### THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

October 21, 2022

Honorable Mayor & Esteemed City Councilmembers:



Thank you to all of our employees who participated in our citywide Pink Out in support of Breast Cancer Awareness month! Director Leiter and the Finance Department went all out. Please pray for the health and healing of all of our public servants, family members, and loved ones.

This is a beautiful time of year where we can start to reflect on the progress that we have made. As a team, we look forward to improving livability in Vandalia through our <u>Citywide Policy Goals</u>. In public service, there are many competing viewpoints on any given policy option. This is a sign of a healthy and safe republic. As a team, we must thoroughly evaluate our initiatives in terms of effectiveness, references to liberty and freedom, equity, fiscal sustainability, goal horizon, administrative competency, technical ability, efficiency, and a multitude of other factors. Consideration of this complexity enriches our processes and deliberations. To achieve optimal results, we must adapt. We must be methodical in our evaluations, investigate the validity of data, and be sure to seek out marginalized voices. Our team must recognize that sometimes the

loudest individual voice is not representative of the community as a whole – even if they claim to be. Instead of refuting central tenants of policy options, these individuals will sometimes revert to name calling, ad hominem fallacies, responses to tone rather than substance, and contradictions with little supporting evidence. These strategies were classified by ancient philosophers and are as predictable as they are tired. These tactics are often coupled with confounding of seemingly unrelated issues, non seguiturs, deliberate presentation of inaccurate information, and the creation of parameters suggesting that leaders should deal with issues in isolation. Such approaches are incongruent with professional management, responsiveness to public needs, characteristics of high-functioning organizations, the behavior of top-tier suburbs, and reality. As a team, we must listen actively and completely to all correspondences prior to evaluating or responding. At all times, we must exercise first-class customer service. We must embrace the complexity and do our best to make difficult and necessary decisions for the long-term benefit of residents, businesses, and visitors. It is a privilege to live here and to serve this community. I know that I speak for our administrative leadership team when I say that we are really excited for the things that our City Team is going to accomplish in the next year. Thank you for your quidance, trust, and support.

**Beggar's Night** will take place on October 31, 2022, from 6 – 8 pm.

**Budget Workshops:** Thank you for your effort, insight, and time over the last two budget workshops and our fall goal setting retreat. Director Leiter, her team, and our department leaders have exerted herculean efforts to help us work towards achieving our 2020 Vision Vandalia Comprehensive Plan in a sustainable way. I

have included the slide decks from the recent budget workshops.



**Revenue Report:** YTD September 30, 2022, overall Income tax revenue is up 5.84% (\$807,739) from 2021. Withholding tax is up YTD 5.88% (\$613,148); individual tax is slightly up YTD .76%



small city, big opportunity,

(\$9,484); Business net profit tax up YTD 8.60% (\$185,108). The amount of income tax revenue budgeted for 2022 is \$17,675,000. The amount collected YTD is \$14,633,973. Therefore, the amount collected to date (83%) in 2022 is approximately 8% higher than the estimated YTD amount based on the budget.

**City Planner Recruitment:** I have made a conditional offer to a city planner candidate pending successful completion of pre-employment screening. The City had a great talent pool with very well-qualified finalists. This person will undoubtedly add value to our operations, be a resource to our boards and commissions members, and be an educator within our ranks.

**Signal Preemption:** Our traffic signal contractor is currently working on the installation of the Emergency Preemption equipment at Stonequarry and Dixie Drive. They have also placed an order for the same equipment to be installed at Peters Pike and National Road.

**Electric Vehicle Charging Stations:** Chief Building Official Pete Baldauf and Electrical Inspector Robert Martin met with a potential vendor and contractor to discuss the possibility of installing electric car charging stations at public facilities. I am considering pursuing a grant through AES Ohio to finance the stations, add value to our residents, and to generate revenue at our facilities. **Crosswalks:** Public Works installed thermoplastic crosswalk markings to update the faded crossings at the entrance of the Sports Complex and the crossing that leads from the Copperfield Subdivision across Stoneguarry Road to the Sports Complex.

**Tri-Cities Participant Rates:** Vandalia, Huber Heights, and Tipp City will experience 10% rate increases in 2023 for wastewater treatment. There will be subsequent rate increases to the participating cities in the coming years. There are many factors that have contributed to the increases including regulatory mandates. I have enclosed information pertaining to recent updates to the City of Vandalia's water, wastewater, and storm water rate updates. Our team will be adding information to the City's website, creating a video, and issuing a mailer to advise residents of forthcoming changes, which become effective in January 2023.

**Burn Ban:** Chief Follick reports the State Fire Marshal's Office has announced there is a statewide burn ban during the hours of 6 a.m. to 6p.m. from October to November 30, 2022. Residents can contact the Ohio Environmental Protection Agency or local fire officials for any additional information.

Commercial Truck Traffic: During the past two weeks, VPD officers made 15 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in 13 written warnings and two verbal warning while working 12 additional enforcement hours. I am working with the Montgomery County Engineer's Office on design of the Lightner-Dixie-Northwoods improvements to alleviate truck traffic on US 40.





Fire Training: This week Division of Fire crews have been participating in a Quarterly Aircraft Firefighting Exercise at Wright Patt Air Force Base. Crews from Vandalia, Butler Township and Dayton Airport are learning aircraft firefighting and rescue skills if we would ever respond to the airport on such an incident.

Thank you to the **Vandalia United Methodist Church** for inviting the on-duty fire crews to their community lunch on October 16th.

**Golf Course Parking Lot:** Parking lot sealcoating, crack filling and parking space striping at Cassel Hills Golf Course has been completed. This work will extend the life of the parking lot and provides a fresh look.

**Art Park Drainage:** Maintenance staff is currently working on surface water drainage improvements at the Art Park. The area in the northeast corner of the park has been an issue during heavy or extended rainfall events and with the improvements the area should drain much better.

Parks & Recreation Master Plan Update: PROS Consulting is finalizing dates with us for the next steps, presentations and meetings concerning the final phases of the Parks & Recreation Master Plan. The final Steering Committee meeting is scheduled for November 29 at 4pm. The plan will be presented to the Parks & Recreation Advisory Board in December and to Council in study session on January 17. We are also planning a Virtual Community Meeting via zoom to share the master plan with the public.

**Leaf Season!** The first day of leaf pick up is October 10<sup>th</sup>! The schedule can be seen here: https://vandaliaohio.org/leafpickup.

**Playground Update:** Director Clack reports that he met with the Playground Committee and Mr. Tony Shadwick of Landscape Structures to review playground design options for the Sports Complex



and Helke Park on October 19. These projects are being funded mostly through the American Rescue Plan Act and a \$100,000 grant that was secure by Director Clark. Mr. Shadwick make some adjustments to the designs and submit for final approval. Installation of the units will take

place in early 2023 pending a confirmed delivery schedule.

**Employee Appreciation Event**: The Employee Donut Bar is scheduled Wednesday, October 26 from 7:00 a.m. until 9:00 a.m. in the Justice Center Community Room. You are invited to attend!



Please contact me directly with comments and questions.

Your Partner in Service,

Dan Wendt City Manager

CC:

Boards and Commissions Members All City Employees

#### Attachments:

- 1. MyVandalia App;
- 2. Information Update ACM Holloway October 21, 2022;
- 3. Information Update Director Leiter October 21, 2022;
- 4. Information Update Chief Follick October 21, 2022;
- 5. Information Update HR Manager Pruszynski October 21, 2022;
- 6. Information Update Director Clark October 21,2022;
- 7. Information Update Chief Althouse October 21, 2022;
- 8. Information Update Director Cron October 21, 2022;
- 9. Leaf Collection Map;
- 10. Leaf Collection Streets and Dates;
- 11. Donut Bar Flyer;
- 12. Employee Appreciation Event Flyer;
- 13. Rock the Rec Flyer;
- 14. VRC Membership Special;
- 15. Alcohol Compliance Checks;
- 16. Budget Workshop #1 Slide Deck;
- 17. Budget Workshop #2 Slike Deck;
- 18. Utility Adjustments as Adopted; and
- 19. Policy Goals.



# Now there's a new and easier way to connect with the City of Vandalia!



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To: Dan Wendt, City Manager

From: Amber Holloway, Assistant City Manager

Date: October 20, 2022 Subject: Information Update



- Tuesday October 11, 2022:
  - A representative from the DDC and JobsOhio and I attended a business retention visit at Dayton Freight.
  - You and I had lunch with representatives from the DDC and JobsOhio to talk about economic development in the City.
  - Rudy Wells and I met to discuss tree planting.
  - I attended the Council Budget Workshop and Planning Commission meeting.
- On Wednesday October 12, we held second round City Planner interviews. We have identified our top candidate and are proceeding through the hiring process.
- Thank you to HR Manager Pruszynski for coordinating our annual flu shot opportunity. It's great to check this off without leaving work!
- Ben Graham and I met with an applicant in the public hearing process to discuss site plans.
- On Monday October 17<sup>th</sup>:
  - o Staff from DES, Fire, and I held our monthly development meeting.
  - The Bicycle Advisory Committee met at 4:00 p.m. Rob Cron and I provided an update to the Committee on our Bikeway project and MVRPC introduced their new Active Transportation Planner.
  - o I attended the City Council Study Session and Meeting.
- On Tuesday October 18, I attended the Council Budget workshop.
- DES Staff, IT Manager Davey, and I met to discuss workflows and file sharing as we transition to electronic plan review.
- Rich and I held our monthly meeting on Thursday October 20.



# Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

**Date:** October 20, 2022

**Re:** Information Update - Period Ending October 21, 2022

- 1. YTD September 30, 2022, overall Income tax revenue is up 5.84% (\$807,739) from 2021. Withholding tax is up YTD 5.88% (\$613,148); individual tax is slightly up YTD .76% (\$9,484); Business net profit tax up YTD 8.60% (\$185,108). The amount of income tax revenue budgeted for 2022 is \$17,675,000. The amount collected YTD is \$14,633,973. Therefore, the amount collected to date (83%) in 2022 is approximately 8% higher than the estimated YTD amount based on the budget.
- 2. Kristen Carnes and I attended a council study session and meeting.
- 3. Kristen Carnes and I attended two council budget workshops to discuss the 2023 Proposed Budget.
- 4. I attended a special Tri-Cities meeting to discuss future debt options and rate structure regarding upcoming planned and necessary projects, including plant expansion.
- 5. A few members of the Finance staff received a flu shot this year and appreciated the opportunity and convenience of receiving the shot at our workplace.



#### DIVISION OF FIRE INFORMATION UPDATE

**TO:** DANIEL WENDT, CITY MANAGER

**FROM:** CHAD FOLLICK, FIRE CHIEF

**DATE:** 10/20/2022

**SUBJECT:** INFORMATION UPDATE – PERIOD ENDING OCTOBER 21, 2022

October is Fire Prevention Month. This year's theme is "Fire won't wait, Plan your escape".
 Since our open house, the Division of Fire Fire's Prevention Bureau has been taking to social media with a few reminders to the community of this fire safety message.

- Currently the State Fire Marshal's Office has announced there is a statewide burn ban during the hours of 6 a.m. to 6p.m. from October to November 30, 2022. Residents can contact the Ohio Environmental Protection Agency or local fire officials for any additional information.
- On October 11<sup>th</sup> crews were called to the scene of a single car accident with Tipp City Fire
  Dept. on northbound I-75. The car was stabilized while on its side and the driver was
  treated on scene with minor injuries.
- 4. Vandalia crews and Butler Township crews responded to a 3-car accident on I-75 near Northwoods Blvd on October 11th. There was one driver treated on scene and a large amount of fluid spilled cleaned up by fire crews.
- 5. On October 10<sup>th</sup> Station 1 had the front administrative and visitor parking lot paved. This is the first part of our capital project to provide maintenance and repair to our parking lots at Station 1. The concrete work to wrap up this project should be scheduled in the near future.
- 6. The Division of Fire is pleased to announce that in conjunction with the State of Ohio's Blue-Ribbon Arson Committee, a witness that was key to the identification, prosecution and conviction of a suspect in an arson fire that occurred last year at a church on Stop 8 Road has received an award for their bravery in coming forward and their assistance in this case.

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#### DIVISION OF FIRE INFORMATION UPDATE

- 7. This week Division of Fire crews have been participating in a Quarterly Aircraft Firefighting Exercise at Wright Patt Air Force Base. Crews from Vandalia, Butler Township and Dayton Airport are learning aircraft firefighting and rescue skills if we would ever respond to the airport on such an incident.
- 8. Thank you to the Vandalia United Methodist Church for inviting the on-duty crews to their community lunch on October 16<sup>th</sup>.
- 9. On October 19<sup>th</sup> Vandalia and Mutual Aid crews were called to a commercial fire alarm on Scholtz Drive. The fire was upgraded to a working fire when Engine 2 arrived to find smoke coming from the building. Crews found a piece of machinery on fire and quickly contained. The building was evacuated, and no injuries were reported.
- 10. The Division of Fire has completed the Assessment Center and second round of interviews for our vacant full-time position. Administration is hopeful to wrap up the process and fill this position in the short future.

CEF/clj Page 2 of 2



# Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: October 20, 2022

Re: Information Update - Period Ending October 21, 2022

- 1. The next **Employee Appreciation Event** the Employee Donut Bar is scheduled Wednesday, October 26 from 7:00 a.m. until 9:00 a.m. in the Justice Center Community Room. Please RSVP with Mrs. Sherri Howard by **Monday**, **October 24**. Included in this update is a complete listing of the remaining events.
- 2. Hiring update Public Works Technician, City Planner, and Firefighter second round interviews are complete. A conditional offer has been made to a City Planner candidate. A Civil Service Commission meeting is scheduled next week to review and consider approval of the Public Works Technician and Firefighter eligibility lists. We reposted for the vacant City Engineer position and opened postings for Public Works Technician and Police Officer. We continue to process candidates for Part-Time Firefighter / Paramedic / Inspector.
- 3. We continue to work diligently with McGohan Brabender for our open enrollment event.
- 4. **Remember**, EmployeeCare, our **free** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 937-208-6626.
- 5. Boards and Commissions applications are now available online. Feel free to share the link with friends or family who may be interested in serving our community https://www.vandaliaohio.org/279/Boards-Commissions.
- Seasonal and Part-Time applications are now available online. Feel free to share the link
  with friends or family who are looking for seasonal or part-time employment <a href="https://vandaliaohio.org/422/Employment-Opportunities">https://vandaliaohio.org/422/Employment-Opportunities</a>.
- 7. Need a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the McGohan Brabender Advocate Team! Feel free to reach out to the **advocate team** at <a href="mailto:mbbenefits.com">mbbenefits.com</a> Monday through Friday between 8:00 a.m. and 5:00 p.m.
- 8. If you would like to browse City of Vandalia Employment Opportunities, the link is <a href="https://www.vandaliaohio.org/422/Employment-Opportunities">https://www.vandaliaohio.org/422/Employment-Opportunities</a>.



To: Dan Wendt, City Manager

From: Steve Clark, Director of Parks & Recreation

Date: 10/20/2022

Re: Information Update – Period ending October 20, 2022

Master Plan Update: PROS Consulting is finalizing dates with us for the next steps, presentations and meetings concerning the final phases of the Parks & Recreation Master Plan. The final Steering Committee meeting is scheduled for November 29 at 4pm. The plan will be presented to the Parks & Recreation Advisory Board in December and to Council in study session on January 17. We are also planning a Virtual Community Meeting via zoom to share the master plan with the public.

Playground Update: We met with the Playground Committee and Tony Shadwick of Landscape Structures to review playground design options for the Sports Complex and Helke Park on October 19. Tony will be making some adjustments to the designs and submit for final approval. Installation of the units will take place in early 2023 pending a confirmed delivery schedule.

#### **RECREATION CENTER**

The Fall 3 Month Membership Special kicked off on October 1 and will run through the end of the month. Thus far sales as a result of this offer have been average with 42 additional members.

Artwork by Smith Middle School students is on display in the west hallway at the Recreation Center as part of our partnership program with the school district to promote student art (Pictures at end of report).

Alicia McCracken and Sharon Hamby will be attending the Ohio Parks & Recreation Association Women's Leadership seminar on October 20 at the Dublin Recreation Center. Topics include empowering women, work-life alignment, time management and will connect Ohio women in the parks and recreation profession.

#### **GOLF DIVISION**

All leagues and high school golf matches have been completed for the 2022 season. We hosted 44 high school events for Butler and Tippecanoe during the school golf season.

Golf Superintendent Marty Szturm was able to add an extra layer of top dressing this week during the slow play due to cold weather. This will help the greens heal from the aerification process completed last week.

Parking lot sealcoating, crack filling and parking space striping at Cassel Hills Golf Course has been completed. This work will extend the life of the parking lot and provides a fresh look.

After a lull in play this week due to cooler weather we are expecting a busy weekend with temperatures forecasted to be in the 70's. Marty has indicated the course is the driest he has ever seen it in his time at Cassel.

#### SENIOR CITIZENS CENTER

Long time Travel Coordinator for the Senior Center, Liz Syska has retired from the program. Toni Williams and Jeff Kreill have been exploring options for the management and coordination of our very popular Senior Travel program.

#### RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

The Annual Fall Festival at the Art Park on October 8 was a huge success with great attendance. There were plenty of activities for families including live music, a pumpkin patch, inflatables, food trucks and much more. Aaron Messenger did an outstanding job planning and coordinating the event and is already make plans for the 2023 event.

Youth soccer is winding down with several tournament games the only games remaining for the program. Several teams are currently playing in the SAY tournament and could advance to the State SAY tournament if they finish in the top two of their division.

John Myers and Jeff Kreill conducted an end of year meeting with Kona Ice owners Sarah and Allen Lay to discuss concession operations at the Sports Complex and Cassel Hills Pool. The first year of our partnership proved to be very successful for both parties. We were pleased with Kona's performance and look forward to a successful 2023 partnership.

Staff is currently researching options for cashless entry at Cassel Hills Swimming Pool for the 2023 season. They are looking for payment app options and ways for families to purchase punch cards as an option for children entering without a parent.

#### **FACILITY MAINTENANCE DIVISION**

Facilities Infrastructure Project Update—Lighting contractor will be onsite October 27 to complete the Sports Complex Water Tower flood light installation, Park Garage high bay warranty lights and the Justice Center soffit lenses replacements. All work has been completed with the traffic scope of the project and once Path Master finishes the programming of the signals this portion of the project will be ready for final walkthrough. The mechanical scope of the project continues to be a work in progress due to uncertain delivery dates for units and parts.

The Recreation Center roof top hvac unit #3, responsible for the aquatic center temperature was out of service due to the 25hp supply fan motor failing. The issue was diagnosed and the motor replaced in less than 24 hours. The aquatic center was closed during this period of time. We are thankful for the quick turn around as it was initially anticipated the replacement process could take up to 2 weeks or more.

Maintenance staff is currently working on surface water drainage improvements at the Art Park. The area in the northeast corner of the park has been an issue during heavy or extended rainfall events and with the improvements the area should drain much better.

The extended dry conditions are allowing our seasonal staff work on several projects including watering of plant materials, pruning of fence line growth that is encroaching from neighboring properties as well as some vegetation control in the disc golf area of Helke Park.

Spraying for weed growth is being scheduled for Poplar Hills Cemetery as well as the soccer field area of the Sports Complex. It is currently too dry for the application to be effective so the work will take place after we receive some rain.

Smith Middle School Artwork at the Recreation Center



# Information Update

To: Dan Wendt

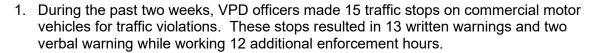
City Manager

From: Kurt E. Althouse

Chief of Police

Date: October 20, 2022

Subject: Information Update Ending October 21, 2022



2. VPD participated in the National Faith and Blue weekend from October 7-11 with various activities and events hosted by our faith community. During the Family Fall Festival at the Art Park, Mayor Herbst issued a proclamation announcing October 7-11 as Faith & Blue weekend in Vandalia along with the School Board issuing a proclamation supporting Faith & Blue weekend. On October 8, I attended special church services at First Light Church, Cassel Hills Church of Christ and St. Christopher Catholic Parish where prayer and recognition was offered for VPD's first responders. St. Christopher also hosted a special "tailgate cookout" where VPD officers and Butler Township police officers enjoyed a lunch while interacting with parishioners and youth from St. Christopher School and Church. A special "thank you" to First Light Church for making special cookies for VPD first responders.















- 3. Detectives charged a male (at large) for trespassing inside an unoccupied structure at 7249 North Dixie Drive.
- 4. Detectives charged a 36-year-old Dayton man with two counts of Possession of Drugs (Methamphetamine and Fentanyl). These charges stem from a suspicious vehicle call where the suspect was found passed out in a car in a restaurant parking lot on Miller Lane.
- 5. On October 11, Officer Wehner participated in the Dayton Service Initiative (DSI). The DSI is a multi-agency program to calm traffic and reduce traffic crashes in hot crime spots in Montgomery County. Each agency identifies a "hot spot" and dedicates officers to work that area for a set number of hours. Vandalia's location is South Dixie Drive between Alkaline Springs Road and I-70. We target this area at least once a month for 3-4 hours. Agencies work their "hot spots" at the same time to bring awareness to these problem areas. Some of the other participating agencies are Dayton Police, Ohio State Patrol, Butler Township Police, Huber Heights Police, Trotwood Police and Montgomery County Sheriff's Office. Officer Wehner focused on South Dixie Drive for three hours. He made six traffic stops. He issued three tickets (two speeding and one driving under suspension) and three warnings.
- 6. On October 12, I attended the executive board meeting for the Ohio Association Chiefs of Police in Dublin. Our board continues to focus on providing education programs and leadership training for Ohio's police professionals.
- 7. On October 13, the Office of Criminal Justice Services notified VPD that our Quarterly Subgrant Report for the period of December 1, 2021, until June 30, 2022, was approved. This grant covers the salary and benefits of the patrol officer assigned to the Bulk Smuggling Task Force and resulted in over \$61,000 being reimbursed to the city.
- 8. On October 13, the Bulk Smuggling Task Force initiated an investigation on an adult male from Georgia who was in the Dayton area. An officer initiated a probable cause traffic stop on this male after he was observed packaging narcotics and investigators with the Task Force seized one kilo of Fentanyl from his vehicle. The male was arrested, charged with felony drug charges and incarcerated at the Montgomery County Jail.
- 9. The Ohio Department of Administrative Services notified the Montgomery County 9-1-1 Coordinator that the Ohio 9-1-1 Program Office's Support and Compliance Coordinator reviewed Montgomery County's documentation for 2022. VPD successfully completed and submitted all required training documentation addressing the rules adopted by ESINet Steering Committee for all Ohio PSAPs.

- 10. Sergeant Steinbrunner and Officer Wehner represented VPD at AAA with a patrol vehicle as the Montgomery County OVI Task Force announced a new grant being provided by the National Highway Traffic Safety Administration for FFY 2023. This grant administered by the Ohio Traffic Safety Office provides funds for officers to work additional hours with a focus on traffic safety and enforcement. A press conference was held with various participating agencies' representatives and patrol vehicles. VPD officers will be offered overtime during this grant period to focus on impaired drivers, speed and seat belt violations and keep Vandalia's roadways safe with overtime hours funded by this grant.
- 11. The Ohio Investigative Unit assisted our Criminal Investigations Section with our second liquor permit compliance check of 2022 on Friday, October 14. A total of 16 liquor establishments were checked for compliance and there were six violations. Violations occurred at the Hareless Hare Brewery, Sunoco Gas Station, Max's Sports and Spirits, Oscar's Bar and Grill, Frickers, and Bunkers Bar and Grill. VPD detectives charged the bartenders or clerks for the criminal code violations and OIU Agents cited the establishment for the administrative code violations. Each establishment was also offered a free educational course taught by OIU Agents that teaches liquor establishments how to properly identify individuals who can legally purchase alcohol in the State of Ohio.
- 12. CPO Wehner has collected monetary donations and candy for this year's upcoming Beggar's Night. Thus far, Beau Townsend Ford/ Nissan, Smedley's Chevrolet, and Joseph Airport Hyundai have made monetary donations to support the purchase of candy to be passed out by first responders on Halloween. Hock's Pharmacy is a supporter by providing the candy for purchase and covering additional costs of candy not covered by donations. A big "Thank You" to those businesses who graciously give back to the community and continue to make this possible.
- 13. During the third quarter, members of the Montgomery County Regional Agencies Narcotics & Gun Enforcement (RANGE) Task Force initiated 20 new cases, made 42 arrests, confiscated 31 firearms, and obtained 12 felony criminal indictments while conducting investigations and executing 38 search warrants. These investigations resulted in sizeable seizures of cocaine, crack cocaine, fentanyl, marijuana, marijuana plants, THC oil/hash, methamphetamine, and opioid pain pills as well as \$20,558.00 currency. VPD has a detective assigned part-time to the RANGE Task Force to assist with these investigations.
- 14. I attended the 2022 International Association of Chiefs of Police (IACP) Conference in Dallas October 14-18 where I attended several general sessions and breakout training courses on relevant policing topics. These sessions included a review of the 2017 Las Vegas mass shooting; managing a mass casualty incident; a national study on critical issues, psychological health and well-being of police officers; advancing community and officer safety during responses to mass demonstrations; emerging threats and trends in drug trafficking by the DEA director; and community policing re-imagined. I also attended special presentations from FBI Director Christopher Rey and U.S. Attorney General Merrick Garland. A special congratulations to Dayton Police Officer Thadeu Holloway for being selected as IACP's 2022 Officer of the Year for surviving a deadly encounter while investigating a criminal complaint in September 2021.



#### **Public Works & DES Information Update**

To: Dan Wendt, City Manager

From: Rob Cron, Director of Public Service

**Date:** October 20, 2022

**Re:** Information Update for October 8-21, 2022

#### **Development & Engineering Services**

We are still currently stalled on the Dog Leg Road utility project. I was notified by the contractor that the sanitary lift station delivery has been delayed until sometime in November. This will be the next step of the project. I have been contacted by the contractor working for AES Ohio that will be installing the electric service for the lift station. They are on sight working now.

The Decorative Fence project near St. Christopher Church has been completed.

Our traffic signal contractor is currently working on the installation of the Emergency Preemption equipment at Stonequarry and Dixie Drive. They have also placed an order for the same equipment to be installed at Peters Pike and National Road.

We have received the 90% set of plans for the Airport Access Road Bridge Deck project. This project is scheduled for construction in 2023. We have submitted a grant application to OPWC for this project.

Work continues on the development at 710 Deer Run Drive. They have not set all of the walls. They have completed the installation of the water service and underground fire line. Hydrostatic tests were performed and approved this week for those lines.

The underground fire line permit has been issued for the project at 1669 Capstone Way. They have completed the sanitary sewer installation. They are still working

under their footer and foundation permit. We are awaiting a response from them on the review comments on the remainder of their building permit.

We have received site drawings for review for the new Kendall Electric project at 769 Center Drive. They have begun clearing and grading work on the site.

We received a permit application for Multispecialty Physician Partners to move in to 6640 Poe Avenue.

Pete Baldauf and Robert Martin met with a potential vendor and contractor to discuss the possibility of installing electric car charging stations at public facilities. There are programs through AES Ohio and others that could assist in financing these stations.

I participated in the second round interviews for our City Planner position. We had a great group of candidates for this key position in the City's future. We look forward to having a new City Planner on board soon.

I attended the Board of Directors meeting for the SW Ohio Chapter of American Publics Association. We ae currently in the pre-planning stages for the 2023 Public Works Expo hosted by our chapter.

Thank you for the opportunity to present information in regards to the Public Service Department at City Council Budget Workshop this week. We look forward to all of the great things planned for next year.

#### Public Works

We began our annual Leaf Collection program on Monday October 10<sup>th</sup>. As usual we will make four complete rounds of the City in each of our ten zones. If time and weather permit, we will make one final sweep of the City after the four scheduled rounds.

We held our final large item drop off of the year at the Public Works facility on Saturday October 8<sup>th</sup>. We will begin this service again in March.

We installed thermoplastic crosswalk markings to update the faded crossings at the entrance of the Sports Complex and the crossing that leads from the Copperfield Subdivision across Stonequarry Road to the Sports Complex.

We installed "School Zone" signs on East Alkaline Springs near Butler School. We also installed two "School Bus Stop Ahead" signs on Old Springfield Road at the request of a resident whose children are picked up in an area where the bus is not in sight of oncoming traffic.

The Vandalia Branch of Dayton Metro Library on Dixie Drive has experienced some sanitary sewer backup issues. We are investigating the problem to determine if there is an issue in our lines or if it is the Library's problem.

We are in the process of getting several security cameras installed around our Public Works Facility. Thank you to the IT Department for assisting with this.

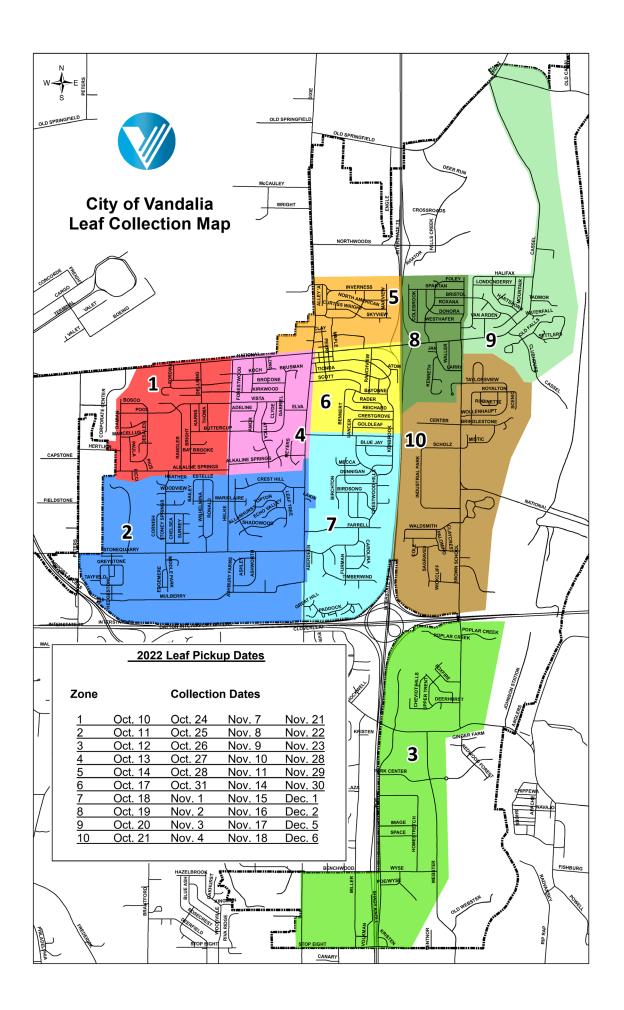
We recently purchased a large vehicle/equipment diagnostic scanner that will allow us to perform remote regen of diesel exhaust systems on our equipment as well as fire apparatus.

Wally and I have been researching various options for our water meter replacement program. We plan to present our recommendations to City Council at the Study session on November 7<sup>th</sup>.

Nate Bergman has been attending the CDL training course offered by MVRMA.

We welcomed Andy Rue as our newest Public Works Technician on October 12th.

We performed second round interviews for three candidates this week for Public Works Technician.



ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
ABERDEEN	10/18	11/1	11/15	12/1	7
ADELINE	10/13	10/27	11/10	11/28	4
ALKALINE E	10/18	11/1	11/15	12/1	7
ALKALINE W	10/10	10/24	11/7	11/21	1
ALLANHURST	10/11	10/25	11/8	11/22	2
AMOR	10/13	10/27	11/10	11/28	4
ARROW CT	10/11	10/25	11/8	11/22	2
ASH RIDGE CT	10/11	10/25	11/8	11/22	2
ASHBURY FARMS	10/11	10/25	11/8	11/22	2
ASHLEY PL	10/11	10/25	11/8	11/22	2
ASHWORTH	10/11	10/25	11/8	11/22	2
ATOM	10/17	10/31	11/14	11/30	6
ATTICA	10/13	10/27	11/10	11/28	4
BAILEY	10/11	10/25	11/8	11/22	2
BARTLES	10/14	10/28	11/11	11/29	5
BAYBROOK	10/10	10/24	11/7	11/21	1
BAYONNE	10/17	10/31	11/14	11/30	6
BENCHWOOD S. SIDE	10/12	10/26	11/9	11/23	3
BENNERT	10/17	10/31	11/14	11/30	6
BENT TWIG	10/18	11/1	11/15	12/1	7
BIRCHTON	10/18	11/1	11/15	12/1	7
BIRDSONG	10/18	11/1	11/15	12/1	7
BIRNAM WOOD	10/18	11/1	11/15	12/1	7
BLUCHER Ct.	10/20	11/3	11/17	12/5	9
BLUE JAY	10/18	11/1	11/15	12/1	7
BOLTON ABBEY	10/12	10/26	11/9	11/23	3
BONNIE BRAE	10/21	11/4	11/18	12/6	10
BOSCO	10/10	10/24	11/7	11/21	1
BRAMLEY CT	10/11	10/25	11/8	11/22	2
BRIGHT	10/10	10/24	11/7	11/21	1
BRINDLESTONE	10/21	11/4	11/18	12/6	10
BRISTOL E. OF BRN SCH	10/20	11/3	11/17	12/5	9
BRISTOL W. OF BRN SCH	10/19	11/2	11/16	12/2	8
BROCONE	10/13	10/27	11/10	11/28	4
BROWN SCHOOL N.	10/19	11/2	11/16	12/2	8
BROWN SCHOOL S. OF 40	10/21	11/4	11/18	12/6	10
BROWN SCHOOL S. OF 70	10/12	10/26	11/9	11/23	3
BRUSMAN	10/13	10/27	11/10	11/28	4
BUTTERCUP E. OF HELKE	10/13	10/27	11/10	11/28	4
BUTTERCUP W. OF HELKE	10/10	10/24	11/7	11/21	1

CAMBRON	10/18	11/1	11/15	12/1	7
CAROLINA	10/18	11/1	11/15	12/1	7
CASSEL CREEK	10/21	11/4	11/18	12/6	10
CASSEL N.	10/20	11/3	11/17	12/5	9
CAWDOR	10/18	11/1	11/15	12/1	7
CHELSEA	10/11	10/25	11/8	11/22	2
CHEVIOT HILLS	10/12	10/26	11/9	11/23	3
CITADEL	10/18	11/1	11/15	12/1	7
CLARENDON	10/11	10/25	11/8	11/22	2
CLAY	10/14	10/28	11/11	11/29	5
CLAYCREST	10/21	11/4	11/18	12/6	10
CLEARBROOK	10/10	10/24	11/7	11/21	1
CLIFFBROOK	10/13	10/27	11/10	11/28	4
CLUBHOUSE WAY	10/20	11/3	11/17	12/5	9
CLYDE	10/13	10/27	11/10	11/28	4
COLE CT	10/21	11/4	11/18	12/6	10
COLEBROOK	10/19	11/2	11/16	12/2	8
CONTINENTAL	10/10	10/24	11/7	11/21	1
COPPERGATE	10/11	10/25	11/8	11/22	2
CORNISH	10/11	10/25	11/8	11/22	2
COVENT	10/11	10/25	11/8	11/22	2
CREST HILL	10/11	10/25	11/8	11/22	2
CRESTGROVE	10/17	10/31	11/14	11/30	6
CRESTWOOD HILLS	10/18	11/1	11/15	12/1	7
CROYDON	10/11	10/25	11/8	11/22	2
CURTISS WRIGHT BLVD	10/14	10/28	11/11	11/29	5
CYRIL	10/13	10/27	11/10	11/28	4
DAMIAN	10/10	10/24	11/7	11/21	1
DEER CREEK DR	10/21	11/4	11/18	12/6	10
DEERHURST	10/12	10/26	11/9	11/23	3
DEERVALE	10/20	11/3	11/17	12/5	9
DELLSING	10/10	10/24	11/7	11/21	1
DESALES	10/10	10/24	11/7	11/21	1
DIXIE 40 TO W. ALKALINE	10/13	10/27	11/10	11/28	4
DIXIE N. 0F 40	10/14	10/28	11/11	11/29	5
DIXIE S. OF ALKALINE	10/11	10/25	11/8	11/22	2
DONORA	10/19	11/2	11/16	12/2	8
DUNNIGAN	10/18	11/1	11/15	12/1	7
DUNSINANE	10/18	11/1	11/15	12/1	7
EASTVIEW	10/14	10/28	11/11	11/29	5
ECHO VALLEY	10/11	10/25	11/8	11/22	2

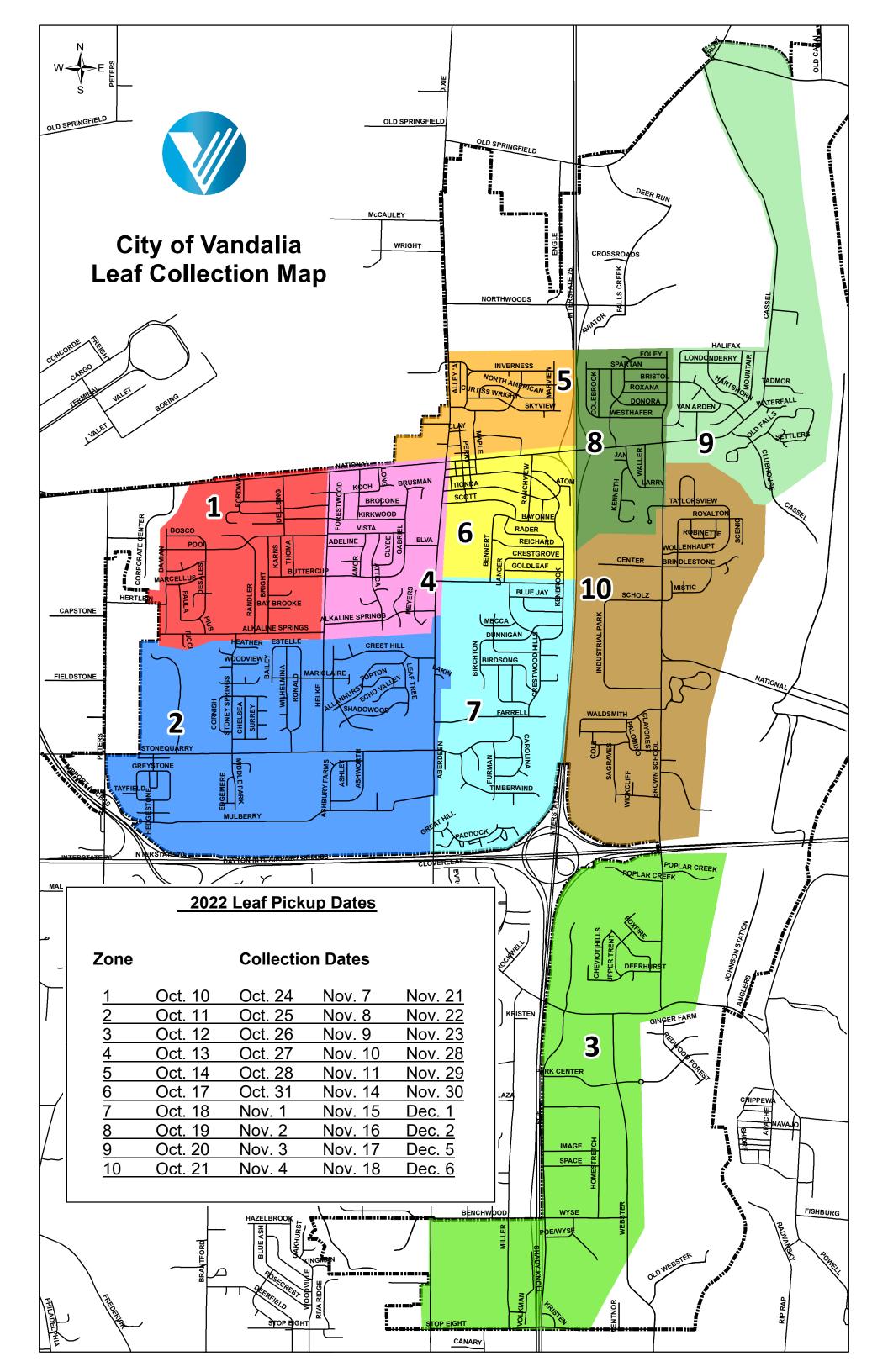
EDGEMERE WAY	10/11	10/25	11/8	11/22	2
ELVA	10/13	10/27	11/10	11/28	4
ENOLA	10/19	11/2	11/16	12/2	8
ESTELLE	10/11	10/25	11/8	11/22	2
FARRELL	10/18	11/1	11/15	12/1	7
FITCHLAND	10/10	10/24	11/7	11/21	1
FOLEY	10/19	11/2	11/16	12/2	8
FORDWAY	10/10	10/24	11/7	11/21	1
FOREST CREST	10/11	10/25	11/8	11/22	2
FOREST VIEW	10/13	10/27	11/10	11/28	4
FORESTWOOD	10/13	10/27	11/10	11/28	4
FOXCROFT	10/11	10/25	11/8	11/22	2
FOXFIRE TRAIL	10/12	10/26	11/9	11/23	3
FRANCES LN	10/13	10/27	11/10	11/28	4
FRISCO LN	10/12	10/26	11/9	11/23	3
FROST	10/20	11/3	11/17	12/5	9
FURMAN	10/18	11/1	11/15	12/1	7
GABRIEL	10/13	10/27	11/10	11/28	4
GATESHEAD	10/11	10/25	11/8	11/22	2
GLENAPPLE	10/18	11/1	11/15	12/1	7
GLENROSE	10/21	11/4	11/18	12/6	10
GOLDLEAF	10/17	10/31	11/14	11/30	6
GOLF VIEW	10/21	11/4	11/18	12/6	10
GREAT HILL	10/18	11/1	11/15	12/1	7
GREENHURST	10/10	10/24	11/7	11/21	1
GREYSTONE	10/11	10/25	11/8	11/22	2
GROSBECK	10/13	10/27	11/10	11/28	4
HALCYON	10/14	10/28	11/11	11/29	5
HALIFAX	10/20	11/3	11/17	12/5	9
HARTSHORN	10/20	11/3	11/17	12/5	9
HEATHER	10/11	10/25	11/8	11/22	2
HEDGESTONE	10/11	10/25	11/8	11/22	2
HELKE N. OF ALKALINE	10/13	10/27	11/10	11/28	4
HELKE S. OF ALKALINE	10/11	10/25	11/8	11/22	2
HENLEY	10/11	10/25	11/8	11/22	2
HERTLEIN	10/10	10/24	11/7	11/21	1
HIALEAH	10/13	10/27	11/10	11/28	4
HOMESTRETCH	10/12	10/26	11/9	11/23	3
HOWARD LN	10/13	10/27	11/10	11/28	4
HUNTERS CHASE	10/21	11/4	11/18	12/6	10
HURST	10/11	10/25	11/8	11/22	2

IMPERIAL	10/14	10/28	11/11	11/29	5
INVERNESS	10/14	10/28	11/11	11/29	5
JAMES BOHANAN	10/14	10/28	11/11	11/29	5
JAN	10/19	11/2	11/16	12/2	8
JEFFREY	10/13	10/26	11/10	11/23	3
KARNS	10/12	10/24	11/7	11/21	1
KENBROOK N. OF ALK.	10/17	10/24	11/14	11/30	6
KENBROOK S. OF ALK.	10/17	11/1	11/15	12/1	7
KENNETH	10/19	11/2	11/16	12/2	8
KIRKWOOD E. OF HELKE	10/13	10/27	11/10	11/28	4
KIRKWOOD W. OF HELKE	10/10	10/24	11/7	11/21	1 1
KOCH E. OF HELKE	10/13	10/27	11/10	11/28	4
KOCH W. OF HELKE	10/10	10/24	11/7	11/21	1 1
LAKIN	10/11	10/25	11/8	11/22	2
LAMAR	10/21	11/4	11/18	12/6	10
LANCER	10/17	10/31	11/14	11/30	6
LANGFORD	10/11	10/25	11/8	11/22	2
LANSDALE	10/11	10/25	11/8	11/22	2
LARRY	10/19	11/2	11/16	12/2	8
LATOURETTE	10/20	11/3	11/17	12/5	9
LAWN	10/14	10/28	11/11	11/29	5
LEAF TREE	10/11	10/25	11/8	11/22	2
LITTLE YORK	10/12	10/26	11/9	11/23	3
LOCKHART	10/18	11/1	11/15	12/1	7
LOCKHEED	10/14	10/28	11/11	11/29	5
LONDONDERRY	10/20	11/3	11/17	12/5	9
LONG	10/13	10/27	11/10	11/28	4
MAPLE	10/14	10/28	11/11	11/29	5
MARCELLUS	10/10	10/24	11/7	11/21	1
MARICLAIRE	10/11	10/25	11/8	11/22	2
MARIDON CT	10/19	11/2	11/16	12/2	8
MARVIEW	10/14	10/28	11/11	11/29	5
MEADOWVIEW	10/13	10/27	11/10	11/28	4
MECCA	10/18	11/1	11/15	12/1	7
MEYERS	10/13	10/27	11/10	11/28	4
MIDDLE PARK	10/11	10/25	11/8	11/22	2
MIDDLEFIELD	10/11	10/25	11/8	11/22	2
MILLER LANE	10/12	10/26	11/9	11/23	3
MISTIC	10/21	11/4	11/18	12/6	10
MONTE	10/21	11/4	11/18	12/6	10
MOSSVIEW	10/17	10/31	11/14	11/30	6

MOUNTAIR	10/20	11/3	11/17	12/5	9
MULBERRY	10/11	10/25	11/8	11/22	2
MULBERRY WOODS	10/11	10/25	11/8	11/22	2
NATIONAL E. OF BRN SCH	10/20	11/3	11/17	12/5	9
NERI	10/10	10/24	11/7	11/21	1
NORTH AMERICAN	10/14	10/28	11/11	11/29	5
NORTHEDGE	10/11	10/25	11/8	11/22	2
NORWICH	10/11	10/25	11/8	11/22	2
OHARA	10/18	11/1	11/15	12/1	7
OLD DERBY	10/12	10/26	11/9	11/23	3
OLD DERBY CT	10/12	10/26	11/9	11/23	3
OLD FALLS	10/20	11/3	11/17	12/5	9
OLD SPRINGFIELD	10/20	11/3	11/17	12/5	9
OLDE FARM	10/13	10/27	11/10	11/28	4
PALOMINO	10/21	11/4	11/18	12/6	10
PARK FOREST	10/11	10/25	11/8	11/22	2
PAULA	10/10	10/24	11/7	11/21	1
PERRY N.	10/14	10/28	11/11	11/29	5
PERRY S.	10/17	10/31	11/14	11/30	6
PINEDALE	10/11	10/25	11/8	11/22	2
PINTO	10/11	10/25	11/8	11/22	2
PIUS	10/10	10/24	11/7	11/21	1
POOL	10/10	10/24	11/7	11/21	1
POPLAR CREEK	10/12	10/26	11/9	11/23	3
POPLAR GROVE	10/18	11/1	11/15	12/1	7
PRAIRE WAGGON	10/20	11/3	11/17	12/5	9
RADER	10/17	10/31	11/14	11/30	6
RANCHVIEW	10/17	10/31	11/14	11/30	6
RANDLER	10/10	10/24	11/7	11/21	1
RAYBERTA	10/18	11/1	11/15	12/1	7
REICHARD	10/17	10/31	11/14	11/30	6
REXFORD	10/11	10/25	11/8	11/22	2
RICCI	10/10	10/24	11/7	11/21	1
ROBINETTE	10/21	11/4	11/18	12/6	10
ROCKRIDGE	10/11	10/25	11/8	11/22	2
ROMANUS	10/10	10/24	11/7	11/21	1
RONALD	10/11	10/25	11/8	11/22	2
ROXANNA	10/19	11/2	11/16	12/2	8
ROYAL WOOD	10/13	10/27	11/10	11/28	4
ROYALTON	10/21	11/4	11/18	12/6	10
SAGRAVES	10/21	11/4	11/18	12/6	10

SCENIC	10/21	11/4	11/18	12/6	10
SCOTT	10/17	10/31	11/14	11/30	6
SETTLERS TRAIL	10/20	11/3	11/17	12/5	9
SHADOWOOD	10/11	10/25	11/8	11/22	2
SHADY KNOLL	10/12	10/26	11/9	11/23	3
SILVAN CLIFF	10/20	11/3	11/17	12/5	9
SKYVIEW	10/14	10/28	11/11	11/29	5
SOTER	10/10	10/24	11/7	11/21	1
SPARTAN	10/19	11/2	11/16	12/2	8
STEWVILLE	10/10	10/24	11/7	11/21	1
STONEQUARRY E	10/18	11/1	11/15	12/1	7
STONEQUARRY W	10/11	10/25	11/8	11/22	2
STONEYSPRINGS	10/11	10/25	11/8	11/22	2
STOP EIGHT N. SIDE ONLY	10/12	10/26	11/9	11/23	3
SUNDERLAND	10/20	11/3	11/17	12/5	9
SUNNY GLEN	10/11	10/25	11/8	11/22	2
SURREY	10/11	10/25	11/8	11/22	2
SUSSEX	10/11	10/25	11/8	11/22	2
TAYFIELD	10/11	10/25	11/8	11/22	2
TAYLORSVIEW	10/21	11/4	11/18	12/6	10
THOMA	10/10	10/24	11/7	11/21	1
THRUSH	10/13	10/27	11/10	11/28	4
TIMBERWIND	10/18	11/1	11/15	12/1	7
TIONDA	10/17	10/31	11/14	11/30	6
TOPTON	10/11	10/25	11/8	11/22	2
UPPER TRENT WAY	10/12	10/26	11/9	11/23	3
VAN ARDEN	10/20	11/3	11/17	12/5	9
VAN LAKE	10/21	11/4	11/18	12/6	10
VILLAGE TRAIL	10/20	11/3	11/17	12/5	9
VIRGINIA	10/19	11/2	11/16	12/2	8
VISTA	10/13	10/27	11/10	11/28	4
VOLKMAN	10/12	10/26	11/9	11/23	3
WALDSMITH	10/21	11/4	11/18	12/6	10
WALLER	10/19	11/2	11/16	12/2	8
WESTHAFER	10/19	11/2	11/16	12/2	8
WESTON	10/11	10/25	11/8	11/22	2
WHITEHORN	10/20	11/3	11/17	12/5	9
WICKCLIFF	10/21	11/4	11/18	12/6	10
WILHELMINA	10/11	10/25	11/8	11/22	2
WILKSFORD	10/20	11/3	11/17	12/5	9
WOLLENHAUPT	10/21	11/4	11/18	12/6	10

WOODLAND MEADOWS	10/11	10/25	11/8	11/22	2
WOODVIEW	10/11	10/25	11/8	11/22	2



# The year of employee appreciation continues!



Employee Donut Bar Wednesday, October 26 7 a.m. - 9 a.m. Vandalia Justice Center





# The Year of Employee Appreciation

THE SEQUEL

Wednesday, June 15

Ice Cream Social

1:00 p.m. to 2:00 p.m. Vandalia Sports Complex



Friday, July 22

Pizza in the Park

11:30 a.m. to 1:00 p.m.

Helke Park



Wednesday, August 10

Picnic in the Park

11:30 a.m. to 1:00 p.m. Vandalia Sports Complex



Friday, September 23

Employee Taco Bar

11:30 p.m. to 1:00 p.m.

Senior Center



Wednesday, October 26

Employee Donut Bar 7:00 a.m. to 9:00 a.m. Vandalia Justice Center



Wednesday, November 16

Employee Pancake Breakfast

8:00 a.m. to 9:30 a.m.

Cassel Hills Golf Course Clubhouse



Monday, December 19

City Council Employee Appreciation Day

8:00 a.m. to 5:00 p.m.

Everywhere!







SATURDAY, OCTOBER 29 | 12pm - 8pm VANDALIA SPORTS COMPLEX

FOOD TRUCKS | BEER GARDEN | CRAFT/TENT VENDORS | LIVE BANDS | INFLATABLES HAY RIDES | COSTUME CONTEST | 50/50 RAFFLE TRICK OR TREAT | AND MORE!

Scan for more information:











# Special

Purchase a 3 Month Membership and save 22% from October 1–31, 2022

See the VRC Front Desk for additional information or contact them at 937.415.2340

wwwvandaliareccenter.com

## Memorandum



To:

Lt. Brandon Sucher

From:

Detective Brian M. Krimm

Date:

October 14, 2022

Subject: Alcohol Compliance Checks - CALEA 43.1.5

On Friday, October 14, 2022, the Criminal Investigative Section, along with the Ohio Investigative Unit completed liquor permit compliance checks several liquor establishments within the jurisdiction of the Vandalia Division of Police. The Ohio Investigative Unit arrived with three Agents and a 19-year-old confidential informant. The CIS complement consisted of Sergeant Garry Lawson, Detective Michael Hulbert, Detective Brian Krimm, Detective Damien Clemmons, and Officer Andrew Wehner. Prior to checking for compliance, we held a briefing at the Vandalia Division of Police. SEE THE ATTACHED BRIEFING SHEET FOR FURTHER INFORMATION.

The following establishments were checked for compliance:

Hareless Hare Brewery – 738 West National Road Sunoco Gas Station - 760 West National Road Dollar General – 650 West National Road Rite Aid - 10 West National Road Chipotle – 275 East National Road Max's Sports and Spirits – 400 East National Road Oscar's Bar and Grill – 320 North Dixie Drive Flying J Gas Station – 175 Northwoods Boulevard Kroger – 780 Northwoods Boulevard El Toro – 794 Northwoods Boulevard Frickers – 22 Foley Drive Bunker's Bar and Grill - 893 East National Road Little York Tavern - 4120 Little York Road Shen's Chinese Restaurant – 7580 Poe Avenue Longhorn Steakhouse – 6418 Miller Lane Red Robin – 6404 Miller Lane

During the course of this liquor compliance check, we had a total of six liquor law violations and found one establishment has a valid liquor permit but is not selling alcoholic beverages at this time.

Chipotle – has a valid liquor permit but is not selling alcoholic beverages at this time.

Hareless Hare Brewery – Bartender asked for the C.I.'s identification, checked it, and still sold the C.I. a draft beer. Detective Krimm cited the bartender for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Sunoco Gas Station – Clerk did not ask for the C.I.'s identification and sold the C.I. a beer. Detective Hulbert cited the clerk for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Max's Sports and Spirits - Bartender did not ask for the C.I.'s identification and sold the C.I. an unopened can of beer. Detective Clemmons cited the bartender for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Oscar's Bar and Grill - Bartender did not ask for the C.I.'s identification and sold the C.I. a beer. Detective Hulbert cited the bartender for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Frickers - Bartender asked for the C.I.'s identification, checked it, and still sold the C.I. a draft beer. Detective Krimm cited the bartender for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Bunkers Bar and Grill - Bartender did not ask for the C.I.'s identification and sold the C.I. a beer. Detective Hulbert cited the bartender for the criminal code violation and the OIU cited the establishment for the administrative code violation.

Det. Brian M. Krimm #164

# **Briefing Sheet**

Detail: 2022 Liquor Permit Compliance Check

Supervisor: Sgt. Garry Lawson

**Date: October 14, 2022** 



The Ohio Investigative Unit (OIU) and the Vandalia Division of Police will be running a joint operation to check a pre-selected list of liquor permits within the jurisdiction of the Vandalia Division of Police.

#### SEE ATTACHED LIST OF PRE-SELECTED PERMITS TO BE CHECKED FOR COMPLIANCE

- The OIU will be supplying a C.I. and confidential funds for this detail.
- The C.I. will be accompanied into all liquor establishments by an undercover agent from OIU.
- The C.I. will attempt to purchase / order a "beer" from each liquor establishment.
- The C.I. will show their actual state ID / Driver's License if the employee requests it.
- If a violation is committed, OIU will cite any violators for the administrative violations and VPD
   Detectives will issue a summons for the criminal violations.
- This operation will take place on Vandalia Tac 1 for all car-to-car radio traffic. If a violation takes place, Dispatch will be notified on VPD Primary and responding officers will switch over to VPD Primary while issuing summonses. CPO Wehner will be in uniform and will respond to any violations or if a liquor establishment calls VPD due to the underage purchase attempt. CPO Wehner will have his BWC activated while handling any violations.
- OIU will have the option of riding with VPD Detectives or they will be issued a VPD radio so
  that they can remain in radio communication with VPD personnel.

Car 1: Sgt. Garry Lawson (937-321-5677) and Det. Michael Hulbert (937-215-5292)

Car 2: Det. Brian Krimm (937-479-9160) and Det. Damien Clemmons (937-626-2034)

Marked Patrol Vehicle: CPO Andrew Wehner (937-638-0887)

OIU Supervisor: Andy Alanis (513-252-7202)

#### Liquor Control Addresses City of Vandalia

DATE OF

		COMPLIANCE CHECK
Hareless Hare	738 West National Road	
Sunoco Gas Station	760 West National Road	
Dollar General	650 West National Road	
Rite Aid	10 West National Road	
Chipotle	275 East National Road	
Max's Sports & Spirits	400 East National Road	
Oscars Bar & Grill	320 North Dixie Drive	
Flying J Gas Station	175 Northwoods Boulevard	
Kroger	780 Northwoods Boulevard	
El Toro	794 Northwoods Boulevard	
Frickers	22 Foley Drive	
Bunkers Bar & Grill	893 East National Road	
Little York Tavern	4120 Little York Road	
Shen's Chinese Restaurant	7580 Poe Avenue	
Longhorn Steak House	6418 Miller Lane	
Red Robin	6404 Miller Lane	
Shell-West	584 West National Road	
BP Gas Station	129 East National Road	
Speedway-West	229 East National Road	
Shell-East	22 Ranchview Drive	
Speedway-East	830 East National Road	
Vandalia Carryout	351 East National Road	
B-Jays Drive Thru	771 East National Road	
	Sunoco Gas Station  Dollar General  Rite Aid  Chipotle  Max's Sports & Spirits  Oscars Bar & Grill  Flying J Gas Station  Kroger  El Toro  Frickers  Bunkers Bar & Grill  Little York Tavern  Shen's Chinese Restaurant  Longhorn Steak House  Red Robin  Shell-West  BP Gas Station  Speedway-West  Shell-East  Speedway-East  Vandalia Carryout	Sunoco Gas Station 760 West National Road Dollar General 650 West National Road Rite Aid 10 West National Road Chipotle 275 East National Road Max's Sports & Spirits 400 East National Road Oscars Bar & Grill 320 North Dixie Drive Flying J Gas Station 175 Northwoods Boulevard Kroger 780 Northwoods Boulevard El Toro 794 Northwoods Boulevard Frickers 22 Foley Drive Bunkers Bar & Grill 893 East National Road Little York Tavern 4120 Little York Road Shen's Chinese Restaurant 7580 Poe Avenue Longhorn Steak House 6418 Miller Lane Red Robin 6404 Miller Lane  Shell-West 584 West National Road Speedway-West 229 East National Road Speedway-West 229 East National Road Shell-East 22 Ranchview Drive Speedway-East 830 East National Road Vandalia Carryout 351 East National Road





# 2023 BUDGET WORKSHOP #1

OCTOBER 11, 2022

# 2022 POLICY GOALS

Adopted November 15, 2021



#### Opportunity

Be known regionally as a top-tier suburb through top-tier City services.



#### Fiscal Sustainability

Seize quality-of-life opportunities while maintaining fiscal practices.



#### Safe & Secure

Invest in traditional public safety and community outreach to meet needs.



#### Trust and Confidence

Transparent government to empower stakeholder engagement.



#### Vibrant

Use amenities & growth mindset to create a warm & welcome environment.



#### Infrastructure

Protect infrastructure by investing in roads, utilities & parks.



#### Sharpen the Saw

Refine practices and leverage technology to improve customer service.



### **BUDGET**

A policy document and fiscal plan setting out anticipated revenue and expenditures for accomplishing a variety of public services over a given time.



# **OBJECTIVES**



To set a sustainable plan for addressing the needs of the community.



To develop a transparent spending plan that represents City Council's policy priorities juxtaposed with anticipated revenues and available resources.



To leverage resources to build on a tradition of making Vandalia a top tier suburb through top tier services.



# **VANDALIA - FACTOIDS**









~\$26.8 mm General Fund Revenue

~275 FTE employees 137 FT 249 PT

Aa<sub>2</sub> Bond Rating

12.39 sq. miles





~15,000 residents ~19,500 daytime pop.



87 Miles Water Lines 74 Miles Sanitary Sewer 79 Miles

Storm Sewer



~210 lane miles of roadway



11 parks, golf course, VRC, senior center, cemetery, 2 pools





# MAYOR & CITY COUNCILMEMBERS

Richard Herbst Mayor



David Lewis Vice-Mayor



Bob Ahlers Councilmember



Mike Blakesly Councilmember



Candice Farst Councilmember



Corey M. Follick Councilmember

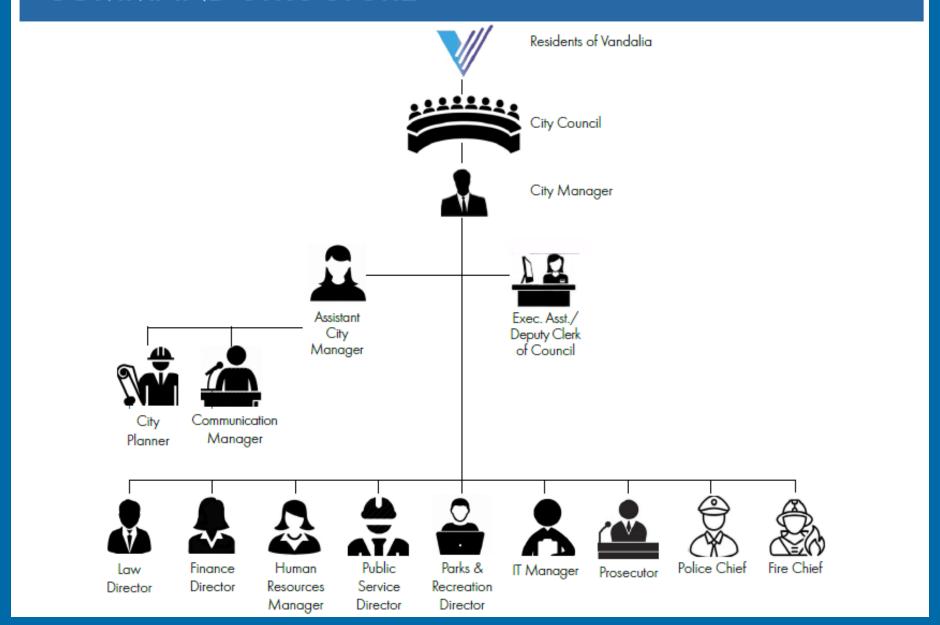


Constance Woods
Councilmember





# COMMAND STRUCTURE





# **TIMELINE**

- July 1: Prepare Electronic Workbooks
- Aug. 10: Workbooks to Departments
- Sept. 1: Draft Workbooks to Finance
- Sept. 1 7: Budget Review Finance / Departments
- Sept. 8 16: Budget Hearings CM, ACM, Finance Team, Departments
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- November 21: Second Reading and Adoption of 2023 Operating, Maintenance, Revitalization & Capital Budget Appropriation



# **AGENDA – WORKSHOP #1**

- Proposed Budget Overview
- Capital Improvement Plan / Safe & Stable Expenditures
- Debt
- Firefighter Staffing Primer
- Non-Departmental
- Council
- City Manager's Office
- Cultural Arts
- Information Technology
- Finance
- SwimSafe Aquatics Staffing Primer



# AGENDA – WORKSHOP #2 (OCT. 18)

Public Service – Director Cron

Parks & Recreation – Director Clark

Police – Chief Althouse

Fire – Chief Follick

Miscellaneous / Follow Up







# BUDGET OVERVIEW

# **SWOT ANALYSIS**

Strengths, Weaknesses, Opportunities, Threats





### **STRENGTHS**

- Communication of Mission & Buy-In
- Income tax revenue forecast
- Utility revenue forecast
- Fund balances
- Aa2 bond rating
- Utility expansion
- Economic development
- Increasing staff ownership & accountability – evaluation system
- Maint. of compensation plans
- More accurate capital planning
- Deliberative planning
- Relationship building & regional partnership approach
  - Grant funding, infrastructure fund
- Grit & work ethic



#### **WEAKNESSES**

Visitoric poor communication of capital needs

Deferred maintenance & depreciating assets

Decades of stagnant utility revenues

 Healthcare plan structure and cost – does not incentivize consumerism

- Firefighter staffing
- Condition of park spaces
- Parks maintenance staffing
- Inability to stagger future debt
- "We've always done it this way."
- Succession planning

Disagreement / confusion about need / narrative / desire for economic development

Narrative and recognition of efforts to mitigate problems relating to commercial truck traffic



### **OPPORTUNITIES**

Dev. Sense of Place & Community

Communications efforts, channels, & our narrative

Purposeful coalition building

Downtown Mkt. Study & Downtown Master Plan

Active Trans. & Connectivity Plan

Dog Leg Rd. Utility Expansion Ph. 2 & 3

Northwoods Business Park Development

Y Hone internal processes

Execute Parks & Rec. Master Plan

Aggressive pursuit of grant funding

Right size fund balances

Leverage operating position & debt

Improve Public Works service delivery & efficiency

Mitigate Commercial Truck Traffic



### **THREATS**

Looming cyclical economic contraction

 Collective bargaining: race to inflate by SERB conciliators & factfinders – reliance on ability

Labor market – availability of workers / wages

• Unfunded mandates relating to utilities

Insolvent utility revenue structure

Cost of healthcare

Cost of refuse collection bid in 2024

 Aging workforce: 36 employees eligible to retire (up from 28 last year) – Fund 255

Aging residential population

Lack of purposeful succession planning

State cuts to local government fund

Inefficient internal processes

Understanding of / adoption / age of policies & procedures

Age and operation of Cassel Hills Pool



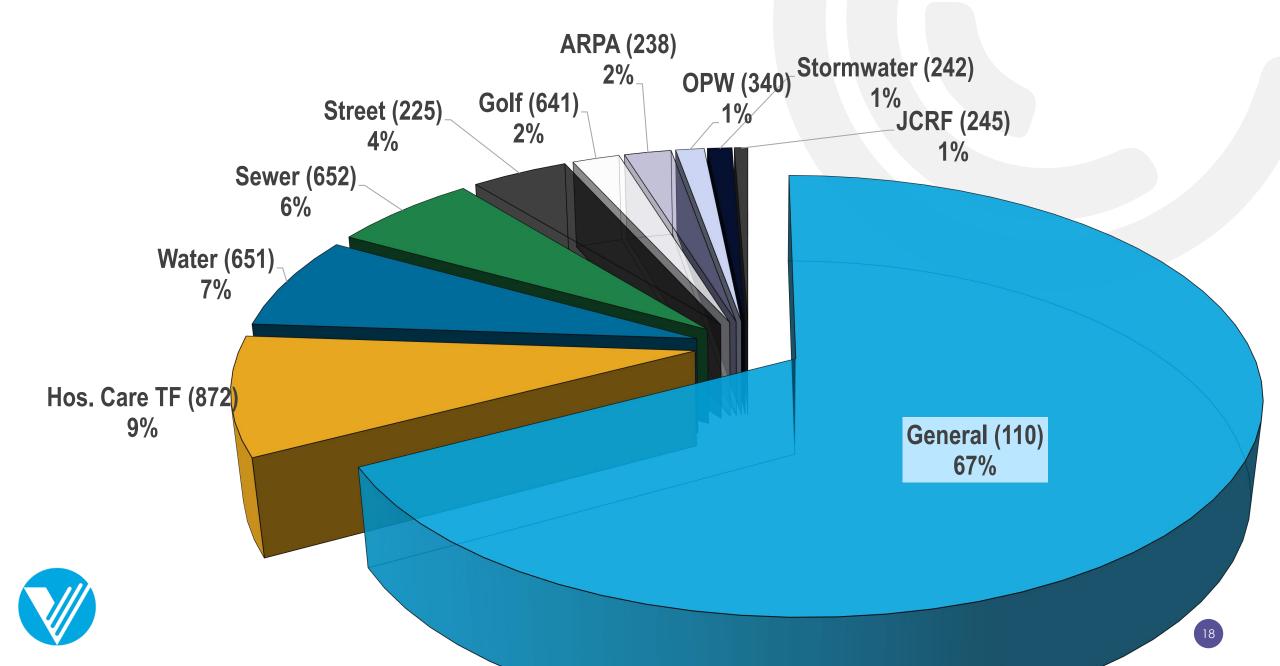
# **REVENUE**

Organization-wide Overview

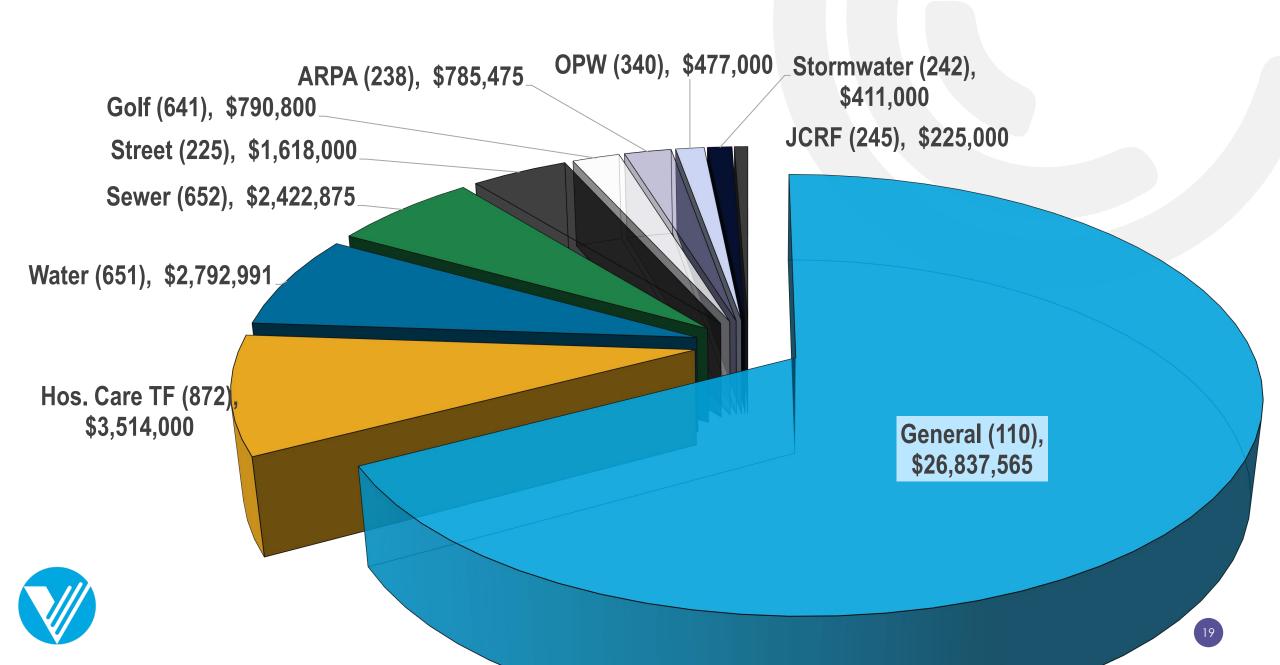




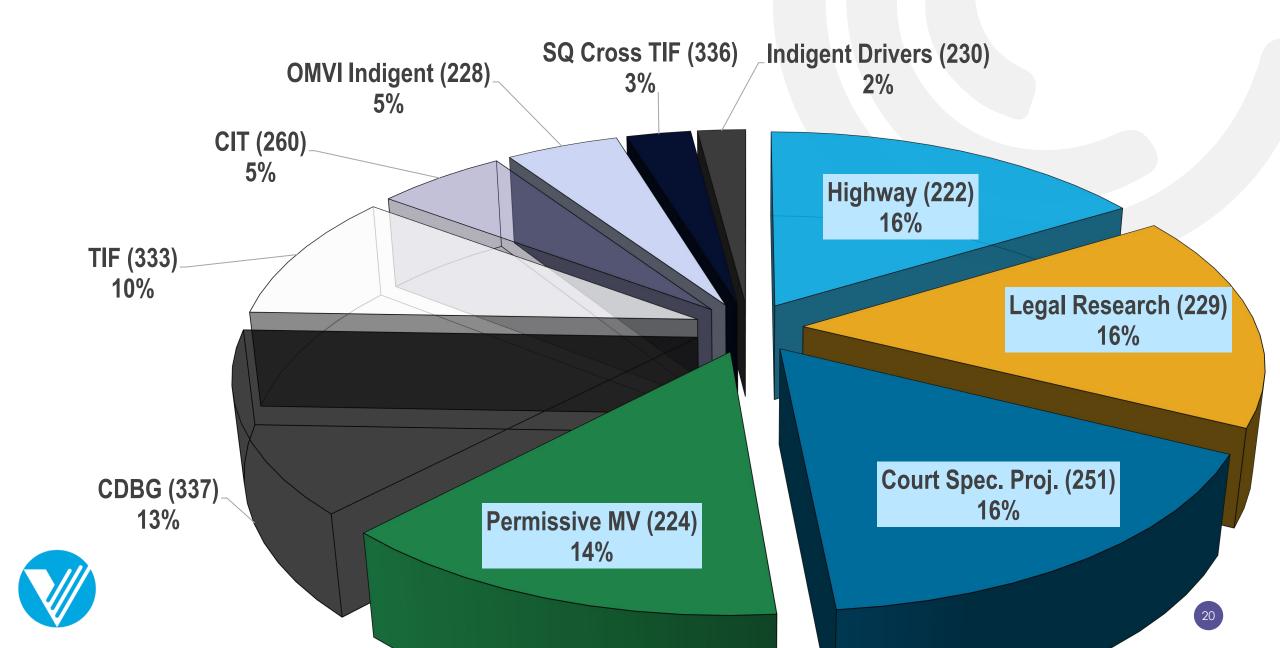
# 2023 LARGE FUND REVENUE



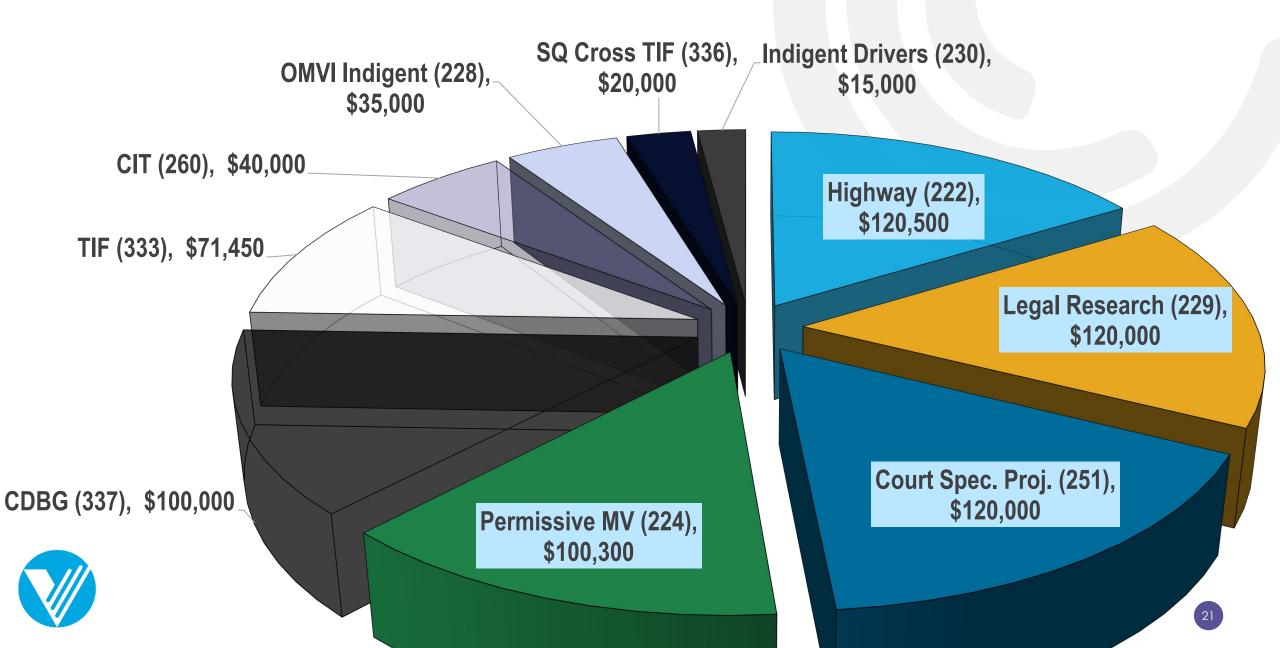
# 2023 LARGE FUND REVENUE



# 2023 SMALL FUND REVENUE



# 2023 SMALL FUND REVENUE



# **OPERATING STATUS BY FUND**

Major Fund Analysis





# **GENERAL FUND**

(110)

Pages 1 - 33





# **NOTES & ASSUMPTIONS**

- 4.5% increase in income tax 2023 -2027 less pensive
- Stable property tax and other revenues
- Select decreases in personnel due to updated allocations from utility revenues
- Current wages, family health insurance plan
- Not included:
  - Job creation for likely projects
  - West of Airport Access
  - Northwoods Business Park Dev.
  - Future grant funding





# Outside funding since Feb. 2021:

\$5,814,000 in anticipated outside funding

\$3,414,000 in grants to Vandalia





- Unspent funds returned to GF Balance
  - Est. expenditure: \$125.2 mm (\$200k lower than 2022 2026 est.)
  - 5 10% estimate
  - \$6.27 mm \$12.52 mm possibly returned to fund balance
- Encumbrance allotment
  - Increased from \$1 mm to \$1.5 mm / year accurate
  - "Double counting" good practice
  - \$2.5 mm additional in years 2023 2027



# **Health Care**

- Undetermined / unforecasted savings
- "Net" ~\$200,000 annual savings from shopping network barring catastrophic claims exp.
- \$180,000 annual savings from migrating PBM Implementation of TrueScripts and Heines
- Potential of \$1.9 mm in savings over 5 years prior to plan modifications (e.g., PPO to HDHP, modification of deductible and max out of pocket)

## Grant Reimbursements in 2023:



~\$325,500 anticipated reimbursement for CDBG and AFG grants.

- Facilities Improvement Fund (360)
  - \$2.8 mm unencumbered
  - \$1.56 mm transferred from GF in 2021 for PW facility & public safety training facility
- Job Creation & Revitalization Fund (245)
  - \$2.14 mm transferred in 2021 unencumbered
  - \$225,000 estimated permit revenues (i.e., former GF revenue)
  - \$25% unanticipated GF revenues
- Not included:
  - Proposed Parks & Recreation fee updates offset to reduce GF subsidy
  - Possible Infrastructure Fund (250) revenues offset to Capital Improvement Fund (325)



- Deferred Capital Maintenance Fund 325 Expenditures
  - 2017 2021 average: ~\$655,000 / yr.
  - 2022 2027 average: ~\$1,137,392 / yr.
    - Playing catch up
    - discounts ~\$2.54 mm in funding from MVRPC grant & Five Rivers
    - Includes other secured grants
- Golf Subsidy
  - 2018 2021 average: ~\$193,000
  - 2022 2027 average: ~\$466,667
  - Irrigation Project ~\$300,000 estimated annual debt service

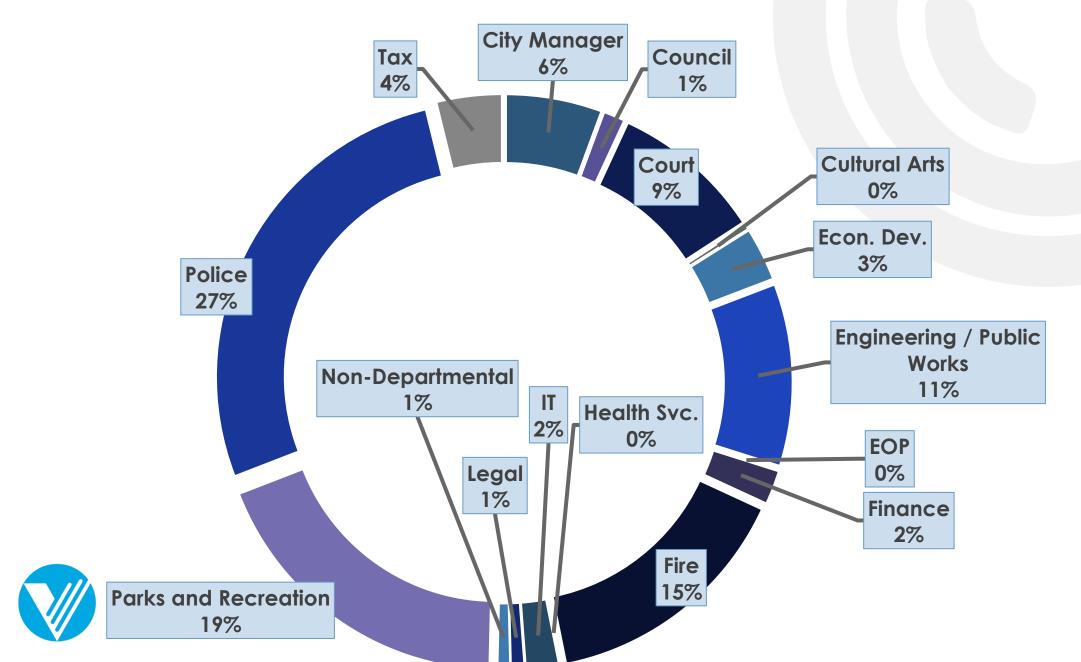
- Employee Retirement Reserve Fund (255)
  - 36 of 151 full-time employees are eligible to retire in next five years
  - \$1,525,000 transfer from GF from 2023 2027
  - Up from \$1,005,000 2022 2026 estimate (28 employees)
  - \$625,342 available for 27<sup>th</sup> pay period on Dec. 31, 2026

# Staffing

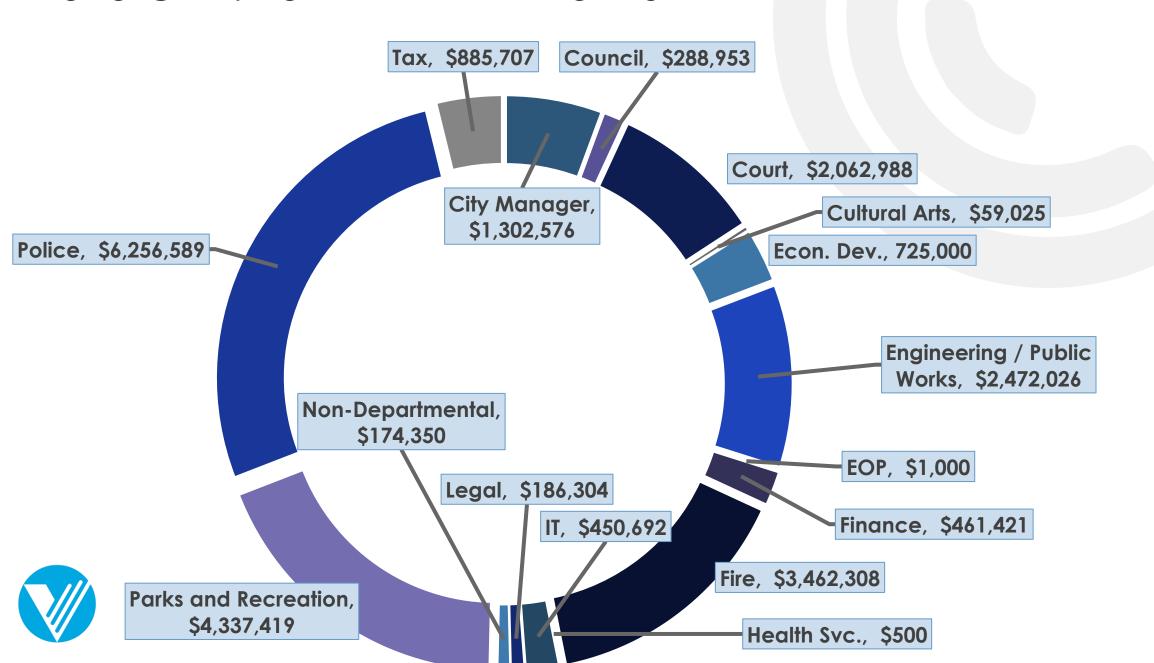
- 3 Fire Lt. (100% -1 in GF, 2 in Safe & Stable)
- 2 Parks Maintenance Technicians (100% GF)
- Engineer (35% GF) Transitional
- 4.5 years IT Systems Admin. (70% GF) Transitional
- Zoning & Planning Coordinator (90% GF)
- Asst. PW. Superintendent (35% GF, potential offset in staffing)



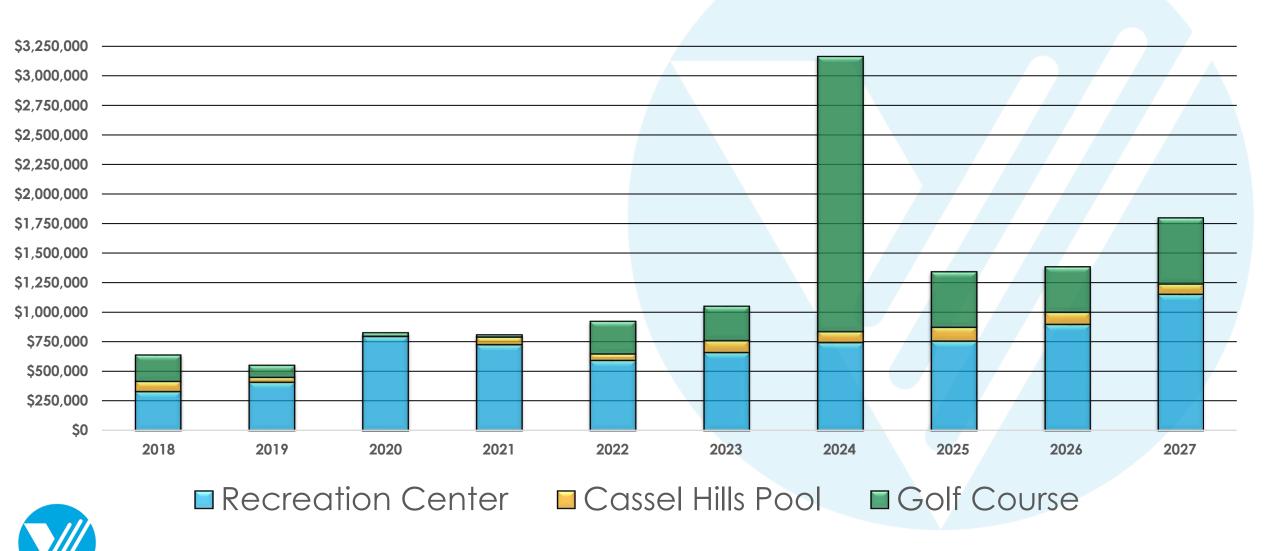
# 2023 GEN. FUND EXPENDITURES



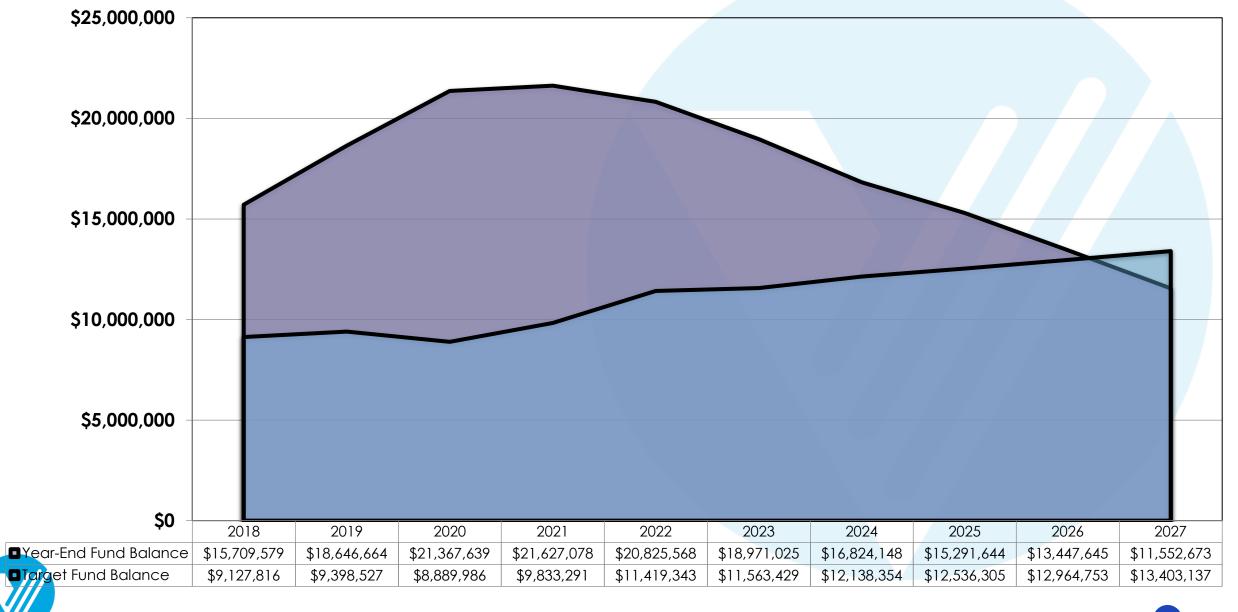
# 2023 GEN. FUND EXPENDITURES



# GENERAL FUND SUBSIDIES - INCLUDING CAPITAL



# GENERAL FUND BALANCE FORECAST



# WATER FUND

(651) Pages 116 -119





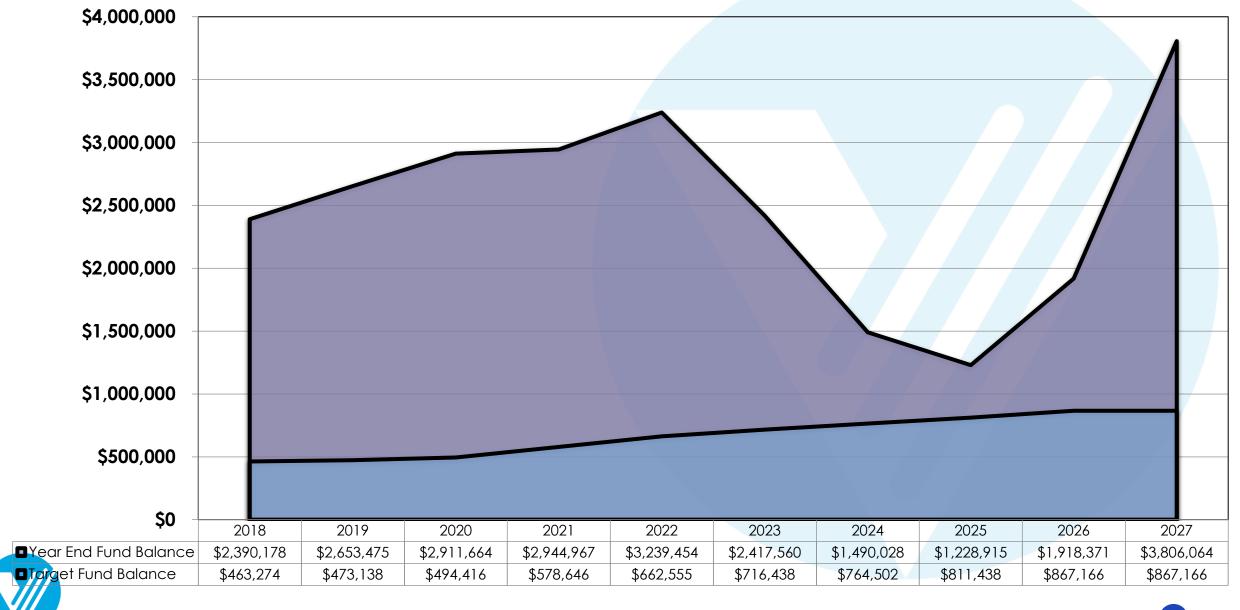
#### **NOTES & ASSUMPTIONS**

- Pending adoption of utility rate schedule
- Systematic replacement of watermains
- Meter project
- Capital improvement plan
- Utility extension project





#### WATER FUND BALANCE FORECAST



### **SEWER FUND**

(652) Pages 120 -123





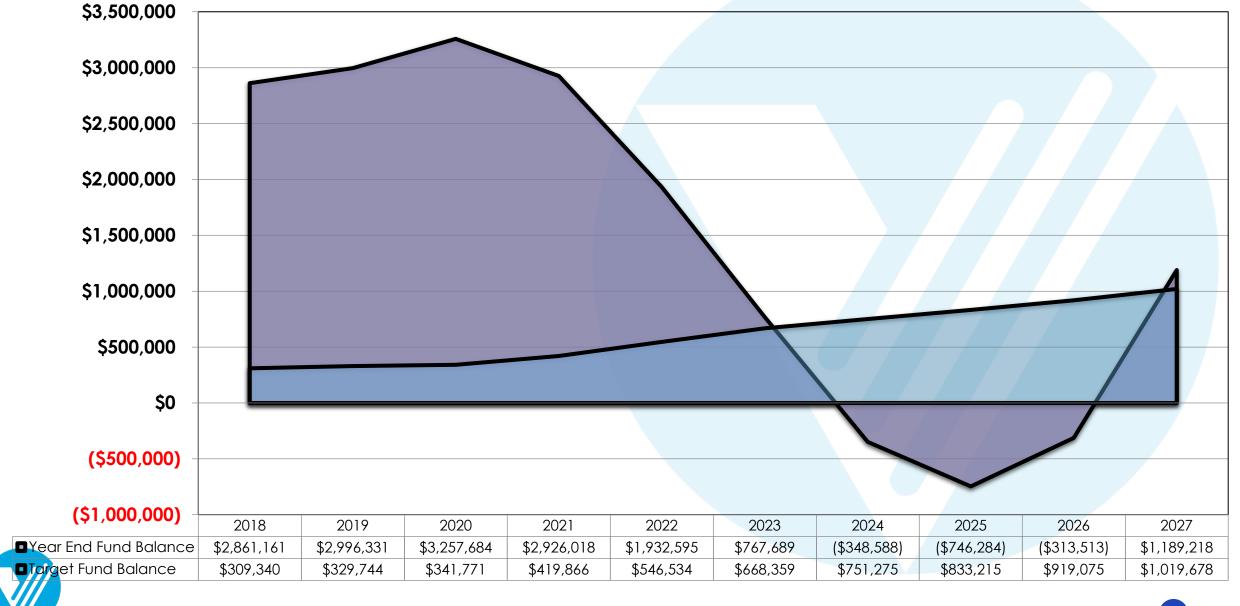
#### **NOTES & ASSUMPTIONS**

- Pending adoption of utility rate schedule
- Regulatory updates to TCA wastewater treatment plant
- TCA rate increases Veolia
- Meter project
- Capital improvement plan
- Utility extension project
- Sanitary sewer rehab.





#### SEWER FUND BALANCE FORECAST



### STORMWATER FUND

(242)

Pages 67-69





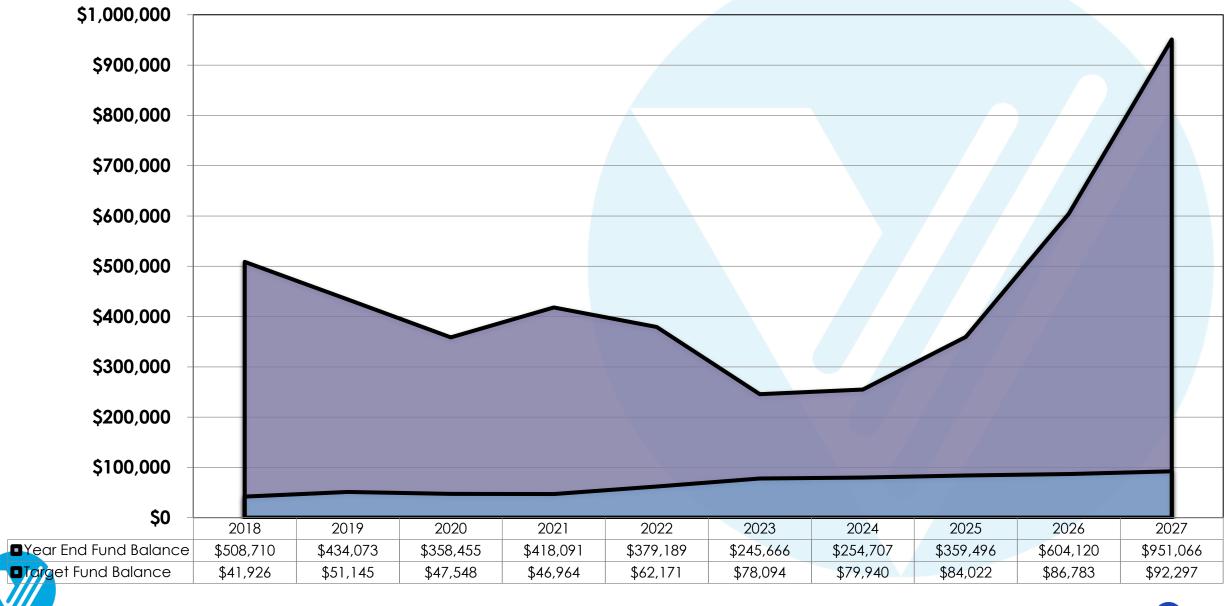
#### **NOTES & ASSUMPTIONS**

- Storm sewers
- Catch basins and gutters
- Curbs
- Leaf pickup
- Capital equipment





#### STORMWATER FUND BALANCE FORECAST



### SAFE & STABLE

Police-Fire-Street CIP Fund

(332)

Pages 93 - 95





## SAFE & STABLE (332) POLICE-FIRE-STREET CIP

• 0.25% of 2.00% local income tax

Two Police Officers

Two Fire Lieutenants (proposed)

- Debt service for ladder truck
- Capital projects
- Paving, curb, & sidewalk





SAFE & STABLE (332) FUND BALANCE FORECAST POLICE - FIRE - STREET CIP FUND \$1,600,000 \$1,400,000 \$1,200,000 \$1,000,000 \$800,000 \$600,000 \$400,000 \$200,000 \$0 (\$200,000) 2018 2020 2021 2022 2023 2024 2025 2026 2027 2019 Year End Fund Balance \$814,764 \$382,806 \$713,268 \$917,549 \$438,144 (\$60,137)(\$100,718)\$464,811 \$712,874 \$1,362,742

\$65,314

3 \	ear/	End	<b>Fund</b>	Balance	
•	-			Daidiloo	

\$62,253

\$60,385

Target Fund Balance

\$55,682

\$60,678

\$134,868

\$137,135

\$142,122

\$147,303

\$152,667

#### EMPLOYEE RETIREMENT RESERVE FUND

(255)

Pages 78 - 84





#### EMPLOYEE RETIREMENT RESERVE FUND (255)



- \$625,342 available for 27<sup>th</sup> pay period on Dec. 31, 2026
- 36 of 151 full-time employees are eligible to retire in next five years





- \$1,525,000 transfer from GF from 2023 – 2027
- Up from \$1,005,0002022 2026 estimate(28 employees)







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## CAPITAL IMPROVEMENT PLAN

PAGES 127 – 143

#### CAPITAL IMPROVEMENT PLAN CRITERIA



Various revenue sources, divided across funds

\$5,000 or greater



Expected useful life of 5 years or longer

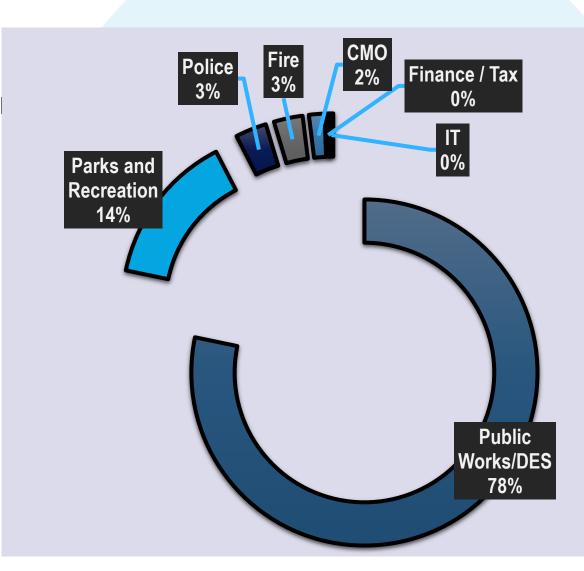


#### 2023 CAPITAL EXPENDITURES BY FUNCTION

• \$10.96 mm in total CIP Expenditures

- \$5 mm Dog Leg Rd. Utility Extensio Phase II
- \$1.03 mm Street Resurfacing
- \$893k Clyde / Cyril Reconstruction & Utilities
- \$550 k Vactor Truck
- \$309 k Curb & Sidewalk

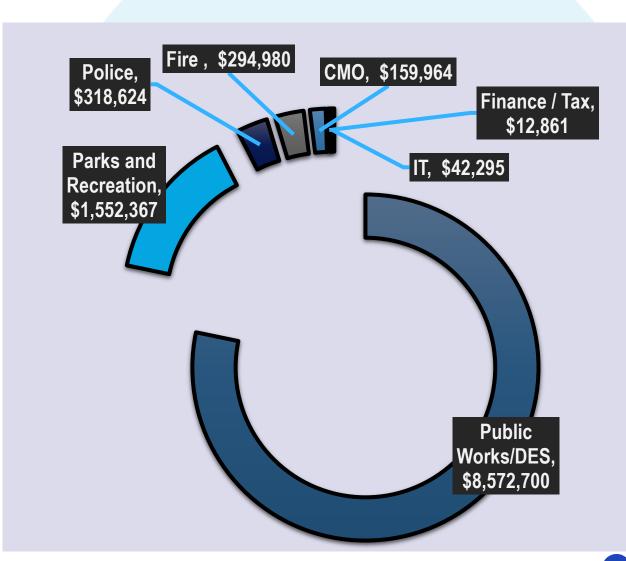




#### 2023 CAPITAL EXPENDITURES BY FUNCTION

- \$2 mm golf irrigation (2024)
- \$550 k Art Park Amphitheater (\$300,000 grant)
- \$300 k Restroom Robinette Park (outside funding offsets)
- \$150 k Brand Activation overpass design / gateway
- \$125 k Senior Center Sprinkler System





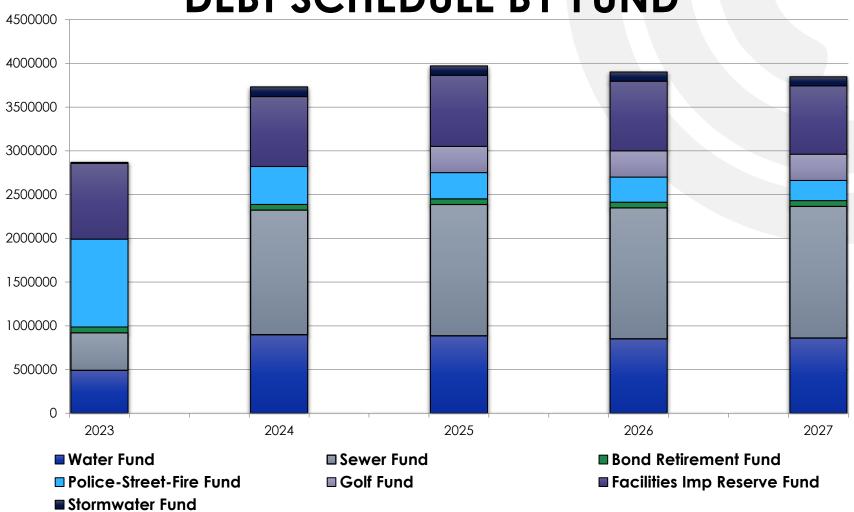




### DEBT

RATING & FORECAST PAGES 145- 147

#### 2023 – 2027 DEBT SCHEDULE BY FUND





Debt Ratio = (Total Debt Payments) / (Total Revenues)

Auditor of State - Performance Benchmark

Positive	Less than
Outlook	12%
Cautionary	
Outlook	12% - 15%
Critical	Greater than
Outlook	15%



Definition: Percentage of the budget needed for repayment of debt.

General Obligation 

Not Enterprise Funds (e.g., sewer, water, storm)

Debt Ratio = (Total Debt Payments) / (Total Revenues)

Positive Outlook	Less than 12%
Cautionary Outlook	12% - 15%
Critical	Greater than
Outlook	15%



Debt Ratio Analysis		
City	Pop.	<b>Debt Ratio</b>
Springboro	18,416	34.42%
Huber Heights	40,465	28.19%
Miamisburg	20,020	27.99%
Fairborn	33,456	16.21%
Dublin	47,824	12.12%
Brookville	6,255	10.79%
Trotwood	24,410	8.73%
Vandalia (2023)	15,021	6.63%
Vandalia (2024)	15,021	4.31%
Centerville	23,766	4.18%
Troy	26,176	3.83%
Vandalia (2022)	15,021	3.82%
Kettering	55,271	3.07%
Vandalia (2021)	15,021	2.86%
Sidney	21,142	2.04%
Tipp City	10,039	0.79%
Englewood	13,474	0.00%
Oakwood	9,572	0.00%

Vandalia 2023 Debt Ratio: 6.63%

Average: 10.06%

Median: 6.63%

Positive	Less than
Outlook	<b>12</b> %
Cautionary	
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~\$300,000 / yr.

2023: 7.65%

2024: 5.30%

Positive	Less than
Outlook	12%
Cautionary	
Outlook	12% - 15%
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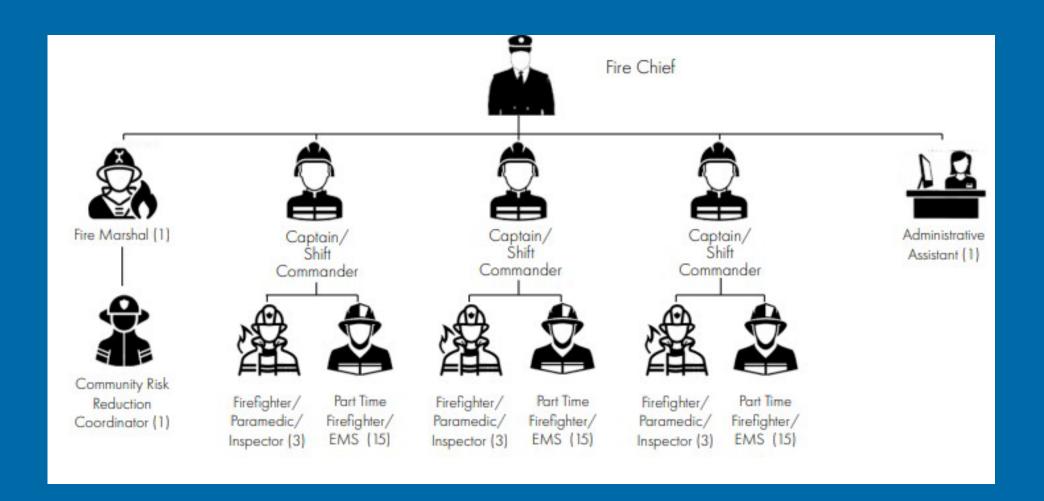




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# FIREFIGHTER STAFFING PRIMER

#### **COMMAND STRUCTURE**





#### CONSIDERATION

## RECOMMENDATION: ADD THREE FIRE LIEUTENANTS



- Confirmed in goal setting retreat
- First-line supervision
- Potential SAFER Grant Offset ~\$700k
- Shift coverage
- Chief of Fire responsibilities
- Part-time staffing model
- Pending negotiations with IAFF

- \$1,565,910 impact to general fund over five years
- Possible SAFER Grant offset if applied for in 2023 – appoint in 2024
- Hire in increments of three
- Challenges with current part-time staffing model
- Cannot afford all full-time staffing model with current revenue structure and meet other needs
- Incremental adjustments



RECOMMENDATION: POSTPONE ADDING THREE MORE FT FIREFIGHTER / PARAMEDIC / INSPECTORS – EVALUATE IN 12 MONTHS



## RECOMMENDATION FOR POSTPONEMENT OF ADDING THREE FF/P/I FOR FURTHER CONSIDERATION

- + Recognize importance
- + Valid recommendation
- + Necessary in future
- Impact to General Fund
- \$313,182 / yr.
- Incremental change
  - Uncaptured offsets SAFER grant







## COUNCIL

110.111 PAGE 2

## COUNCIL EXPENSE BREAKDOWN

- -9.31% in General Fund
- ~\$155k Personnel
- ~\$157k O&M









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## CITY MANAGER'S Tradition of OFFICE

110.121

PAGE 5

## CMO EXPENSE BREAKDOWN

- -6.42% in General Fund
- Enterprise fund
- Zoning & Planning Administrator







## Wandala small city. big opportunity.

CULTURAL ARTS

110.112 PAGE 4



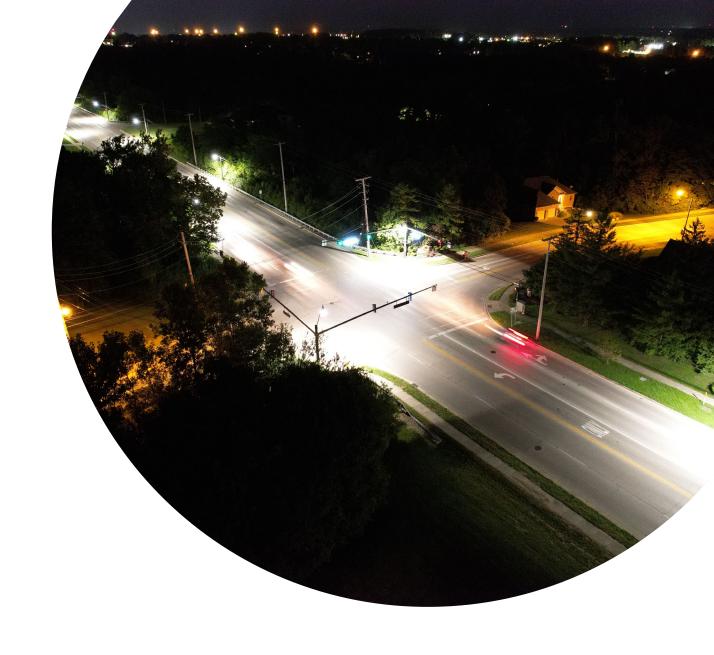


## INFORMATION TECHNOLOGY

110.123

## IT EXPENSE BREAKDOWN

- +5.17%
- IT Systems Administrator
  - ½ Year → \$41,000
  - ~\$82,000 / yr. (70% GF)
- Server Licensing +\$25,940







## Wandala

small city. big opportunity.

## AQUATICS STAFFING PRIMER

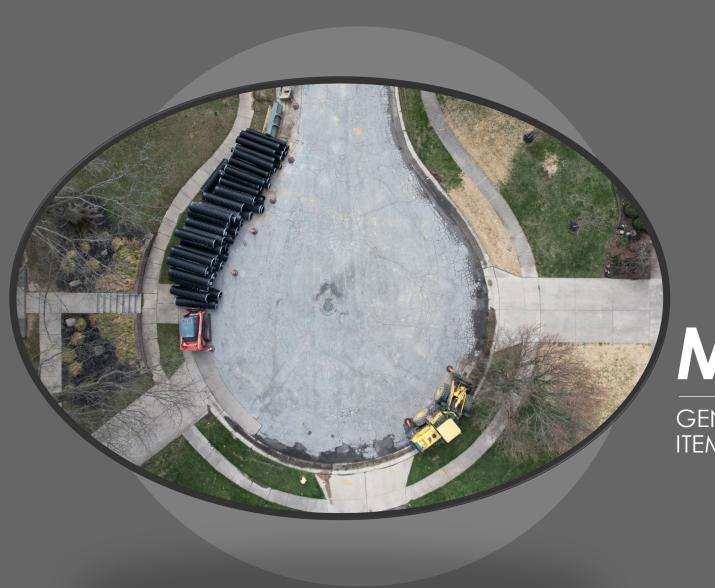
SWIMSAFE V. IN-HOUSE COST FORECAST

#### **SWIMSAFE V. IN-HOUSE**

- ~\$150,149 more per year to take in-house at VRC and CHP
  - Not included in budget
  - \$750,000 impact for 5-year budget
  - Additional FT staffing
  - Chemical costs scalability
- Considerations:
  - Restricted admission
  - SwimSafe Grade Card
  - Level of expectation









MISC.

GENERAL DISCUSSION / ITEMS FOR FOLLOW UP





# QUESTIONS & COMMENTS

VANDALIAOHIO.ORG





# 2023 BUDGET WORKSHOP #2

OCTOBER 18, 2022



# 2022 POLICY GOALS

Adopted November 15, 2021



#### **Opportunity**

Be known regionally as a top-tier suburb through top-tier City services.



#### Safe & Secure

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#### Infrastructure

Protect infrastructure by investing in roads, utilities & parks.



#### **Fiscal Sustainability**

Seize quality-of-life opportunities while maintaining fiscal practices.



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Transparent government to empower stakeholder engagement.



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## **BUDGET**

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To develop a transparent spending plan that represents City Council's policy priorities juxtaposed with anticipated revenues and available resources.



To leverage resources to build on a tradition of making Vandalia a top tier suburb through top tier services.





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~15,000 residents ~19,500

daytime pop.

-

87 Miles Water Lines 74 Miles Sanitary Sewer

79 Miles Storm Sewer



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David Lewis Vice-Mayor



Bob Ahlers Councilmember



Mike Blakesly Councilmember



Candice Farst Councilmember



Corey M. Follick Councilmember



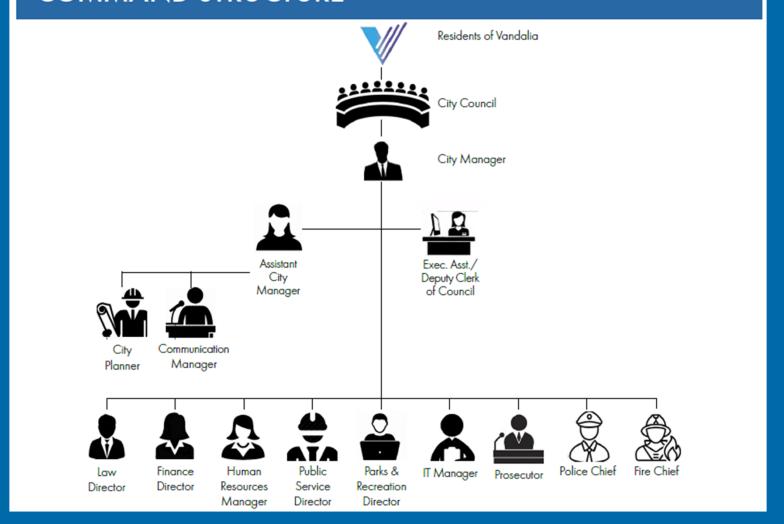
Constance Woods
Councilmember







## **COMMAND STRUCTURE**







# **TIMELINE**

- <u>July 1: Prepare Electronic Workbooks</u>
- \* Aug. 10: Workbooks to Departments
- <u>Sept. 1:</u> Draft Workbooks to Finance
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# **WORKSHOP #1 ACHIEVEMENTS**

OCTOBER 11, 2022

- Analysis of Overall Fiscal Health
- ▼ SWOT Analysis
- Strategic Considerations General Fund
- Capital Improvement Plan
- Revenues and Expenditures by Fund
- Debt
- Firefighter Staffing Primer
- Non-Departmental
- ▼ Council
- City Manager's Office
- ▼ Cultural Arts
- Information Technology
- ▼ Finance
- SwimSafe Aquatics Staffing Primer





# AGENDA – WORKSHOP #2 OCT 18, 2022

5:00– 5:10 pm Dinner Served – Council and Budgeting Team

5:10 – 5:40 pm Public Service – Director Cron

5:40 – 6:10 pm Parks & Recreation – Director Clark

6:10 – 6:25 pm Police – CM Wendt, Lieutenant Sucher

• 6:25 – 6:55 pm Fire – Chief Follick

6:55 – 7:30 pm Miscellaneous / Follow Up – CM Wendt





# "Money is only a tool. It will take you wherever you wish, but it will not replace you as the driver."

- Ayn Rand, Russian-born American writer and philosopher







# TOTAL COST OF DOING BUSINESS "TCODB"

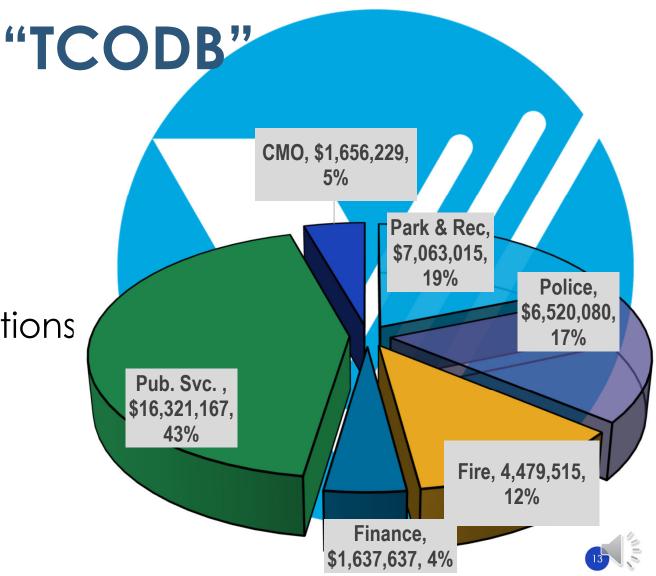
By Function







- ∞~\$37.6 mm
  - **™**&O **™**
  - Capital
  - ▼ Debt
- Select admin. functions
- Several funds
- Not entire budget





# **PUBLIC SERVICE DEPARTMENT**

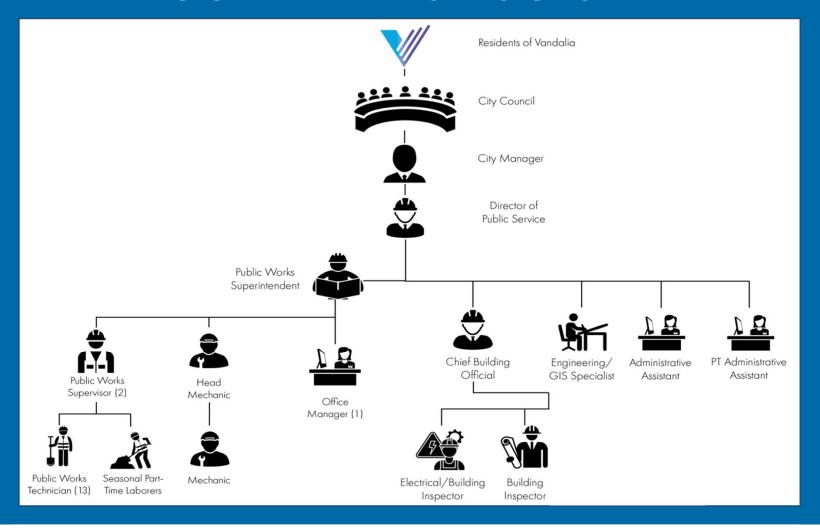
Director Rob Cron







# **COMMAND STRUCTURE**







## MAJOR PROPOSALS & CONSIDERATIONS



#### **OPERATIONS & CAPITAL**

- \$5 mm Dog Leg Rd. Utilities Extension Phase 2
- \$1.03 mm in asphalt overlay
- \$309 k curb & sidewalk
- \$550 k Hydro Excavator Truck ("vac truck")
- \$150 k sanitary sewer rehab.





#### **PERSONNEL**

- Teamsters Collective Bargaining Agreement Unsettled
- PW Technician: 4 current vacancies and 1 deployment
- Addition of Assistant Public Works Superintendent in 2022
- City Engineer:
   Restart Recruitment
   Transitional Position





## **OUTSIDE FUNDING**

- \$893 k Clyde / Cyril
   Reconstruction \$463,750
   OPWC Funding Grant / Loan
- \$423 k Airport Access NB Bridge Deck - \$200 k OPWC Grant
- Northwoods / I-75 SB Traffic Signal
  - \$128 k City (26%)
  - \$370 k ODOT (74%)





## MAJOR PROPOSALS & CONSIDERATIONS



WATER METER REPLACEMENT

Perform in-house Several years Savings Self-fund



**UTILITY EXPANSION** 

Dog Leg Ph. 1 Buildout in 2023

Dog Leg Ph. 2 Design / Bid / Build in 2023 - 2024

Fire Line Metering



**DEVELOPMENT** 

West of Airport Access
Northwoods Business Park
Kendall Electric
Redwood Village
Provision Living

Corporate Office

ARCO

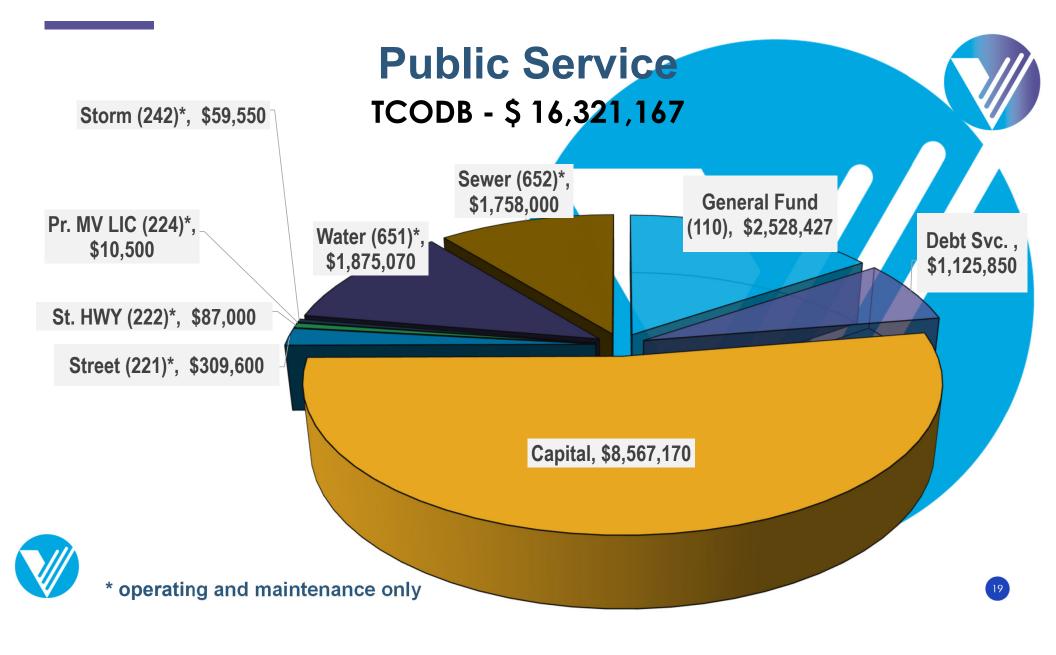
Contegra



ROW & CAPITAL PLANNING

Tri-Cities Wastewater Plant
Systematic Waterline
Replacement
Downtown Master Plan
Utility Rates Adjustment





## **FUTURE PROJECTS**



#### **CAPITAL**

- New Public Works Facility
- Dog Leg Rd. Utilities Extension Phase 2
- Watermain Replacement
- Tri-Cities Wastewater Treatment Plant & Collections System
- Foley / Enola Reconstruction
- Dayton NE Logistics Access Project
- Vandalia Bikeway Connector
- Webster St. Resurfacing





#### **OPERATIONAL**

- Digital Plan Review
- Rapid Development
- Super 8
- EPA Regulatory Mandates
- Public Works Staffing

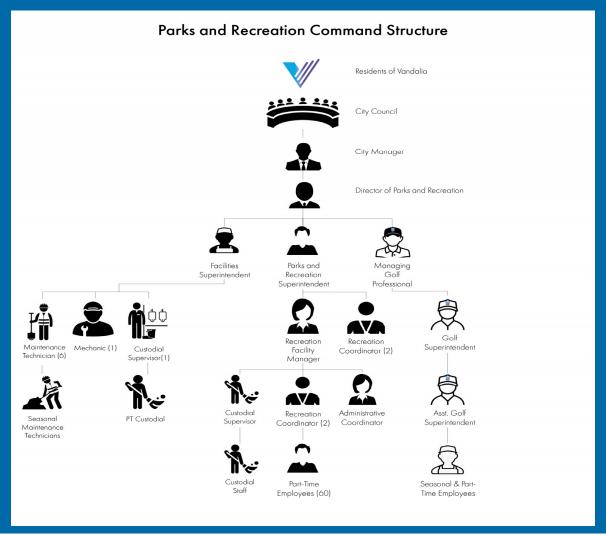


# PARKS & RECREATION DEPARTMENT

Director Steve Clark







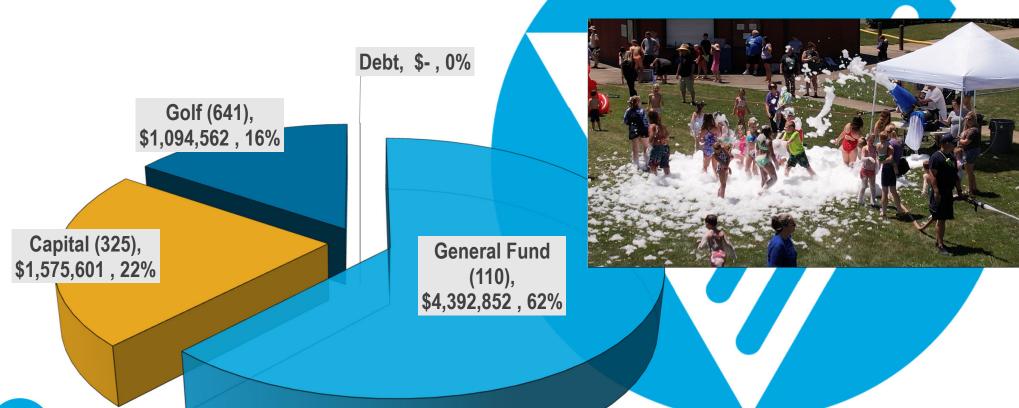


Mission Statement: Enhance the lives of our citizens and community by providing quality and diverse facilities, programs and services.

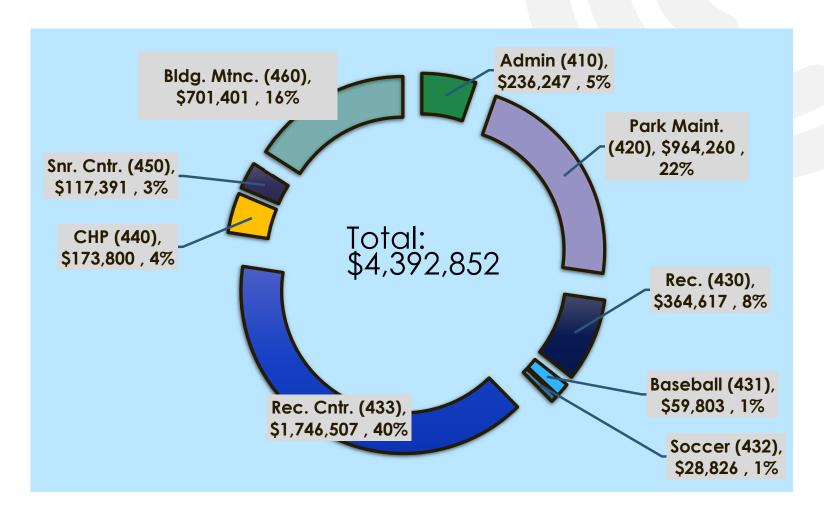
# PARKS & RECREATION

TCODB - \$7,063,015



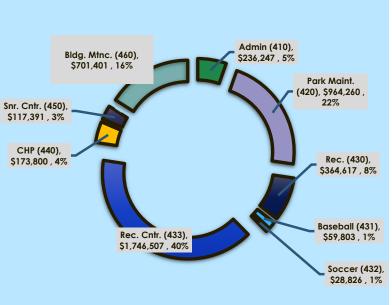


## PARKS & RECREATION – GENERAL FUND (110)





## PARKS & RECREATION – GENERAL FUND (110)



\$4,392,852

Pages: 25 - 33

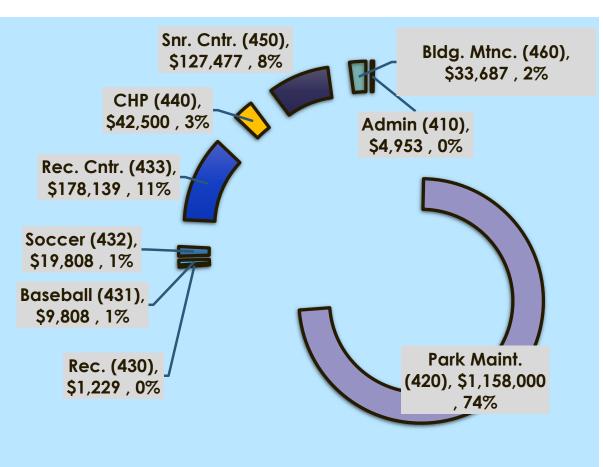
2 additional Parks Maintenance Technicians

- General Services Pay Plan
- PT Pay Plan
- Sr. Center Coordinator Pay





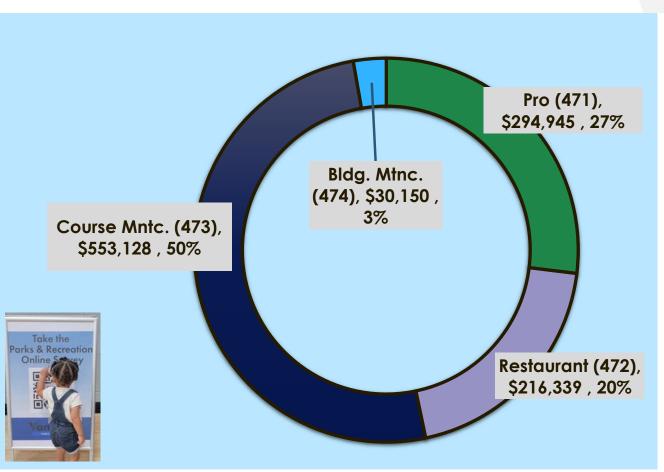
# PARKS & RECREATION - CAPITAL (325)



- \$1,575,601
- Art Park Amphitheater (\$200k City, \$300k grant)
- Robinette Park
  - Restroom (\$165k City, \$135k outside)
  - Playground (reappropriate ARPA in 2023)
- ARPA Helke & Sports Complex Playgrounds f/ 2022 budget
- Master Plan Activation Pending
- Dump Truck
- Mower
- Trash Cans & Benches



# PARKS & RECREATION - GOLF (641)



- **\$1,094,562**
- Includes:

  - Capital
- Future:
  - Irrigation System (2024)
  - Asst. Golf Pro.
  - Fee Schedule Update

## **Considerations**

- Infrastructure Buildout HVAC
- Successful & Pending Grant Applications
- PT Pay Plan
- Golf Course Irrigation Project
  - Design & Bid 2023
  - Construction 2024
- Master Plan Activation
- Commission for Accreditation of Park and Recreation Agencies (CAPRA)
- VRC, CHP, CHGC Fee Schedule Update
- 24-Hour VRC Planning



# **POLICE DIVISION**

City Manager Dan Wendt & Lieutenant Brandon Sucher



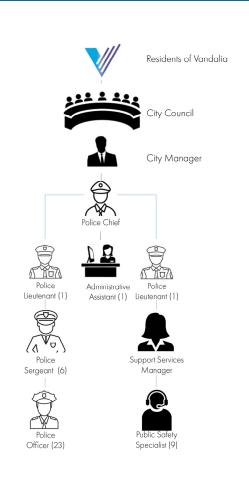






# **COMMAND STRUCTURE**









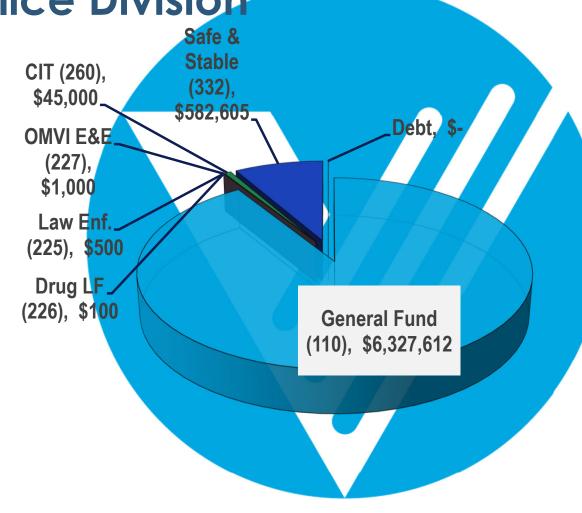
# Police Division

TCODB:

\$6,956,817

86.45% Personnel (All Funds: \$6,014,414)







## **CONSIDERATIONS**



- 32 Sworn Officers Unchanged
  (1 paid for by a grant)
- 9 Public Safety Specialists
- Administrative Assistant
  - ✓ Permanent PT → FT
  - Same benefits
    - More hours ~\$6,500 difference

## Considerations

- ▼ OPBA Sergeants
  - v 2% negotiated for 2023
  - **CBA** expires 12/31/2023
- OPBA Police Officers & PSS
  - CBA Expires –12/31/2022
  - v 2% budgeted for 2023
- √ Gas +50%





# **Correction**

v Not included: \$16,206

- v \$13,000 Cortico
  - **▼Grant**
  - VO&M
- v\$3,206 Police One
- Add back in to 2023 budget





#### **Vehicles**

v Cruisers: \$153,450

Order 2024 cruisers in 2023

▼ Three

v Not from last night's legislation

- **Vunmarked CIS Vehicle:** 
  - vinsurance Claim: \$~43,000
  - Not included in budget
  - **v** Base model
  - Supplemental 2022
  - Order immediately
- **VCrime Prevention Vehicle**
- \$48,000 Police package Graphics



# FIRE DIVISION

Chief Chad Follick





**Considerations & Proposals** 

- 3 New Full-time Fire Lieutenants
  - New position
  - Restructure division first line supervision
  - v~\$320k annual cost
  - v~\$106,692 / yr. / Fire Lt.
  - Subject to collective bargaining
  - v Hire in increments of three
- Reduction of 6 PT Firefighters
  - Attrition
  - Savings of (\$25,693.90) / yr. / PT Firefighter
  - Total savings: (\$154,163.40) / yr.
  - v 2023 budget adjusted
- vNet additional cost: ~\$165,912.60 / yr.
- Five-year forecast add'l. cost: ~\$829,563 (not including wage increases)





**Considerations & Proposals** 

- v 2.0% negotiated wage increase effective January 1, 2023
- Implementation of part-time pay plan
- Cardiac monitor replacement \$68k / yr.
- ▼Portable radios \$100k
- Firefighter Protective Clothing \$50k
- Medic Unit Replacement:
  - v 2024 \$300k
  - **y** 2026 − 325K

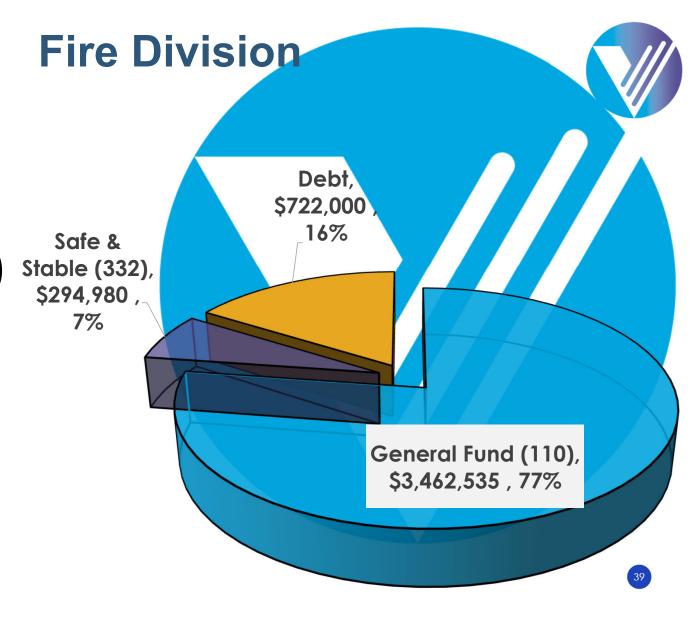




▼ TCODB - \$ 4,479,515

65.68% Personnel(All Funds: \$2,942,308)





#### FIRE DIVISION - GENERAL FUND

General Fund Total: \$3,462,535



# General Fund Distribution

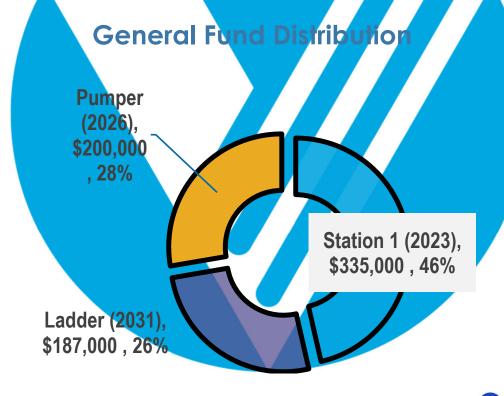
O&M, \$520,227 , 15%

Personnel, \$2,942,308,85%

# FIRE DIVISION - DEBT

**Debt Service: \$722,000** 





#### **FUTURE CONSIDERATIONS**



**COLLECTIVE BARGAINING** 

CBA Expires on December 31, 2023 Establish Lt. Wages



**FULL-TIME STAFF RATIO** 

SAFER Grant Application

2024
Possible addition of 3 FT
Firefighter / Paramedic /
Inspectors



PT FIREFIGHTER CHALLENGES

Transitional Workforce
Retention / Turnover
Availability
Pay
Certifications



JOINT PUBLIC SAFETY TRAINING FACILITY

Public Works Facility
Scope / Design
Land Donation
Multi-Phase
Funding Schedule



# MISCELLANEOUS / FOLLOW UP

City Manager Dan Wendt









# QUESTIONS & COMMENTS

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# ADOPTED UTILITY RATE UPDATES

OCTOBER 21, 2022

# **OBJECTIVES**

- Review Citywide Policy Goals
- Understand Background
- Discuss Utility System Needs
- Consider Historic Rates

Introduce Proposed Rate Adjustments





# 2022 POLICY GOALS

Adopted November 15, 2021



#### Opportunity

Be known regionally as a top-tier suburb through top-tier City services.



#### Fiscal Sustainability

Seize quality-of-life opportunities while maintaining fiscal practices.



#### Safe & Secure

Invest in traditional public safety and community outreach to meet needs.



#### Trust and Confidence

Transparent government to empower stakeholder engagement.



#### **Vibrant**

Use amenities & growth mindset to create a warm & welcome environment.



#### Infrastructure

Protect infrastructure by investing in roads, utilities & parks.



#### Sharpen the Saw

Refine practices and leverage technology to improve customer service.

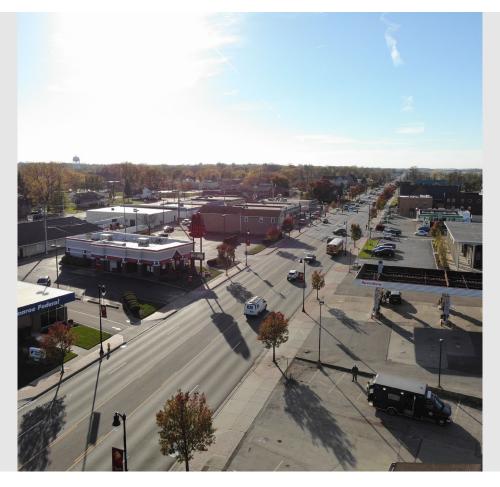


## **PARTNERSHIP**



#### WATER

- Tipp City & Vandalia
- Intergovernmental Joint Venture Agreement – 2002
- Reverse Osmosis Plant
- NAWA Employees Tipp City
- Responsible for Own System
- Billed by Gallon
- Plant Capacity Not of Immediate Concern





#### **WASTEWATER**

- Huber Heights, Tipp City & Vandalia
- Intergovernmental Joint Venture Agreement – 1996
- TCA General Manager
- Veolia Contractor Plant Op.
- Responsible for Own System
- Billed by Gallon
- Capacity Immediate Concern



#### SYSTEM FACTOIDS



#### **VANDALIA**

15,000 Residents
19,500 Daytime
Population
~210 Lane Miles of Streets

12.34 Sq. Mi.



#### **WATER**

~87 Miles – Water Lines ~20 Breaks / Yr. 800+ Fire Hydrants 3 Water Towers ~3.43 MGD



#### **WASTEWATER**

~74 Miles – Sewers 11.2 MGD ~2,000 Manholes TCA Plant Circa 1985



#### **STORM**

~79 Miles – Sewers 2,700 Catch Basins 1,200 Manholes



#### SYSTEM NEEDS

## **WASTEWATER**



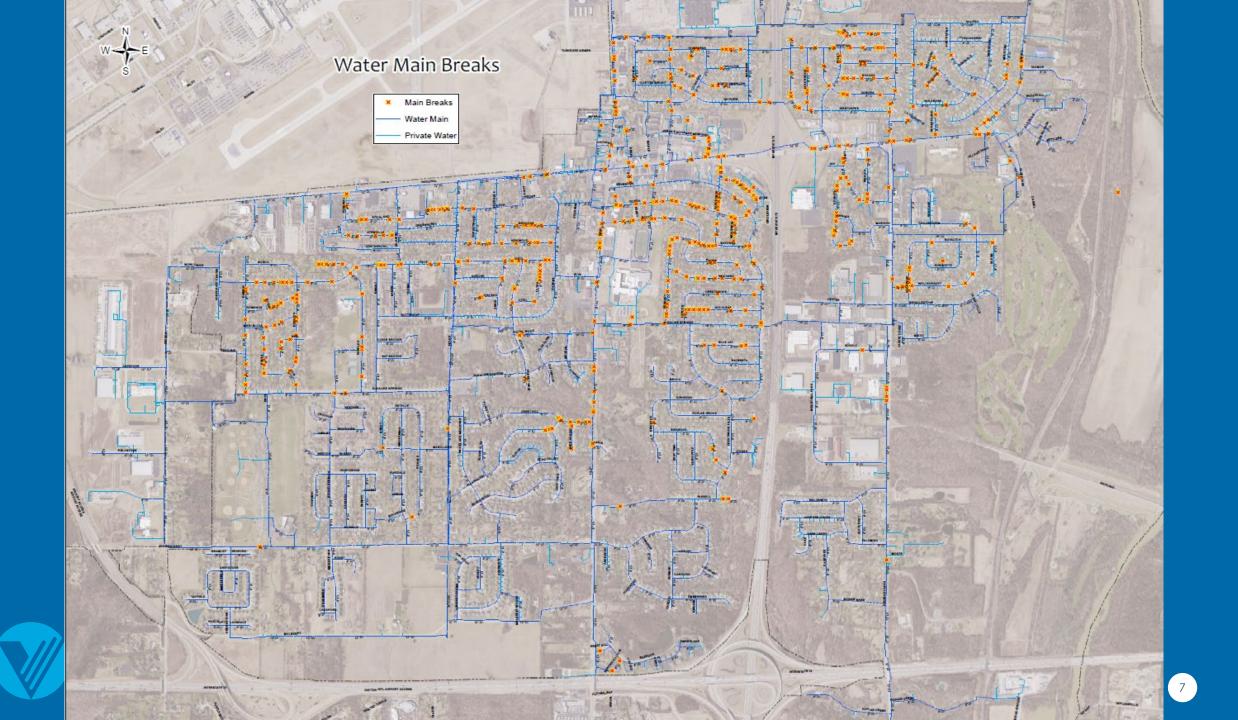
- ~\$80 million in Plant Upgrades
  - Exceeding 11.2 MGD Capacity
  - Piping, Wet Well Capacity
  - Biological Oxygen Demand
- ~\$15 million Storage Expansion Overflows
- Sewer maintenance, lining, replacement
- 2027 Anticipated EPA Regulations P, NH<sub>3</sub>
- Vandalia Public Works Facility
- Capital Equipment Planning

Increasing Cost of Veolia Contractor Personnel Expenses

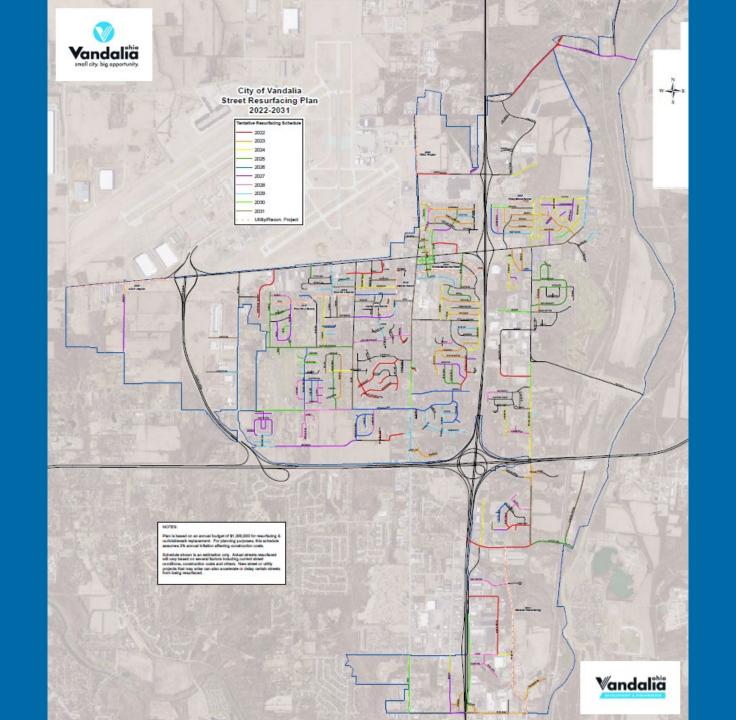
- Systematic Waterline Replacement
- Water Tower Maintenance
- Water Meter Replacement
- Vandalia Public Works Facility
- Capital Equipment Planning
- Personnel Expenses















#### SYSTEM NEEDS

## **STORM SEWER**

- Maintenance of Drainage System
- Capital Equipment Planning
- Vandalia Public Works Facility
- Curb & Gutter
- Leaf Collection / Disposal
- Personnel Expenses
- Currently only \$40k \$80k available for capital projects / equipment





## MITIGATING FACTORS & OFFSETS



- Infrastructure Fund \$1.00 / ft.<sup>2</sup>
- Job Creation & Revitalization Fund
   \$0.40 / ft.<sup>2</sup>
- Tax Increment Financing
- Grant Funding
- Metering of Fire Line

# STRETCHING TAXPAYER DOLLARS – GRANTS / PARTNERSHIPS



#### **AMPHITHEATER**

Art Park
Capital Budget Bill
\$300k



#### **PAVING / UTILITIES**

Water / Wastewater Infrastructure - \$2.4 mm

TRAC - NE Airport Logistics

\$1.8 mm

CPF - ~\$1.33 mm

STP – Webster St. - \$717k

OPWC - Gabriel - ~\$400k

OPWC - Foley / Enola



#### **PARKS**

CDBG – Helke \$100k

SWMD – Picnic Tables \$14k

Board of Developmental Disabilities – TBD

NatureWorks - TBD



#### **BIKEWAY CONNECTOR**

Great Miami River Trail Five Rivers Metro Parks ~\$2.13 mm



# **GRANTS/FUNDING SINCE 2017**

<u>Project</u>	Funding Amt.	<u>Type</u>
National Rd Streetscape PH 5 -	\$ 300,000	MVRPC STP
Kenbrook Drive Watermain	\$ 200,000	OPWC
2017 Handicap Ramps	\$ 50,000	CDBG
2018 Handicap Ramps	\$ 10,000	CDBG
Airport Access Resurfacing & Bridge	\$ 772,855	MVRPC STP
Skyview Avenue Watermain	\$ 104,000	OPWC
Foley Drive Reconstruction	\$ 400,000	OPWC
Northwoods Boulevard Recon.	\$ 418,000	OPWC
Brindlestone Watermain	\$ 180,000	OPWC
Marview Watermain	\$ 125,000	ОРWС
Vandalia Bikeway Connector	\$ 2,136,703	MVRPC CMAQ
Northwoods - Falls Creek Imp.	\$ 400,000	OPWC
Gabriel St.	\$ 398,832	OPWC
Foley/Enola Drive Reconstruction	\$ 400,000	OPWC
Webster Street Resurfacing	<u>\$ 717,131</u>	MVRPC STP
Total	\$6,612,521	



## TIMELINE TO ADOPTION

- ✓ May 9: Spring Retreat
- ✓ August 15: Study Session Presentation
- ✓ September 6: First Reading
- ✓ September 19: Tabled at Second Reading
- ✓ September 26: 2023 Fall Goal Setting Retreat
- ✓October 3: First Reading
- ✓October 17: Second Reading& Adoption



# HISTORIC RATES

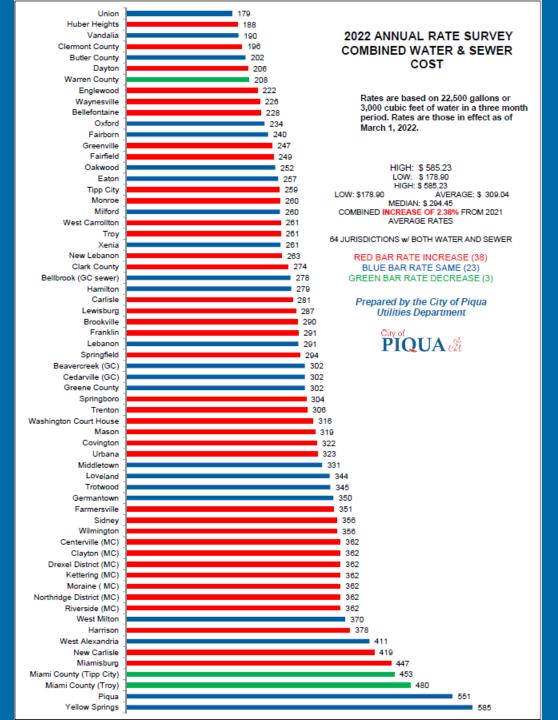




# 2022 PIQUA / OAKWOOD RATE STUDY







# ASSUMPTIONS & QUALIFIERS

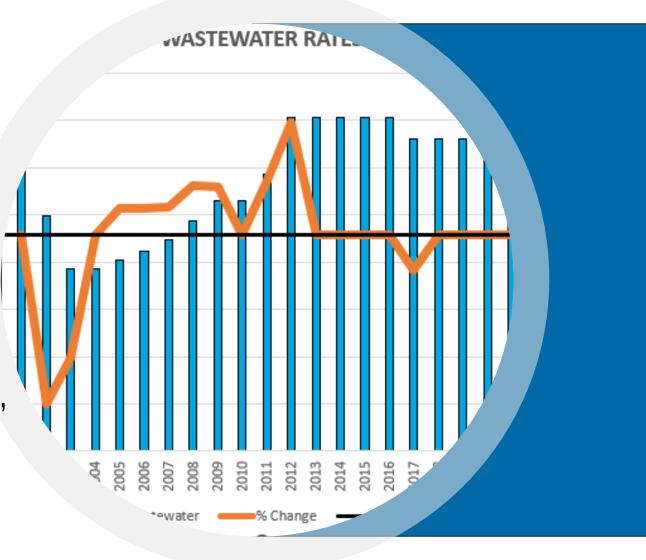
Based on Minimum Utility Bill

Monthly Rate

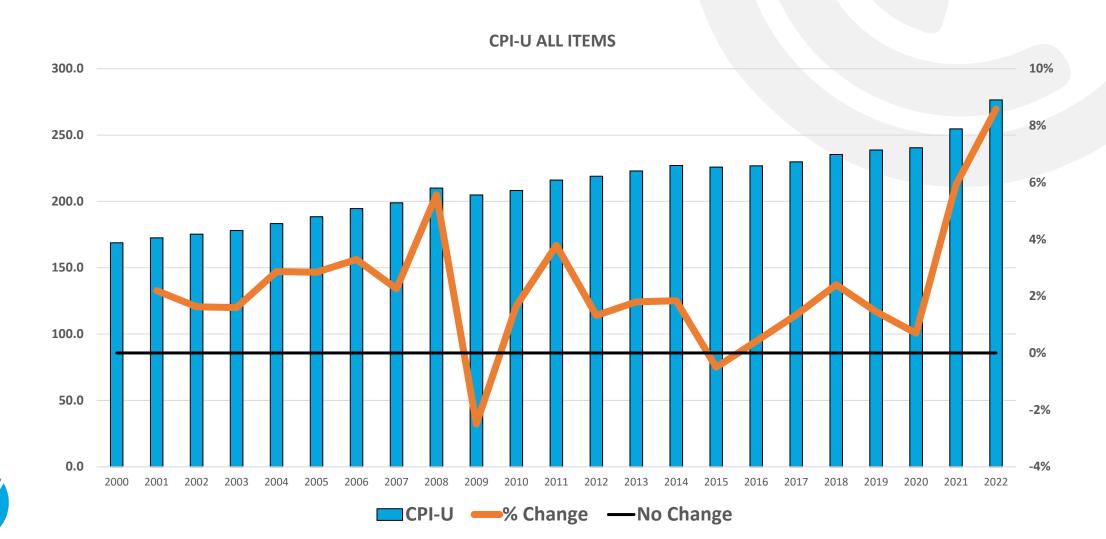
Descriptive Trends

Limited Context: "World As-Is"

"Wastewater" and "Sewer"
 Used Interchangeably

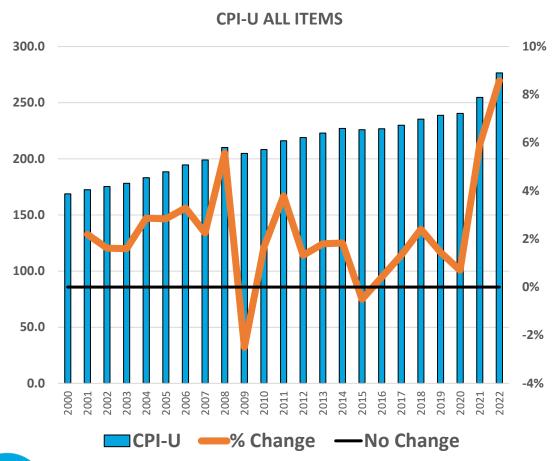


# CONSUMER PRICE INDEX – UNIVERSAL (CPI-U) ALL ITEMS





## CPI-U ALL ITEMS 2000 - 2022



• Inflation: 63.82%

Avg. Year-to-Year Inflation: 2.29%

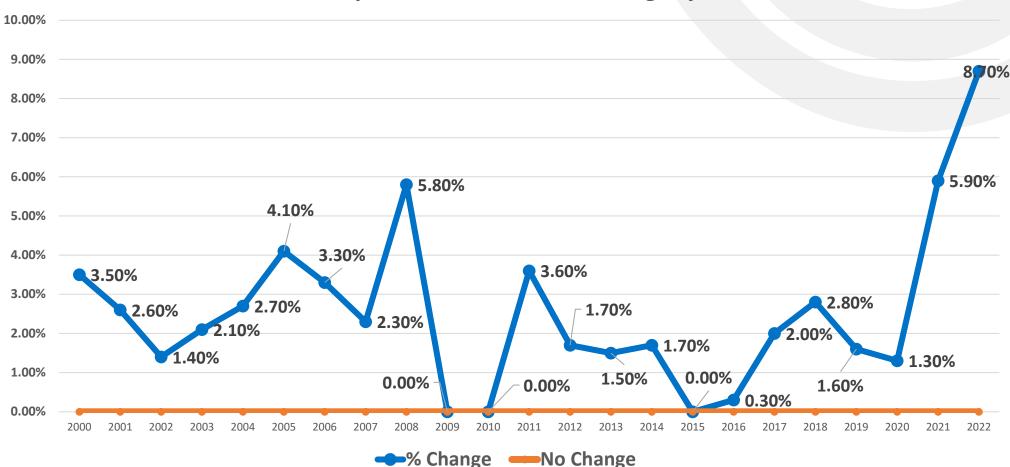
• 2009 Deflation: -2.5%

Gradual Increase



# HISTORIC SOCIAL SECURITY COST OF LIVING ADJUSTMENTS YEARS 2000 - 2022

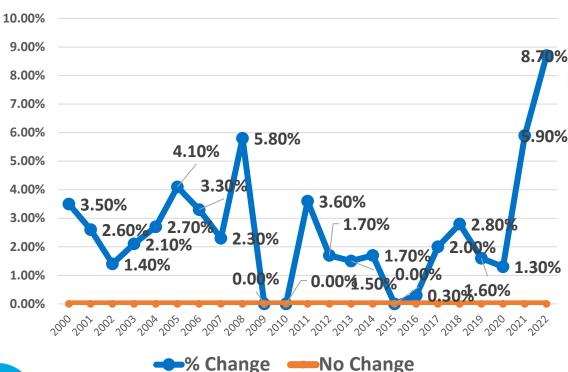
#### **Social Security Administration Cost of Living Adjustments**





# HISTORIC SOCIAL SECURITY COST OF LIVING ADJUSTMENTS YEARS 2000 - 2022

# Social Security Administration Cost of Living Adjustments



Average Increase: 2.56%

Cumulative Increase: 58.90%



# **WASTEWATER RATES 2000 - 2022**

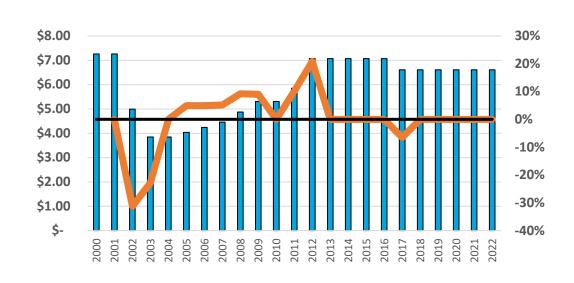






# **WASTEWATER RATES 2000 - 2022**

#### **WASTEWATER RATES**



Rate in 2000: \$7.26

Rate in 2022: \$6.61

#### -8.95% Decrease 2000-2022

63.82% Inflation During Same Period

- 2002: -31%
- 2003: -23%
- 2013 2016: 0%
- 2017: -7%
- 2018 2022: 0%



# **WATER RATES 2000 - 2022**

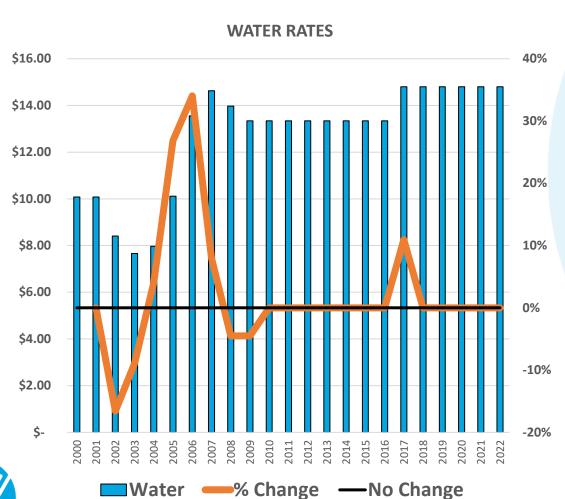
**WATER RATES** 



**─**Water **─**% Change **─**No Change



#### **WATER RATES 2000 - 2022**



• 46.83% Increase

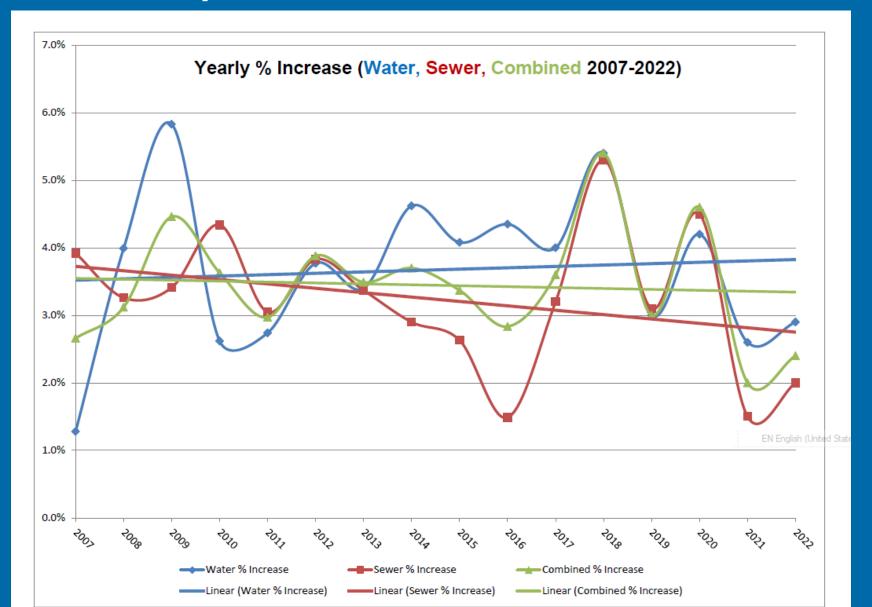
 63.82% Inflation During Same Period

Avg. Year to Year Increase: 2.24%

Gradual Increase



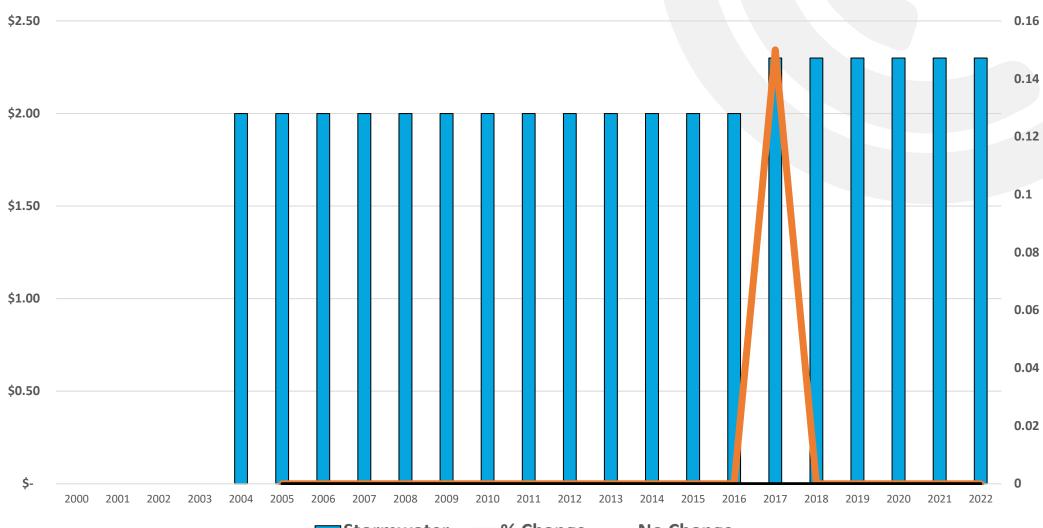
### PIQUA / OAKWOOD RATE STUDY





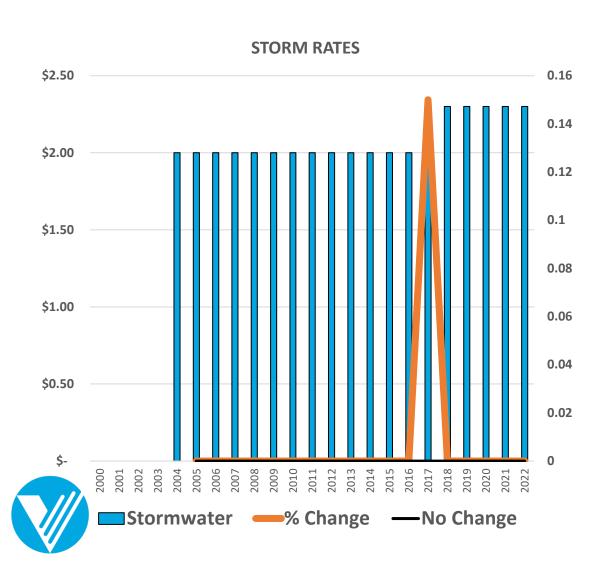
#### STORM RATES 2004 - 2022

**STORM RATES** 





#### STORM RATES 2004 - 2022



• 15 % Increase

- 50.94% Inflation During Period
- One increase of \$0.30 in 2017
- 2004: \$2.00 / ERU
- 2022: \$2.30 / ERU

## BUDGET/ PROPOSAL / IMPACTS





#### WASTEWATER - BUDGET (652)

- 2022 Budget Forecast w/o Update
  - 2026 Negative Fund Balance: (\$4,592,695)
  - (\$5,427,201) from Target Fund Balance (25% Operation Expenditures)
- Adopted Forecast:
  - 2027 Fund Balance: \$1,078,412
  - \$53,958 above Target Fund Balance





#### **WASTEWATER – ADOPTED RATES**

- Effective on first bill in January 2023:
  - Increase minimum fee by \$4.96 / month (\$0.165 / day)
  - From \$6.61 to \$11.57 / month
  - Increase other fees proportionally
- Minimum rates established:
  - 2024: \$17.35
  - 2025: \$22.56
  - 2026: \$28.20
  - 2027: \$35.24
  - Rates increased by 2.25% effective on first bill every January thereafter
  - Other fees increased proportionally on same schedule





#### WATER - BUDGET (651)

- 2022 Budget Forecast w/o Update
  - 2026 Fund Balance: \$121,155
  - (\$598,087) from Target Fund Balance (25% Operation Expenditures)
- Adopted Forecast:
  - 2027 Fund Balance: \$944,106
  - \$115,766 above Target Fund Balance





#### WATER – ADOPTED RATES

- Effective on first bill in January 2023:
  - Increase minimum fee by \$4.44 / month (\$0.148 / day)
  - From \$14.80 to \$19.24 / month
  - Increase other fees proportionally
- Minimum rates established:
  - 2024: \$25.01
  - 2025: \$31.27
  - 2026: \$39.08
  - 2027: \$48.85
  - Rates increased by 2.25% effective on first bill every January thereafter
  - Other fees increased proportionally on same schedule





#### STORM - BUDGET (242)

- 2022 Budget Forecast w/o Update
  - 2026 Fund Balance: \$330,317
  - 260,381 over Target Fund Balance (25% Operation Expenditures)
- Adopted Forecast:
  - 2027 Fund Balance: \$828,661
  - 735,081 above Target Fund Balance





#### STORM – ADOPTED RATES

- Effective on first bill in January 2023:
  - From \$2.30 to \$2.80/ equivalent residential unit / month
  - \$0.53 increase per month (\$0.176 / day)
- Minimum rates established:
  - 2024: \$3.60
  - 2025: \$4.50
  - 2026: \$5.63
  - 2027: \$7.03
  - 2028: \$7.31
  - 2029: \$7.61
  - 2030: \$7.91
  - 2031: \$8.23
  - 2032: \$8.55
  - Rates increased by 2.25% effective on first bill every January thereafter





Examples: Stormwater Fee Impact	
ADDDESS	# ERU UNITS 2022 Rate 2023 Rate
ADDRESS	# ERO UNITS \$ 2.30 \$ 2.80
8555 PETERS PIKE-SCHOOL	22.2 \$ 51.06 \$ 62.16
8675 STONEQUARRY-SCHOOL	12.92 \$ 29.72 \$ 36.18
346 S DIXIE-SCHOOL	44.34 \$ 101.98 \$ 124.15
600 S DIXIE-SCHOOL	61.79 \$ 142.12 \$ 173.01
1010 E NATIONAL-SCHOOL	28.81 \$ 66.26 \$ 80.67
611 RANDLER AVE-SCHOOL	22.94 \$ 52.76 \$ 64.23
55 FOLEY-BEAU	14.71 \$ 33.83 \$ 41.19
1090 W NATIONAL-BEAU	22.05 \$ 50.72 \$ 61.74
1080 W NATIONAL-BEAU	17.04 \$ 39.19 \$ 47.71
1050 W NATIONAL-BEAU	20.7 \$ 47.61 \$ 57.96
1020 W NATIONAL-BEAU	59.15 \$ 136.05 \$ 165.62
850 CENTER DR-CINTAS	12.31 \$ 28.31 \$ 34.47
900 FALLS CREEK-ASPM	39.97 \$ 91.93 \$ 111.92
850 FALLS CREEK-ASPM	5.37 \$ 12.35 \$ 15.04
740 E NATIONAL-GE AVIATION	41.37 \$ 95.15 \$ 115.84



#### **5-YEAR REVENUE FORECAST**

WASTEWATER RAIL

#### <u>Total Revenue</u>

Wastewater: \$16,772,028

Water: \$11,950,966

Storm: \$1,543,244

Total: \$30,266,238

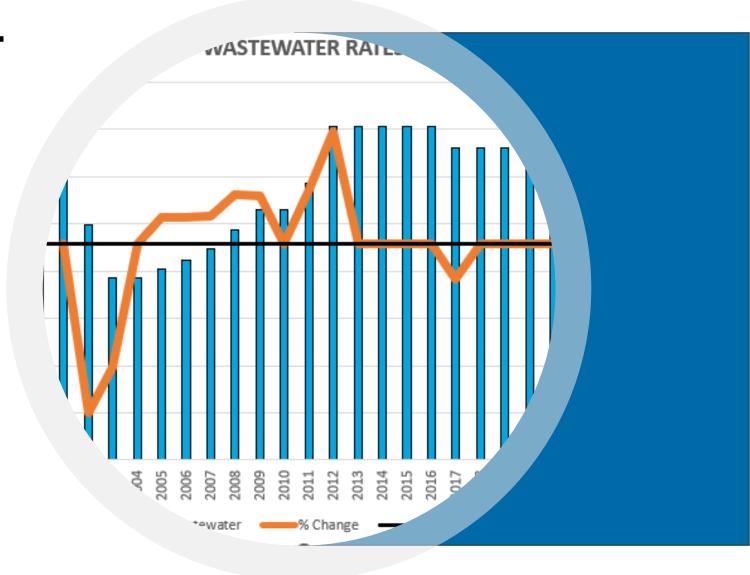




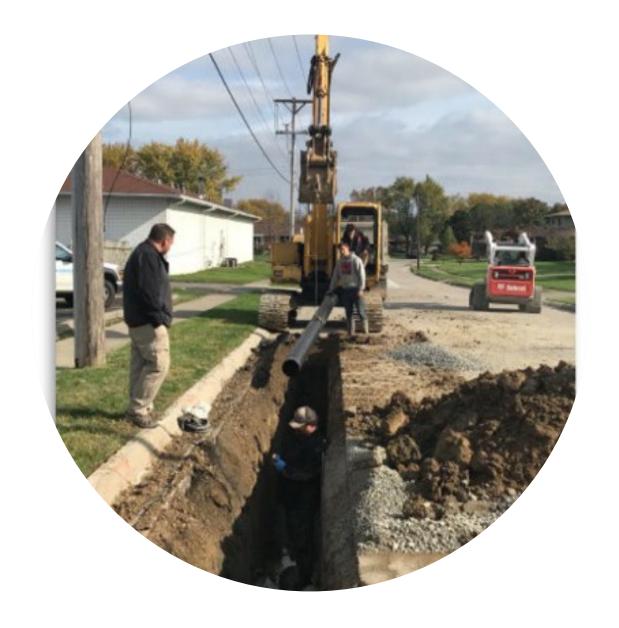
# IMPACT TO RESIDENTIAL UTILITY BILL

#### 2023 combined increase:

- \$0.328 / day
- \$9.98 / month
- \$119.76 / year









# QUESTIONS & COMMENTS

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#### 2022 Citywide Policy Goals

Approved November 15, 2021

#### Live



**Small City Big Opportunity:** Be known regionally as a top-tier suburb through top- tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality- of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



**Safe and Secure:** Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



**Enhance Infrastructure:** Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

#### Work



**Fiscal Sustainability:** Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



**Trust and Confidence:** Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



**Sharpen the Saw:** Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

#### Play



**Vibrant:** Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.