I genuinely believe and I hope that you see it too - there is a certain fervor and excitement among our staff, boards and commissions, and elected officials.

We get to determine the type of community that we want to be. I challenge us all to look at the communities that we admire and ask:

- What can we do better?
- What do they have that we don't?
- Why not us?

We are on the verge of something great in the City of Vandalia and I believe in this team.

1. Small Business Relief Grant: I want to thank City Council again for directing our team to put American Rescue Plan funds back into our community and small businesses. ACM Holloway is processing Small Business Relief Grant applications in partnership with the Vandalia Butler Chamber of Commerce. To date, the City has received requests for \$20,000 of the \$200,000 appropriation. I have received very positive comments about the program from several



business owners, and the City continues to receive outstanding public recognition for the effort on several media outlets (e.g., https://www.wdtn.com/news/local-news/city-of-vandalia-offering-grants-as-small-businesses-continue-to-feel-affect-of-covid-19/). The funds are first come, first serve. Applicants must be physically located within the corporate limits of the City, but need not be members of the Vandalia Butler Chamber of Commerce. There is ample information about the program on the City website (https://www.vandaliaohio.org/smallbizrelief). To ensure that our business partners receive accurate information about the program restrictions, I strongly suggest that entrepreneurs and proprietors be directed to contact ACM Holloway directly.

- 2. **Breast Cancer Awareness:** Each October, the Division of Fire sells t-shirts and donates the proceeds to support breast cancer awareness. Proceeds will be donated to the Pink Ribbon Girls. **Any non-uniform employee who purchases a shirt for this fundraiser will be allowed to wear jeans on each of the five Fridays in October.** Alternatively, non-uniform employees may provide a donation of \$18 at the Utility Billing window in the Finance Department and wear jeans on Fridays in October as well. Shirts can be purchased by following this link: https://my-store-baff88-2.creator-spring.com/.
- 3. **Mobile COVID-19 Vaccination:** The Division of Fire is continuing to provide mobile vaccinations to any age 12 or older including City employees. Interested parties should contact Community Risk Reduction Officer, Scott Jacobs at Station 1 (937.898.2261).
- 4. Status of COVID-19 Vaccination Mandates: Law Director McDonald is evaluating the implications of the recent mandates that were issued by President Biden and the Centers for Disease Control and Prevention. The Vandalia Municipal Court has issued its own orders. The applicability of the requirements with regard to the City are unclear. All prior COVID-19 workplace health directives remain in effect in all work areas that fall under my administrative direction. I will provide updates as appropriate. Employee safety is paramount to the City being able to fulfill the needs of the community. There has been a general rise in recent weeks of unvaccinated employees who are absent from work due to contracting COVID-19 or because of quarantine orders. Unvaccinated employees are required to wear a mask at work when they are unable to socially distance.

5. Helke Rd. Full-Depth Construction Begins! Beginning Monday September 13, Helke Road will be closed from National Road to Pool Avenue for full-depth road reconstruction and a waterline migration project. This project will take approximately two and half months to complete. The City has been in contact with Vandalia Butler City School District and the Regional Transit Authority (RTA) to prevent interruptions. Helke Rd. is one of the oldest in town. Last winter this section of road experienced rapid deterioration because of a failing subsurface base that predates modern standards and due to at least 16 watermain breaks

from a line that was installed in the 1950s. base will brought up to the City's construction standards and utility customers will connected to a newer line across the street. Traffic will maintained to properties this on section of Helke Road and to those on Koch Avenue west of Helke Road. There are no anticipated interruptions to trash collection or mail service.



- 6. Paving and Asphalt Overlay Program: Barret Paving has notified the City that they will move in and begin the milling and street resurfacing project the week of September 20th. They will also be installing the median on N. Dixie Drive. Public Works crews have installed the "No Parking" signs along the east curb lane on Dixie Drive along the commercial properties to accommodate the proposed traffic pattern. The flexible timing of the City's overlay program results in favorable bidding and the stretching of taxpayer dollars.
- 7. Welcome Tiffany Barnes! Tiffany Barnes recently began employment as a full-time Finance Clerk. This vacancy was created when Mrs. Kristen Carnes was promoted to Assistant Finance Director.
- 8. **FREE Employee Flu Shots:** Hock's Pharmacy will administer free flu shots on Thursday, October 14, 2021 from 7 am 9 am in the LCR at the Municipal Building. Details forthcoming.

9. COVID-19 Detection in the Wastewater! WHIO-TV recently featured Tri-Cities North Regional Wastewater Authority for its role in helping the US Environmental Protection Agency and Ohio State University to collect and to identify COVID-19 RNA fragments. This information is used by public health officials for predictive modeling. The store can be seen here (pictured: guy ostensibly swimming in the Great Miami River – irrelevant but dramatic): https://www.whio.com/news/local-cities-testing-wastewater-determine-if-covid-19-is-present-communities/YLZJCQ7NQFD3VBRTGMH7YK755A/.



- 10. **Employee Appreciation Event Taco Bar:** Mark your calendars for the next Employee Appreciation event! September's event will feature a Taco Bar at the Senior Center Thursday, September 23 from 11:30 a.m. until 1:00 p.m. City Council is invited to attend.
- 11. **Leaf Pickup Schedule!** The leaf collection map and schedule are enclosed.
- 12. **Digital Performance Evaluations:** HR Manager Dewberry conducted training with supervisors in the new Agile Prism performance evaluation platform. This platform will provide a more effective and efficient feedback mechanism throughout the ranks. The project is on target with regard to schedule and budget.
- 13. **Soggy Doggy Event:** Cassel Hills Pool finished up the season on Labor Day. Over 50 dogs and owners attended the Soggy Doggy event, which was featured on WHIO-TV: https://www.whio.com/news/local/vandalia-pool-hosting-soggy-doggy-dip-event-mark-last-day-swim/ABVSPCTPWNDAZJTP3N2VZFERVM/.
- 14. Safety Improvements on National Rd.: The City conducted a professional safety study with a qualified traffic engineer to consider proposals for improving safety on National Rd. from S. Dixie Dr. to Ranchview Dr. Over the last several weeks, I have shared the results with several business owners in the corridor; as well as, stakeholders and residents. The City is seeking funds from the Ohio Department of Transportation (ODOT) in order to fund modifications that will calm traffic, discourage commercial trucks from coming through town, and meet active transportation goals that are outlined in our Vision Vandalia Comprehensive Plan. This week, I had the pleasure of speaking with Representative Phil Plummer about the City's grant application. Representative Plummer agreed to provide a letter of support and lobby on the City's behalf. The City continues to receive letters of support from businesses and key stakeholders. This project will be transformative and a positive move for our town.

15. Capital Budget Bill - Art Park: I have been working very closely with Councilmember Farst

and by extension – the Vandalia Arts Council. The City of Vandalia has not received capital bill funds in recent memory (if ever). This week, Representative Plummer and I discussed the City's desire to obtain capital funds in order to construct a stage and make other planned improvements to Art Park. Representative Plummer was very supportive of the initiative. I have also discussed this transformative and necessary project with Senator Niraj Antani. Our lobbyists at High Bridge Consulting continue to advocate on our behalf. I anticipate that the City will request several hundred thousand dollars in order to provide a stage, speakers, crosswalk improvements, networking, lighting, camera surveillance, parking improvements, concessions, etc. Pictured right:



Employees from the Public Works Division lay asphalt through the entire Art Park.

16. Commercial Truck Traffic: This week, I met with Monroe Township Trustee, Greg Siefring, to discuss the implications of growing commercial truck traffic in the area. Former Mayor Arlene Setzer previously suggested that I meet with Monroe Township. This proved to be great advice as it was a very fruitful meeting. I previously reported that I met with Mrs. Charlotte Colley, the new Miami County Administrator to discuss growing concerns and what actions might be taken. It appears that there are many opportunities for the City of Vandalia to work with its neighbors to the north.

With regard to enforcement, you may have noticed that the Ohio State Highway Patrol was conducting commercial carrier enforcement on National Rd. recently. This effort originated from a request that Chief Althouse and I made with the local Ohio State Highway Patrol post. Recent National Road commercial truck traffic mitigation efforts over the past five weeks resulted in VPD officers completing 30 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 24 written warnings and four verbal warnings while working 37 additional enforcement hours.

Public Service Director Cron is working with the Montgomery County Engineer's Office to lay out a plan for the ring road around the north side of the airport (i.e., Lightner-Dixie-Northwoods). Our team is continuing to push to accelerate this project; however, the MC Engineer's office estimates completion in 2027.

The problems relating to truck traffic through town are going to get worse before they get better. There are no less than eight developments that are underway in Union and Dayton along the airport. For this reason, we are implementing creative and multi-disciplinary approaches to not only preserve but improve our quality of life in Vandalia. The City is continuing to work with elected officials, ODOT, neighboring jurisdictions, and our lobbyists to amend the Ohio Revised Code in order to establish a *no truck route* on National



- Rd. (US-40) between Airport Access Rd. and I-75.
- 17. Alignment of Tuskegee Airman Dr. with Inverness Ave.: Across the municipal corporation limit in Dayton, the Northpoint Development has completed the relocation of Tuskegee Airman Drive to align with Inverness Avenue. Northpoint indicated that they will be completing the curb work on their new driveway next week before our resurfacing contractor moves in.
- 18. Citizens Police Academy: Recently, the 13th annual Citizens Police Academy commenced. This session is a joint venture between Vandalia Division of Police and the Butler Township Police Department. Crime Prevention Officer Andy Wehner is working with Butler Township staff to facilitate the academy, and other VPD staff will be involved with instruction. The academy will be hosted at Butler Township's Town Hall and the Vandalia Justice Center. There are eight citizens from both communities registered for the academy, and the Academy will be held every Wednesday evening from 6:30 p.m. to 9:00 p.m. through October 27.
- 19. **GREAT SUCCESS! Approximately \$400,000 in OPWC Grant Funds Awarded:** The City has been awarded OPWC funding for the Gabriel Street Reconstruction project. Previously, the City's project was the top-ranked proposal that did not receive funding. Patience paid off as enough projects came in under estimate and surplus funds became available for our project. We are set to receive just under \$400,000 in funding towards the \$782,000 project with 50% of the \$400,000 being in a grant and 50% in a zero percent loan. Engineering / GIS Technician Chad Baughman is finalizing the construction drawings for competitive bidding in the near future.
- 20. Utility Expansion: The City has applied to the Ohio Department of Development for water and wastewater expansion funding, which was made possible by House Bill 186. Staff submitted the Dog Leg Road Utility Extension project for consideration with an estimated cost of approximately \$4 mm and a \$1 mm request for funding. This project is important as the MC Health Department has advised many residents that their wells may be contaminated with carcinogenic chemicals which are classified as PFAS. Despite my direct lobbying to Montgomery County Engineer Paul Gruner, his office chose not to award Vandalia any priority points in his referral to the State of Ohio. Representative Phil Plummer is aware of the City's submission and has agreed to share the City's application with interested parties and support the City's efforts.
- 21. HVAC and Roof Repair Aging Infrastructure: With eight months on the job, it is clear to me that we need to adopt a more proactive capital planning strategy. I anticipate that next year, I will propose a comprehensive capital improvement plan and budget that is separate from the operating and maintenance budget for Council's deliberation. This bifurcated strategy is used by many municipal governments and I think that it will help improve the way we do business and anticipate capital needs. As you know, the Justice Center recently lost two rooftop compressors, which led to many work interruptions over multiple weeks in the



divisions of Police and IT. This break/fix approach will ultimately result in sunk costs as other mechanical components fail and the system must be replaced in its entirety. This month, the City received four proposals from a Request for Qualifications (RFQ) for the Facilities Infrastructure Improvement Project. The purpose of issuing the RFQ was to identify and select a qualified firm experienced in the engineering, design, procurement, project management, and implementation of a facilities infrastructure project. The scope of this project is substantial and cannot be optimally managed in-house. A selection committee studied and scored the four proposals. Director Clark, Superintendent Wells, Inspector Mastrino and I interviewed two finalists last week. I anticipate recommending a firm and proposing an agreement for Council's initial consideration at the September 20 Study Session. This agreement is so that the firm may study the needs of the City and scope of the project. It will not include actual procurement and construction expenditures, which are anticipated in 2022.

- 22. **Touch-a-Truck Returns!** Our annual Touch-a-Truck event will take place on Saturday, September 18 at the Sports Complex from 1:00 p.m.- 3:00 p.m. Recreation Coordinator Aaron Messenger has secured 15 groups that will have vehicles at the event.
- 23. Cassel Hills Golf Course: During the weekend of August 14-15, Cassel Hills Golf Course had 355 golfers which equated to \$12,331 in greens fees and cart fee revenue. The favorable weather contributed to this being our biggest weekend of the year. Golf Superintendent Marty Szturm reported continued issues with 5 additional irrigation leaks to repair during this reporting period. The frequency of the leaks and issues associated with the irrigation system continue to be a major concern heading into the future.
- 24. **Peters Pike Closure 30 Days:** The MC Engineers office provided an update that I thought would be worth sharing. This is not a City project. Peters Pike will be closed for 30 days starting September 7th. The culvert replacement is roughly 400 feet south of the Malina Avenue intersection. Road closure barricades will be at Little York Road and Stonequarry Road but access for locals is open up to the project work.
- 25. Division of Fire Staffing: City managers and fire chiefs across the state widely recognize and openly discuss the difficulty of conscripting and retaining part-time firefighters. Over the last two decades, the profile of the typical part-time firefighter has changed making the pool scarce and the tenure ephemeral. Chief Follick and I are going through several exercises to identify challenges, to evaluate safety implications for our residents and visitors, to determine whether any staffing changes or modifications to the command structure are required, and to identify potential outside funding opportunities to ameliorate budgetary impacts. To date, I am unsure of what this exercise will yield but deep down, I am a local government nerd who feeds on developing academic analyses to inform tough management policy options. Chief Follick loves this process too but he is less nerdy about it.
- 26. **Homecoming Parade:** The homecoming parade is scheduled for Thursday, September 23. This year's parade will begin on West National Road and Helke Road travelling east on



National Road and South on Dixie Drive to the high school. Temporary road closures will occur during the parade time which begins at 5:50 pm.

- 27. **Traffic Counts for Upcoming OPWC Application:** Oaks Engineering will be performing traffic counts next week on Foley Drive just north of Bristol Dr. Video equipment will be put out Monday and picked up Friday. These counts are required for the City's application for OPWC funding.
- 28. **Senior Center:** I just want to thank Senior Center Coordinator Toni Williams. Did you know that almost 89 seniors visit our center each day? At the City of Vandalia, we are working to provide enrichment, camaraderie, and well-being to everyone. This outstanding programming and public service just touches my heart. If you haven't been there to visit in a while I hear there is a low-key high-stakes 9 ball game that pops up in the back room from time to time.

It is going to be a big week. We have an Emergency Operations Plan Update Meeting on Monday! Business Appreciation Day is on Tuesday! Commission Judy Dodge and I are catching up on Wednesday! Chief Follick is speaking at Rotary on Thursday! And Finance Director Leiter and I will be pouring through the initial machinations of the 2022 budget all the while.

This is a good time to be on Team Vandalia. Let's do great things together.

Your Partner in Service,

Dan Wendt City Manager

Attachments:

- 1. Information Update ACM Holloway September 9, 2021;
- 2. Information Update Director Leiter September 9, 2021;
- 3. Information Update Chief Follick September 9, 2021;
- 4. Information Update HR Manager Dewberry September 8, 2021;
- 5. Information Update Director Clark September 9, 2021;
- 6. Information Update Chief Althouse September 9, 2021;
- 7. Information Update Director Cron September 9, 2021;
- 8. Crime Statistics Division of Police August 2021;
- 9. Fire and EMS Statistics Division of Fire August 2021;
- 10. Social Media Comment Moderation Guide August 2021; and
- 11. Leaf Collection Map and Schedule.



To: Dan Wendt, City Manager

From: Amber Holloway, Assistant City Manager

Date: September 9, 2021 Subject: Information Update



- I attended the First Friday Coffee on both 8/6 and 9/3.
- You, Rob and I met with the Dayton Port Authority to discuss opportunities to partner with the Port for economic development.
- You and I had lunch with an industrial developer on August 10.
- On August 11:
 - You and I met with Dayton Freight Lines in follow up from the Air Show. This was a great opportunity for you to meet the leadership team at DFL and to tour their newly remodeled office space.
 - o I attended the Picnic in the Park employee appreciation event.
 - o Lt. Walker and I met to discuss options for a 5k route for the VB Chamber.
- I attended the TCA Planning and Development meeting on 8/12.
- I met with Trusscore, formerly MSW Plastics, to review options to expand outdoor storage.
- Staff from DES and I held our monthly Development Meeting to review ongoing developments in the City on 8/16.
- Rich and I held our monthly meeting on 8/19.
- On Friday August 20, I attended the I70/I75 Development Association breakfast at Sinclair. The topic was the "Impact of Trucking on Commerce in the Miami Valley". This was an informative discussion and presentation from Kevin Burch of the American Trucking Association.
- I attended a virtual meeting with Tipp City, Huber Heights, TCA, and MVRPC to discuss grant opportunities for TCA improvements.

- We signed off on the Zoning permit for the Redwood apartment development on Tuesday 8/24.
- On 8/25, Zak and I met virtually with a developer to discuss the site plan approval process.
- On August 26:
 - You and I met with Lainie Dean at Premier Health downtown for an introductory meeting.
 - o I attended the Prism Performance Management training
- On Friday August 27, you and I attended the Dayton Area Manager's Association luncheon.
- We launched our Small Business Relief grant program on September 1. We have received 3 applications to date and numerous phone calls inquiring.
- On Thursday 9/2 I had a virtual meeting with a residential housing developer to go over areas of the City identified for future residential development.
- I attended a Dayton Area Chamber of Commerce Meeting to review 2020 Census Data and what it means for our region.
- I presented the Comprehensive Plan to the Vandalia Optimist Club on 9/7 at their weekly luncheon.

Economic Development Project Updates

Project/Business Name	Location	Status
	913 Industrial Park	Construction to wrap
AxoGen	Dr.	in October
		Interior alterations
Buckeye EcoCare	830 Scholz Dr.	underway
Culver's	6425 Miller Ln.	Under construction
		Ribbon cutting on
Dixie Vet	900 S. Dixie Dr.	9/25 at 2pm
	970 Industrial Park	Nearing completion;
Heraeus Epurio	Dr.	Ribbon cutting 10/7
		Has permits; Work
White Castle	1614 Capstone Way	underway

Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: August 9, 2021

Re: Information Update - Period Ending August 10, 2021

1. Finance would like to welcome Tiffany Barnes and Cynthia Nooks. Tiffany started August 23rd as a Finance Clerk, and Cynthia began employment on September 7th as a Part-time Income Tax Clerk.

- 2. YTD August 31, 2021, overall Income tax revenue is up 10.08% (\$1,133,407) from 2020. Withholding tax is up YTD 7.45% (\$650,698); individual tax up YTD 6.11% (\$66,021); Business net profit tax up YTD 29.16% (\$416,688). The amount of income tax revenue budgeted for 2021 is \$16,995,000. The amount collected YTD Is \$12,382,037. Therefore, the amount collected to date (73%) in 2021 is approximately 6% higher than the estimated YTD amount based on the budget.
- 3. Bond Anticipation Notes were issued for the purchase of a new fire engine ladder truck. The financing includes the new truck and apparatus and was combined with the current Fire Engine 2016 BAN to save issuance costs. The maturity on the new note will be August 25, 2022. The 2016 BAN debt is scheduled to be paid in full in 2026. The 2021 BAN debt will be paid in full in 2031.
- 4. The Fire Engine 2016 Bond Anticipation Note issued for a fire engine matured on August 31, 2021. The total principal amount due was \$288,000 plus \$4,320 (1.50%) in interest. The 2021 budget includes a pay down amount of \$48,000 on the outstanding principal due, and an interest payment of \$4,500. The maturity on the new note (\$240,000) will be on August 25, 2022, with an estimated interest amount due of \$5,000. The debt is scheduled to be paid in full in 2026.
- 5. The Bond anticipation notes related to the refunding of the 1996 bonds issued for the renovation of the municipal building, and construction of the recreation center and justice center, matured on August 31, 2021, and the remaining balance on the notes were paid in full.
- 6. I attended a council workshop and meeting.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER

FROM: CHAD FOLLICK, FIRE CHIEF

DATE: 9/9/2021

SUBJECT: INFORMATION UPDATE - PERIOD ENDING SEPTEMBER 10, 2021

- 1. During this reporting period, The Division of Fire completed all trainings using the old Ruby Tuesday Building on Miller Lane. The structure has now been demolished to make way for the construction of a new Culver's restaurant. We greatly appreciate the generosity of the new owners allowing us to get some hands-on training in the original building.
- 2. The Division of Fire continuities to find ourselves faced with vacant positions among our part-time and full-time staff. We have a posting up, this posting will now be to fill two positions, the position vacated by Captain Miller's promotion and a position that will vacated by Andrew Porter when he leaves on August 27th to take a firefighter/paramedic position in Troy Ohio.

We have lost 10 part-time personnel in the last 30 days; most are leaving to take full-time positions with other departments. We are currently looking to fill at least two part-time openings per day. Applications have been slow to come in, the demand for part-time personnel and the number of full-time openings around the valley right now are making it very hard to recruit and retain part-time staff. We are meeting next week to brain storm some ideas for recruiting.

DIVISION OF FIRE INFORMATION UPDATE



- 3. With school starting soon our Prevention Bureau has been busy with the annual passport to safety program at St. Christopher School. Additionally, all Vandalia Schools have been going through inspections before they welcomed students back.
- 4. We would like welcome Zach Holbrook as our newest Full-Time Firefighter/Paramedic with the Division of Fire. Zach starts on August 20th and comes to us from our part-time staff. We are excited to see him grow his career with us. Congrats Zach!
- 5. On August 18th, Captain Milliken and I traveled to Sutphen Corporation in Columbus to attend the pre-construction meeting on the ladder truck. We have completed the specification review and the ladder is ready to be scheduled for production. Sutphen believes that we could have the ladder in May of next year, but they will not provide a firm date as they are experiencing several issues with the supply chain. There is still an outside chance that the ladder may be used as a demo at 2022's Fire Department Instructor's Conference in Indiana. We will be posting final drawings of the ladder in the stations and on social media when we receive them, hopefully next week. We will also post updates (hopefully with photos) as the ladder makes its way thru the production line. Stay tuned!
- After completing the scheduled trainings previously mentioned at the old Ruby
 Tuesday's, The Division of Fire has been able host additional training opportunities.

CEF/clj Page 2 of 3

TO SAME TO SAM

DIVISION OF FIRE INFORMATION UPDATE

- On August 28th we welcomed Citizens First Fire Training at station 1 for a regional forcible entry training.
- Also, September 3rd Vandalia, Butler Township Fire Dept, and Tipp City
 Fire Dept. gathered together at station 1 for Incident Command training
 presentation and tabletop scenarios.
- Finally, our Fulltime-staff had an opportunity to attend a two-day leadership training put on by OFA.
- 7. The Division of Fire continues to remind the community via social media that we are still available for mobile Covid-19 vaccinations to any one 12 years old and up that wants one. The vaccination team is also preparing to schedule any city employee wishing to obtain a vaccination the same opportunity. This program continues to be successful and anyone interested should contact our Community Risk Reduction Officer, Scott Jacobs at station 1.

CEF/clj Page 3 of 3

To: Dan Wendt, City Manager

From: Shannetta Dewberry, HR Manager

Date: September 8, 2021 **Subject:** Information Update



HUMAN RESOURCES UPDATES

HR Recruiting

- ❖ Public Safety Specialist Grace Borders will start work in the Communications Center on Wednesday, 9/15/21 and Eddie Olinger will start work on 10/13/21. Please extend a warm welcome to both employees
- ❖ Finance Clerk Tiffany Barnes and Erin Chevalley are our newest Finance Clerks. Tiffany started work on 8/23 and Erin will come aboard on Monday, 9/20/21. We welcome both new employees.
- ❖ Police Officer- This position will be closing on Friday, 9/10/21 and we will begin reviewing application and testing information.
- ❖ Firefighter- This position will be closing on Friday, 9/10/21 and we will begin reviewing application and testing information.
- ❖ Administrative Assistant (Finance) This position will be posted this week.

Employee Events

- ❖ Employee Taco Bar This event will take place on Thursday, 9/23 from 11am 1pm at the Vandalia Senior Center. More details to come next week.
- Flu Shots- They will be administered by Hock's Pharmacy on Thursday, October 14, 2021 from (7am-9am) in the LCR at the Municipal Building. More details to come next week.

Prism Performance Evaluation Software Training

❖ We worked with Prism Software to conduct two training sessions for supervisors, managers, and directors on creating Employee Performance Evaluations using the new system. This system is very user friendly and houses some great tools to help facilitate a more efficient and effective way to create and conduct employee performance evaluations. As well, employees will have the opportunity to self-assess their performance, upload training/certification documents, and view reviews year-over-year.



To: Dan Wendt, City Manager

From: Steve Clark, Director of Parks & Recreation

Date: 9/9/2021

Re: Information Update – Period ending September 9, 2021

FACILITY MAINTENANCE DIVISION

Assistant City Manager Amber Holloway and I met with two sign company contractors to discuss the Municipal Building outdoor signage. Both companies will be submitting proposals for consideration.

Seasonal staffing shortage continues to hamper daily operations and project work. Typically, we have seven seasonal staff members at this time of the year, working roughly 175 hours per week. Currently, we have two seasonal employees working about 50 hours per week.

The Justice Center HVAC Roof Top Unit 1 repairs have been completed and the unit is back in service. We appreciate everyone in the Police Department's patience during this time period as the project was very challenging during the hottest stretch of the year.

Maintenance staff removed 42 tree stumps from the Helke Park Disc Golf Course. The stumps are from the trees taken down due to the Emerald Ash Borer infestation from several years ago and from Black Locust trees that failed or became hazardous. Several remaining larger stumps will be removed later this fall using the Public Works large loader.

Maintenance staff moved the stone bench sculptures at the Art Park in preparation for the asphalt pathway work completed by Public Works. The benches will be returned to their location in the coming days. We are extremely grateful to the Public Works Department for their efforts in paving the pathways. The pathway looks tremendous!

We received four proposals from our Request for Qualifications for the Facilities Infrastructure Improvement Project. The purpose of issuing the RFQ is to identify and select a qualified firm experienced in the design and implementation of a facilities infrastructure project (HVAC/Roof, etc.). A review committee will study and score the proposals in order to select a firm to lead this project.

Army worms have invaded a number of our turf areas at city facilities creating damage to these areas. Staff treated feeding areas to aid in minimizing turf damage. Based on the long-term weather forecast and the feeding and turf recovery information available the prognosis looks favorable for the damaged turf areas to grow back.

RECREATION/ATHLETICS DIVISION

Our annual Touch-a-Truck event will take place on Saturday, September 18 at the Sports Complex from 1-3pm. Thus far, Aaron Messenger has secured 15 groups that will have vehicles at the event. He continues to seek additional participants but has encountered some issues with companies not able to participate due to low staffing numbers and protocols created by COVID.

The Youth Soccer program is experiencing a shortage of referees for games. John Myers has been officiating games along with field supervisor Luke Townsend in order to have enough officials for scheduled games. John continues to recruit referees for the program.

NFL Youth Flag Football has 131 kids participating this year. Games will begin this Sunday, September 12 at the Sports Complex. The number of participants is down slightly from the 2019 totals.

Cassel Hills Pool finished up the season on Labor Day. Our annual Soggy Doggy event capped off the season with over 50 dogs and owners attending the Labor Day evening event. We will be reviewing the season operations with SwimSafe over the coming weeks to determine 2022 operation plans.

RECREATION CENTER

Energy Optimizers was onsite at the VRC repairing some failed lights and also moved the Light Cloud control panel to a more favorable location in transmitting signals to the fitness/gym are lighting.

The large strainer basket in the VRC Aquatic Center developed a leak at the main pool pump and required replacement last week.

Summer CampREC is over after an 11-week long camp program. The final day of camp was held on August 13. The program was once again very successful with plenty of activities, events and field trips for participating youngsters. Most days reached maximum capacity this summer! Recreation Manager Aaron Messenger does a tremendous job with this large scale program. He will now finalize his camp program report and begin making plans for next summer.

Friday evening fitness classes are returning to the VRC as we head into the fall season. Classes will include Yoga Core at 4:30 and Cycle Plus at 5:30 pm.

Facility Manager Alicia McCracken is finalizing a trial membership promotional campaign for September and October. We are hopeful this special offer will increase memberships during the fall months that have been historically slow months in relation to memberships.

GOLF DIVISION

The weekend of August 14-15 had 355 golfers which equated to \$12,331 in greens fees and cart fee revenue. This was our biggest weekend of the year thus far. The great weather played a big part in the big weekend numbers.

The past two weeks have been very busy at the course with 15 high school golf matches (Butler and Tipp) and 17 leagues over the past 9 weekdays. Add in regular play being up due to the nice stretch of weather and you have a golf course full of action.

Marty Szturm and Tim Bailey had 5 additional irrigation leaks to repair during this reporting period with 2 more to fix. The frequency of the leaks and issues associated with the irrigation system continues to be a major concern heading into the future.

August was a great month at the golf course with \$113,652 collected in greens fees and cart revenue. September has started off very well thanks in part to the nice weather we have experienced early in the month. Historically things typically begin to slow down in September, especially on the weekends due to college and pro football.

SENIOR CITIZENS CENTER

The Senior Center continues to see an increase in visits with an average of 88.64 members per day. This is the highest average since the facility reopened from the COVID-19 shut down period. September 7 was the most attended day during this reporting period with 150 people attending programs and classes. Kroger donated 4 boxes of hand sanitizer, totaling 192 bottles to give away to Senior Center members.

Information Update



To: Dan Wendt

City Manager

From: Kurt E. Althouse

Chief of Police

Date: September 9, 2021

Subject: Information Update Ending September 10, 2021

- 1. During the past five weeks, VPD officers made 30 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 24 written warnings and four verbal warnings while working 37 additional enforcement hours.
- 2. On August 13, Lieutenant Walker attended the kickoff event for the Drive Sober or Get Pulled Over campaign at the Dublin Pub in Dayton. Drive Sober or Get Pulled Over is part of a national, high-visibility enforcement campaign where law enforcement increases efforts to reduce crashes and fatalities on our roadway by focusing on impaired driving violations. This campaign runs August 18 through September 6 and VPD will be an active participant.
- 3. CPO Wehner spent three weeks teaching Passport to Safety at St Chris, Helke, and Demmitt Elementary Schools. This year marks 36 years for the program and over 400 students received the safety topics from professionals in our community. This is the largest group to ever attend the Passport to Safety Program due to including the current first graders along with kindergarten students. We did this to catch students up from missing the program last year due to the COVID pandemic.
- 4. CPO Wehner attended a gathering at Vandalia Baptist Temple on Helke Road along with the VFD. The Crime Prevention Vehicle was on display for everyone to see along with numerous crime prevention products for distribution.
- 5. Detectives charged a 44-year-old Butler Township man with felony trespass into a habitation. The man became intoxicated at a nearby bar and wandered into an unlocked apartment, stealing a cellphone.
- 6. On September 15, VPD will be hosting a Commercial Motor Vehicle Enforcement training class in conjunction with OSP's Motor Carrier Unit. This class will provide essential training to VPD staff as well as outside agencies. The training is part of the City's solution for dealing with increased truck traffic.
- 7. During this reporting period, VPD staff completed Phase II range training for VPD sworn personnel. This training prepared officers for engaging threats in and around motor vehicles called vehicle CQB (close quarters combat) class. This is the second of three annual live fire trainings out personnel attend each year. This training

- taught officers how to survive life-threatening encounters in and around vehicles with their firearms.
- 8. Detectives charged a 54-year-old Moraine man with possession of methamphetamine after he was observed by a Butler Township police officer at 175 Northwoods Blvd (Flying J) passed out in his vehicle at a fuel pump.
- 9. Lieutenant Ben Walker attended *Response Tactics for Critical Incidents* and *In-Progress Crimes* training August 24-25 at the Hamilton Township (Warren County) Police Department. This training prepares incident commanders with the skills and knowledge needed to manage complex, evolving incidents.
- 10. Detectives charged a 42-year-old Dayton man with a misdemeanor violation of a protection order. This incident stemmed from a Greene County resident who works in Vandalia and received a threatening phone call from her ex-boyfriend while at work.
- 11. On August 22, I attended the 65th anniversary celebration at Vandalia Baptist Temple with Mayor Herbst. It was a special time of celebrating this milestone for the church and visiting with the parishioners. Pastor Rick Washburn Jr. plans to join VPD's chaplain program soon as we expand the services we offer our community.
- 12. On August 23, I was the guest presenter in a virtual meeting for Ohio's Office of Criminal Justice Services Office of Recruitment. My presentation included how VPD has revamped our recruitment process over the past several years to expand our outreach and attract a more diverse group of applicants for police postings.
- 13. On August 24, I attended a virtual meeting hosted by Executive Director Dwight Holcomb from the Ohio Peace Officers' Training Academy (OPOTA) on the mandatory Continuing Professional Training (CPT) hours for 2022. All sworn Ohio peace officers will be required to complete 24 CPT hours in 2022 on specific topics and agencies will be refunded 50% of the officers' salaries for the time spent completing these CPT hours.
- 14. On August 25, Lieutenant Sucher and I attended the Montgomery County
 Association of Police Chiefs' Association luncheon meeting hosted at Sinclair
 Community College. Presentations were made on the Ohio Collaborative and
 restrictions for accepting dogs at the Montgomery County Animal Resource Center.
- 15. On August 26, VPD administrative staff met with Vandalia-Butler High School administrators and Athletic Department staff to discuss security concerns surrounding Friday night high school football games. Our meeting resulted in developing strategies and plans to alleviate future problems during and after the football games.
- 16. Detectives charged a 58-year-old Hamilton man with felony theft. This case stems from the suspect stealing a scissor lift from his employer and selling it after finding out the company was going out of business.
- 17. The Police Explorers held a meeting at the Justice Center which included a complete tour of the facility and court along with the daily operations of the department.

- 18. PSS Mary Beth Dyke successfully completed her field training program. She has been assigned to work first watch. We are very proud of how well she did in the program and look forward to working with her for many years!
- 19. VPD staff met with VBCSD school officials to plan a mock crash at the high school. The event will be held on September 21 for all high school students prior to the Homecoming weekend.
- 20. Sergeant Chiles attended the Midwest Crisis Negotiators Conference this week in Columbus. This training is part of her assignment as a negotiator with the MCSO Regional Hostage Negotiations team.
- 21. Detective Krimm and CPO Wehner attended the Montgomery County Prosecutor's Office Law Enforcement Seminar. This is a yearly event that highlights cases and reviews updated legal changes.
- 22. Sergeant Doug Nagel, Officer Phil Shafer, and Officer Kristen Thomas have been selected as the 2021 Blue Coat of the Year Award by the Knights of Columbus Marian Council #3754 for their extraordinary valor displayed in the line of duty when alerting and rescuing residents from an apartment fire on January 19. This award presentation is scheduled for September 11 at St. Rita Cascia Church, 5401 North Main Street in Harrison Township following the 4:30 pm Mass.
- 23. VPD administrative staff with high school staff to plan for the 2021 Homecoming parade scheduled for Thursday, September 23. This year's parade will begin on West National Road and Helke Road travelling east on National Road and South on Dixie Drive to the high school. Temporary road closures will occur during the parade time which begins at 5:50 pm.
- 24. The 13th annual Citizens Police Academy is a joint venture with our Division and the Butler Township Police Department. Crime Prevention Officer Andy Wehner is working with Butler Township staff to facilitate the academy, and other VPD staff will be involved with instruction. The academy will be hosted at Butler Township's town hall and the Vandalia Justice Center with the first session being this past Wednesday evening September 8. There are eight citizens from both communities registered for the academy. The Citizens Police Academy will be held every Wednesday evening from 6:30 pm to 9:00 pm through October 27.



Public Works & DES Information Update

To: Dan Wendt, City Manager

From: Rob Cron, Director of Public Service

Date: September 9, 2021

Re: Information Update for August 7 – September 10, 2021

<u>Development & Engineering Services</u>

The Helke Road Watermain and Road Reconstruction is scheduled to begin on Monday September 13th. This will require the closing of Helke Road from Pool Avenue to National Road. I have attached the proposed detour route. We have made contact with Vandalia Butler Schools, RTA and Rumpke about the closure and detour. We also passed out notices to all of the residents on Helke Road and Koch Avenue west of Helke that the project will begin Monday.

Barret Paving has notified us that they will move in and begin the milling and street resurfacing project the week of September 20th. They will also be installing the median on N. Dixie Drive. Public Works crews have installed the "No Parking" signs along the east curb lane on Dixie Drive along the commercial properties to accommodate the proposed traffic pattern.

The contractor for the Redwood Development has begun on the watermain installation for this subdivision. The Water and Sanitary Sewer for this subdivision are owned and maintained by Montgomery County Environmental Services, so they will be performing the inspection and testing of those utilities.

I have reached out to the developer for the Foxfire Development and he does not have an anticipated start date yet.

Northpoint Development has completed the relocation of Tuskegee Airman Drive to align with Inverness Avenue as we had requested. They indicated that they will be completing the curb work on their new driveway next week before our resurfacing contractor moves in.

The US 40 Improvement project is moving along. The the ramps to and from the Dayton International Airport on the north side of US40 remain closed as they

construct the new ramps. Traffic to the Airport is detoured to Concorde Drive. They are awaiting the delivery and installation of traffic signal poles before traffic is shifted over to the new pavement on the north side. They anticipate the traffic shift later this month.

We received great news this week that we have been awarded OPWC funding for the Gabriel Street Reconstruction project. Initially we were the top ranked project that was not funded and placed on the contingency list. Enough projects came in under estimate that funds became available for our project. We are set to receive just under \$400,000 in funding towards the \$782,000 project with 50% of the \$400,00 being in a grant and 50% in a zero percent loan. Chad Baughman has been working on finalizing the construction drawings so that we can get this project out to bid in the near future.

We have also submitted our OPWC Application and request for the next phase of the Foley Drive Reconstruction project. We have added Enola Drive to the project as it has experienced four watermain breaks on very short section of roadway. This project totals nearly \$1,000,000 including our in-house cost for survey, design and project administration. We are requesting \$498,750 in funding. Announcement on the funding usually comes out in late November or early December.

We have also submitted and application to the Ohio Department of Development for funding supported by House Bill 186 the will fund Water and Waste Water Infrastructure projects. We have submitted the Dog Leg Road Utility Extension project for considerations. The project estimated cost are \$4,000,000 and we have requested \$1,000,000 in funding.

Kip Millikin has been working with the Fire Department on several properties that we have posted as condemned. Currently we have five addresses under condemnation orders. 864 and 870 Continental Ct., 1019 W. Alkaline Springs Drive, 281 North American and 417 Amor Place are all currently posted as uninhabitable.

The Building Department continues to be busy reviewing plans and making inspections for several ongoing projects including the Heraeus expansion, Axogen and the White Castle expansion. We have issued a Certificate of Occupancy for the Inteva Expansion into 751 Crossroads Ct.

We are in the process of surveying other communities regarding fees for building permits, zoning

Thank you for the opportunity to attend the National Public Works Conference last week. The three-day event was held in St. Louis this year. This is a great chance to learn about new technologies and equipment in the Public Works field along with making connection to other Public Works professionals to share ideas.

Public Works

Our crews completed the asphalt paving of the walking path at the Vandalia Art Park.

A major task that we have begun is the EPA mandated water valve exercising program. Each jurisdiction is required to exercise 20% of their water valves each year by opening and closing them. This can be a major undertaking and time-consuming operation as we like many other jurisdictions have miles of aging infrastructure. Operating valves that have not been for many years will cause leaks, repairs and replacements that will need to be made.

We were called out to set up "High Water" signs on National Road at Dog Leg Road where the interim paving work on the National Road Widening project caused an unintended minor drainage issue in a couple of the heavy rains. The issue has been corrected

Crews performed monthly water shut off for delinquent customers for August and September during this period. There were 61 customers on the September list.

The gas service line that runs from the meter behind building 101 to our main building 97 has deteriorated over the year and began leaking. Our crews were able replace approximately 150 lineal feet of the gas service with a new line. Kudos to them for being able to perform this work in house and saving the City significant costs of having a contractor perform the work.

We performed six burials at Poplar Hill Cemetery this period along with pouring three foundations for monuments.

DP&L installed a new power pole near Demmitt School that replaced the existing pole where the School Flashing Lights were mounted. Our crews moved the Flashing Lights over to their new pole.

We put up the American Flag on National road in honor of Labor Day.

We were called out to close Dog Leg Road due to an auto accident.

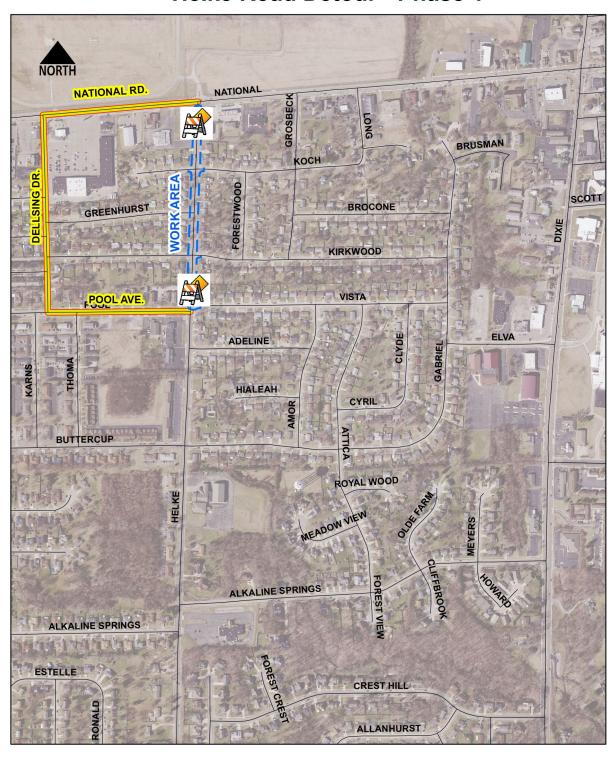
Crews have also made repairs to several catch basins including one on Dixie Drive along the east curb line that will now be in the travel lane with the new traffic pattern.

Crews also spent time during this period cleaning various sanitary sewer mains.

Steve Nickels attended the TCA Technical Committee meeting on September 8th.



Helke Road Detour - Phase 1



City of Vandalia Division of Police Monthly Crime Statistical Report August 2021

CATEGORY	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2020 Y-T-D	% Change	% Clear
low Calls Received:																
Total Calls for Service	1015	934	1048	1059	1148	1226	1244	1260					8934	8263	8.1%	N/A
Citizen Initiated = 1075	84.33%	92.61%	87.21%	82.34%	84.23%	84.10%	82.40%	85.32%					7790	7167	8.7%	N/A
Officer Initiated = 185	15.67%	7.39%	12.79%	17.66%	15.77%	15.90%	17.60%	14.68%					1329	1096	21.3%	N/A
9-1-1 Call = 343	25.22%	27.30%	27.00%	24.55%	26.13%	27.81%	22.50%	27.22%					2318	2105	10.1%	N/A
	0	0	0	0	0	0	0	0		l			0	0	0.0%	0.00%
Homicide	3	0	1	0	4	0	1	2					11	16	-31.3%	27.27%
Rape		-		_	-											
Robbery	0	1	0	0	2	1	1	0					5	7	-28.6%	20.00%
Assault	5	5	3	4	4	3	9	8					41	33	24.2%	90.24%
Burglary/B&E Total	4	2	2	3	2	3	3	5					24	27	-11.1%	25.00%
Residence	2	1	1	1	0	1	2	6					14	16	-12.5%	21.43%
Non-residence	2	1	1	2	2	2	1	1					12	11	9.1%	25.00%
Theft - Felony	9	7	10	8	4	10	8	11					67	71	-5.6%	20.90%
Theft - Misd	9	6	8	7	9	13	7	11					70	71	-1.4%	31.43%
Motor Veh Theft	1	3	5	3	3	4	2	2					23	18	27.8%	56.52%
Arson	0	0	0	0	0	0	0	0					0	1	-100.0%	100.00%
Crim Dam & Vandal	6	4	7	9	2	8	10	8					54	46	17.4%	16.67%
Drug Offenses (Fel)	1	1	4	1	2	4	1	1					15	11	36.4%	6.67%
Drug Offenses (Misd)	3	6	5	3	2	6	2	2					29	32	-9.4%	82.76%
Domestic Violence	4	6	5	4	5	5	4	4					37	61	-39.3%	86.49%
Totals	45	41	50	42	39	57	48	54	0	0	0	0	376	394	-4.6%	44.68%

City of Vandalia Division of Police Monthly Crime Statistical Report August 2021

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2020 Y-T-D	% CHG
Criminal Arrests:	Criminal Arrests:														
Felony	11	10	12	6	3	7	3	6					58	46	26.09%
Misdemeanor	29	26	28	28	22	30	28	36					227	219	3.65%
Juvenile	1	13	3	4	2	6	5	6					40	28	42.86%
Total	41	49	43	38	27	43	36	48	0	0	0	0	325	293	10.92%
Traffic Stops:															
Stops with Citations	13	30	42	60	54	49	52	51					351	298	17.79%
Stops with Written Warnings	43	104	268	246	263	248	223	325					1720	1021	68.46%
Stops with Verbal Warnings	27	22	44	30	40	43	40	34					280	243	15.23%
Stops with Other Dispositions	5	3	3	2	4	0	3	5					25	23	8.70%
Total Traffic Stops	88	159	357	338	361	340	318	415	0	0	0	0	2376	1585	49.91%
Traffic Arrests/Citations:															
ovi	3	8	3	7	4	2	8	3					38	29	31.03%
Speed	1	22	25	41	44	28	29	35					225	169	33.14%
All Other	51	61	61	74	51	68	72	58					496	375	32.27%
Parking	1	0	0	1	2	0	0	0					4	13	-69.23%
TOTAL	56	91	89	123	101	98	109	96	0	0	0	0	763	586	30.20%
Traffic Accidents Investigated:															
Fatal	0	0	0	0	0	0	0	0					0	0	0.00%
Injury	4	7	3	5	7	8	8	6					48	40	20.00%
Property Damage	13	14	22	6	10	18	13	17					113	92	22.83%
TOTAL	17	21	25	11	17	26	21	23	0	0	0	0	161	132	21.97%
Alarms:	Alarms:														
Business	44	36	41	37	62	46	56	51					373	467	-20.13%
Residential	9	8	12	12	12	14	16	13					96	88	9.09%
TOTAL	53	44	53	49	74	60	72	64	0	0	0	0	469	555	-15.50%



MONTHLY STATISTICS MEMORANDUM

TO: ALL PERSONNEL

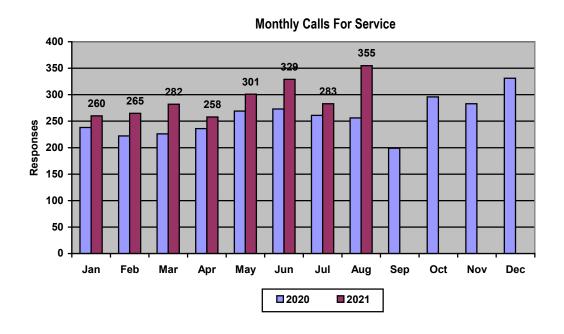
FROM: CHAD FOLLICK, FIRE CHIEF SUBJECT: STATISTICS AUGUST 2021

DATE: 9/12/2021

CC: DAN WENDT, CITY MANAGER

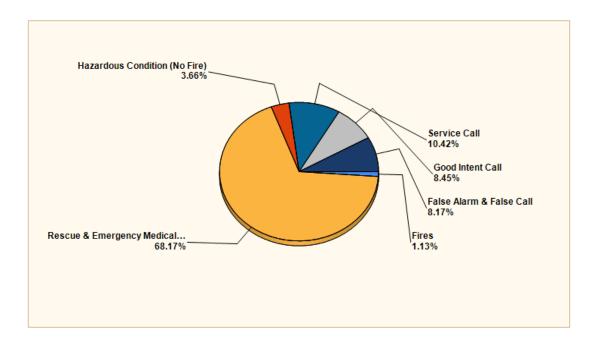
CALLS FOR SERVICE (1645)

The Division of Fire responded on <u>355</u> calls for service in August (<u>242</u> EMS calls and <u>113</u> fire calls). An average of approximately twelve <u>12</u> calls for service per day.



A statistic that we can track now is how many of our calls for service overlapped (or occurred simultaneously) during this evaluation period. In August, we had $\underline{153}$ calls for service that overlapped, approximately $\underline{43\%}$ of the call volume.

Crews responded to 355 calls for service in August the chart below outlines call types (Report 553):



The Major Incident Types in August were (% of the total call volume/month):

- Rescue & Emergency Medical Calls (68%) All the Division of Fire Emergency Medical calls including any motor vehicle/pedestrian accident (with/without injuries) and/or any technical rescue response.
- 2. Customer Service Calls (10%) These are calls for service where fire crews are directly assisting a customer with a specific issue/problem (i.e., strange odors, smoke detector/CO detector installations and/or battery change outs, etc.).
- 3. Good Intent Calls (8%) Smoke scares, steam/fog mistaken for smoke, false alarms not malicious.
- 4. Fire Alarm Calls (8%) This type call includes malfunctioning fire alarms, intentional/unintentional false alarms, or calls where someone called to report an issue that turned out to not be an emergency (illegal burning, smells/sight of smoke or fire, or steam confused for smoke).
- 5. Hazardous Condition (4%) These are calls for service where fire crews are responding to natural gas/CO investigations, fuel/oil spills, and/or arching or downed electrical lines.
- 6. Fires (1%) Crews responded on one reported dollar loss fire in August, a passenger vehicle fire. Dollar loss estimated at \$1000.00.

MUTUAL AID/JOINT RESPONSE DATA (1616 & 1754)

In August, the Division of Fire provided mutual aid on fifteen (15) occasions and we received mutual aid on eight (8) occasions.

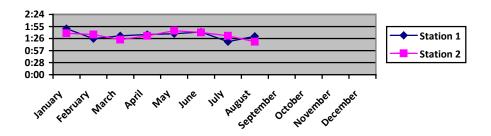
In August, we received a "joint response" from Butler Fire/EMS on **(61)** occasions and we provided Butler with a "joint response" resource on **(28)** occasions.

Department	Mutual Aid Received	Mutual Aid Provided	Joint Response Received	Joint Response Provided
Butler Fire (57-101)	(1754)	(1616)	61	28
Brookville (57-003)				
Bethel Miami (55-221)				
Clayton Fire (57-121)		1		
Dayton Fire (57-011)				
Dayton Airport (57-002)		1		
Englewood (57-001)	1			
Harrison Fire (57-107)		1		
Huber Fire (57-125)	6	7		
*Riverside Fire (57-115)				
Union Fire/EMS (57-122)				
Trotwood Fire (57-113)				
Tipp Fire/EMS (55-027)	1	5		
Totals	8	15		

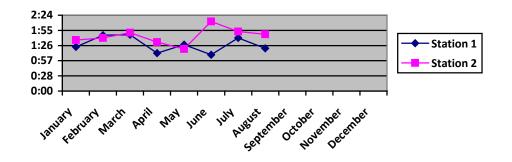
RESPONSE TIMES

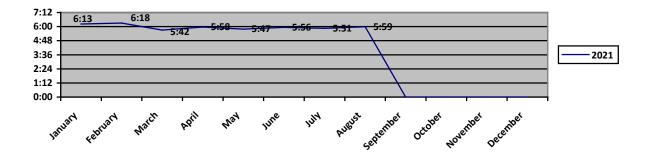
The average turnout time in August was 1:25 and the average response time in August was 5:59.

Turnout Times EMS Calls For Service By Fire Stations



Turnout Times Fire Calls For Service By Fire Stations

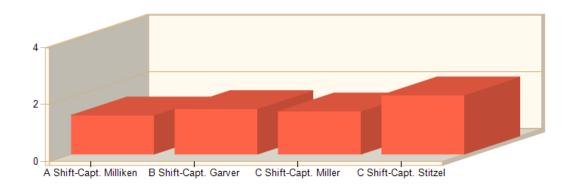




Average Turnout Time by Shift

Congratulations to "A" (Captain Milliken's) shift who has the best overall turnout time (1:22) and "C" Shift (Captain Miller's) shift for having the best overall response time (5:07) in August.

Keep up the good work we are seeing the impact in everyone making an effort to improve turnout and overall response times, thank you!

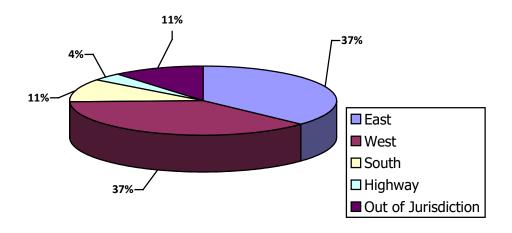


SHIFT	AVERAGE TURNOUT TIME as MM: SS (Dispatch to en-route)
A Shift – Captain Milliken	1:22
B Shift- Captain Garver	1:36
C Shift- Captain Miller	1:31

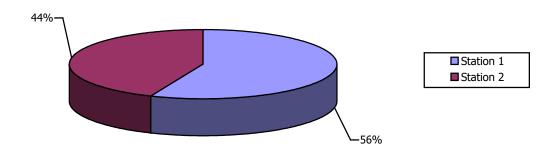


SHIFT	AVERAGE RESPONSE TIME (min) (Dispatch to Arrive)
A Shift-Capt. Milliken	5:31
B Shift-Capt. Garver	5:38
C Shift-Capt. Miller	5:07

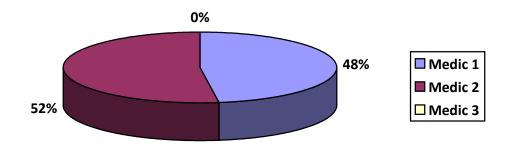
CALLS FOR SERVICE BY DISTRICT (Report 972)



CALLS FOR SERVICE BY FIRE STATION (Report 1180)



TRANSPORTS BY MEDIC UNIT/MONTH (1645)



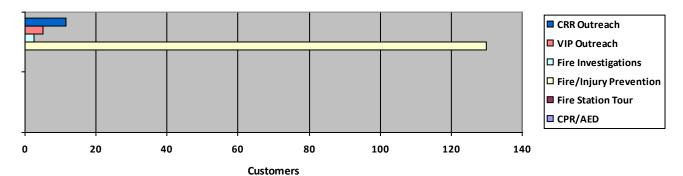
TRAINING (Reports 1623)

Fire/EMS crews participated in <u>260</u> hours of training in August, all of which was dedicated to hose movement, fire attack, search & rescue, and ventilation. All conducted at old Ruby Tuesday's building.

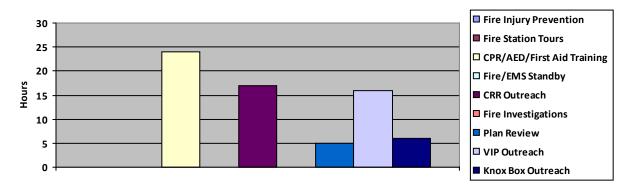
FIRE PREVENTION, COMMUNITY RISK REDUCTION & OUTREACH ACTIVITIES (Report 753)

We are starting to schedule outreach activities to report in August:

Customer Contacts



Man, Hours Involved in Fire Prevention





REVIEW

SHOULD I REMOVE A SOCIAL MEDIA POST?



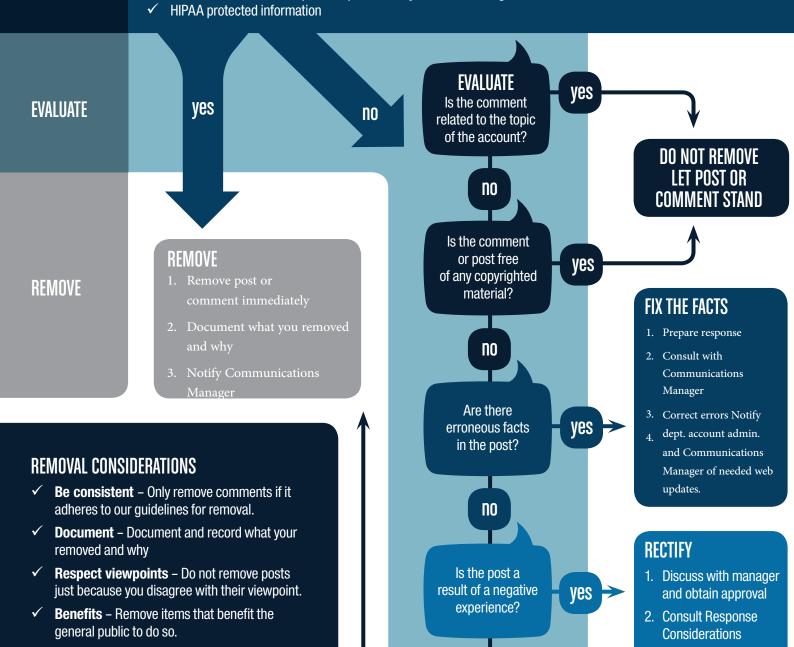
Resolve concern



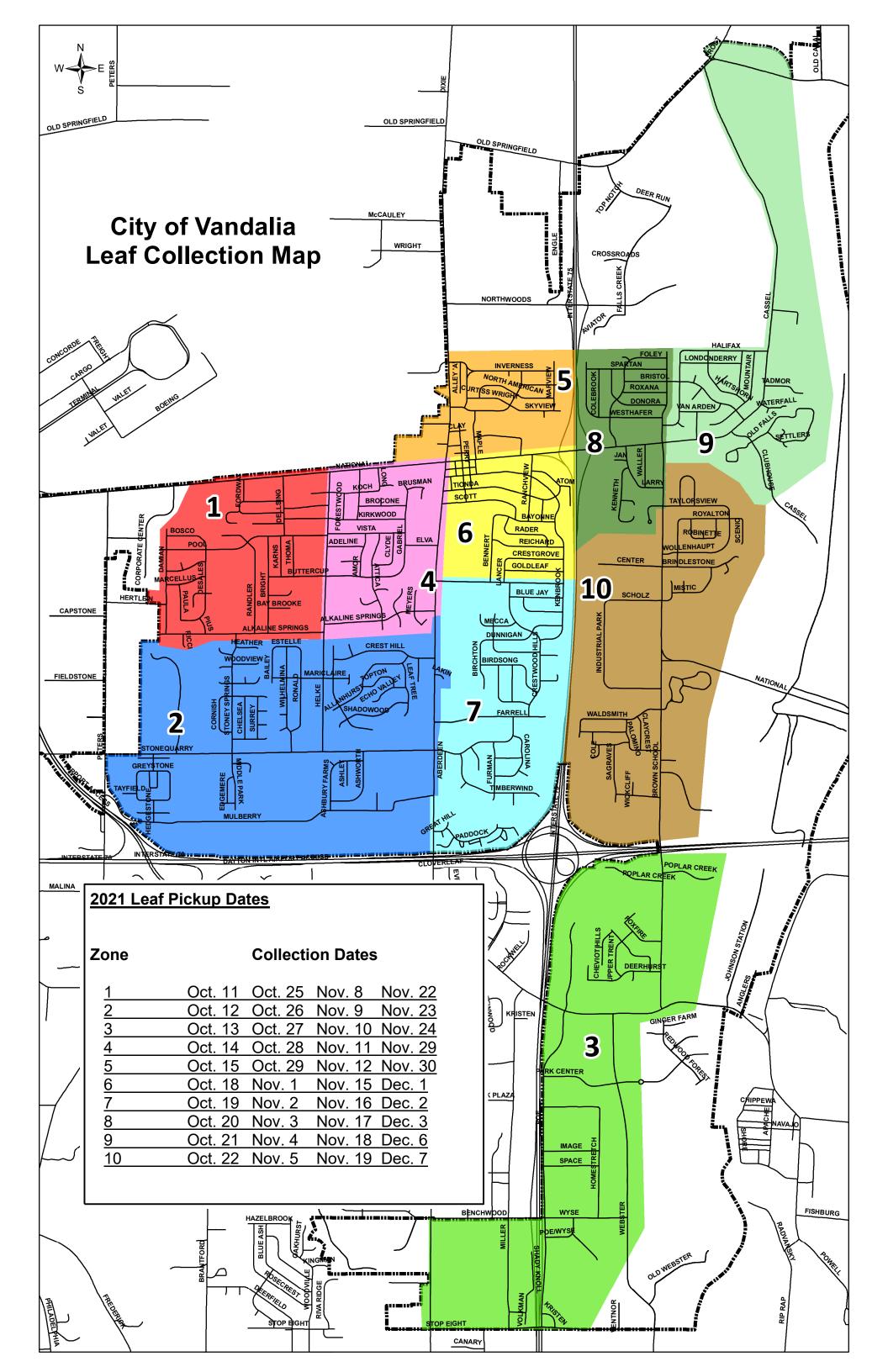
Representing the City of Vandalia Online Using Social Media

Should a post or comment be removed? Does the post contain?

- Profane language or content
- ✓ Content that promotes discrimination
- ✓ Sexual content (other than educational)
- ✓ Commerce solicitations (ads)
- ✓ Information that will compromise public safety or endorses illegal behavior



no



	A	В	С	D	Е	F
1	ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
2	ALKALINE W	10/11	10/25	11/8	11/22	1
3	BAYBROOK	10/11	10/25	11/8	11/22	1
4	BOSCO	10/11	10/25	11/8	11/22	1
5	BRIGHT	10/11	10/25	11/8	11/22	1
6	BUTTERCUP W. OF HELKE	10/11	10/25	11/8	11/22	1
7	CLEARBROOK	10/11	10/25	11/8	11/22	1
8	CONTINENTAL	10/11	10/25	11/8	11/22	1
9	DAMIAN	10/11	10/25	11/8	11/22	1
10	DELLSING	10/11	10/25	11/8	11/22	1
11	DESALES	10/11	10/25	11/8	11/22	1
12	FITCHLAND	10/11	10/25	11/8	11/22	1
13	FORDWAY	10/11	10/25	11/8	11/22	1
14	GREENHURST	10/11	10/25	11/8	11/22	1
15	HERTLEIN	10/11	10/25	11/8	11/22	1
16	KARNS	10/11	10/25	11/8	11/22	1
17	KIRKWOOD W. OF HELKE	10/11	10/25	11/8	11/22	1
18	KOCH W. OF HELKE	10/11	10/25	11/8	11/22	1
19	MARCELLUS	10/11	10/25	11/8	11/22	1
20	NERI	10/11	10/25	11/8	11/22	1
21	PAULA	10/11	10/25	11/8	11/22	1
22	PIUS	10/11	10/25	11/8	11/22	1
23	POOL	10/11	10/25	11/8	11/22	1
24	RANDLER	10/11	10/25	11/8	11/22	1
25	RICCI	10/11	10/25	11/8	11/22	1
26	ROMANUS	10/11	10/25	11/8	11/22	1
27	SOTER	10/11	10/25	11/8	11/22	1
28	STEWVILLE	10/11	10/25	11/8	11/22	1
29	THOMA	10/11	10/25	11/8	11/22	1
30	ALLANHURST	10/12	10/26	11/9	11/23	2
31	ARROW CT	10/12	10/26	11/9	11/23	2
32	ASH RIDGE CT	10/12	10/26	11/9	11/23	2
33	ASHBURY FARMS	10/12	10/26	11/9	11/23	2
34	ASHLEY PL	10/12	10/26	11/9	11/23	2
35	ASHWORTH	10/12	10/26	11/9	11/23	2
	BAILEY	10/12	10/26	11/9	11/23	2
37	BRAMLEY CT	10/12	10/26	11/9	11/23	2
38	CHELSEA	10/12	10/26	11/9	11/23	2
	CLARENDON	10/12	10/26	11/9	11/23	2
40	COPPERGATE	10/12	10/26	11/9	11/23	2

	Α	В	С	D	E	F
1	ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
41	CORNISH	10/12	10/26	11/9	11/23	2
	COVENT	10/12	10/26	11/9	11/23	2
43	CREST HILL	10/12	10/26	11/9	11/23	2
44	CROYDON	10/12	10/26	11/9	11/23	2
45	DIXIE S. OF ALKALINE	10/12	10/26	11/9	11/23	2
46	ECHO VALLEY	10/12	10/26	11/9	11/23	2
47	EDGEMERE WAY	10/12	10/26	11/9	11/23	2
48	ESTELLE	10/12	10/26	11/9	11/23	2
49	FOREST CREST	10/12	10/26	11/9	11/23	2
50	FOXCROFT	10/12	10/26	11/9	11/23	2
51	GATESHEAD	10/12	10/26	11/9	11/23	2
52	GREYSTONE	10/12	10/26	11/9	11/23	2
53	HEATHER	10/12	10/26	11/9	11/23	2
54	HEDGESTONE	10/12	10/26	11/9	11/23	2
55	HELKE S. OF ALKALINE	10/12	10/26	11/9	11/23	2
56	HENLEY	10/12	10/26	11/9	11/23	2
57	HURST	10/12	10/26	11/9	11/23	2
58	LAKIN	10/12	10/26	11/9	11/23	2
59	LANGFORD	10/12	10/26	11/9	11/23	2
60	LANSDALE	10/12	10/26	11/9	11/23	2
61	LEAF TREE	10/12	10/26	11/9	11/23	2
62	MARICLAIRE	10/12	10/26	11/9	11/23	2
63	MIDDLE PARK	10/12	10/26	11/9	11/23	2
64	MIDDLEFIELD	10/12	10/26	11/9	11/23	2
65	MULBERRY	10/12	10/26	11/9	11/23	2
66	MULBERRY WOODS	10/12	10/26	11/9	11/23	2
	NORTHEDGE	10/12	10/26	11/9	11/23	2
68	NORWICH	10/12	10/26	11/9	11/23	2
69	PARK FOREST	10/12	10/26	11/9	11/23	2
70	PINEDALE	10/12	10/26	11/9	11/23	2
	PINTO	10/12	10/26	11/9	11/23	2
	REXFORD	10/12	10/26	11/9	11/23	2
_	ROCKRIDGE	10/12	10/26	11/9	11/23	2
	RONALD	10/12	10/26	11/9	11/23	2
	SHADOWOOD	10/12	10/26	11/9	11/23	2
76	STONEQUARRY W	10/12	10/26	11/9	11/23	2
77	STONEYSPRINGS	10/12	10/26	11/9	11/23	2
	SUNNY GLEN	10/12	10/26	11/9	11/23	2
79	SURREY	10/12	10/26	11/9	11/23	2

A	В	С	D	Е	F
1 ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
80 SUSSEX	10/12	10/26	11/9	11/23	2
81 TAYFIELD	10/12	10/26	11/9	11/23	2
82 TOPTON	10/12	10/26	11/9	11/23	2
83 WESTON	10/12	10/26	11/9	11/23	2
84 WILHELMINA	10/12	10/26	11/9	11/23	2
85 WOODLAND MEADOWS	10/12	10/26	11/9	11/23	2
86 WOODVIEW	10/12	10/26	11/9	11/23	2
87 BENCHWOOD S. SIDE	10/13	10/27	11/10	11/24	3
88 BOLTON ABBEY	10/13	10/27	11/10	11/24	3
89 BROWN SCHOOL S. OF 70	10/13	10/27	11/10	11/24	3
90 CHEVIOT HILLS	10/13	10/27	11/10	11/24	3
91 DEERHURST	10/13	10/27	11/10	11/24	3
92 FOXFIRE TRAIL	10/13	10/27	11/10	11/24	3
93 FRISCO LN	10/13	10/27	11/10	11/24	3
94 HOMESTRETCH	10/13	10/27	11/10	11/24	3
95 JEFFREY	10/13	10/27	11/10	11/24	3
96 LITTLE YORK	10/13	10/27	11/10	11/24	3
97 MILLER LANE	10/13	10/27	11/10	11/24	3
98 OLD DERBY	10/13	10/27	11/10	11/24	3
99 OLD DERBY CT	10/13	10/27	11/10	11/24	3
100 POPLAR CREEK	10/13	10/27	11/10	11/24	3
101 SHADY KNOLL	10/13	10/27	11/10	11/24	3
102 STOP EIGHT N. SIDE ONLY	10/13	10/27	11/10	11/24	3
103 UPPER TRENT WAY	10/13	10/27	11/10	11/24	3
104 VOLKMAN	10/13	10/27	11/10	11/24	3
105 ADELINE	10/14	10/28	11/11	11/29	4
106 AMOR	10/14	10/28	11/11	11/29	4
107 ATTICA	10/14	10/28	11/11	11/29	4
108 BROCONE	10/14	10/28	11/11	11/29	4
109 BRUSMAN	10/14	10/28	11/11	11/29	4
110 BUTTERCUP E. OF HELKE	10/14	10/28	11/11	11/29	4
111 CLIFFBROOK	10/14	10/28	11/11	11/29	4
112 CLYDE	10/14	10/28	11/11	11/29	4
113 CYRIL	10/14	10/28	11/11	11/29	4
114 DIXIE 40 TO W. ALKALINE	10/14	10/28	11/11	11/29	4
115 ELVA	10/14	10/28	11/11	11/29	4
116 FOREST VIEW	10/14	10/28	11/11	11/29	4
117 FORESTWOOD	10/14	10/28	11/11	11/29	4
118 FRANCES LN	10/14	10/28	11/11	11/29	4

A	В	С	D	Е	F
1 ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
119 GABRIEL	10/14	10/28	11/11	11/29	4
120 GROSBECK	10/14	10/28	11/11	11/29	4
121 HELKE N. OF ALKALINE	10/14	10/28	11/11	11/29	4
122 HIALEAH	10/14	10/28	11/11	11/29	4
123 HOWARD LN	10/14	10/28	11/11	11/29	4
124 KIRKWOOD E. OF HELKE	10/14	10/28	11/11	11/29	4
125 KOCH E. OF HELKE	10/14	10/28	11/11	11/29	4
126 LONG	10/14	10/28	11/11	11/29	4
127 MEADOWVIEW	10/14	10/28	11/11	11/29	4
128 MEYERS	10/14	10/28	11/11	11/29	4
129 OLDE FARM	10/14	10/28	11/11	11/29	4
130 ROYAL WOOD	10/14	10/28	11/11	11/29	4
131 THRUSH	10/14	10/28	11/11	11/29	4
132 VISTA	10/14	10/28	11/11	11/29	4
133 BARTLES	10/15	10/29	11/12	11/30	5
134 CLAY	10/15	10/29	11/12	11/30	5
135 CURTISS WRIGHT BLVD	10/15	10/29	11/12	11/30	5
136 DIXIE N. 0F 40	10/15	10/29	11/12	11/30	5
137 EASTVIEW	10/15	10/29	11/12	11/30	5
138 HALCYON	10/15	10/29	11/12	11/30	5
139 IMPERIAL	10/15	10/29	11/12	11/30	5
140 INVERNESS	10/15	10/29	11/12	11/30	5
141 JAMES BOHANAN	10/15	10/29	11/12	11/30	5
142 LAWN	10/15	10/29	11/12	11/30	5
143 LOCKHEED	10/15	10/29	11/12	11/30	5
144 MAPLE	10/15	10/29	11/12	11/30	5
145 MARVIEW	10/15	10/29	11/12	11/30	5
146 NORTH AMERICAN	10/15	10/29	11/12	11/30	5
147 PERRY N.	10/15	10/29	11/12	11/30	5
148 SKYVIEW	10/15	10/29	11/12	11/30	5
149 ATOM	10/18	11/1	11/15	12/1	6
150 BAYONNE	10/18	11/1	11/15	12/1	6
151 BENNERT	10/18	11/1	11/15	12/1	6
152 CRESTGROVE	10/18	11/1	11/15	12/1	6
153 GOLDLEAF	10/18	11/1	11/15	12/1	6
154 KENBROOK N. OF ALK.	10/18	11/1	11/15	12/1	6
155 LANCER	10/18	11/1	11/15	12/1	6
156 MOSSVIEW	10/18	11/1	11/15	12/1	6
157 PERRY S.	10/18	11/1	11/15	12/1	6

	А	В	С	D	Е	F
1 ADDF	RESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
158 RADE	R	10/18	11/1	11/15	12/1	6
159 RANC	CHVIEW	10/18	11/1	11/15	12/1	6
160 REIC	HARD	10/18	11/1	11/15	12/1	6
161 SCOT	ГТ	10/18	11/1	11/15	12/1	6
162 TION	DA	10/18	11/1	11/15	12/1	6
163 ABER	RDEEN	10/19	11/2	11/16	12/2	7
164 ALKA	LINE E	10/19	11/2	11/16	12/2	7
165 BENT	TWIG	10/19	11/2	11/16	12/2	7
166 BIRC	HTON	10/19	11/2	11/16	12/2	7
167 BIRD	SONG	10/19	11/2	11/16	12/2	7
168 BIRN	AM WOOD	10/19	11/2	11/16	12/2	7
169 BLUE	JAY	10/19	11/2	11/16	12/2	7
170 CAME	BRON	10/19	11/2	11/16	12/2	7
171 CARC	DLINA	10/19	11/2	11/16	12/2	7
172 CAW	DOR	10/19	11/2	11/16	12/2	7
173 CITAI	DEL	10/19	11/2	11/16	12/2	7
174 CRES	STWOOD HILLS	10/19	11/2	11/16	12/2	7
175 DUNI	NIGAN	10/19	11/2	11/16	12/2	7
176 DUNS	SINANE	10/19	11/2	11/16	12/2	7
177 FARE	RELL	10/19	11/2	11/16	12/2	7
178 FURN	ΛΑN	10/19	11/2	11/16	12/2	7
179 GLEN	IAPPLE	10/19	11/2	11/16	12/2	7
180 GREA	AT HILL	10/19	11/2	11/16	12/2	7
181 KENE	BROOK S. OF ALK.	10/19	11/2	11/16	12/2	7
182 LOCK	(HART	10/19	11/2	11/16	12/2	7
183 MEC	CA	10/19	11/2	11/16	12/2	7
184 OHAF		10/19	11/2	11/16	12/2	7
	AR GROVE	10/19	11/2	11/16	12/2	7
186 RAYE		10/19	11/2	11/16	12/2	7
	NEQUARRY E	10/19	11/2	11/16	12/2	7
188 TIMB		10/19	11/2	11/16	12/2	7
	TOL W. OF BRN SCH	10/20	11/3	11/17	12/3	8
	WN SCHOOL N.	10/20	11/3	11/17	12/3	8
191 COLE		10/20	11/3	11/17	12/3	8
192 DON		10/20	11/3	11/17	12/3	8
193 ENOL		10/20	11/3	11/17	12/3	8
194 FOLE	Y	10/20	11/3	11/17	12/3	8
195 JAN		10/20	11/3	11/17	12/3	8
196 KENN	NETH	10/20	11/3	11/17	12/3	8

A	В	С	D	Е	F
1 ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
197 LARRY	10/20	11/3	11/17	12/3	8
198 MARIDON CT	10/20	11/3	11/17	12/3	8
199 ROXANNA	10/20	11/3	11/17	12/3	8
200 SPARTAN	10/20	11/3	11/17	12/3	8
201 VIRGINIA	10/20	11/3	11/17	12/3	8
202 WALLER	10/20	11/3	11/17	12/3	8
203 WESTHAFER	10/20	11/3	11/17	12/3	8
204 BLUCHER Ct.	10/21	11/4	11/18	12/6	9
205 BRISTOL E. OF BRN SCH	10/21	11/4	11/18	12/6	9
206 CASSEL N.	10/21	11/4	11/18	12/6	9
207 CLUBHOUSE WAY	10/21	11/4	11/18	12/6	9
208 DEERVALE	10/21	11/4	11/18	12/6	9
209 HALIFAX	10/21	11/4	11/18	12/6	9
210 HARTSHORN	10/21	11/4	11/18	12/6	9
211 LATOURETTE	10/21	11/4	11/18	12/6	9
212 LONDONDERRY	10/21	11/4	11/18	12/6	9
213 MOUNTAIR	10/21	11/4	11/18	12/6	9
214 NATIONAL E. OF BRN SCH	10/21	11/4	11/18	12/6	9
215 OLD FALLS	10/21	11/4	11/18	12/6	9
216 OLD SPRINGFIELD	10/21	11/4	11/18	12/6	9
217 PRAIRE WAGGON	10/21	11/4	11/18	12/6	9
218 SETTLERS TRAIL	10/21	11/4	11/18	12/6	9
219 SILVAN CLIFF	10/21	11/4	11/18	12/6	9
220 SUNDERLAND	10/21	11/4	11/18	12/6	9
221 VAN ARDEN	10/21	11/4	11/18	12/6	9
222 VILLAGE TRAIL	10/21	11/4	11/18	12/6	9
223 WHITEHORN	10/21	11/4	11/18	12/6	9
224 WILKSFORD	10/21	11/4	11/18	12/6	9
225 BONNIE BRAE	10/22	11/5	11/19	12/7	10
226 BRINDLESTONE	10/22	11/5	11/19	12/7	10
227 BROWN SCHOOL S. OF 40	10/22	11/5	11/19	12/7	10
228 CASSEL CREEK	10/22	11/5	11/19	12/7	10
229 CLAYCREST	10/22	11/5	11/19	12/7	10
230 COLE CT	10/22	11/5	11/19	12/7	10
231 DEER CREEK DR	10/22	11/5	11/19	12/7	10
232 GLENROSE	10/22	11/5	11/19	12/7	10
233 GOLF VIEW	10/22	11/5	11/19	12/7	10
234 HUNTERS CHASE	10/22	11/5	11/19	12/7	10
235 LAMAR	10/22	11/5	11/19	12/7	10

	Α	В	С	D	E	F
1	ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
236	MISTIC	10/22	11/5	11/19	12/7	10
237	MONTE	10/22	11/5	11/19	12/7	10
238	PALOMINO	10/22	11/5	11/19	12/7	10
239	ROBINETTE	10/22	11/5	11/19	12/7	10
240	ROYALTON	10/22	11/5	11/19	12/7	10
241	SAGRAVES	10/22	11/5	11/19	12/7	10
242	SCENIC	10/22	11/5	11/19	12/7	10
243	TAYLORSVIEW	10/22	11/5	11/19	12/7	10
244	VAN LAKE	10/22	11/5	11/19	12/7	10
245	WALDSMITH	10/22	11/5	11/19	12/7	10
246	WICKCLIFF	10/22	11/5	11/19	12/7	10
247	WOLLENHAUPT	10/22	11/5	11/19	12/7	10
248						
249						
250						
251						
252						