

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

September 10, 2022

Honorable Mayor & Esteemed City Councilmembers:

Happy Oktoberfest! Friday night football is back, Beggars Night (always 10/31) is just around the corner, and we are all gearing up for budget season! The budget is a policy document and an expression of our priorities and collective future. I look forward to drilling down with our departmental leadership and aligning outlays with City Council's priorities at our upcoming 2023 goal setting retreat (9/26).

I want to thank ACM Holloway for performing the duties of Acting City Manager, while I was bear hunting in Maine last week. I am sorry to report that my hunt was unsuccessful this year. Still, it was great to take a break and appreciate nature.

This week, let's take time to reflect on the cost of our freedom and to pray for the souls of the 2,977 victims killed in the September 11 attacks in 2001. Of the victims, 415 were emergency workers in New York City including 343 firefighters (including a chaplain and two paramedics), 37 police officers of the Port Authority of New York and New Jersey Police Department, 23 police officers of the New York City Police Department (NYPD), eight emergency medical technicians and paramedics from private emergency medical services, three New York State Court Officers, one Patrolman from the New York Fire Patrol, and one Special Agent from the Federal Bureau of Investigation. Public service is a public trust. When everyone else is running away, it is our job to run towards the emergency and to protect the vulnerable.

Employee Appreciation Taco Bar: *No somos nada sin nuestro equipo.* You are invited to join us *para un buen tiempo* on September 23 from 11:30 am – 1:00 pm at the Senior Center! Flier enclosed.

Firefighter SCBA Grant Award - \$236,845.36! Congrats to Chief Follick and Captain Milliken on winning a FEMA Fire Act grant to replace self-contained breathing apparatus! This project will help fund a mandated purchase and is a great example of our team putting in the extra effort to



extend taxpayer dollars.

Welcome Public Safety Specialist Tiffany Moore! Ms. Moore started on August 30. She comes to us from Montgomery County Sheriff's Office.

Council and Staff Portraits: Mr. Justin Spivey will be at the City building on October 3 to take photos of select staff and all City Council members. The background of the photo will be a digital *Vandalia Blue*. I will provide you with a schedule. Please be prepared to have your picture taken prior to the October 3rd Council meeting.

Focus Vandalia – Free Little Libraries! This week, we featured Bill McIntire, Director of the Vandalia Branch of the Dayton Metro Library. Mr. McIntire discussed the Free Little Libraries that we have installed at the VRC, Warner Park, Brown School Rd. Park, Copperfield Park, and Helke Park. This project was made possible through a grant by the Vandalia Butler Foundation. [See the video here \(LINK\).](#)



Monday, September 5, 2022 - Focus Vandalia - Little Free Library

Income Tax Collection: YTD August 31, 2022, overall Income tax revenue is up 3.60% (\$445,662) from 2021.

Super 8 Motel: The Super 8 remains boarded up and condemned. Late last month, I revoked the Super 8's permit because of repeated fire code violations. The City of Vandalia has also received support and approval from the courts and Ohio Fire Marshal. The City of Vandalia will



continue to work with the owners of the Super 8 until the facility can be made compliant with current laws and codes. This is likely to take some time. Although the boarded-up building is unsightly, this action was necessary to maintain health and safety in Vandalia. Fire Marshal Eckert, Chief Building Official Baldauf, Lieutenant Walker, Law Director McDonald and many other staff members have dedicated many hours to ensure that this process was undertaken in a professional, diligent, and thoughtful manner. I appreciate their professionalism and dedication to improving Vandalia.

Boards and Commission Recruitment – Online: The City of Vandalia is always looking to recruit volunteers for the various boards and commissions. As many people who are reading this know, our boards and commission volunteers perform important and serious work with a lasting effect in our community. I am thankful for their work and contributions toward making Vandalia a top-tier suburb through top-tier city services. Applications for these volunteer posts are now accessible through the website at: <https://vandaliaohio.org/422/Employment-Opportunities>.

Cassel Hills Golf Course Irrigation: Golf Course Superintendent Szturm reported repairing three irrigation system leaks last week. In the coming weeks, I will be working with staff to secure design-build options for replacing the irrigation system. It is likely that I will propose design in 2023. Because of procurement limitations and a general limitation of qualified firms, installation of the updated irrigation system is not likely to occur until 2024.

Northwoods Business Park Development: The applicant who is working with CSX on several development proposals for the Northwoods Business Park has temporarily retracted their planning and zoning permit applications. The applicant has indicated that they are responding to feedback from the community and are working on proposals that more closely align with the zoning code and feedback of the community. The applicant has clearly stated to the City of Vandalia that they have an interest in and intend to move forward with their attempt to purchase the 303-acre business park from CSX. Although some residents have encouraged the City of Vandalia to rezone the property to prevent meaningful development, I recommend the City of Vandalia not act at this time because the owner and potential purchasers of the property have expressed an intent to proceed with their business arrangement. Such an amendment to the zoning code by the City of Vandalia at this time could expose the City to risk of a lawsuit and loss of taxpayer funds. In the coming weeks, I will work with Law Director McDonald to ascertain the City's options and relative risks.

Utility Rate Study: I have enclosed the presentation that I gave regarding the needs of the City's utility systems. Thank you for your diligent consideration of the utilities' needs during the last two City Council meetings. Regarding the 2022 Citywide Policy Goals, this proposal is necessary for ensuring *fiscal sustainability* and *enhancing infrastructure*. In addition to making sure that you have the most up to date version, I want to be sure that our boards and commissions volunteers and corps of public servants are aware of the needs that precipitated this proposal.



This proposal only affects residents who live north of Interstate 70. The proposal will increase the minimum wastewater and water bill by \$0.84 per day (e.g., 38% of accounts use less than 2,500 gallons per month; nearly 51% of accounts use 2,501 – 7,500 gallons per month; the remaining are generally industrial and commercial customers). Currently, the sewer rate is nearly 9% lower than it was in the year 2000 despite inflation of nearly 64% during the same period. The City is forecasting negative water and sewer fund balances within five years. The City of Vandalia and its employees have been excellent stewards of public funds and have worked hard to finance projects across the city through outside grants. With the necessary - and in some cases mandated - projects on the horizon, it is not possible for the City of Vandalia to address the needs of the utility (or maintain solvency) at the current rates.

In addition to maintaining continuity of services, the updated rates are necessary for a multitude of projects including but not limited to capital equipment, systematic water line replacements, sanitary sewer maintenance and replacement, and improved storm sewers and drainage. The increase is also necessary to ensure that the utility can fund the City's portion of a \$40 - \$50 million upgrade to the Tri-Cities wastewater treatment plant and a \$15 million project that is needed to prevent wastewater overflows along the eastern edge of the City during heavy rain events. These projects are in direct response to current capacity issues and forthcoming regulatory mandates on the 11.2 million gallon per day facility. The City is facing additional costs relating to the operation of the Tri-Cities wastewater treatment plant by the Veolia contractor and expenses at the NAWA water treatment plant. In addition, the City has an aging water distribution system and needs to be ready to execute an aggressive plan to systematically replace waterlines that have (or will have) exceeded their usable life. These are only examples and are not meant to be an exhaustive list of needs within the utilities.

Please see the enclosed presentation and contact me with questions and comments.

Public Safety and RANGE Task Force Statistics: I have enclosed the monthly Police and Fire statistics along with the most recent RANGE Task Force report.

Parks & Recreation Fee Schedule: I am working with several Parks & Recreation Department staff members to evaluate the current fee schedule. Parks & Recreation depends on several enterprise funds to provide quality programming. As a team, it is important that we continually evaluate cost recovery to strike the right balance between affordability and taxpayer subsidies. In addition, we are working to incentivize certain behaviors based on feedback from the community at-large. I look forward to continuing our discussion regarding the future of Cassel Hills Pool and to whom we grant access and when.

Recruitment: I issued a conditional offer of employment to a Public Works Technician candidate. There is an open recruitment for Public Works Technician and PT Firefighter. I have enclosed the recruitment brochures.



New Credit Card Machines: Credit card machines have been installed in Finance and Development and Engineering Services. The new machines will improve customer service and are user friendly.

Please contact me with comments and questions.

Your Partner in Service,

Dan Wendt
City Manager

Attachments:

1. Information Update - ACM Holloway – September 9, 2022;
2. Information Update - Director Leiter – September 9, 2022;
3. Information Update - Chief Follick – September 9, 2022;
4. Information Update - HR Manager Pruszynski – September 9, 2022;
5. Information Update - Director Clark – September 9, 2022;
6. Information Update - Chief Althouse – September 9, 2022;
7. Information Update - Director Cron – September 9, 2022;
8. Employee Appreciation Flier and Taco Fiesta Flier;
9. My Vandalia App Flier;
10. 2022 Citywide Policy Goals;
11. Fire Division Statistics;
12. Police Division Statistics;
13. Memo – FEMA Act SCBA Grant Award;
14. Public Works Technician Recruitment Flier;
15. PT Firefighter Recruitment Flier;
16. Utility Rate Study Presentation; and
17. Business Appreciation Day Invitation.



To: Dan Wendt, City Manager
From: Amber Holloway, Assistant City Manager
Date: September 8, 2022
Subject: Information Update



- Monday August 22:
 - Ben Graham had his first day as Zoning and Planning Coordinator.
 - Ben and I met with a developer interested in constructing a commercial business in Vandalia.
 - Steve Clark and I met with Kolar Design to discuss Parks signage.
- I participated in the Chamber of Commerce golf outing on Tuesday 8/23. This was a well-attended event and a great opportunity to network with the business community.
- Wednesday August 24:
 - I attended the Parks & Recreation Master Plan steering committee meeting.
 - Ben and I participated in a meeting of the Board of Zoning Appeals.
- You, Missy, Bridgette, and I met with McGohan Brabender for a healthcare renewal meeting on 8/25.
- Rich and I held our monthly meeting on 8/25.
- I attended the Dayton Area Managers luncheon on August 26 in Clayton.
- Ben and I met with an architect to discuss the future use of an industrial property on Stop Eight Road on 8/30.
- Rich and I attended the ribbon cutting for the Flyght Fit Kids Club at 732 W. National Road on Wednesday August 31.
- Thursday September 1:
 - I attended the MVRPC Board meeting
 - I met with the DDC to discuss funding opportunities that could assist a local business

Communications Update

- We submitted articles for the Community Connection Newsletter last week. Stories include our Utility Extension Project, New Ways to Pay for Tax and Utility Fees, the Fire Open House and the Fall Festival.
- Rich is working on rebooting our citywide newsletter. We are currently evaluating designs and content.
- Annual report preparation is underway.
- We are thankful to Wally Ritchie and the Public Works crew for their help last week in getting some specially-made banners installed along National Road. Staff worked with a very tight timeline to get all of the banners in place in less than a day. The banners celebrated Vandalia Native Austin Greaser participating in a world amateur golf match.
- The All-Employee Two Person Golf Scramble has been rescheduled for Monday, October 10 at Cassel Hills Golf Course.
- Our next Focus Vandalia shoot will be Wednesday, September 21. Stories we will be covering include: Fire Open House, Faith in Blue Weekend, Senior program Offerings at the Senior Center and the Fall festival at the Art park.

Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: September 8, 2022

Re: Information Update - Period Ending September 9, 2022

1. YTD August 31, 2022, overall Income tax revenue is up 3.60% (\$445,662) from 2021. Withholding tax is up YTD 6.34% (\$595,709); individual tax is slightly up YTD .68% (\$7,790); Business net profit tax down YTD 8.55% (-\$157,836). The amount of income tax revenue budgeted for 2022 is \$17,675,000. The amount collected YTD is \$12,827,699. Therefore, the amount collected to date (73%) in 2022 is approximately 6% higher than the estimated YTD amount based on the budget.
2. The Fire Engine 2016 Bond Anticipation Note issued for a fire engine matured on August 25, 2022. This note was combined with the Fire Ladder Truck 2021 BAN in order to save on the costs of issuance. The total remaining amount due on the note is \$1,740,000 (Fire Engine \$240,000; Fire Ladder Truck \$1,500,000) plus interest. The amount of the principal payment for the Fire Engine is \$48,000, and \$263,259.34 for the Fire Ladder Truck. The 2022 budget includes a pay down amount of \$48,000 on the outstanding principal due for the Fire Engine, and \$150,000 for the Fire Ladder Truck, plus an interest payment of \$17,400. The difference of the amount budgeted for the pay down on the Fire Ladder Truck (\$150,000) and the actual payment (\$263,259.34) is the amount of the original note (\$1,500,000) less the final actual costs of the Fire Ladder Truck and equipment (\$1,236,740.66). The maturity on the new note (Fire Engine \$192,000; Fire Ladder Truck \$1,236,740.66) will be in August of 2023. The debt on the Fire Engine is scheduled to be paid in full in 2026, and year 2031 for the Fire Ladder Truck.
3. Kristen and I attended a council study session and meeting.
4. Credit card machines have been installed in Finance (utility and income tax) and Engineering departments. The new machines will provide new, improved and additional payment options for residents and customers to remit payment electronically, in addition to an increase in efficiency and productivity while reducing costs.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLICK, FIRE CHIEF
DATE: 9/8/2022
SUBJECT: INFORMATION UPDATE – PERIOD ENDING SEPTEMBER 9, 2022

1. On-duty fire/EMS crews were excited to be on hand the first official day of school this year, welcoming back our fellow Aviators at Demmitt and Helke Elementary Schools.
2. Crews were called to National and Brown School Rd. on a two-car accident with one car on its side. The driver was able to self-extricate. Fortunately, there were only minor injuries able to be treated on scene and no hospital transport was needed. The road remained closed west bound for a short time on National Rd. until the cars could be removed.
3. On Friday August 19, Fire Marshal Eckert visited the school age class at Vandalia Early Beginnings. He taught fire safety, gave the kids a look at the inside of an ambulance and fire truck, followed by a cool off via fire hose for the kids final waterplay of the summer.
4. On August 19th the Division of Fire along with the Division of Police and Developmental Services Inspectors served legal notice, orders, and placed two of the innkeepers into custody as a result of their inattention to ongoing fire safety, property maintenance, building code, structural safety, and other nuisances. Occupants were asked to be out of the facility by Monday, August 22nd. On August 22nd the Fire Marshal, DES, and Police returned to perform a walk-thru of the building, to make sure everyone had vacated. Crews found the building empty; contractors were brought in to board up the first floor and to fence off the building to prevent access to the building in accordance with a court order that was obtained. The Division of Fire has declared the Motel an “Unsafe Structure”.



DIVISION OF FIRE INFORMATION UPDATE

5. On August 22nd Vandalia and Butler crews were called to Tionda Dr. on a report of a structure fire. Crews found a fire in the clothes dryer. Fortunately working smoke detectors alerted the occupants to get out. The fire was contained to the dryer and the clothes inside.
6. On August 23rd, Crews were called to an attic fire on East Van Lake Dr. Crews arrived to find a fire in an upstairs bathroom that had extended into the attic space. Unfortunately, there were no working smoke detectors due to dead batteries. However, no one was injured, and the occupants were able to evacuate after being alerted by neighbors of the smoke coming from the attic. This is a good reminder to our community to have properly functioning smoke detectors and to regularly check the batteries.
7. Crews were called to the intersection of National Rd. and Helke Rd. August 30th on a vehicle into a traffic signal pole. The driver was trapped for a short time before being transported to a local hospital by medic with non-life-threatening injuries. The accident did cause a large oil slick that required the help of our public works department to assist in cleanup. Traffic remained congested for some time while cleanup was managed.
8. The Division of Fire was happy again to participate in Vandalia Butler Schools Passport to Safety Week. This week is with the Demmitt Elementary Kindergarten classes. Fire Safety Day is of course always one of our favorites with the kids. CRR Jacobs used the inflatable fire safety house this year on Fire Day, it was a huge hit, so it will return next year.
9. During the week of August 29th, the Division of Fire was anonymously nominated as First Responders of the Week for a local iHeart radio faith-based station. The Division of Fire was presented with a certificate and donuts and informed that we would be recognized daily on air.



DIVISION OF FIRE INFORMATION UPDATE

10. The ladder acceptance inspection was on Friday September 2nd. After a few minor fixes and adjustments, it is scheduled to go to the local dealer for decals, tools, radios, etc. We hope to have it delivered to the station in a few weeks, so training can begin with the crews. The Division of Fire should be announcing an official in-service date soon.
11. Finally, the most recent round (round two) of part-time fire/EMS personnel have completed are done with their orientation and academy days and have started to report for duty on their scheduled shift rotations. Currently the Division of Fire is completing the third round (and hopefully, our final round for 2022) of part-time hiring. Our third group is a little bit smaller than the first two but should assist us in filling the remaining openings and reaching our daily staffing goals. Orientations will begin in the next two weeks; we anticipate having this third group on-duty by October 1.
12. Despite the good news on the part-time front, we are going to be losing a full-time firefighter/paramedic at the end of next week. Josh Stubblefield is moving on to the Miami Valley Fire District. Josh's vacancy will leave us short two career positions, the second, Firefighter/Paramedic Matt Buker's spot which is vacant right now until April-May of 2023. Firefighter Buker is deployed with his National Guard unit to South America. We intend on starting a full-time firefighter/paramedic process in two weeks, the process will fill an immediate vacancy and help us to create an eligibility list.



Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: September 8, 2022

Re: Information Update - Period Ending September 8, 2022

1. Mark your calendars! Our next **Employee Appreciation Event** will be a taco bar Friday, September 23. Please note that the event will begin at **11:30 a.m. until 1:00 p.m.** at the Senior Center. Please RSVP with Mrs. Sherri Howard by Thursday, September 15.
2. Welcome Public Safety Specialist Tiffany Moore! Ms. Moore employment with the City of Vandalia August 30. She comes to us from Montgomery County Sheriff's Office with extensive public service experience. Please stop by and welcome her to our Team.
3. As you know we are exploring several health insurance carriers in order to bring added value to the health care needs of our employees and our organization. This week we met with McGohan Brabender and Mutual Health Services representatives to discuss their plan as well as ways in which MHS can customize a plan to fit the needs of our organization.
4. Hiring update: we will be meeting to schedule first round interviews for the Mechanic – Facilities Maintenance, Public Works Technician, Division of Police Administrative Assistant, City Planner Full-Time Firefighter, and City Engineer. Currently we are processing candidates for Part-Time Firefighter / Paramedic / Inspector, and a Zoning and Planning Coordinator. Watch your inbox for additional upcoming employment opportunities!
5. Boards and Commissions applications are now available online. Feel free to share the link with friends or family who may be interested in serving our community - <https://www.vandaliaohio.org/279/Boards-Commissions>.
6. **Remember**, EmployeeCare, our **free** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 937-208-6626. Included in this update you will find a brief orientation booklet on our Employee Assistance Program offered through Premier Health.
7. Do you ever wish you had a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the McGohan Brabender Advocate Team! Feel free to reach out to the **advocate team** at mbadvocates@mbbenefits.com Monday through Friday between 8:00 a.m. and 5:00 p.m.

8. Superior Dental has a **mobile app**! You can find it in the App Store. The app allows you to view plan details, access your mobile ID card, review claims, find a dentist and much more!

Just a reminder that our **Superior Dental** plan has several convenient tools and resources to make it easy to manage our dental plan. For example, the Direct Connect tool provides easy access to ebills and the Find-A-Dentist tool allows us to find a NETWORK dentist in our area. There are many more features located at <https://superiordental.com/employer-support>.

9. *Amazing Care* at our fingertips courtesy of TrueScripts! TrueScripts now offers TEXT & LIVE CHAT during normal business hours. Feel free to visit and register in the TrueScripts member portal at <https://memberportal.truescripts.com/>.
10. If you would like to browse City of Vandalia Employment Opportunities, the link is <https://www.vandaliaohio.org/422/Employment-Opportunities>.



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 09/8/2022
Re: Information Update – Period ending September 8, 2022

Master Plan Update: Mike Svetz of PROS Consulting provided an update to the Parks & Recreation Master Plan Steering Committee on August 24 at Senior Center. The meeting agenda included Parks Assessment Findings: Community Engagement – Focus Group Stakeholder Interview Themes, Park by Park Community Workshops, Online Survey and Statistically Valid Survey Results; Prioritized Community Need; Next Steps in the Process. Parks & Recreation staff spent the following day with Mike discussing Operational Assessments and providing input and information.

RECREATION CENTER

The Aquatic Center reopened on Tuesday, September 6 after the completion of our annual maintenance shut down period. Many thanks to the Building Maintenance Division, VRC Custodial Staff and SwimSafe for a successful cleaning and maintenance project.

New scoreboards have been successfully installed in the gym at the VRC. The new wireless units replaced scoreboards that were original to the building and were experiencing multiple issues (picture at end of report).

Alicia McCracken and John Myers will be volunteering at the ICMA Annual Conference in Columbus on September 16 and then attending the conference on September 20 with a complimentary registration as part of their volunteer experience.

Insurance based membership (IBM) reporting for August shows we have 1,135 IBM members with a total of 3,588 visits for the month. IBM visits for August are up by 726 over last year and year to date visits are up by 6,502.

August daily admission reporting has a total of 1,995 paid admissions at the VRC for a total revenue of \$14,115. This is an increase of \$2,760 over August of 2021.

Public Health Dayton & Montgomery County will be conducting a COVID vaccine clinic at the VRC on September 23 from 10am to Noon.

An updated residency map has been placed on the wall at the front desk of the VRC. Many thanks to Chad Baughman for updating and printing the map. This map is a great way to show patrons Vandalia boundaries when completing membership forms and program registrations (picture at end of report).

GOLF DIVISION

Marty repaired three irrigation leaks on the course over the past week. Staff cut down a dead pine tree behind #10 tee.

The weather continues to effect play at the golf course with over 2 inches rain last weekend. September numbers were down due to losing a few days to weather. We collected \$112,889 in greens and cart fees.

SENIOR CITIZENS CENTER

Toni Williams and Jeff Kreill are working with Montgomery County Human Services Planning and Development to secure funding for the Van Tran program. This annual process relates to the reimbursement we receive for providing transportation services for the seniors of our community.

Liz Syska, Senior Center Travel Coordinator, has resigned from this role after 13 years of service. Liz has been a member of the Senior Center since 2003 and a resident of Vandalia for over 30 years. We appreciated the many group trips that she has planned and guided over the years. Toni is currently researching how to continue the travel program into the future.

The sixteen-day period between August 16 and September 5 had 1027 member visit the Senior Center for an average of 64 members per day. We continue to see the daily usage rise at the facility.

RECREATION/ATHLETICS DIVISION

The 2022 Cassel Hills Pool season ended on Labor Day, September 5. The pool was open weekends during the second half of August and attendance was inconsistent due to the ever changing weather. SwimSafe did a nice job ensuring they had enough staff to operate the pool during this time period. Recreation Superintendent Jeff Kreill will be putting together an end of season report in the coming weeks. .

The Annual Soggy Doggy event at Cassel Hills Pool was held on the evening of Monday, September 6. Due to rainy weather the number of dogs participating (34) was lower than past years.

Our Annual Touch-a-Truck event will be held this Saturday, September 10 from 11am – 2:00pm at the Sports Complex. There will be 20 trucks for kids to engage with and there will be Kona Ice and a food truck as well.

John Myers is working with Butler High School to offer a Rec Soccer Night at both a high school boys and girls soccer game. Any VPRD Youth Soccer participant wearing their jersey will be admitted free to the games.

Our NFL Youth Flag Football program will kick-off on Sunday, September 11 at the Sports Complex. A total of 133 youth will be participating in the program this year, which is slightly up from last year.

FACILITY MAINTENANCE DIVISION

Facilities Infrastructure Project: Illuminated street signage installation is underway. The intersection of National and Dixie has been completed. Justice Center stairwell lighting is complete. The lighting contractor is reviewing several concerns with outside lighting at Justice Center. Installation of UPS cabinets at traffic signal intersections has been completed. Capital Electric will be working with Robert Martin to inspect UPS cabinets. MSD is working at the Park Garage installing new heating units.

During the VRC Aquatic Center maintenance shut-down the main circulation pump and associated plumbing parts were replaced. The back flow preventer for the pool make up water was replaced as well. Additional projects included some painting, tile repair and valve operational checks. The Division of Fire was able to complete confined space training while the surge tank was empty. A contractor installed a valve in the boiler water loop to allow isolation between the two boiler banks (this is part of the facilities infrastructure project and was completed while the boilers were out of service during the shutdown period).

Park Maintenance staff is currently working on ball diamond infield improvements at the Sports Complex. They are adding infield material to diamonds 2 & 3.

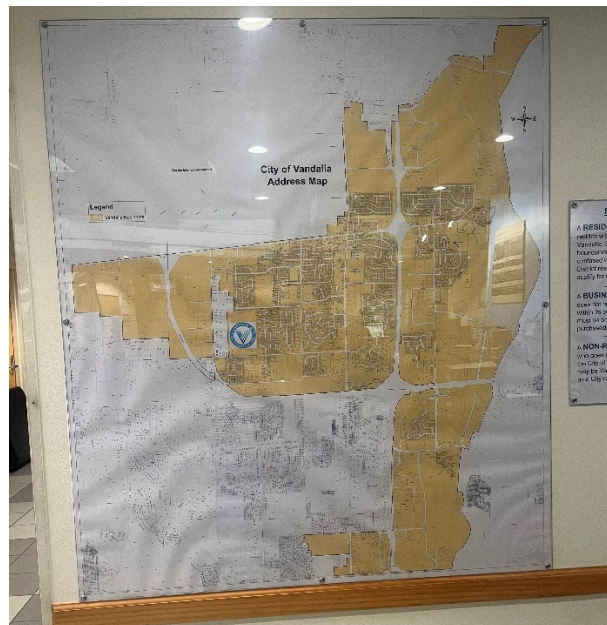
We are continuing to experience issues with the roof top air handling units at the Justice Center. Staff is working with MSD to determine the best course of action to keep these units operating until replacement in early 2023. The patience of court and police staff is much appreciated as is the work of Chris Mastrino to resolve these issues..

Special thanks to Wally Ritchie and Public Works staff for the repair of an underground storm drain at the Parks Garage and Helke Park.

VRC Gymnasium New Scoreboard



VRC Front Desk Residency Map



Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: September 8, 2022

Subject: Information Update Ending September 9, 2022

1. During the past three weeks, VPD officers made 21 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in 18 written warnings and three verbal warnings while working 20 additional enforcement hours.
2. On August 19, VPD assisted City and VFD officials in serving the Super 8 Hotel with a notice indicating their permit to operate was revoked by the City. The owners were ordered to vacate the premises and the building was considered a fire hazard and unsafe. Both owners were arrested for violation of fire codes. All occupants were given an order to vacate prior to August 22. On August 22, all occupants had vacated their rooms. The property was boarded up and the property fenced in and secured.
3. On August 24, VPD participated in another Dayton Service Initiative traffic detail. We coordinated with other local police agencies to work simultaneous traffic enforcement along I-75. The purpose of these traffic enforcement details is to reduce aggressive driving behaviors, address dangerous driving, and reduce traffic crashes while saving lives of motorists on our roadways.
4. Lieutenants Walker and Sucher attended the monthly Montgomery County Chiefs of Police Association meeting at Sinclair Community College on August 24. Guest speakers and presenters included retired DPD Chief Richard Biehl for the upcoming Tour De Gem Wright Brothers Cycling Classic. This event is partnering with the Montgomery County Police Memorial Association to raise money for building a permanent memorial with 100% of the proceeds going towards this goal. Sheriff Rob Streck presented information about the struggles associated with obtaining replacement parts for their overhead sally port doors and standards for admitting arrestees at the county jail.
5. On August 25, Lt. Walker attended a luncheon hosted by the Faith Leaders for Our Community (FLOC) organization. FLOC is made up of local church pastors as well as other community organizations such as Habitat for Humanity. Their goal is positively impacting our community and work together to provide resources for those in need. Lt. Walker made a presentation to the group about the details of the upcoming Faith & Blue Weekend, October 7-10, 2022. The Faith & Blue Weekend is an initiative for faith and community groups to partner with local law enforcement in an effort to strengthen community relations. These community groups are encouraged to plan events that bring law enforcement and the community together to realize the common goals that unite us.

6. VPD participated in a targeted enforcement effort through the Montgomery County Drug Free Coalition on August 26. This operation is a collaborative law enforcement effort with partnering agencies in Montgomery County to help combat the opioid and methamphetamine epidemic within Montgomery County. The targeted enforcement areas included Vandalia, Butler Township, Harrison Township, Moraine, and Miamisburg. As a result of this operation, there were four (4) felony drug arrests, one (1) misdemeanor drug arrest, three (3) firearms arrests, two (2) other felony arrests, two (2) misdemeanor arrests, two (2) drug paraphernalia arrests, one (1) stolen vehicle recovered, and eight (8) K-9 free air sniffs.
7. The OVI Task Force organized an OVI checkpoint on August 27 in the area of James H. McGee Blvd. and Gettysburg Avenue from 7:00 pm to 1:00 am. VPD participated in the checkpoint as part of the task force.
8. The 2022-2023 School Year Passport to Safety program kicked off at Helke Elementary on Tuesday, August 23rd. 90 kindergarten students attended the program over four days where they learned about animal, water, germ, and bus safety on the first day. The Vandalia Fire Department followed up with a fire safety presentation, the new fire safety house, and showing fire equipment on Wednesday. Vandalia PD presented on Thursday about what police officers' duties, numerous safety topics, police gear, and a tour of a police cruiser. McGruff the Crime Dog even came out for a visit. All students participated in a graduation ceremony on Friday where friends and family were invited to attend.
9. Following Helke Elementary, 76 kindergarteners completed the Passport to Safety Program at Demmitt Elementary on August 30th through September 2nd.
10. St. Christopher School was the final school for the Passport to Safety Program of the 2022-2023 school year. 54 kindergarten students completed the program from September 6th-9th.
11. A conditional offer of employment was extended to a police officer candidate on August 26. The candidate has two more steps to complete in the upcoming weeks prior to appointment.
12. On August 29, we hosted **Lead Follow or Get Out of the Way** "Dispatcher Training" presented by the Public Safety Group with over 20 attendees from departments around the state. On August 30, we hosted **Customer Service** "Dispatcher Training" also presented by the Public Safety Group with just under 20 attendees from departments around the state. As a result, we were able to send two Public Safety Specialists to each training free of charge. A third class was scheduled but canceled due to an emergency in the instructor's family. These classes are one of the Division's 2022 goals to "Promote excellence in service through continuing professional development for all public safety specialists."
13. Administrative Assistant Laura Paskey resigned from City employment effective August 30, 2022. Laura served with the Division since March 4, 2020, and we wish her success in her future endeavors.
14. Tiffany Moore joined VPD on August 31 as a new Public Safety Specialist. Tiffany graduated from Wayne High School in 2008. She attended Wright State University where she graduated in 2013 with a Bachelor of Arts in Psychology. She spent the

last seven years as a dispatcher with the Montgomery County Sheriff's Office. Her appointment brings the Communications Center up to full staffing.

15. Detectives charged a 39 year-old Dayton man for concealing a schedule II drug when being admitted to the Montgomery County Jail facility.
16. Detectives charged a 25 year-old Fairborn man for felony Possession of Drugs (Cocaine) after road patrol officers found him passed out in a vehicle on Farrell Road.
17. Last Wednesday, I attended a virtual meeting with Rashaun Kemp regarding our upcoming Faith & Blue Weekend activities. Mr. Kemp shared resources and information on how to include our local activities with other agencies and the national office that is leading this movement.
18. I attended the monthly meeting for the Montgomery County Officer Memorial Committee on September 7. There are several upcoming fundraisers to benefit the police memorial's goal of constructing a permanent memorial for local fallen officers.
19. Officers Blackford and Estepp attended the Law and Public Safety Day at Sinclair Community College campus today. This event is to network with the community and college students to enhance our recruiting efforts.
20. I attended a virtual meeting for the Montgomery County Prisoner Re-Entry Program today. As part of the education sub-committee, we continue to seek and schedule opportunities to share and educate citizens on the benefits of the Re-Entry Program.



Public Works & DES Information Update

To: Dan Wendt, City Manager
From: Rob Cron, Director of Public Service
Date: September 8, 2022
Re: Information Update for August 20 – September 9, 2022

Development & Engineering Services

Outdoor Enterprise continues to work on the Dog Leg Utility extension project. They are currently installing the gravity sanitary sewer main extending from Fieldstone Way to the Airport Access Road.

Choice One Engineering is currently working on two projects for the City. They are working on the design of phase two of the Dog Leg Road Utility Extension project. They have also begun the engineering work for the new Traffic Signal at Northwoods Boulevard and the I-75 SB ramps.

IBI Group is currently working on the plans for the Webster Street Resurfacing project.

We have advertised for bids for the Foley/Enola Drive Reconstruction project. We will open bids on Monday September 12th. This item will be on City Council's study session agenda on September 19th.

Work continues on the development at 710 Deer Run Drive. They have poured the majority of the slab for the building and are now forming up the walls. They also continue the utility work on the site.

Site work is well underway on the development at the end of Capstone Way. Work has also begun on the foundations and slab.

The demolition work has begun for new True North (Shell) project at 22 Ranchview Drive.

Public Works

We have completed the repair/replacement of the 400 lineal feet of storm sewer at the end of Center Drive that runs through the Crown Lift Truck property. The asphalt restoration has been completed in their parking lot. We are prepping to strip parking lot and reseed disturbed areas.

We programmed the flashing lights for the school zones for the 2022-23 school year.

Crews repaired a collapsed sanitary sewer main on Blue Jay Drive that was under a catch basin. We have ordered a new catch basin to replace the old one.

We repaired a storm sewer at the Parks & Rec service garage. We also used our sewer jetter to clean a sanitary sewer line at the restroom at Helke Park. Crews also removed gravel from the sewer main on Gabriel St.

Crews were called in over Labor Day weekend to remove a fallen tree on Skyview Drive.

We performed two burials at Poplar Hill Cemetery during this period.

We performed EPA required Sanitary Sewer Industrial Pretreatment Program inspections at Cintas, White Castle and Heraeus during this period.

We performed 199 utility locates during this period.

We are in the process of making and installing “No Parking” signs on W. National Road from Airport Access Road to Air Park Boulevard.

Crews put up the Oktoberfest and Austin Greaser banner along National Road.

We investigated a water leak on Monte Drive and reported to the homeowner that it was on their private service.

The mechanics are prepping our leaf collection equipment for this upcoming season.

Jake Hayslett joined us on Monday August 22nd as our Assistant Public Works Superintendent. Jake is a Vandalia resident and we are glad to have him back with us in the Public Works Department.

We have made a conditional offer to one candidate to fill one of our vacancies as Public Works Technician.

They thought employee appreciation was a one-time thing... They were wrong!

2022

The Year of Employee Appreciation

THE SEQUEL

Wednesday, June 15

Ice Cream Social
1:00 p.m. to 2:00 p.m.
Vandalia Sports Complex



Friday, July 22

Pizza in the Park
11:30 a.m. to 1:00 p.m.
Helke Park



Wednesday, August 10

Picnic in the Park
11:30 a.m. to 1:00 p.m.
Vandalia Sports Complex



Friday, September 23

Employee Taco Bar
11:30 a.m. to 1:00 p.m.
Senior Center



Wednesday, October 26

Employee Donut Bar
7:00 a.m. to 9:00 a.m.
Vandalia Justice Center



Wednesday, November 16

Employee Pancake Breakfast
8:00 a.m. to 9:30 a.m.
Cassel Hills Golf Course Clubhouse



Monday, December 19

City Council Employee Appreciation Day
8:00 a.m. to 5:00 p.m.
Everywhere!





The Year of Employee Appreciation Continues!

Friday, September 23
Employee Appreciation Taco Fiesta
11:30 a.m. to 1 p.m.
Vandalia Senior Center
It's a Taco Bar with ALL the fixins!



RSVP to Sherri Howard by 5 p.m., Wednesday, September 14
showard@vandaliaohio.org

Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



MY andalia^{ohio}

Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!





2022 Citywide Policy Goals

Approved November 15, 2021

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



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Work



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Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

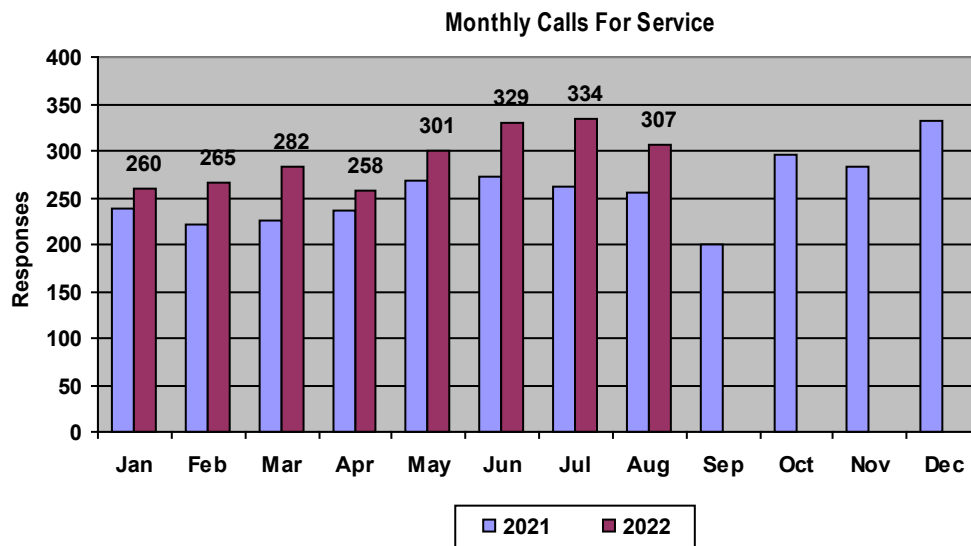


MONTHLY STATISTICS MEMORANDUM

TO: ALL PERSONNEL
FROM: CHAD FOLLICK, FIRE CHIEF
SUBJECT: STATISTICS AUGUST 2022
DATE: 9/10/2022
CC: DAN WENDT, CITY MANAGER

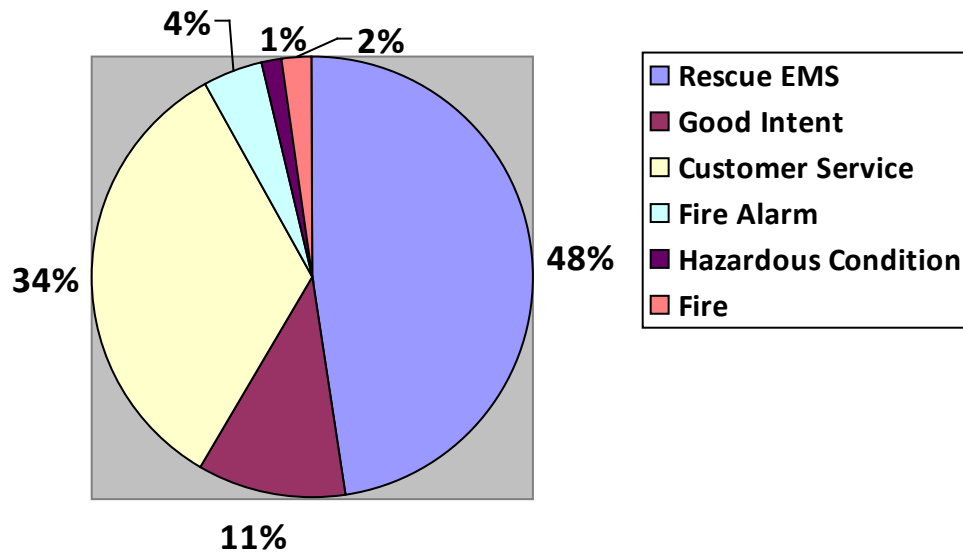
CALLS FOR SERVICE

The Division of Fire responded on 307 calls for service in August (192 EMS calls and 109 fire calls). An average of approximately eleven 10 calls for service per day.



NOTE: A statistic that we can track now is how many of our calls for service overlapped (or occurred simultaneously) during this evaluation period. In August, we had 212 calls for service that overlapped, approximately 69% of the call volume.

Crews responded to 307 calls for service in August the chart below outlines call types:



The Major Incident Types in August were (% of the total call volume/month):

1. Rescue & Emergency Medical Calls (65%) - All the Division of Fire Emergency Medical calls including any motor vehicle/pedestrian accident (with/without injuries) and/or any technical rescue response.
2. Good Intent Calls (15%) - Smoke scares, steam/fog mistaken for smoke, false alarms not malicious.
3. Customer Service Calls (9%) - These are calls for service where fire crews are directly assisting a customer with a specific issue/problem (i.e., strange odors, smoke detector/CO detector installations and/or battery change outs, etc.).
4. Fire Alarm Calls (6%) - This type call includes malfunctioning fire alarms, intentional/unintentional false alarms, or calls where someone called to report an issue that turned out to not be an emergency (illegal burning, smells/sight of smoke or fire, or steam confused for smoke).
5. Hazardous Condition (2%) - These are calls for service where fire crews are responding to natural gas/CO investigations, fuel/oil spills, and/or arching or downed electrical lines.
6. Fires (3%) – Total recorded dollar loss estimated at \$12,500.

MUTUAL AID/JOINT RESPONSE DATA

In August, the Division of Fire provided mutual aid on seventeen **(17)** occasions and we received mutual aid on eight **(8)** occasions.

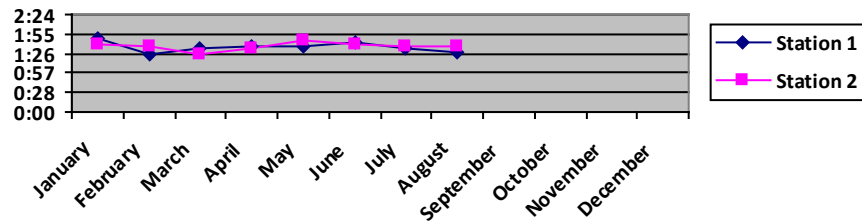
In August, we received a “joint response” from Butler Fire/EMS on **(36)** occasions and we provided Butler with a “joint response” resource on **(38)** occasions.

Department	Mutual Aid Received (1754)	Mutual Aid Provided (1616)	Joint Response Received	Joint Response Provided
Butler Fire (57-101)			36	38
Brookville (57-003)				
Bethel Miami (55-221)				
Clayton Fire (57-121)				
Dayton Fire (57-011)				
Dayton Airport (57-002)		2		
Englewood (57-001)				
Harrison Fire (57-107)	2	2		
Huber Fire (57-125)	6	7		
*Riverside Fire (57-115)				
Union Fire/EMS (57-122)		1		
Trotwood Fire (57-113)				
Tipp Fire/EMS (55-027)		5		
Totals	8	17		

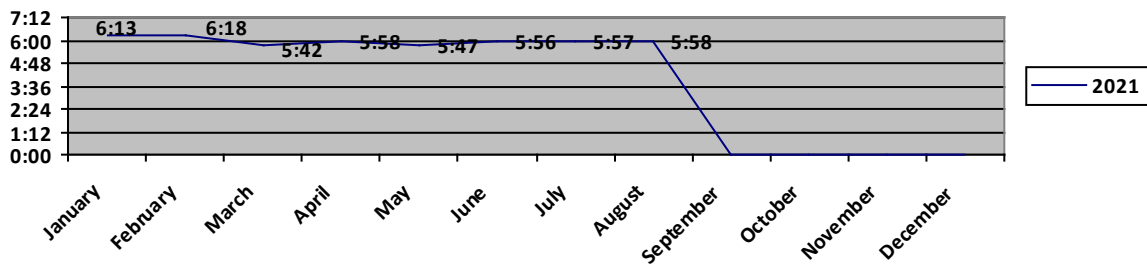
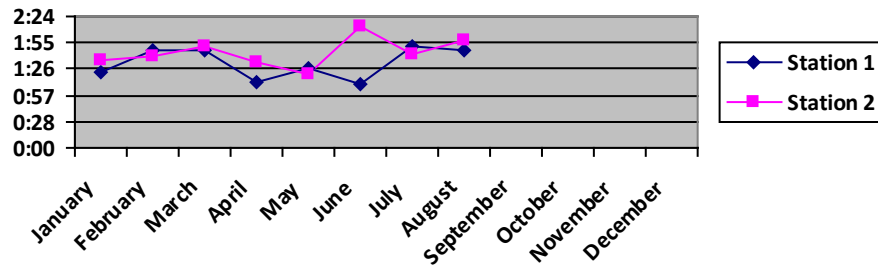
RESPONSE TIMES

The average turnout time in August was 1:44 and the average response time in August was 5:58.

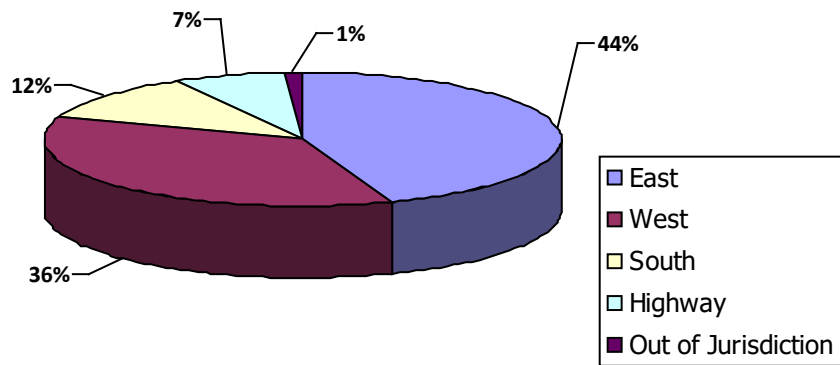
Turnout Times EMS Calls For Service By Fire Stations



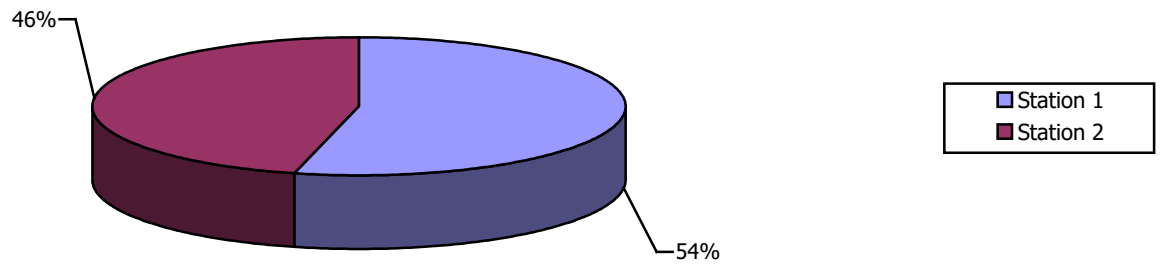
Turnout Times Fire Calls For Service By Fire Stations



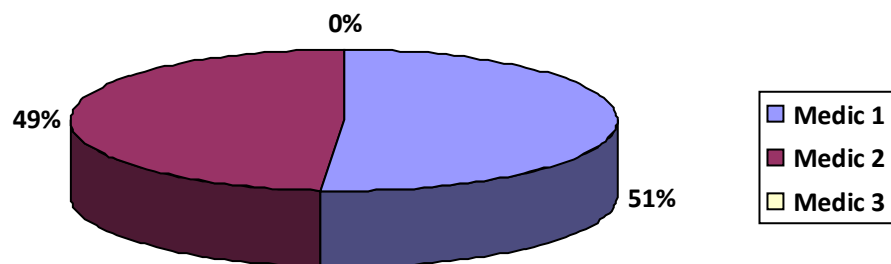
CALLS FOR SERVICE BY DISTRICT



CALLS FOR SERVICE BY FIRE STATION



TRANSPORTS BY MEDIC UNIT/MONTH



MONTHLY TRAINING

Crews participated in 17 hours of fire/EMS/rescue training in August. Training topics covered:

1. Auto extrication and training with the new E-tools
2. EMS- Trauma
3. Fire- Pump operations

City of Vandalia Division of Police
Monthly Crime Statistical Report
July 2022

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2021 Y-T-D	% CHG
Criminal Arrests:															
Felony	7	7	12	9	4	3	7						49	52	-5.77%
Misdemeanor	20	18	29	30	22	17	35						171	191	-10.47%
Juvenile	1	3	4	16	3	0	5						32	34	-5.88%
Total	28	28	45	55	29	20	47	0	0	0	0	0	252	277	-9.03%
Traffic Stops:															
Stops with Citations	40	44	69	61	51	42	25						332	300	10.67%
Stops with Written Warnings	126	206	293	237	198	155	173						1388	1395	-0.50%
Stops with Verbal Warnings	80	65	51	50	57	67	62						432	246	75.61%
Stops with Other Dispositions	3	2	3	4	9	5	6						32	20	60.00%
Total Traffic Stops	249	317	416	352	315	269	266	0	0	0	0	0	2184	1961	11.37%
Traffic Arrests/Citations:															
OVI	4	5	3	4	5	6	1						28	35	-20.00%
Speed	19	23	51	32	28	27	15						195	190	2.63%
All Other	63	52	63	84	57	44	49						412	438	-5.94%
Parking	0	3	5	0	1	0	0						9	4	125.00%
TOTAL	86	83	122	120	91	77	65	0	0	0	0	0	644	667	-3.45%
Traffic Accidents Investigated:															
Fatal	0	0	0	0	0	0	0						0	0	0.00%
Injury	7	4	8	5	9	4	6						43	42	2.38%
Property Damage	20	16	15	16	11	12	15						105	96	9.38%
TOTAL	27	20	23	21	20	16	21	0	0	0	0	0	148	138	7.25%
Alarms:															
Business	46	45	52	69	56	27	62						357	322	10.87%
Residential	7	8	9	10	14	6	9						63	83	-24.10%
TOTAL	53	53	61	79	70	33	71	0	0	0	0	0	420	405	3.70%

City of Vandalia Division of Police
Monthly Crime Statistical Report
July 2022

CATEGORY	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Y-T-D	2021 Y-T-D	% Change	% Clear
How Calls Received:																
Total Calls for Service	992	946	1103	1084	1203	1140	1216						7684	6430	19.5%	N/A
Citizen Initiated = 1046	87.90%	86.26%	86.67%	85.24%	87.61%	85.61%	86.02%						6644	5505	20.7%	N/A
Officer Initiated = 170	12.10%	13.74%	13.33%	14.76%	12.39%	14.39%	13.98%						1040	925	12.4%	N/A
9-1-1 Call = 337	31.45%	27.27%	26.84%	24.17%	26.52%	25.26%	27.71%						2072	1695	22.2%	N/A
Homicide	0	0	0	0	0	0	0						0	0	0.0%	0.00%
Rape	1	0	1	2	2	1	0						7	9	-22.2%	100.00%
Robbery	0	0	0	0	0	0	0						0	5	-300.0%	100.00%
Assault	1	5	6	6	6	3	4						31	33	-6.1%	83.87%
Burglary/B&E Total	5	5	5	7	3	8	8						41	19	115.8%	41.46%
Residence	3	4	5	4	0	6	4						26	8	225.0%	38.46%
Non-residence	2	1	0	3	3	2	4						15	11	36.4%	46.67%
Theft - Felony	11	10	4	10	8	15	14						72	56	28.6%	31.94%
Theft - Misd	7	6	6	14	10	12	10						65	59	10.2%	35.38%
Motor Veh Theft	7	4	3	2	6	7	7						36	21	71.4%	63.89%
Arson	0	0	1	0	1	1	0						3	0	200.0%	33.33%
Crim Dam & Vandal	4	5	5	4	5	5	11						39	46	-15.2%	38.46%
Drug Offenses (Fel)	0	0	0	2	0	2	1						5	14	-64.3%	40.00%
Drug Offenses (Misd)	1	2	2	5	2	1	4						17	27	-37.0%	82.35%
Domestic Violence	11	5	8	5	9	5	10						53	33	60.6%	96.23%
Totals	48	42	41	57	52	60	69	0	0	0	0	0	369	322	14.6%	59.35%



INTEROFFICE MEMORANDUM

TO: DAN WENDT, CITY MANAGER
FROM: CHAD E. FOLLIICK, FIRE CHIEF
SUBJECT: FEMA FIRE ACT GRANT
DATE: AUGUST 31, 2022

The Division of Fire has been awarded a FEMA Fire ACT grant earmarked to replace the Division of Fire's Self-Contained Breathing Apparatus (SCBA). The total award is **\$236,845.36**, this is a matching grant, our match is **\$11,278.36**.

I would ask that as part of this grant announcement, City Council be asked to supplement the Division of Fire's 2022 capital improvement budget in the amount of \$11,278.36, so that we may notify FEMA of our intention to accept the award and begin meeting with vendors. As with every capital project, there are lead times and price increases that we would like to try to mitigate by moving on this project as quickly as we can.

The Division of Fire's current cache of SCBA's is coming up on 15 years old; typically, SCBA's have about a 10-year useful life span before support (including parts) become an issue. We have attempted to obtain grant funds to replace our SCBA's for the last three years, without success, so getting this award now is a huge accomplishment. I credit Captain Steven Milliken for working so diligently and being so persistent in this process. His expertise and hard work have paid off and the City of Vandalia and the Division of Fire have greatly benefited from his hard work. We estimate that we would have had to spent in excess of \$350,000 in 2024 to replace our SCBA's so this award is definitely a cost savings.

FEMA did not fund our entire ask, they did not fund the replacement of our rapid intervention (RIT) kits, the personal accountability systems for each air pack, and they reduced our request for 30 additional face pieces to 20. In total they cut approximately \$85,000 from the project. I mention this because we have not reached out to SCBA vendors yet to see what current costs are, what we need and what we don't, and what their bid packages will include.

Therefore, I would ask for some flexibility in my 2023 CIP budget, I may need to rework projects and add a placeholder for the amount that we may need to complete the purchase of the SCBA's. I will work to have this information by the time we meet with you and finance.

Thank you for your time and consideration.

Public Works Technician

City of Vandalia, Ohio



vandalia^{ohio}
small city. big opportunity.





The [City of Vandalia](#) is optimally situated between the Dayton International Airport and the I-70 / I-75 interchange. Vandalia's corporate limits span 12.39 square miles with a population of approximately 15,000 (See: [Census QuickFacts](#)). Residents enjoy vibrant amenities, top-tier public services, affordable housing, and quality schools. The town has a robust and stable economy that is growing with businesses representing the industries of defense, aerospace, cyber, automotive, advanced manufacturing, and food processing. Located just 15 minutes from downtown Dayton and one hour from Cincinnati and Columbus, residents have ample access to quality universities and colleges. Each year the City hosts a series of gatherings and events in its parks, and plays a large role in helping make the Dayton Air Show a success.

Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values our parks, public facilities, and seeks to improve active transportation options.



The Vandalia City Council has adopted the following 2022 Policy Goals to inform and to guide the execution of the City's mission in the coming year. Including:



Live

Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, and park spaces.



Work

Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.



Play

Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The [Charter of the City of Vandalia](#) was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

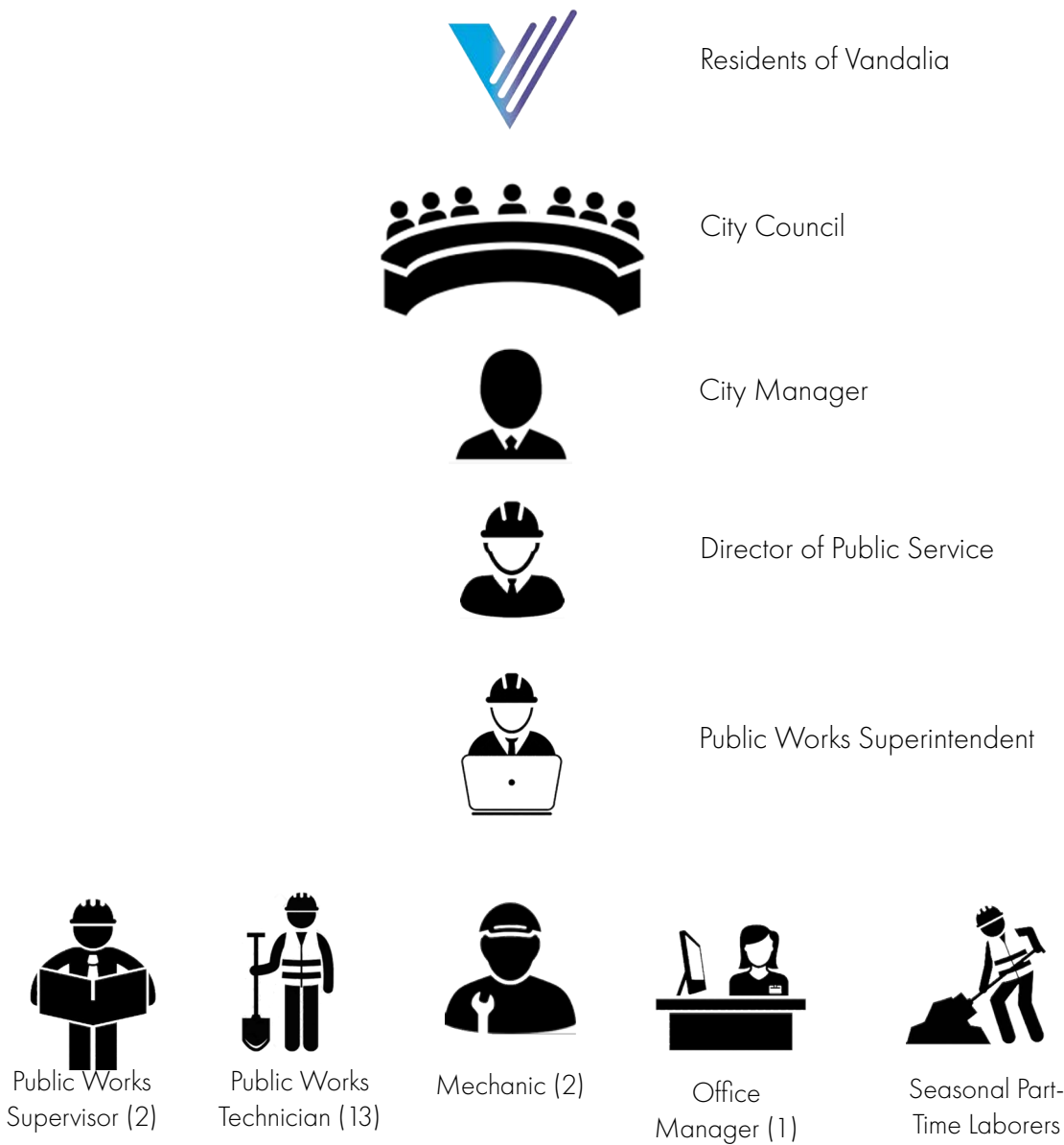
Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, annual all funds budget of approximately \$57 million, and an average full-time workforce of 234 full-time equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools that it needs to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, and numerous parks.

In 2020, City Council adopted the [Vision Vandalia Comprehensive Plan](#). There are many exciting anticipated developments in the coming years.

Learn more about City of Vandalia initiatives on the City's [YouTube Channel](#) and [Facebook Page](#).

COMMAND STRUCTURE



PUBLIC SERVICE DEPARTMENT

The Department of Public Service is staffed by dedicated and highly trained public servants who provide residents with efficient, honest, and courteous service through the divisions of Public Works and Development and Engineering Services. The department is led by our tenured Director of Public Service, Rob Cron.



PUBLIC WORKS DIVISION

The Public Works Division is responsible for general maintenance of 210 lane miles of roadways; leaf collection; fleet management and the City garage; maintenance, repair and replacement of water mains, sanitary and storm sewers; operation of Poplar Hill Cemetery; ice and snow removal; street sweeping; roadway painting; and sign and signal maintenance. The Public Works team is highly visible to our residents, businesses, and visitors. The City prides itself on ensuring a high level of customer service at every touchpoint with the public.

Full-time employees within the Public Works Division are represented by the Teamsters Local Union No. 957. The Employer and the Union entered into an initial [collective bargaining agreement](#) on April 20, 2020. The current collective bargaining agreement expired on December 31, 2021 and is currently under negotiation.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

The City of Vandalia is seeking several skilled technicians to join its Public Works team. Vandalia Public Works Technicians perform a variety of duties, as follows:

- Construction, maintenance and repair of streets, curbs and sidewalks, catch basins, manholes, water, sewer, street and storm drainage.
- Operation and maintenance of trucks and power construction and maintenance equipment - inspecting, maintaining, loading, and hauling and unloading trash, leaves, gravel, salt, asphalt and concrete.
- Mowing, trimming, plowing snow.
- Miscellaneous tasks: guardrail installation and repair, opening and closing of graves, pick-up and disposal of dead animals, collection of large trash, painting and installation of traffic control markings and devices, and all other duties as assigned.
- Responds to public emergencies and extreme weather events.

MINIMUM QUALIFICATIONS

Must be at least 18;

Must possess a high school diploma or GED;

Must possess a valid State of Ohio vehicle operator's license, valid Class A Commercial Driver's License with tanker endorsement preferred. Applicants must have a Class A Commercial Driver's License with tanker endorsement within six months as a condition of employment;

Must obtain satisfactory scores on all phases of the qualification process, including oral interviews, practical assessments, background check, physical exam and drug screen.

PREFERRED QUALIFICATIONS

Good attitude, strong work ethic, high level of customer service.

Those with any of the following will receive preference:

One to two years recent, successful employment in outdoor work, vehicle and equipment operations and / or the performance of heavy labor for extended periods of time. Construction, excavation, or previous related trade experience;

EPA water and wastewater certifications;

Recent successful public works experience;

Demonstrated knowledge of public works / utility construction and maintenance practices and materials used in street, water and sewer work; and

Demonstrated skill in operating tools and equipment such as tractors, backhoe, loader, paver, grinder, roller, trencher, bucket truck, skid loader, etc.

COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

- Base Salary: \$21.00 - \$22.73 per hour, depending on experience
- Ohio Public Employees Retirement System: Employer contribution of 14% of gross wage, Employee contribution of 10% of gross wage
- Health Insurance
- Dental Insurance
- Vision Insurance
- Paid Leave:
 - Vacation: 12 – 26 days per year depending on service credit
 - Prior Service Recognition: The City of Vandalia will recognize prior full-time service at a qualifying political subdivision (i.e., city, township, county, school district, State of Ohio) for the purposes of calculating leave accrual in accordance with the current policy
 - Holiday: nine paid holidays per year
 - Floating Holiday: 1.25 days per full quarter-year after six months (5 days per year)
 - Sick Leave: 1.25 days per full calendar month (15 days per year)
 - Transfer of Sick Leave: The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's former employer(s)
 - Funeral Leave
 - Jury Duty Leave
 - Military Leave
 - Paternal Leave with Pay
 - Adoptive Parent Leave
- Life Insurance: employer sponsored benefit of \$60,000
- Accidental Death and Dismemberment Insurance: \$12,000 benefit
- Complimentary Recreation Passes
 - Individual Vandalia Recreation Center membership
 - Family Cassel Hills Pool membership;
 - Individual Restricted Pass to Cassel Hills Golf Course
- Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs with passing grade of "C" or better

APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's on-line application system via the website at: VandaliaOhio.org/Jobs. Applications must include a résumé and a cover letter.

Applications will be reviewed as they are received with a deadline for submission of September 23. The recruitment of the Public Works Technician position will remain open until filled.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.



Moonlight with us!

City of Vandalia, Ohio

Part-Time Firefighter/EMT/Paramedic

The Vandalia Division of Fire is looking for Firefighters, Firefighter/EMTs, and Firefighter/Paramedics for 12-hour & 24-hour shifts.

Starting rates of pay for Firefighter/Paramedics with FT experience

5 Years full-time experience.....\$22.25/hr.
4 Years full-time experience.....\$21.50/hr.
3 Years full-time experience.....\$20.75/hr.
2 Years full-time experience.....\$20.00/hr.
1 Year full-time experience.....\$19.25/hr.

Entry level part-time candidates will earn:

Firefighter/Paramedic.....\$18.50/hr.
Firefighter/EMT-I.....\$18.25/hr.
Firefighter/EMT.....\$17.00/hr.
Firefighter Only.....\$15.00/hr.

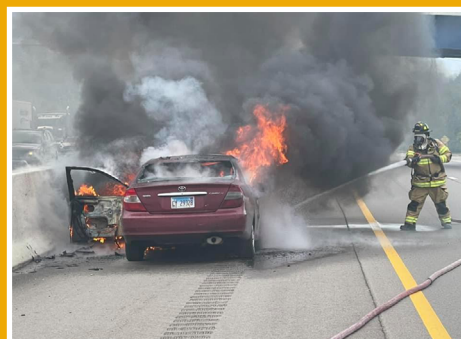
Flexible schedules available to accommodate school.

IMPORTANT

Applications will **only** be accepted through the City's online application system via the website at: Vandaliaohio.org/jobs. You may also scan the QR code below. Questions about the position may be directed to Human Resources Manager Missy Pruszynski, missy@vandaliaohio.org.

Process includes, but not limited to: examination of qualifications, interviews, extensive background investigation, physical and drug screening.

EEO and ADA compliant. Women and minorities are encouraged to apply.



Vandalia ^{ohio}
small city. big opportunity.



City of Vandalia
Municipal Building
333 James Bohanan Memorial Drive
Vandalia, Ohio 45377
(937) 898-5891

Vandalia Division of Fire
Fire Station #1
8705 Peters Pike
Vandalia, Ohio 45377
(937) 898-2261

Scan QR Code to apply



UTILITY RATE STUDY

SEPTEMBER 6, 2022

OBJECTIVES

- Review Citywide Policy Goals
- Understand Background
- Discuss Utility System Needs
- Consider Historic Rates
- Introduce Proposed Rate Adjustments



2022 POLICY GOALS

Adopted November 15, 2021



Opportunity

Be known regionally as a top-tier suburb through top-tier City services.



Fiscal Sustainability

Seize quality-of-life opportunities while maintaining fiscal practices.



Safe & Secure

Invest in traditional public safety and community outreach to meet needs.



Trust and Confidence

Transparent government to empower stakeholder engagement.



Vibrant

Use amenities & growth mindset to create a warm & welcome environment.



Infrastructure

Protect infrastructure by investing in roads, utilities & parks.



Sharpen the Saw

Refine practices and leverage technology to improve customer service.



PARTNERSHIP



WATER

- Tipp City & Vandalia
- Intergovernmental Joint Venture Agreement – 2002
- Reverse Osmosis Plant
- NAWA Employees – Tipp City
- Responsible for Own System
- Billed by Gallon
- Plant Capacity Not of Immediate Concern



WASTEWATER

- Huber Heights, Tipp City & Vandalia
- Intergovernmental Joint Venture Agreement – 1996
- TCA General Manager
- Veolia Contractor – Plant Op.
- Responsible for Own System
- Billed by Gallon
- Capacity – Immediate Concern



SYSTEM FACTOIDS



VANDALIA

15,000 Residents
19,500 Daytime
Population
~210 Lane Miles of Streets
12.34 Sq. Mi.



WATER

~87 Miles – Water Lines
~20 Breaks / Yr.
800+ Fire Hydrants
3 Water Towers
~3.43 MGD



WASTEWATER

~74 Miles – Sewers
11.2 MGD
~2,000 Manholes
TCA Plant Circa 1985



STORM

~79 Miles – Sewers
2,700 Catch Basins
1,200 Manholes



SYSTEM NEEDS

WASTEWATER



- ~\$40 - \$50 million in Plant Upgrades
 - Exceeding 11.2 MGD Capacity
 - Piping, Wet Well Capacity
 - Biological Oxygen Demand
- ~\$15 million Storage Expansion - Overflows
- Sewer maintenance, lining, replacement
- 2027 Anticipated EPA Regulations – P, NH₃
- Vandalia Public Works Facility
- Capital Equipment Planning
- Increasing Cost of Veolia Contractor
- Personnel Expenses



- Systematic Waterline Replacement
- Water Tower Maintenance
- Water Meter Replacement
- Vandalia Public Works Facility
- Capital Equipment Planning
- Personnel Expenses

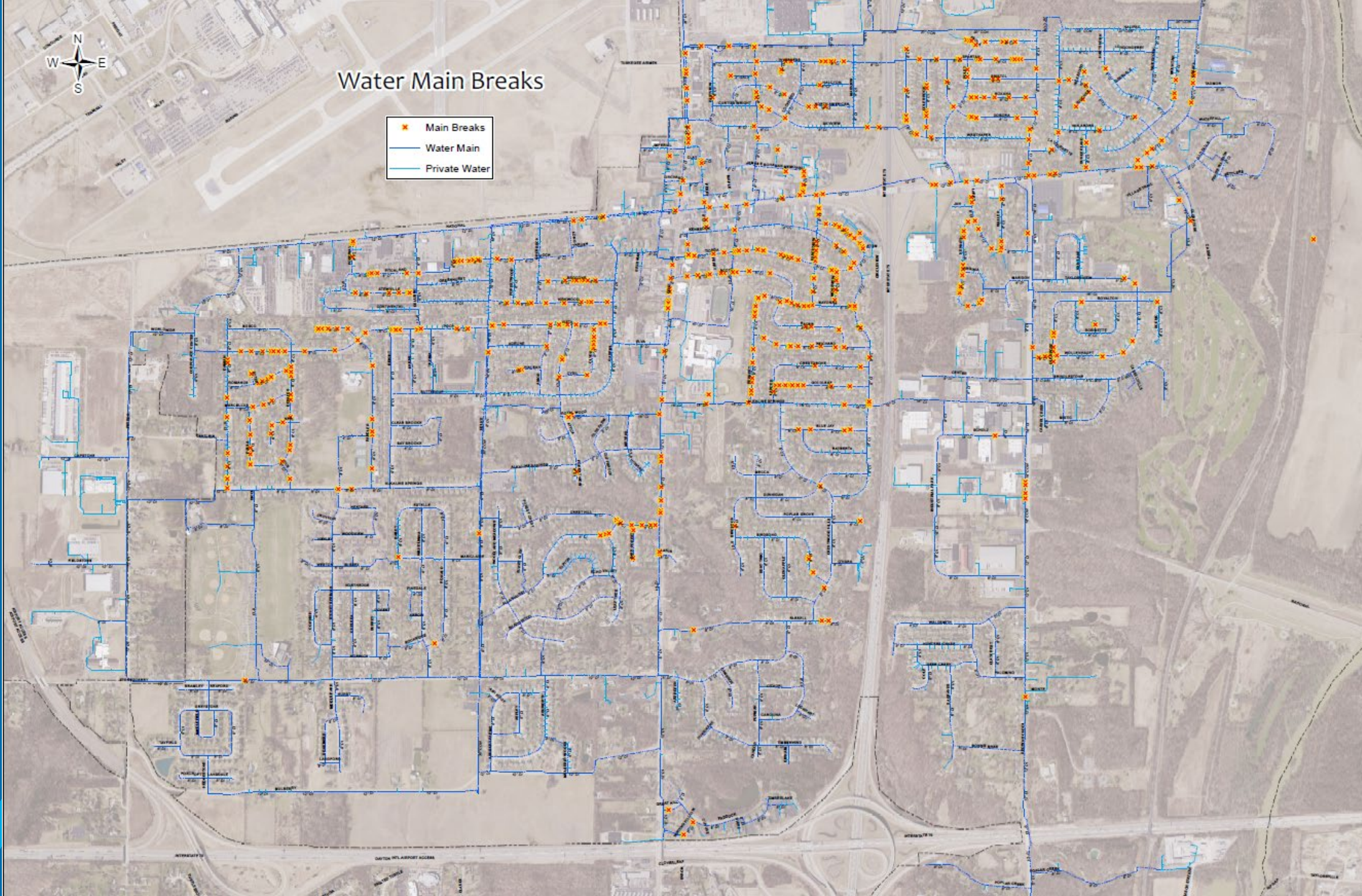


WATER



Water Main Breaks

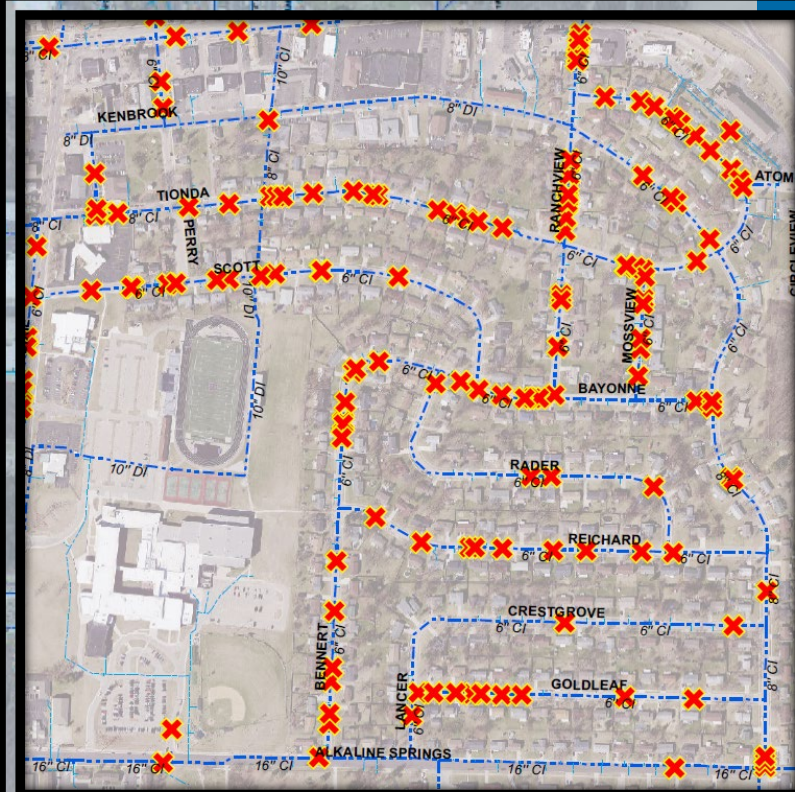
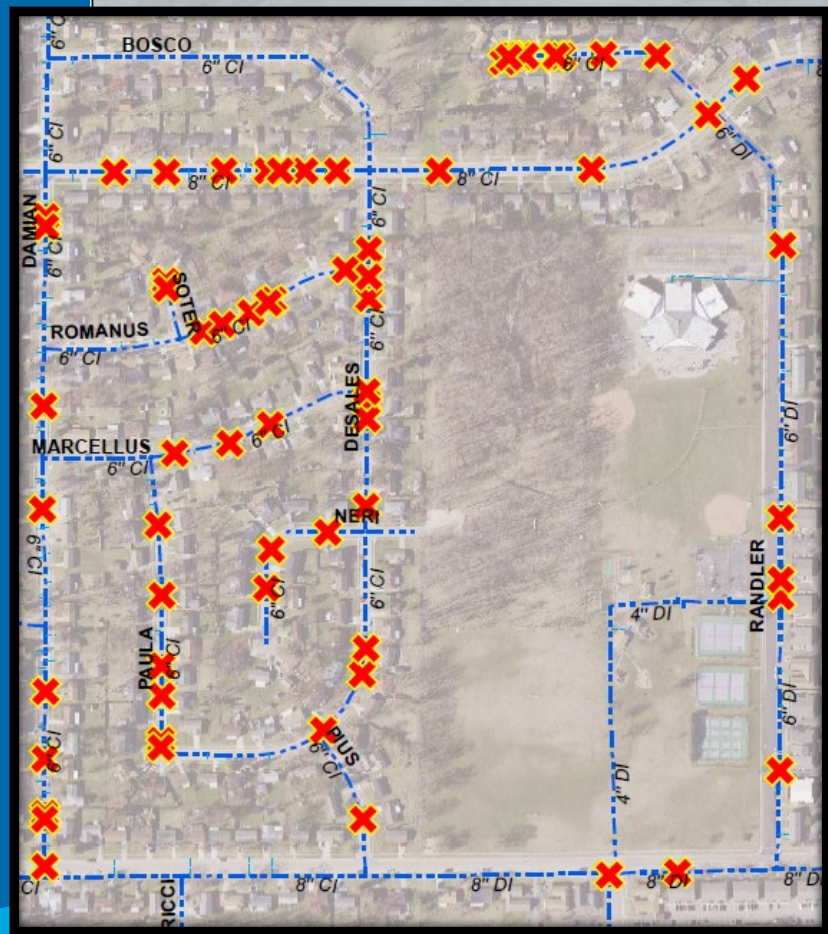
- ✕ Main Breaks
- Water Main
- Private Water





Water Main Breaks

- ✕ Main Breaks
- Water Main
- Private Water



City of Vandalia Street Resurfacing Plan 2022-2031

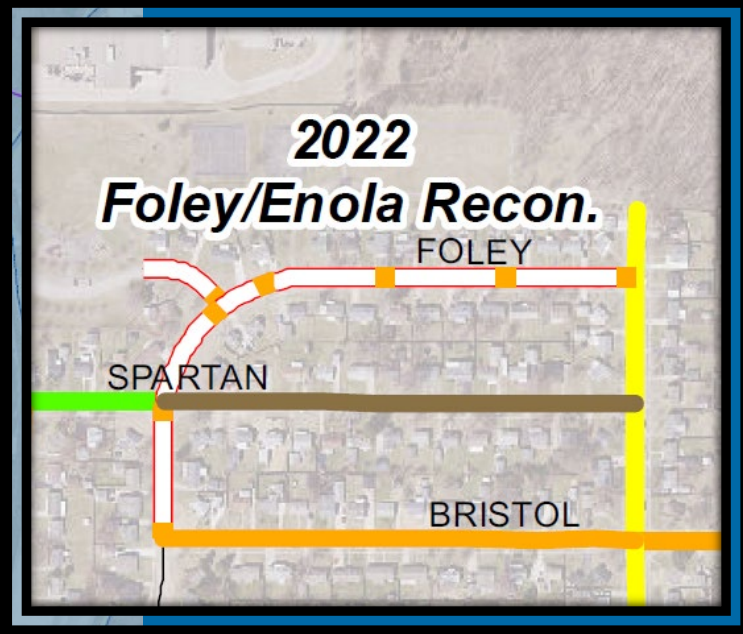
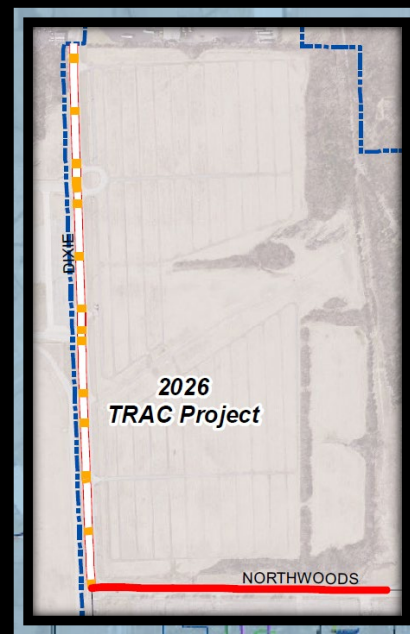
Tentative Resurfacing Schedule

2022
2023
2024
2025
2026
2027
2028
2029
2030
2031
Utility/Recon. Project



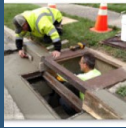
NOTES:
Plan is based on an annual budget of \$1,300,000 for resurfacing & sidewalk replacement. For planning purposes, this schedule assumes 2% annual inflation affecting construction costs.
Schedule shown is an estimation only. Actual streets resurfaced will vary based on several factors including current street conditions, construction costs and others. New street or utility projects that may arise can also accelerate or delay certain streets from being resurfaced.





SYSTEM NEEDS

STORM SEWER



- Maintenance of Drainage System
- Capital Equipment Planning
- Vandalia Public Works Facility
- Curb & Gutter
- Leaf Collection / Disposal
- Personnel Expenses
- Currently only \$40k - \$80k available for capital projects / equipment



MITIGATING FACTORS



- Infrastructure Fund - \$1.00 / ft.²
- Job Creation & Revitalization Fund - \$0.40 / ft.²
- Tax Increment Financing
- Grant Funding



STRETCHING TAXPAYER DOLLARS – GRANTS / PARTNERSHIPS



AMPHITHEATER

Art Park
Capital Budget Bill
\$300k



PAVING / UTILITIES

Water / Wastewater
Infrastructure - \$2.4 mm
TRAC - NE Airport Logistics
\$1.8 mm
CPF - ~\$1.33 mm
STP – Webster St. - \$717k
OPWC – Gabriel - ~\$400k
OPWC – Foley / Enola



PARKS

CDBG – Helke \$100k
SWMD – Picnic Tables
\$14k
Board of Developmental
Disabilities – TBD
NatureWorks - TBD



BIKEWAY CONNECTOR

Great Miami River Trail
Five Rivers Metro Parks
~\$2.13 mm



GRANTS/FUNDING SINCE 2017

<u>Project</u>	<u>Funding Amt.</u>	<u>Type</u>
National Rd Streetscape PH 5 -	\$ 300,000	MVRPC STP
Kenbrook Drive Watermain	\$ 200,000	OPWC
2017 Handicap Ramps	\$ 50,000	CDBG
2018 Handicap Ramps	\$ 10,000	CDBG
Airport Access Resurfacing & Bridge	\$ 772,855	MVRPC STP
Skyview Avenue Watermain	\$ 104,000	OPWC
Foley Drive Reconstruction	\$ 400,000	OPWC
Northwoods Boulevard Recon.	\$ 418,000	OPWC
Brindlestone Watermain	\$ 180,000	OPWC
Marview Watermain	\$ 125,000	OPWC
Vandalia Bikeway Connector	\$ 2,136,703	MVRPC CMAQ
Northwoods - Falls Creek Imp.	\$ 400,000	OPWC
Gabriel St.	\$ 398,832	OPWC
Foley/Enola Drive Reconstruction	\$ 400,000	OPWC
Webster Street Resurfacing	<u>\$ 717,131</u>	MVRPC STP
Total	\$6,612,521	

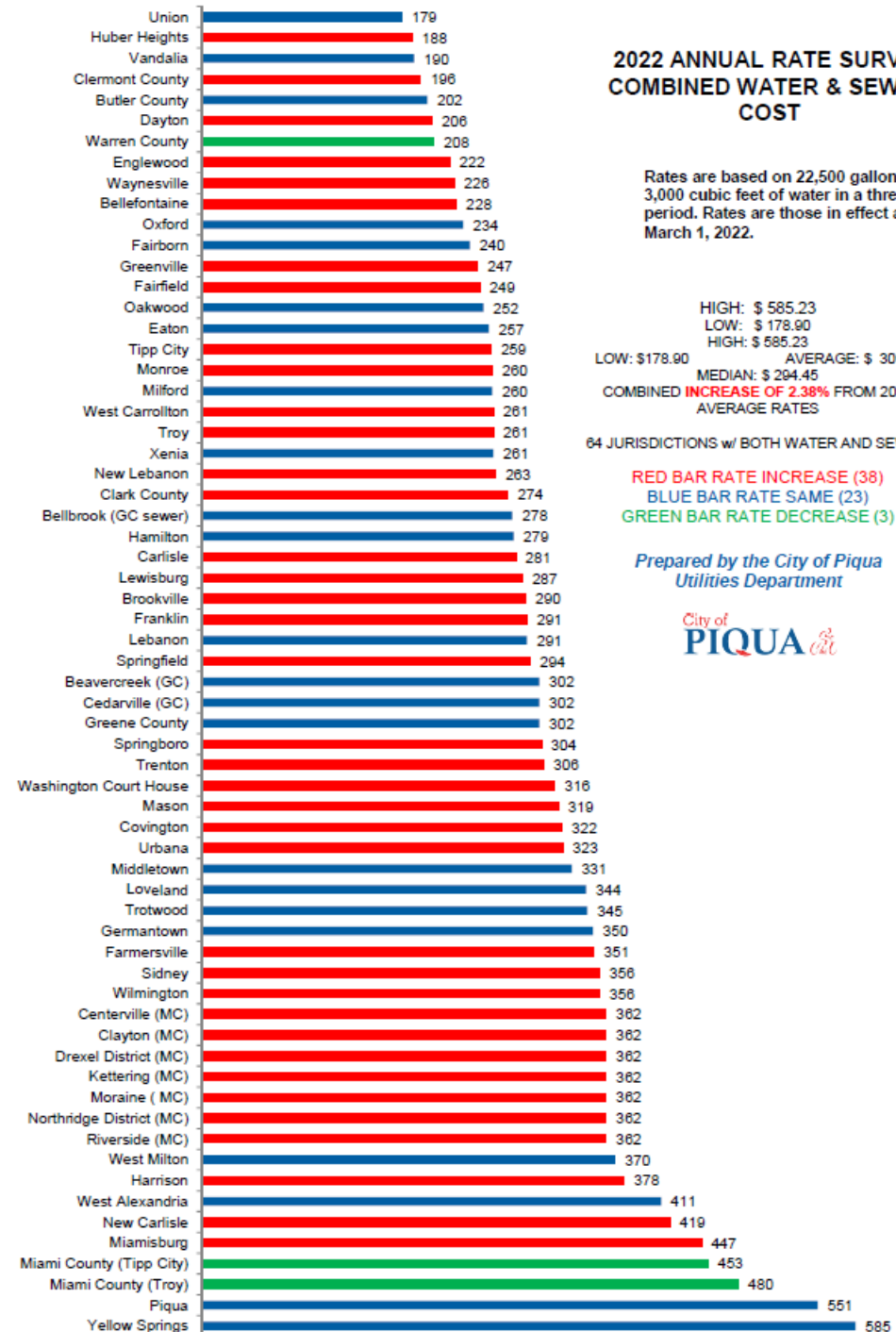
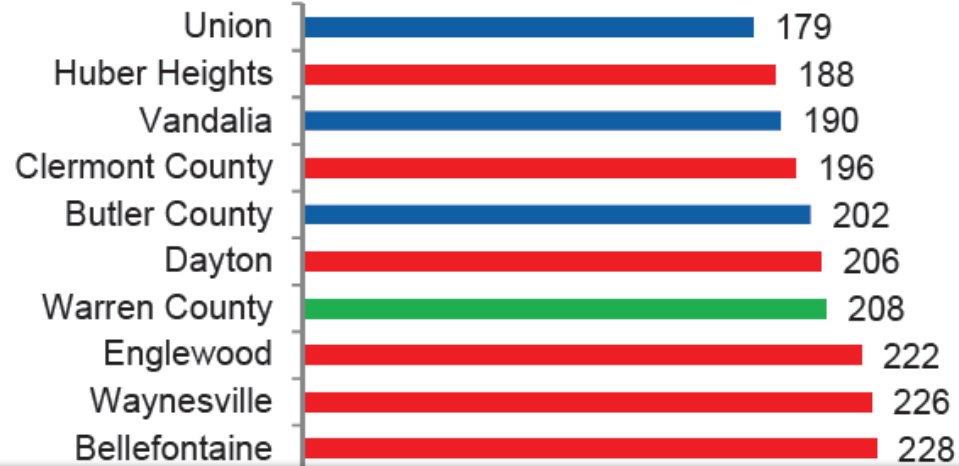
Assisted with Tri Cities \$2,400,000 Water & Wastewater Infrastructure for CIPP Lining of Interceptor Line



HISTORIC RATES

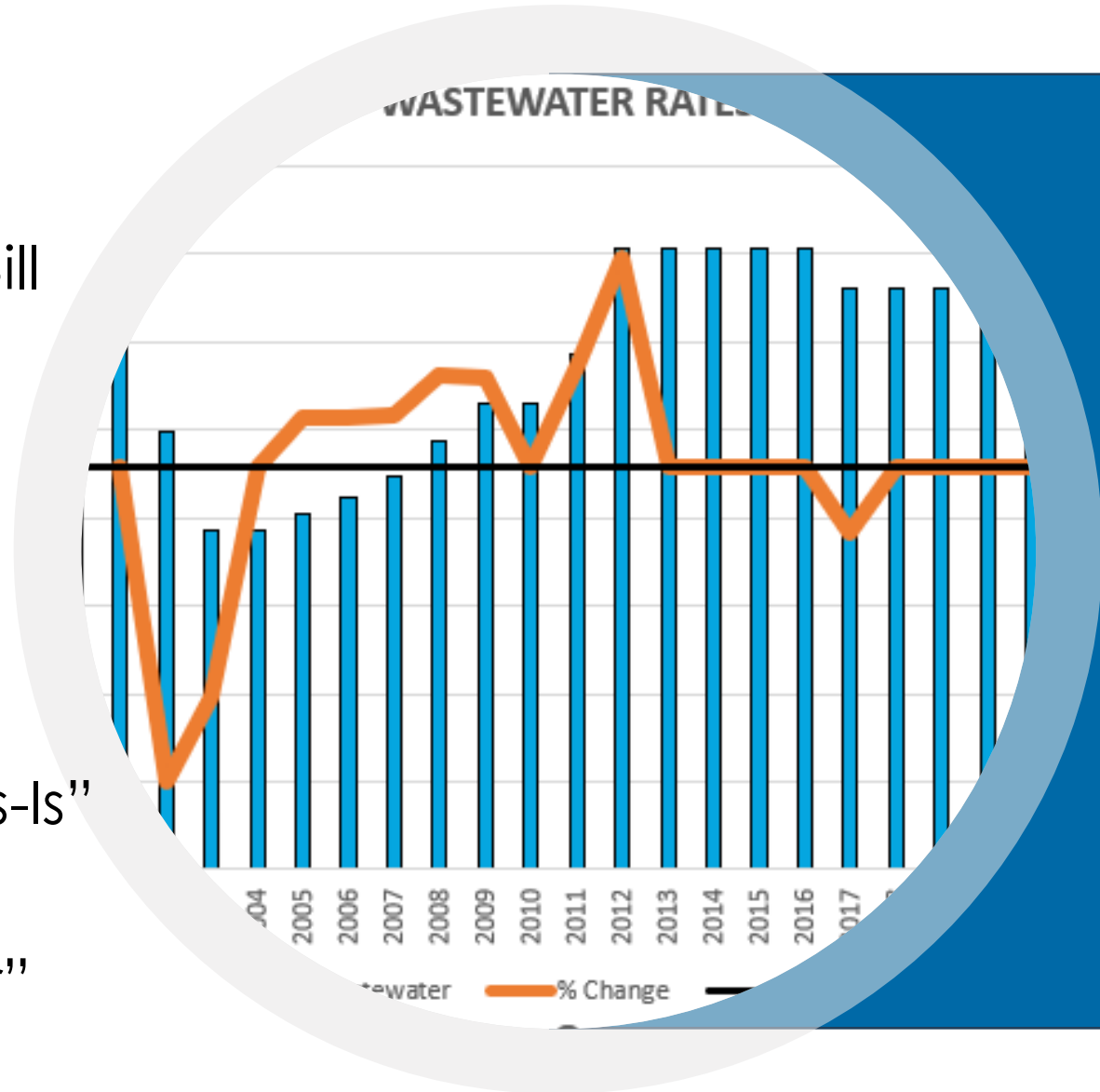


2022 PIQUA / OAKWOOD RATE STUDY

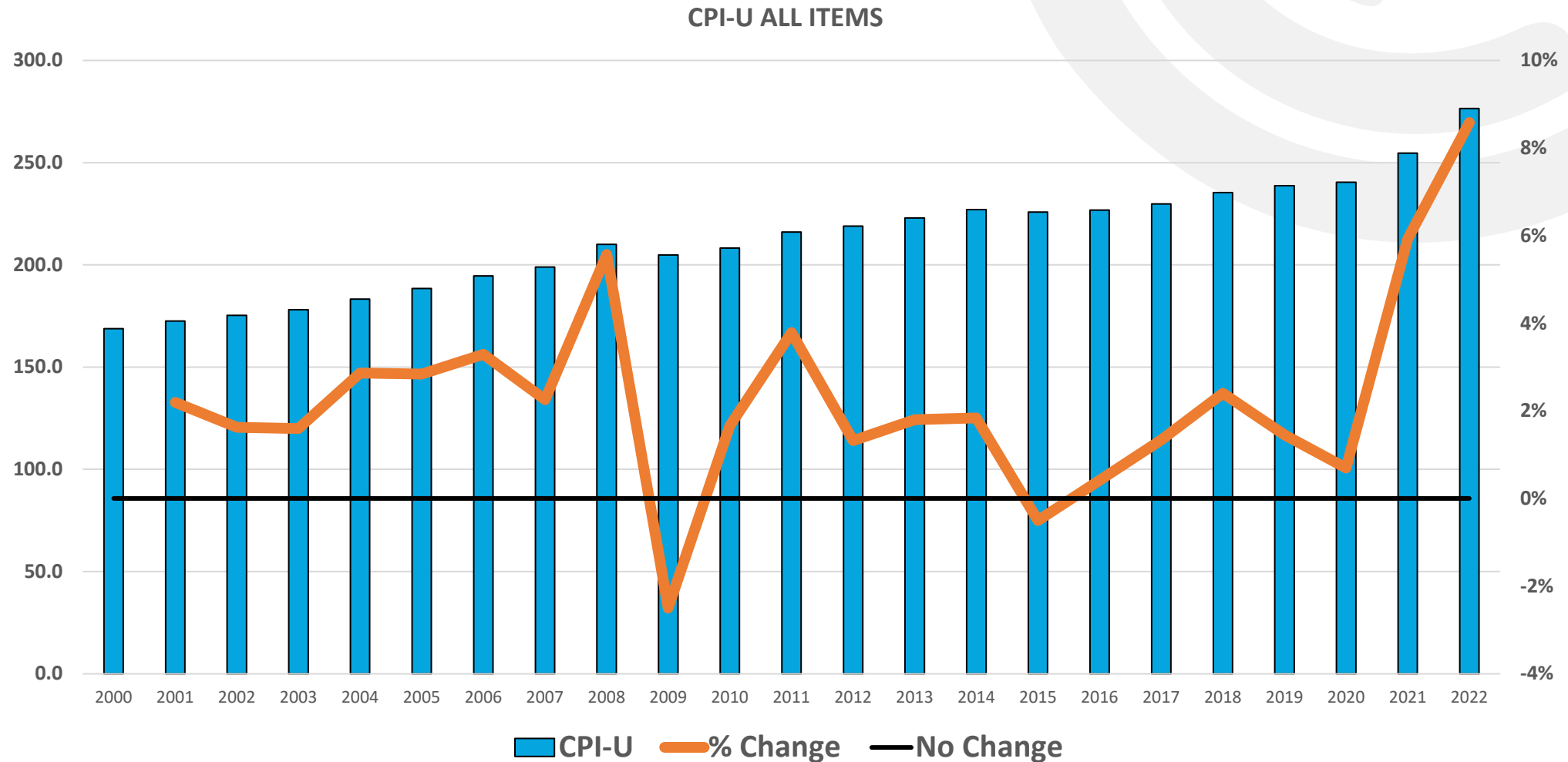


ASSUMPTIONS & QUALIFIERS

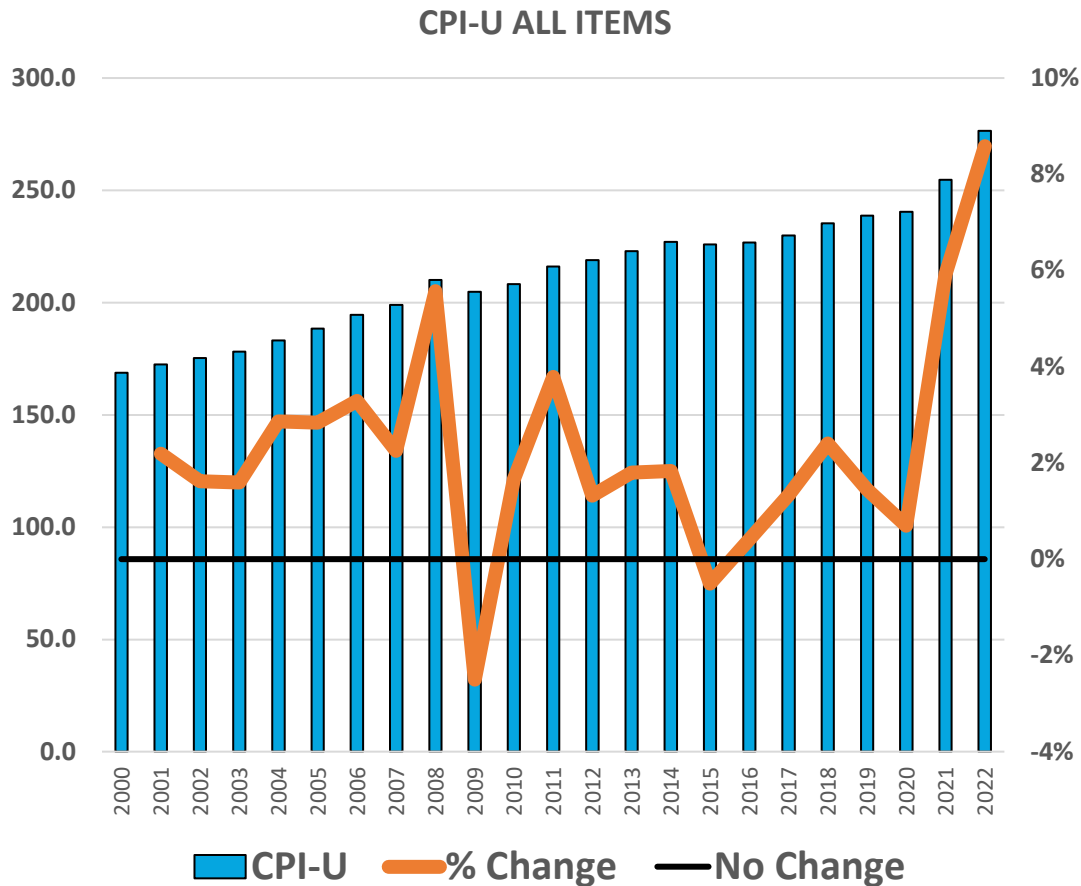
- Based on Minimum Utility Bill
- Monthly Rate
- Descriptive Trends
- Limited Context: “World As-Is”
- “Wastewater” and “Sewer”
Used Interchangeably



CONSUMER PRICE INDEX – UNIVERSAL (CPI-U) ALL ITEMS



CPI-U ALL ITEMS 2000 - 2022

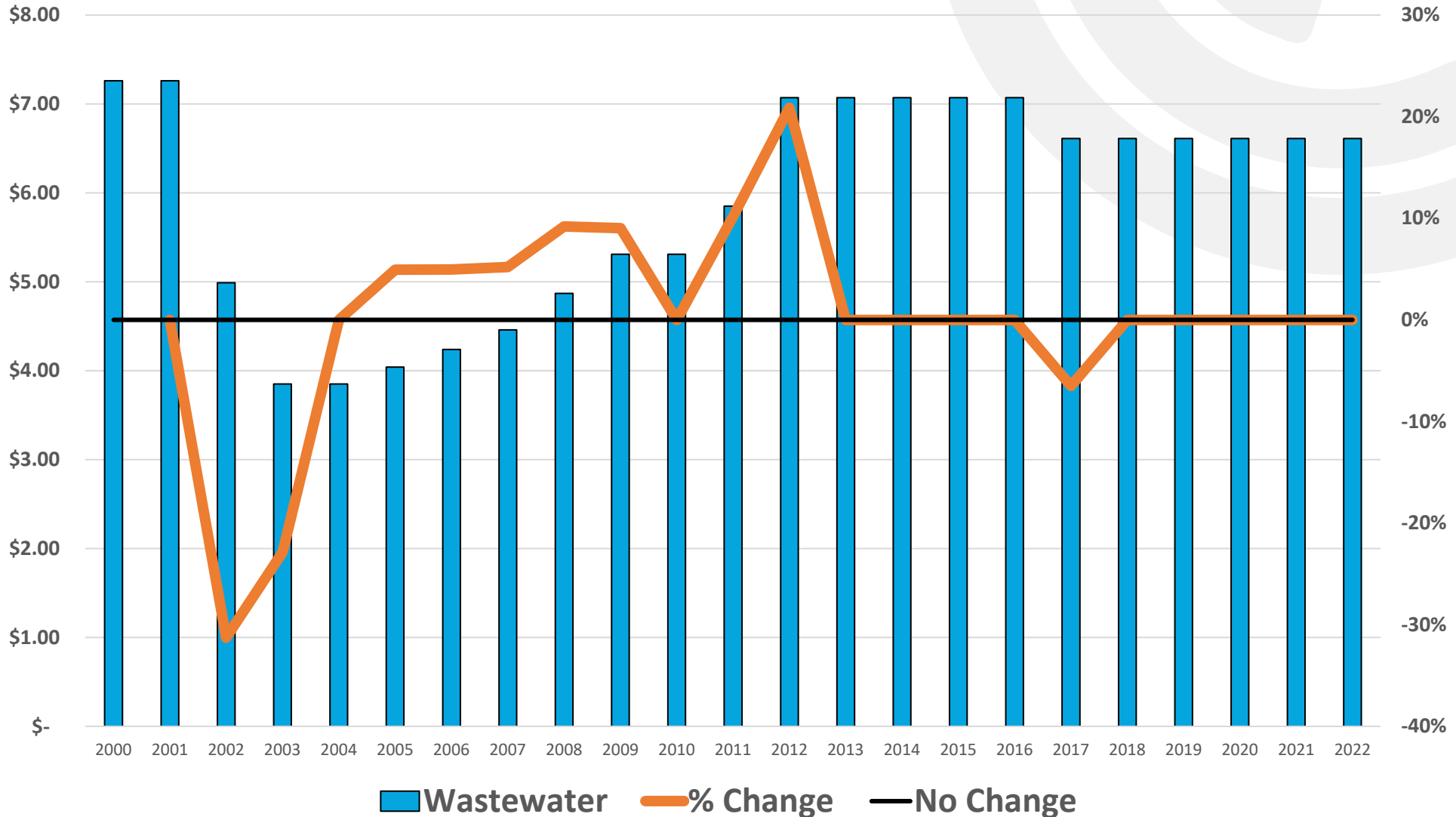


- **Inflation: 63.82%**
- Avg. Year-to-Year Inflation: 2.29%
- 2009 Deflation: -2.5%
- Gradual Increase

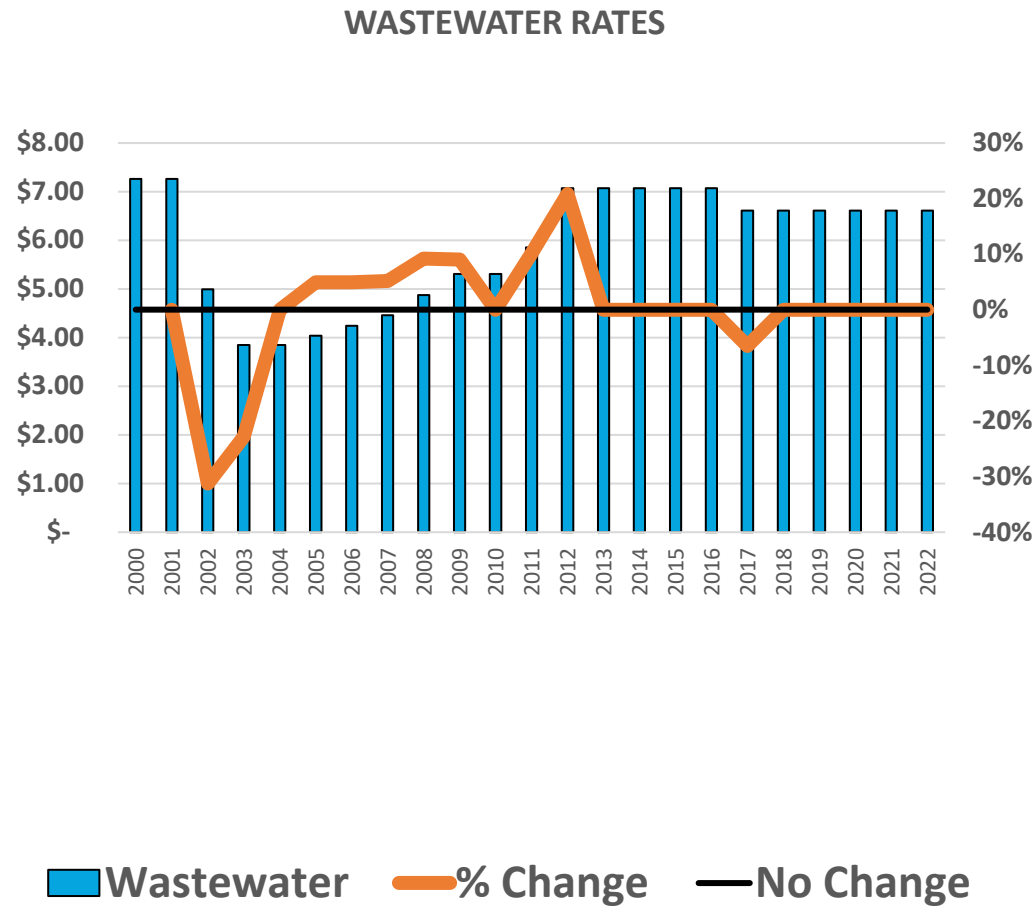


WASTEWATER RATES 2000 - 2022

WASTEWATER RATES



WASTEWATER RATES 2000 - 2022



Rate in 2000: \$7.26

Rate in 2022: \$6.61

-8.95% Decrease 2000-2022

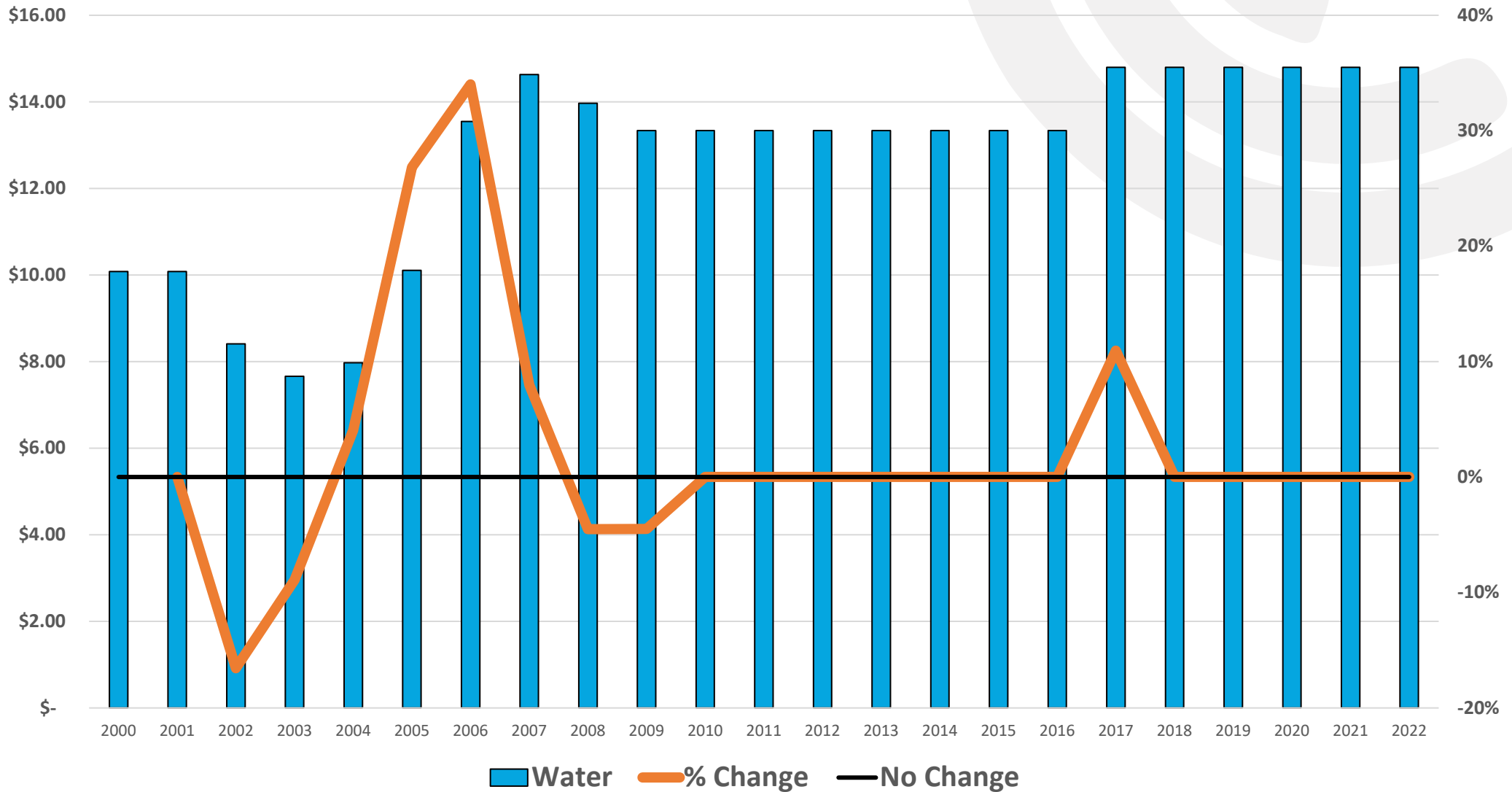
63.82% Inflation During Same Period

- 2002: -31%
- 2003: -23%
- 2013 – 2016: 0%
- 2017: -7%
- 2018 – 2022: 0%

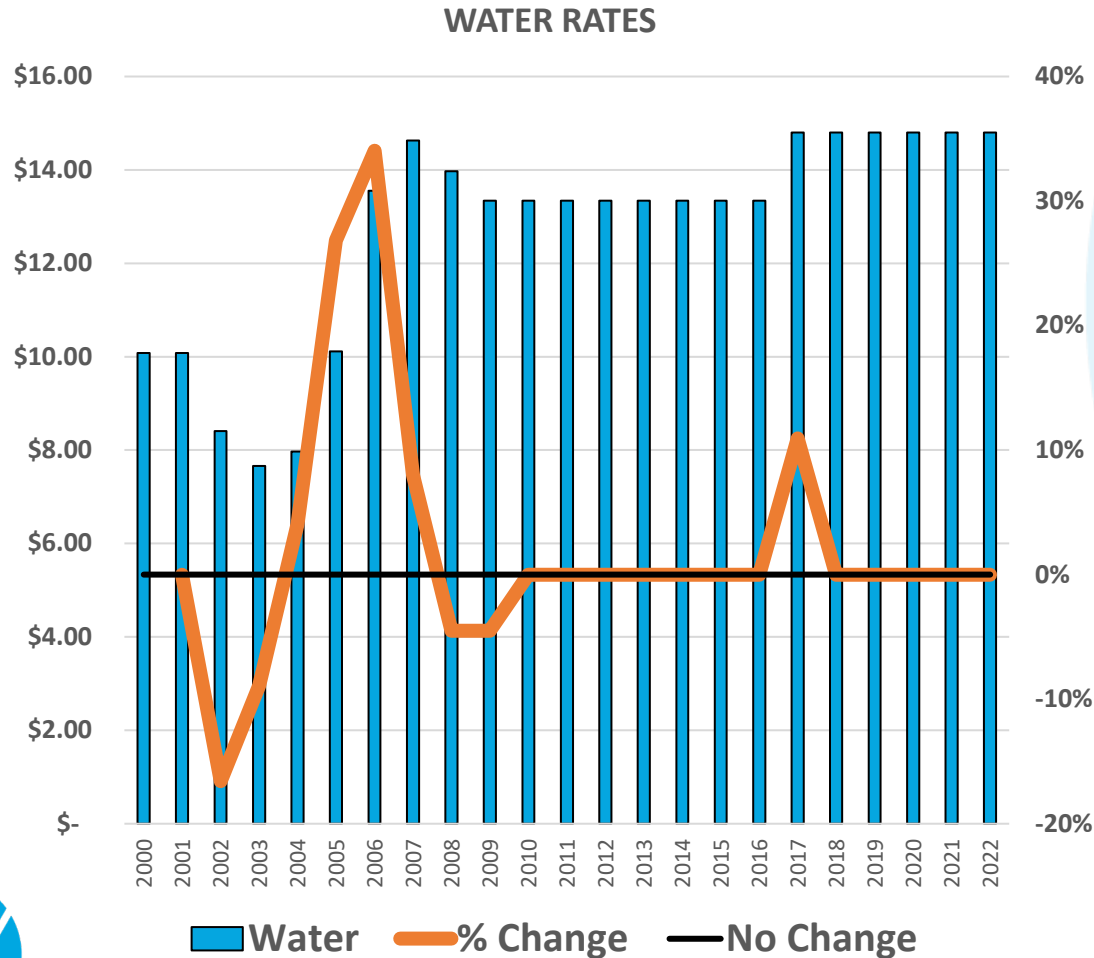


WATER RATES 2000 - 2022

WATER RATES



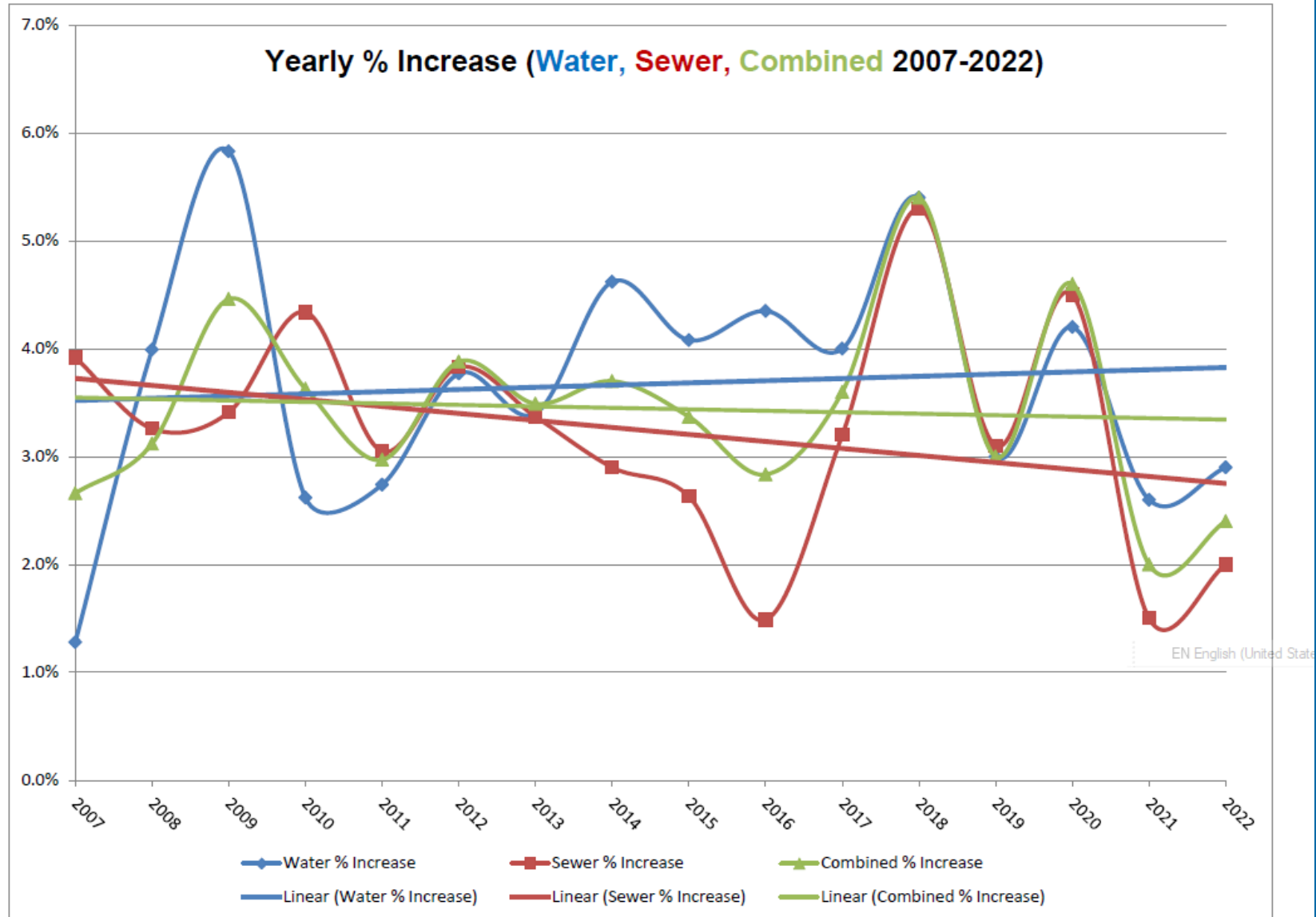
WATER RATES 2000 - 2022



- 46.83% Increase
- 63.82% Inflation During Same Period
- Avg. Year to Year Increase: 2.24%
- Gradual Increase

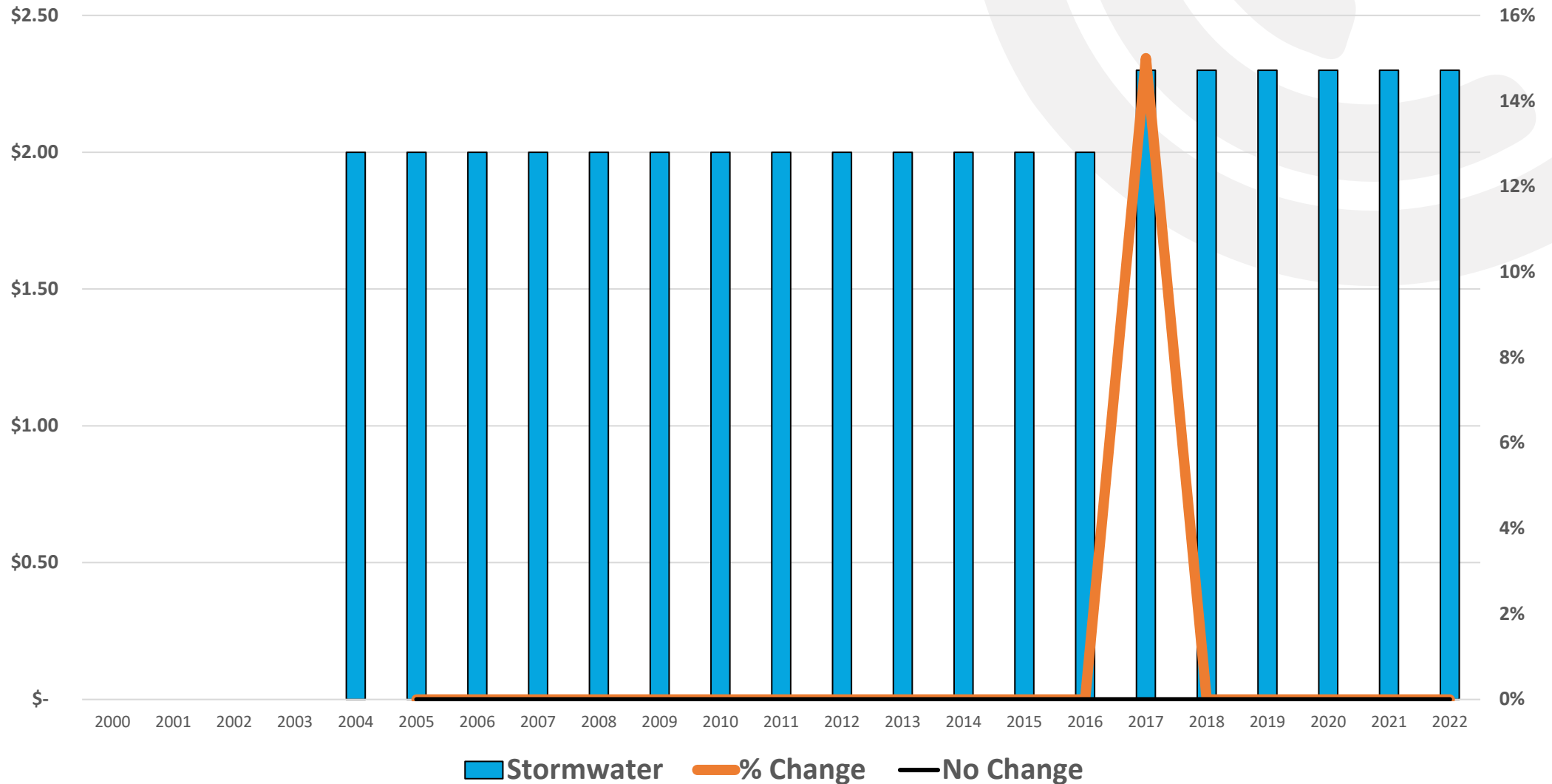


PIQUA / OAKWOOD RATE STUDY



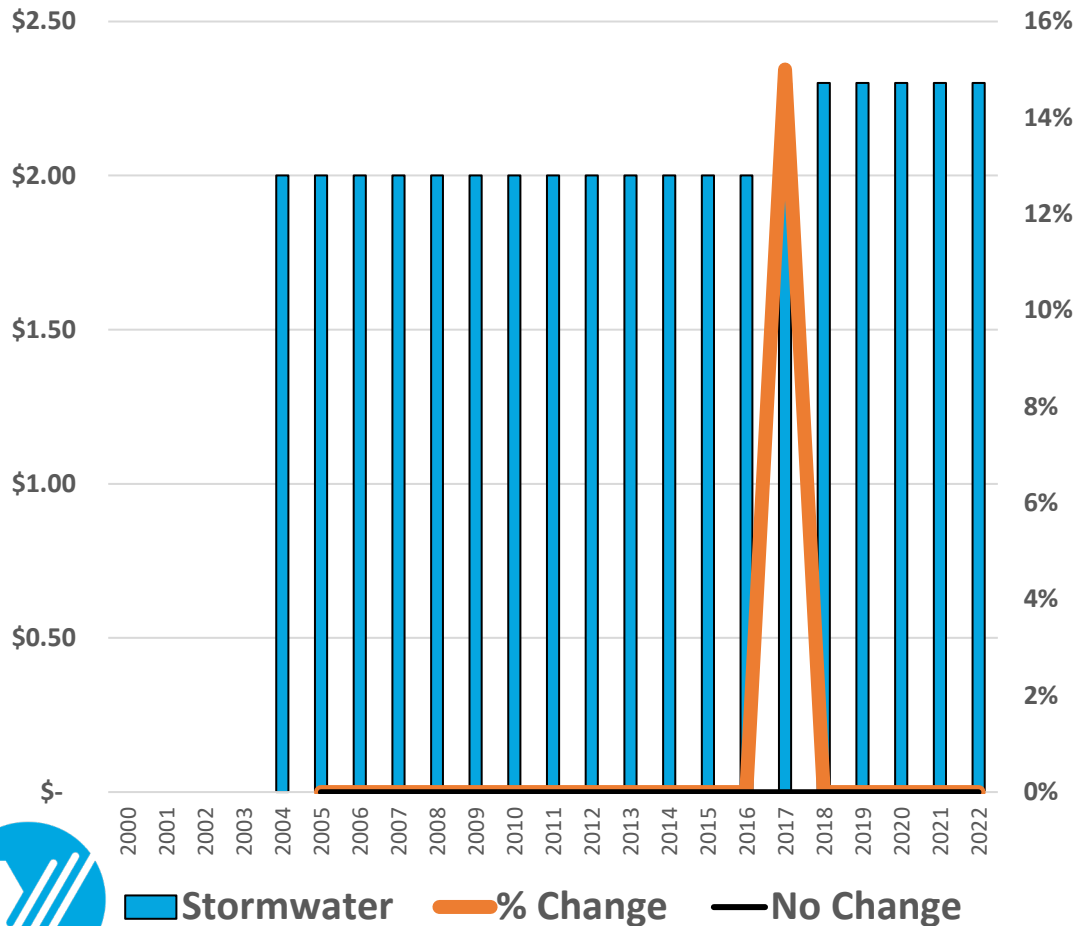
STORM RATES 2004 - 2022

STORM RATES



STORM RATES 2004 - 2022

STORM RATES



- 15 % Increase
- 50.94% Inflation During Period
- One increase of \$0.30 in 2017
- 2004: \$2.00 / ERU
- 2022: \$2.30 / ERU



BUDGET/ PROPOSAL / IMPACTS



WASTEWATER – BUDGET (652)

- 2022 Budget Forecast
 - 2026 – Negative Fund Balance: **(\$4,592,695)**
 - **(\$5,427,201)** from Target Fund Balance (25% Operation Expenditures)
- Proposal:
 - 2027 – Fund Balance: \$1,510,904
 - \$648,404 above Target Fund Balance



WASTEWATER - PROPOSAL

- Effective on first bill in January 2023:
 - Increase minimum fee by \$12.89 / month (\$0.42 / day)
 - From \$6.61 to \$19.50 / month
 - Increase other fees proportionally
- Increase rate by 2.25% effective on first bill every January thereafter



WATER – BUDGET (651)

- 2022 Budget Forecast
 - 2026 – Fund Balance: \$121,155
 - **(\$598,087)** from Target Fund Balance (25% Operation Expenditures)
- Proposal:
 - 2027 – Fund Balance: \$991,534
 - \$235,284 above Target Fund Balance



WATER - PROPOSAL

- Effective on first bill in January 2023:
 - Increase minimum fee by \$11.10 / month (\$0.36 / day)
 - From \$14.80 to \$25.90 / month
 - Increase other fees proportionally
- Increase rate by 2.25% effective on first bill every January thereafter



STORM – BUDGET (242)

- 2022 Budget Forecast
 - 2026 – Fund Balance: \$330,317
 - 260,381 over Target Fund Balance (25% Operation Expenditures)
- Proposal:
 - 2027 – Fund Balance: \$1,403,028
 - \$1,329,278 above Target Fund Balance



STORM - PROPOSAL

- Effective on first bill in January 2023:
 - Increase minimum fee by \$1.70 / equivalent residential unit / month
 - From \$2.30 to \$4
- Increase rate by 2.25% effective on first bill every January thereafter



Examples: Stormwater Fee Impact

ADDRESS	# ERU UNITS	2022 Rate	2023 Rate
		\$ 2.30	\$ 4.00
8555 PETERS PIKE-SCHOOL	22.2	\$ 51.06	\$ 88.80
8675 STONEQUARRY-SCHOOL	12.92	\$ 29.72	\$ 51.68
346 S DIXIE-SCHOOL	44.34	\$ 101.98	\$ 177.36
600 S DIXIE-SCHOOL	61.79	\$ 142.12	\$ 247.16
1010 E NATIONAL-SCHOOL	28.81	\$ 66.26	\$ 115.24
611 RANDLER AVE-SCHOOL	22.94	\$ 52.76	\$ 91.76
55 FOLEY-BEAU	14.71	\$ 33.83	\$ 58.84
1090 W NATIONAL-BEAU	22.05	\$ 50.72	\$ 88.20
1080 W NATIONAL-BEAU	17.04	\$ 39.19	\$ 68.16
1050 W NATIONAL-BEAU	20.7	\$ 47.61	\$ 82.80
1020 W NATIONAL-BEAU	59.15	\$ 136.05	\$ 236.60
850 CENTER DR-CINTAS	12.31	\$ 28.31	\$ 49.24
900 FALLS CREEK-ASPM	39.97	\$ 91.93	\$ 159.88
850 FALLS CREEK-ASPM	5.37	\$ 12.35	\$ 21.48
740 E NATIONAL-GE AVIATION	41.37	\$ 95.15	\$ 165.48



5-YEAR FORECAST

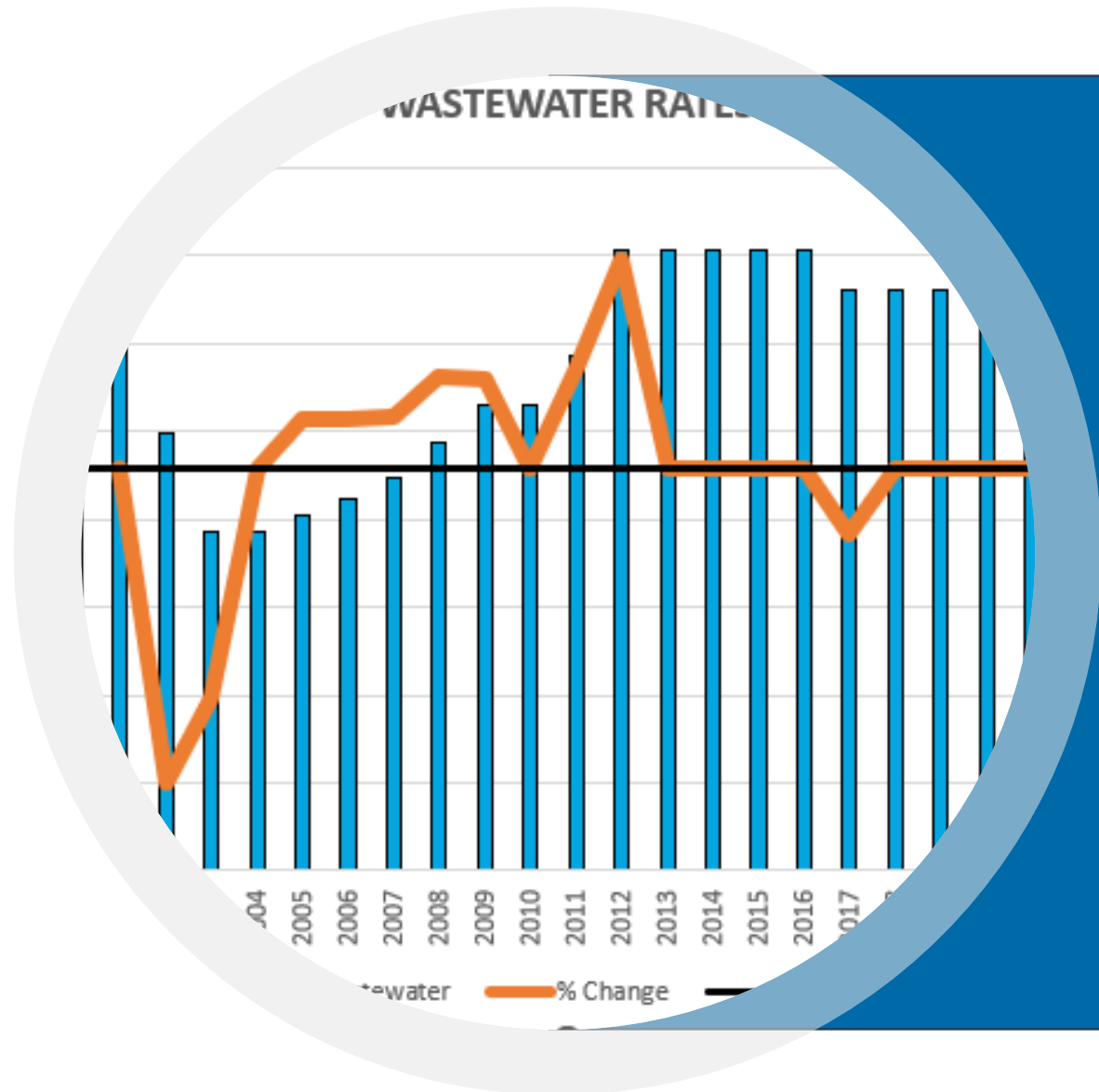
Additional Revenue

Wastewater: \$14,674,140

Water: \$9,439,149

Storm: \$1,186,681

Total: \$25,299,970



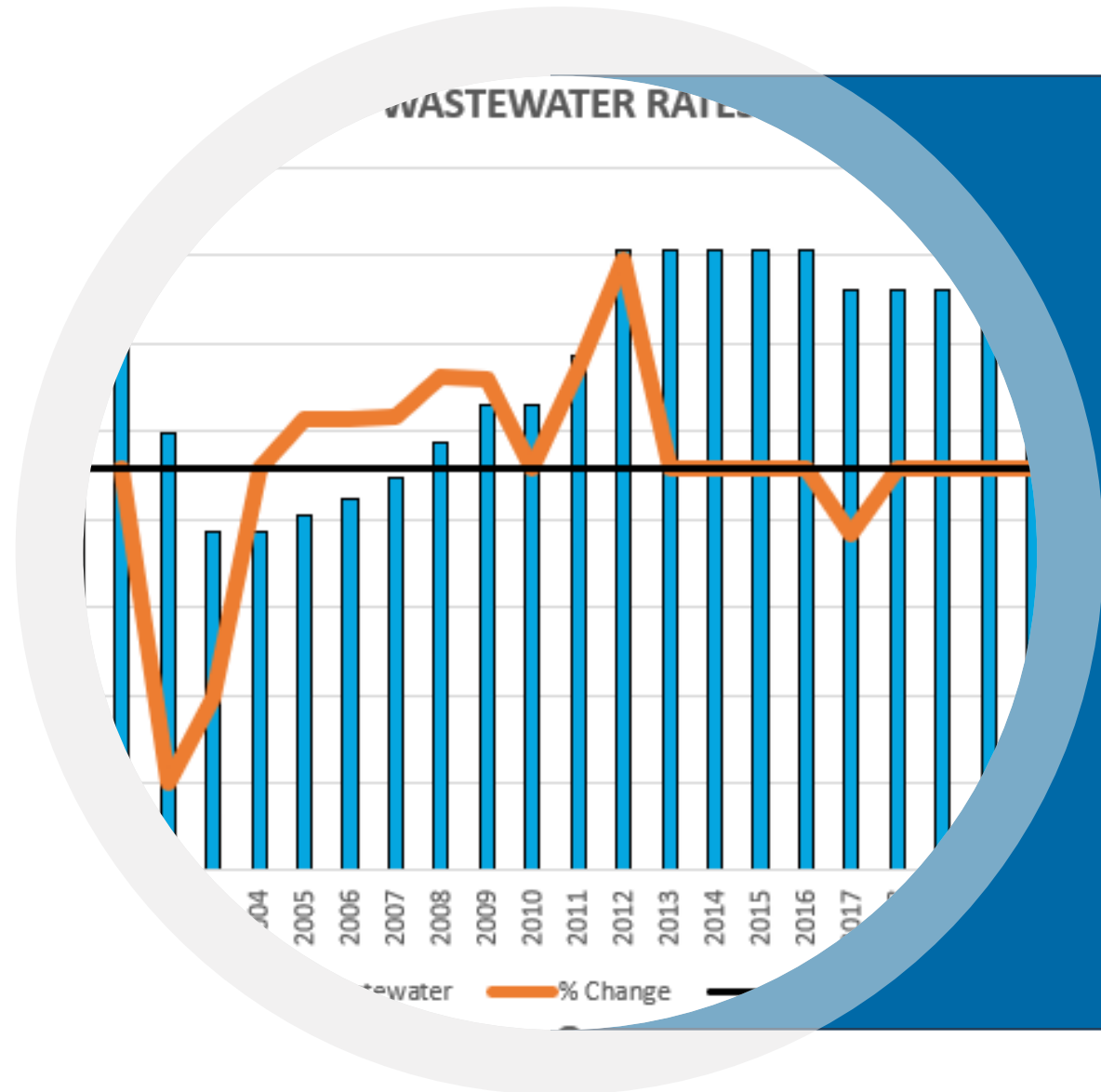
IMPACT TO RESIDENT

Minimum Bill:

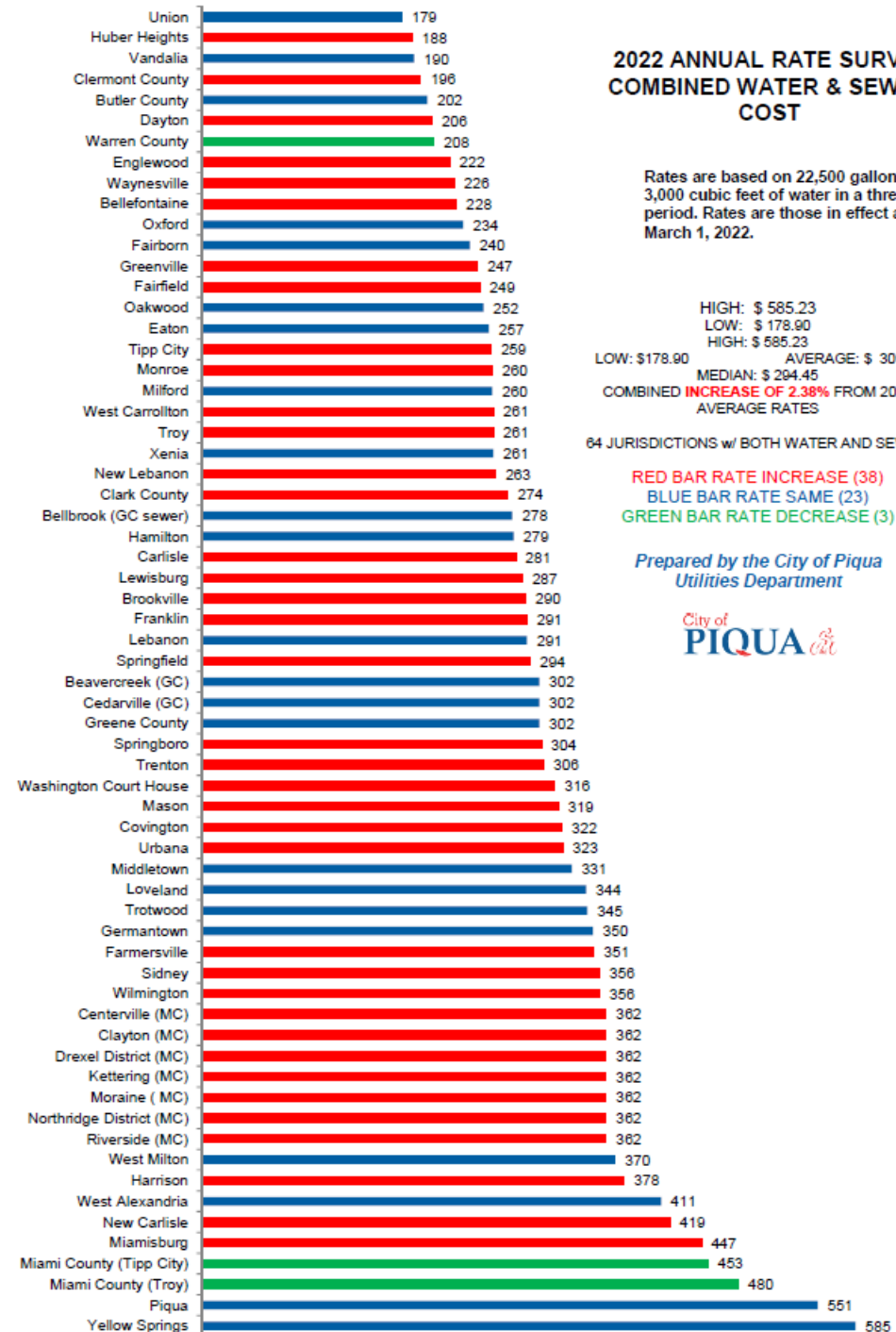
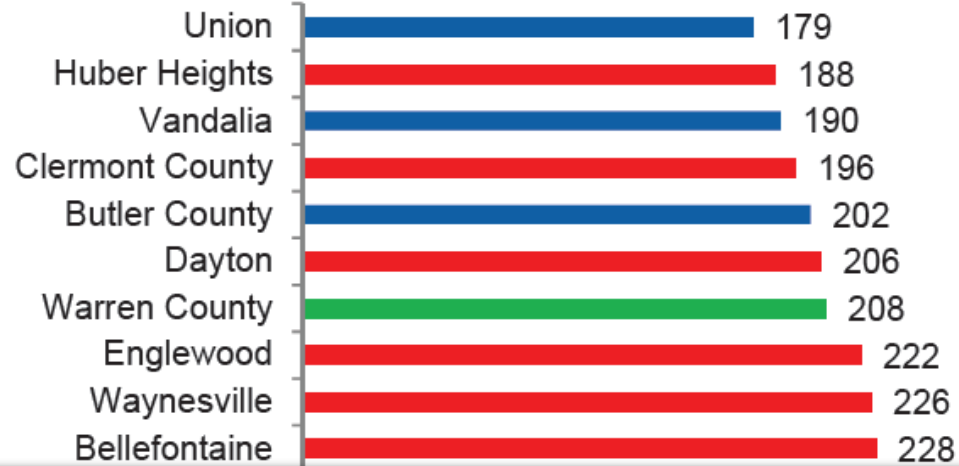
- 2022: \$39.12
- 2023: \$64.81

Difference for Resident:

- \$25.69 / month
- \$308.28 / year



2022 PIQUA / OAKWOOD RATE STUDY



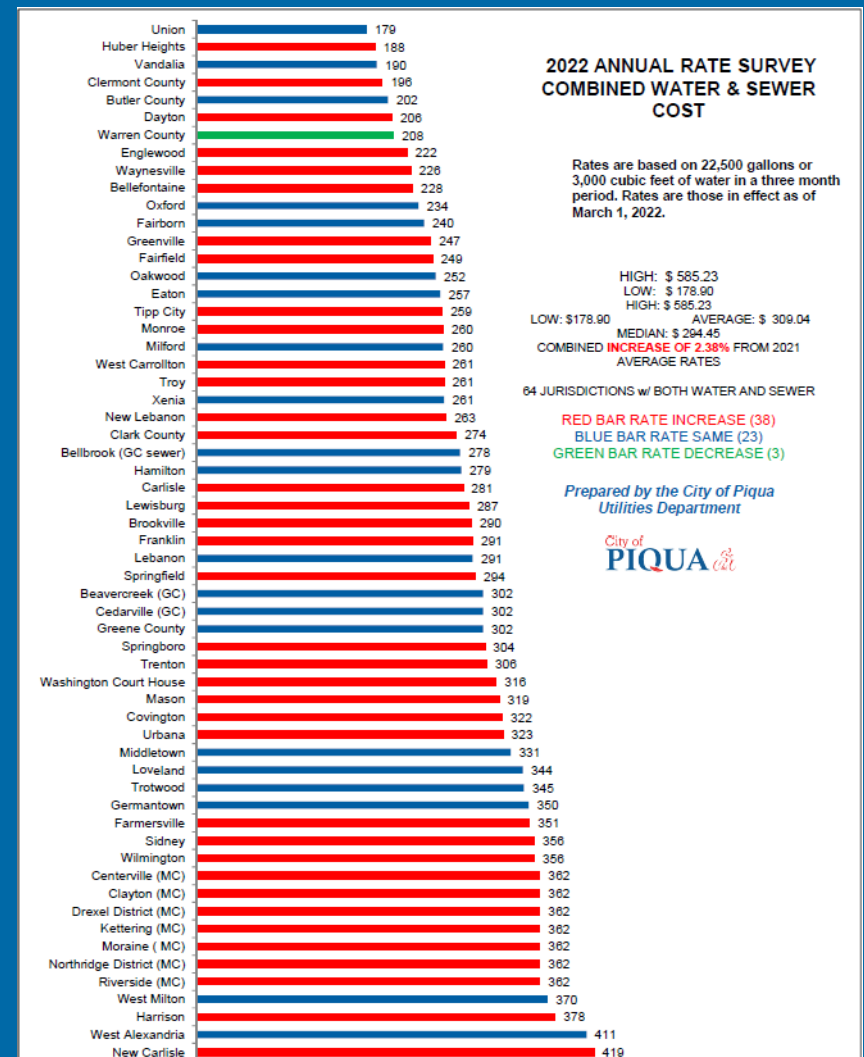
PIQUA STUDY COMPARISON

HIGH: \$ 585.23
 LOW: \$ 178.90
 HIGH: \$ 585.23
 LOW: \$178.90 AVERAGE: \$ 309.04
 MEDIAN: \$ 294.45
 COMBINED INCREASE OF 2.38% FROM 2021
 AVERAGE RATES
 64 JURISDICTIONS w/ BOTH WATER AND SEWER

Combined 3 Month Standardized
 Rate: \$422.10
 (\$140.70 month - standardized)

Increase of \$25.69 / month min. bill

72.15% of highest rate



TIMELINE

- ✓ August 15: Study Session Presentation
- September 6: First Reading
- September 19: Second Reading & Adoption



QUESTIONS & COMMENTS

VANDALIAOHIO.ORG





Cassel Hills Golf Course
Tuesday, September 13

Join us!

Vandalia Business Appreciation Day Golf Scramble
Cassel Hills Golf Course

To honor Vandalia's business community, Vandalia City Council has designated Tuesday, September 13, as Business Appreciation Day.

It's a day of festivities to celebrate our longtime partnership, and we hope you will be our honored guest!

Please remember: This is an exclusive invitation to you as a Vandalia business person. We cannot accommodate additional guests. However, if you cannot personally attend the event, you may send another member of your management team to take your place.

IMPORTANT

To RSVP, go to <https://bit.ly/vanbad2022>

Fill out the empty fields. Include your name, company name, and phone number. If you are not personally attending, provide the name of the management representative who will take your place. If you know your handicap or average 18 hole score, please include it with your registration.

8:15 - 8:45 a.m.	Registration & light breakfast
9 a.m. - 1 p.m.	Shotgun start Golf Scramble
12:45 - 2 p.m.	Enjoy networking & great food

RSVP by Noon, Tuesday, September 6



Registering for the 2022 Vandalia Business Appreciation Day is easy!

Go to <https://bit.ly/vanbad2022> or use the QR Code below!



MinsterBank



In case of rain, event will be held
Tuesday, September 27 at same time.
The decision to postpone will be posted
on the Cassel Hills Golf Course
website, www.casselhills.com

