Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!





Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!









2023 Citywide Policy Goals

Approved December 5, 2022

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top- tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality- of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

January 6, 2023

Honorable Mayor Herbst & Esteemed City Councilmembers:

Please see the following updates.

MyVandalia Magazine: The new MyVandalia magazine is printed and at the post office. It should begin to arrive at homes in the next few days. An electronic copy is enclosed.

New Banners: New banners have arrived. The winter banners were hung by Public Works Crews today. Work continues regarding the development of the military banner program along Veterans Parkway on Dixie Dr.

Tree Planting: Brown's Nursery planted trees in the tree lawn area along E. Alkaline Springs Road and just behind the sidewalk along W. Alkaline Springs Road and Randler Avenue bordering Helke Park. This project was in furtherance of our Continuous Canopy objectives as outlined in the 2020 Vision Vandalia Comprehensive Plan.

Thank you, Helen Perkins! Longtime VRC Childcare Attendant Helen Perkins has retired after nearly 20 years in this role. Helen worked in Luther's Jungle for her entire tenure with our department and will be sorely missed by our staff and especially the children she supervised. Helen was extremely dedicated and loyal to the VRC, and we are extremely grateful for her many years of service to our community.

Employee Service Awards Luncheon: Work has begun on planning our 2022 Employee Service Awards Luncheon. The February 24 event will take place at the Cassel Hills Clubhouse and will honor 26 employees with a shared 470 years of experience.

Employee Addresses: Full-time and part-time employees are advised to ensure that their current address is reflected on their paystub, as this will be the address that is used on the W₂ form.

Dogleg Rd. Utility Extension: The contractor has resumed work on the Dog Leg Road utility project. They have installed the watermain and the sanitary sewer force main from the Airport Access to Dog Leg Rd. They are currently installing excavating for the sanitary sewer lift station along Dog Leg Road. They are performing rock excavation to get to the depths they need to set the structure.



Traffic Counts: The City has performed traffic/turn counts at key locations along National Road including at the Airport Access Road, Peters Pike, and Dixie Drive. We have taken video counts focusing on commercial trucks. We will be analyzing the information to determine the habits of the trucks to see what can be done to continue to reduce the number of commercial vehicles coming through our US 40 corridor. There is another facility going online in Union. The City will conduct another measurement when it is fully operational to understand impacts.

Commercial Vehicle Enforcement: During the past four weeks, VPD officers made 38 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in seven traffic citations, 28 written warnings and 4 verbal warnings while working 32 additional enforcement hours.

Bunkers Seating: DES has a permit that is ready to issue for the addition to the permanent outdoor seating at Bunkers Sports Bar & Grill.

Fire at Oscar's: On December 31st crews were dispatched to a dumpster fire behind the shopping center on North Dixie Drive. Crews were not able to locate a dumpster on fire, while checking the alley, crews could smell something burning, a firefighter in the jump seat noted smoke coming from the eves at the back of Oscar's Bar and Grille. Crews drove around to the front of the store and made entry, crews reported heavy smoke conditions, low visibility, moderate heat, and were able to locate a fire in food prep area at the back of the store. Shortly after making entry the Incident Commander elevated this fire to a second alarm. Despite zero visibility, a moderate heat condition, and some initial concern that the fire may have spread to an adjacent store, crews were able to quickly locate, contain, and extinguish the fire. Fire damage was confined to Oscars, but other stores in the strip mall were damaged by smoke, water, and forcible entry. A big thank you to mutual crews for their assistance, no one was injured, and the fire is under investigation but believed to be accidental. Oscar's is heavily damaged.

Welcome PT Fire Inspector Patrick Fink! This week, Part-Time Fire Inspector Patrick Fink began employment with the Division of Fire. Fire Inspector Fink comes to Vandalia from the Village of Lewisburg.

Golf in January: Weather conditions allowed for play at Cassel Hills Golf Course over the New Year Holiday Weekend. Over 100 golfers played between Friday, December 30 and Monday, January 2. This puts our revenues ahead of both January and February 2021.

Golf Irrigation: Joel Braun of Technical Choice, LLC conducted a site visit as part of the kickoff to the design phase of the golf course irrigation system project. Based on information obtained during the visit, Technical Choice will begin development of initial design criteria and a course layout drawings for our review.

New Picnic Tables: Maintenance staff is currently assembling 10 recycled plastic picnic tables that were purchased, in part, with Montgomery County Solid Waste District grant funds. These tables will be place in the shelters at Helke Park this spring. Kudos to Parks Director Steve Clark for going the extra mile to win this competitive grant. This is illustrative of the extra effort and value that staff brings to improve quality of life while stretching taxpayer dollars. These efforts are noteworthy and meaningful.



Please contact me directly with comments and questions.

Very Respectfully,

Dan Wendt City Manager

CC:

Board and Commission Members All City Employees

Attachments:

- 1. 2023 Policy Goals;
- 2. MyVandalia Magazine January April 2023;
- 3. Information Update ACM Holloway January 6, 2023;
- 4. Information Update Director Leiter January 6, 2023;
- 5. Information Update Chief Follick January 6, 2023;
- 6. Information Update HR Manager Pruszynski January 6, 2023;
- 7. Information Update Director Clark January 6, 2023;
- 8. Information Update Chief Althouse January 6, 2023;
- 9. Information Update Director Cron January 6, 2023;
- 10. Mailer Utility Rates; and
- 11. Health Insurance Notification Flyers.



Wandala Wandala

January - April 2023









ELECTRIC/GAS AGGREGATION



SNOWPLOW



PHYSICAL FITNESS



VETERAN BANNERS



CHRISTMAS TREE RECYCLING

www.vandaliaohio.org f © in &











Vandalia Utility System

WATER



87 miles of water lines

More than **20** water main breaks per year

800 fire hydrants



WASTEWATER

74 miles of sewer lines

2,000 manholes

11.2 million gallons a day

STORM



79 miles of sewer lines

2,700 catch basins

200 manholes

Utility System Needs

Costs shared with Huber Heights and Tipp City

WATER

- System-wide water line replacement
- Water meter replacement
- Capital improvements

WASTEWATER

- EPA mandates
- \$81 million in plant upgrades
- \$19 million storage expansion
- Capital equipment planning
- Sanitary sewer rehabilitation

STORM

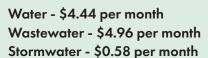
- Storm sewer rehabilitation
- Equipment and machinery



Vandalia **Utility Rates**

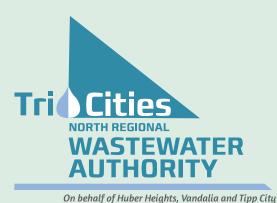
Effective on the first utility bill in January, 2023, utility rates in Vandalia will be adjusted to meet emerging needs in the City's water, sewer and stormwater systems. This bill is due January 17, 2023. Water and wastewater rate updates apply to all accounts north of Interstate 70 (i.e., residents, businesses, and customers south of Interstate 70 within the City of Vandalia corporate limits are customers of Montgomery County where the water and wastewater rates are more expensive).

For customers receiving the minimum bill, rates will be increased as follows:



For more information on utility rates, use the QR code or visit www.vandaliaohio.org/utilities













Vandalia Voters Approve **Aggregation Issue**

On Tuesday, November 8, Vandalia voters approved two measures authorizing the City to negotiate opt-out electricity and natural gas aggregation.

Issues 25 and 26 give the City of Vandalia the authority to negotiate on behalf of residents for more favorable natural gas and electricity rates.

More information is available at VandaliaOhio.org/aggregation.

No action is required by residents. Once negotiated, residents may opt out and choose their provider based on a comparison of providers at energychoice.ohio.gov.

Thank You For Your Support

Vandalia City Council is appreciative of the support and confidence voters showed on Election Day in overwhelmingly approving the Electric and Natural Gas Aggregation Issues.

We will continue to closely monitor the energy markets, and when appropriate, work to negotiate rates that protect family budgets and give residents the best value.

Stretching Tax Dollars Recent Grants received by City of Vandalia

\$225,567 **Breathing Apparatus Division of Fire**



\$300,000 Art Park Stage Parks and Recreation



\$100,000 Helke Park Playground Parks and Recreation



\$400,000 Foley & Enola Reconstruction **Development and Engineering**



\$61,000 **Robinette Restroom** Parks and Recreation



Kendall Electric to open facility in Vandalia

A Michigan-based company with multiple locations in the region is building an electrical parts distribution center in Vandalia. Kendall Electric, based in Portage, Michigan, is constructing a 115,000 square-foot facility at 769 Center Drive.

The \$13.5 million structure will open with 45 full-time positions, and the company has plans to add an addition 15 employees within the first 12 months of operation. When complete, the facility is expected to serve as the company's Midwest headquarters.



A MEMBER OF THE KENDALL GROUP

The company considered a number of potential sites before deciding on Vandalia. The Montgomery County's Economic Development/Government Equity (ED/GE) program awarded a \$150,000 grant to assist in the project, and the Vandalia Development Corporation awarded the project a \$25,000 grant.

Construction has been ongoing since late summer. It is expected to be completed in Spring, 2023.







3



Butler High School Art Students Paint Snow Plows

Some of the snow plows used to clear Vandalia streets over the winter will have a different look this year, thanks to art students from Butler High School. Students have painted fun designs onto two of the City's six snow plow blades. Butler High School Art Teacher Tara Landis has been overseeing the project.

"Dan Wendt suggested this project last Spring and asked if we'd be willing to do it," Landis said . "We talked about doing all six at once, but we decided to see how we'd do with just two this year and see how that works for us." Landis said the plows present some unique challenges.

"This is something very new to us, we usually just paint on canvases, or murals on walls in the high school, so this is something very different," she said. "The curve of the blade and the awkwardness of it have been tricky, so it's a learning process for us all."

Landis said the students have been excited to take the project on.

"The kids have been doing a great job for us," she said. "We've had different kids come in from our painting classes, which are advanced classes for our juniors and seniors. And then our senior studio kids have been coming out and working on this as part of their grade and part of their project."

One of the blades features a Yeti design, drawn by Landis after consulting with City Manager Dan Wendt. "The Yeti is something Mr. Wendt suggested," Landis recalls. "He thought it would be cool if we saw some monster gobbling up the snow as it rolled down the road."

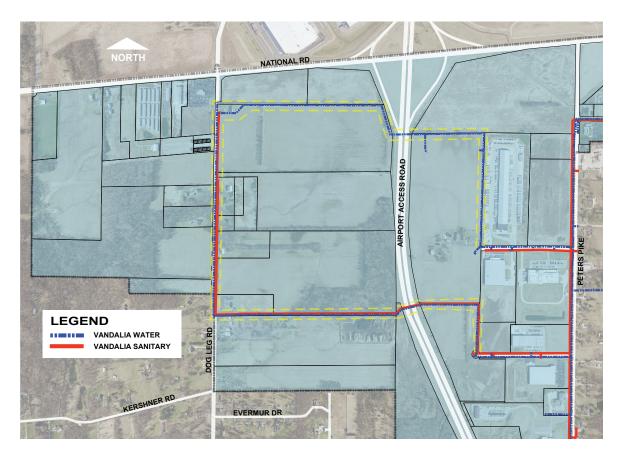
The other blade features a "Snow Day" design.

"As soon as we hear snow... as educators and students everyone gets psyched and hopes for a snow day," Landis said. Landis said that with these two plow blades in rotation, students have another reason to look forward to snow. "We've all talked about how cool it's going to be when you see that Yeti rolling down the street making the roads safe but in a very playful sort of way."









Utility extension underway in Vandalia

The City of Vandalia is in the process of extending water and sewer services to an area of land west of Airport Access Road along Dog Leg Road and US 40. The project will open up more than 400 acres of real estate for commercial development.

In accordance with the Vision Vandalia Comprehensive Plan, the land was rezoned in 2021 to Industrial Innovation.

Engineering work on the project was completed in 2021, and crews in August have begun work on the extension. Water and sewer lines situated at Stonequarry Crossings are being extended under the Airport Access Road to Dog Leg Road.

Financing for the project is paid in part through a \$1 per square foot infrastructure fee paid by developers.

"The project starts on the east side of Airport Access Road where the new lines will connect to our utilities that

are already in at Capstone Way and at Fieldstone Way," Public Service Director Rob Cron said.

"Crews will bore under the Airport Access Road to bring the lines across the thoroughfare to Dog Leg Road, then north and south on Dog Leg Road to open all of those properties on both sides of Dog Leg Road to have access to the utilities."

Cron said the project will be completed in two phases.

"We consider this Phase 1 of our utility extension," Cron said. "That project is underway now and they have started on some of the water main work, and they'll be doing some of the sanitary sewer work here shortly."

Cron said phase 2 of the extension project is still in the planning stages.

"We're getting engineering work done right now on what will be Phase 2 of this project," he explained. "We

have a consultant on board that we're working with to design the next phase, which would extend water and sewer lines all the way down to Airpark Boulevard on the south side of US 40."

When Phase 2 is complete, the City will be able to provide service to all Vandalia properties west of Airport Access Road.









Get Healthy in 2023 at the Vandalia **Recreation Center**

With the New Year upon us, many people will decide to make 2023 the year that they focus on their health. If physical fitness is one of your New Year's Resolutions, the Vandalia Recreation Center is a great place to get started!

The Vandalia Recreation Center has a state-of-the-art fitness center that includes a wide variety of fitness machines, such as treadmills, ellipticals, rowing machines and stationary bicycles. The center also has weightlifting machines and free weights.

Beyond the fitness center, there are other workout alternatives.

"We feature a wide variety of group fitness classes," said Alicia McCracken, Facility Manager. "We have dance classes that emphasize fitness, as well as spin classes, yoga, Zumba and total body workout classes."

There are also water fitness classes held in the aquatic center.

The gymnasium also features fitness options including volleyball, basketball and pickleball.

Parents appreciate the Recreation Center's two childcare options. Children aged 6 months through 4 years can play in Ricky's Tiny Tikes. Children aged 5 through 10 years of age can play in Luther's Jungle. Costs for both day care options are very affordable.

The Recreation Center has a number of options for those wishing to begin a fitness routine. You don't have to be a resident or a member to use the Recreation Center. For those wishing to take classes, there are 10 and 20 punch cards available for purchase. Guests also have the option of paying a daily admission fee to use the center.

Whatever your fitness goals are for 2023 and beyond, the Vandalia Recreation Center can help you to reach them. For more information on the Vandalia Recreation Center, call (937) 415-2340.

Tips for getting started on a fitness routine



START SLOWLY

Start slowly and build up gradually. Give yourself plenty of time to warm up and cool down with easy walking or gentle stretching.



BREAK THINGS UP

Break things up if you have to. You don't have to do all your exercise at one time, so you can weave in activity throughout your day. Shorter but more-frequent sessions have aerobic benefits, too.



BE CREATIVE

Be creative. Find activities you enjoy to add to your fitness routine.



LISTEN TO YOUR BODY

Listen to your body. If you feel pain, shortness of breath, dizziness or nausea, take a break. You may be pushing yourself too hard.



BE FLEXIBLE

Be flexible. If you're not feeling good, give yourself permission to take a day or two off.

Melissa Wallenstock



City to Offer Veteran Banners Program

The City of Vandalia is in the early planning stages of a program designed to honor local veterans. The City will work with Butler Township and the Vandalia-Butler Chamber of Commerce to administer a program placing banners along Dixie Drive to honor those who have served in our Nation's military.

"This is a program we are all very excited about," said Corey Follick, Vandalia City Councilmember. "We understand the sacrifice these veterans have made to defend our country, and we see this program as a simple way to say thanks."

This program is still in the planning stages. More details should be available in the first quarter of 2023.

Each banner included in the program will be displayed along Dixie Drive for a period of two years, at which time the banner will be returned to the family of the veteran.

While the cost of participation has not yet been determined, it is not expected to exceed \$100.

"I would encourage anyone interested in this program to keep an eye on our website and social media," said Dan Wendt, Vandalia City Manager. "Once we open the application process, I expect we will see a tremendous amount of interest in participating."











Tree Recycling Available at Sports Complex

When the last piece of mistletoe is removed from the tree, and the last glass of egg-nog has been polished off, it's time to think about moving on.

Residents who want to dispose of their Christmas tree in an environmentally responsible way will be glad to know that the City of Vandalia Tree Recycling program will be in effect beginning December 26. Residents are free to bring their Christmas Trees off to the Sports Complex parking lot, where they will be ground into a mulch.

"This is a service the City has offered for a number of years, and people seem to appreciate it," said Steve Clark, Director of Parks and Recreation. "The drop-off point is clearly marked, and most people are in and out of the lot in less than a couple of minutes."

The City will be accepting trees through the first two weeks of January.



Help The Snow Plow Driver Help You

- 1. Move your car off the street
- 2. Give the plow room to operate
- 3. Don't follow too closely behind
- 4. Don't shovel snow into the street
- 5. Be patient













New Fire Ladder Truck

On November 18, the Vandalia Division of Fire took delivery of a new Sutphen Fire Ladder Truck. This 108-foot vehicle is equipped with modern technology that allows fire crews to quickly and easily deploy the ladder to more efficiently begin rescue operations. The ladder also has added functionality not available when the previous ladder truck was purchased in 1995.

"We're very grateful for City Council's trust and confidence in the Division of Fire. This is an investment in the safety of our community for the next 25 years. This ladder truck will enhance our operations on the fireground both performance-wise and safety-wise for many years to come," said Chad Follick, Vandalia Fire Chief.





Vandalia's Facade Improvement Program **Expanding**

Vandalia City Council has expanded the Facade Improvement Program to include businesses throughout the entire city. The program seeks to assist businesses with improving the appearance of their buildings.

"We just think it's an all-around great way to assist people who wish to invest in the appearance of their business," said Richard Herbst, Vandalia Mayor.

The program can be used to fund 50% of the total eligible costs of an improvement or repair, up to \$15,000.

Projects must be in compliance with any adopted plans.

The Façade Improvement Program can be used for:

- the removal of elements that cover architectural details;
- the removal and replacement of legally existing obsolete & nonconforming signs;
- the repair/replacement of architectural details:
- replacement of windows visible from the public street;
- awning and door repair or replacement visible from the public street;
- and cleaning, repainting and/or repair of facade or siding.













ATTHEREC

PROGRAM GUIDE January - April 2023

VPRD provides quality and diverse programs.

We offer opportunities that include: swim lessons,
youth and adult athletics, fitness classes, youth, family
and preschool programs plus special events!









We bring recreation to life!







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Edward Jones MAKING SENSE OF INVESTING

Weather Information



Download the Rainout Line app Call 937.552.2200

Like the Vandalia Recreation Center on Facebook. Follow the Vandalia Recreation Center on Twitter and Instagram









When painful joints, bones, or muscles slow you down, Premier Health's orthopedic specialists are ready to help you move beyond pain.

We now offer robotic-arm assisted procedures, using ROSA® Knee and Mako SmartRobotics™, transforming the way total knee, partial knee, and total hip replacements are performed.

Get a personalized care plan from Premier Orthopedics - one of the largest and highly trained orthopedic and sports medicine practices in Southwest Ohio.



Appointments available at our many conveniently located offices - including in Vandalia, Englewood, and Troy.

PremierOrthoOH.com









general information

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.



This symbol indicates a drop-in program; you do not need to register prior to the program and the program does not have a minimum participation count.

Save Time and Register Online

Have a username and password... sign up at https://webtrac.vandaliaohio.org.

Don't have a username and password?...let us issue you one! Send your name, address, phone number and the name, birthdate, gender and grade (if applicable) of those you want to register in your household to vrcinfo@vandaliaohio.org.

Winter Weather Policy

Weather Hotline: (937) 552-2200

Facebook: www.facebook.com/VandaliaRec

During inclement weather the Recreation Center and its programs/ classes will maintain normal operating hours unless directed otherwise by management and as long as instructors and staff are available. If a decision is made to cancel programs/classes or to close the facility, we will post it on the Rec Center's Facebook page and on the Rainout Line ASAP. Although we strive to give early notice of cancellations, various circumstances could affect our ability to notify the public in a timely manner. We only update our Weather Hotline when cancellations have been made.

Vandalia Recreation Center Hours of Operation

October 1st - May 31st:

Monday - Friday: 6:00 am - 10:00 pm Saturday: 7:00 am - 7:00 pm Sunday: 12:00 noon - 6:00 pm

June 1st - September 30th:

Monday - Friday: 6:00 am - 9:00 pm Saturday: 7:00 am - 7:00 pm Sunday: 12:00 noon - 6:00 pm

Visit www.vandaliareccenter.com for operating schedules of the individual areas.

Vandalia Recreation Center Closings & Holiday Hours

Sunday, January 1, 2023 - VRC closed Sunday, April 9, 2023 - VRC closed

Refund Policy

View our refund policy at vandaliaohio.org/recreation/ reccenter/rec-center-rules-and-regulations.

Did You Know?

The Vandalia Recreation Center is a certified facility for: Silver Sneakers®, Forever Fit®, Prime®, Silver&Fit®, Active&Fit®, OPTUM®, PeerFit®, GlobalFit®

Community Gardens at **Jeffers Park**

Park, 407 Halcyon Dr. 22 plots with a water source are available on a first come, first serve basis. Contact the Parks Department at 937-415-2353 or ddoench@vandaliaohio.org for more information.









general information

Celebrate your Birthday at the VRC!

The Vandalia Recreation Center offers three birthday party packages to make your child's day special! Each party includes one and a half hours in the party room and two hours in the VRC feature of your choice.

Pricing, and additional information can be found at vandaliaohio.org/recreation/reccenter/birthday-parties.

Ready to request a date for your party? Complete our online request form. Birthday party reservations will not be accepted by phone. Please direct additional questions to Jen at jwebb@vandaliaohio.org or 937-415-2335.

Have your next Group Outing at the VRC!

Did you know that The Vandalia Recreation Center hosts groups of all sizes? We have special rates for groups over 10 during regular operating hours. We also offer after-hour rentals for larger groups who want to utilize the center by themselves. In addition, we have two rooms available for meetings; business or informal gatherings. Additional information can be found at <code>vandaliaohio.org/recreation/reccenter/group-rates-rentals</code>. Contact Jennifer at webb@vandaliaohio.org or 937-415-2335 with additional questions.



Vandalia Rec Center Memberships

The Vandalia Recreation Center has a variety of membership options to accommodate your fitness goal. From the youngest to the oldest, we have healthy fun for everyone! A resident (residing in City of Vandalia) family can obtain a membership for only \$42.50 a month! Children 4 years of age and younger do not require membership. Our nonresident dual membership allows two adults (residing in same household) to belong to the VRC for \$48.50 per month. In addition, our membership rates are discounted to those employed in Vandalia city limits. A business adult membership is priced at \$32.50 per month. Please note that our monthly rates are available only as an automated checking or savings account payment.

Members enjoy use of our gymnasium, fitness floor, indoor walking/jogging track, and aquatics center. Our climbing wall, drop-in fitness classes, and child care services are offered to our members at discounted rates.

The VRC offers three-month trial memberships and they are available for purchase throughout the year. Our punch cards are perfect for visitors and guests, offering ten or twenty daily visits for a discounted rate. Find out how affordable membership to the VRC can be by visiting our website: **www.vandaliareccenter.com**.



Athletics

John Myers

jmyers@vandaliaohio.org | 937-415-2333

Aquatics-Swimsafe

JP Hader

jp@swimsafepool.com | 937-329-9234

Swim Lessons

Heather Shooner

heather@swimsafepool.com | 513-755-7075

Camp & Youth Programs

Aaron Messenger

amessenger@vandaliaohio.org | 937-415-2334

Fitness

Sarah Lavy

slavy@vandaliaohio.org | 937-415-2337

Membership Accounts/ Front Desk Supervisor Sharon Hamby

shamby@vandaliaohio.org | 937-415-2331

Rentals & Birthday Parties Jennifer Webb

jwebb@vandaliaohio.org | 937-415-2335

Recreation Center - 937-415-2340
1111 Stonequarry Road, Dayton, OH 45414

Parks Division - 937-415-2353

Senior Center - 937-898-1232

21 Tionda Drive South, Vandalia, OH 45377

Cassel Hills Pool - 937-898-2123

1061 Taylorsview Drive, Vandalia, OH 45377

Cassel Hills Golf Course - 937-898-1300 201 Clubhouse Way, Vandalia, OH 45377

VRC Facility Manager Alicia McCracken, CPRP

amccracken@vandaliaohio.org | 937-415-2333

Recreation Superintendent Jeff Kreill

jkreill@vandaliaohio.org | 937-415-2339

Parks Superintendent

Rudy Wells

rwells@vandaliaohio.org | 937-415-2353

Cassel Hills Golf General Manager & Golf Pro Ben Lickliter

blickliter@vandaliaohio.org | 937-890-1300

Parks & Recreation Director

Steve Clark

sclark@vandaliaohio.org | 937-415-2336



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aquatics

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class. If possible we will combine levels in order to run the class.

For more information visit https://vrc.coursestorm.com or contact Heather Shooner at heather@swimsafepool.com or 513-755-7075 ext. 11.

Swim School Overview

VRC swim lessons utilize a unique program developed by SwimSafe Pool Management. Using industry best practices, years of experience with well-known national and international lesson programs, and the unique nature of swim lessons, SwimSafe's program is primarily focused on safety and can be explained using the acronym S.A.F.E.

- **S Safety First.** Age and skill-appropriate safety activities and skills are incorporated into every lesson.
- A Adaptability. Our lessons are designed to be adaptable to the specific needs of the swimmer and the pool environment
- **F Fun.** Swim lessons should be fun! That's why we incorporate songs, games, and activities in our program to make it a fun learning environment.
- **E Easy to remember, learn, and succeed.** There's no need to complicate things. We've designed our program to be a simple and straightforward approach to teach and to learn



Registration

For more information about classes offered or to register for swim lessons, visit https://vrc.coursestorm.com.

Additional questions can be directed to Heather Shooner at heather@swimsafepool.com: 513-755-7075 ext. 11.

SPECIAL NOTE:

For the safety of everyone, please do not attend class if you (or your child) are experiencing any signs or symptoms of COVID-19 or have been exposed to someone who is known to have tested positive.

Private Swim Lessons

Our private swim lessons are for people of all ages and levels. If you prefer a 1-on-1 lesson, our instructors can help you achieve your swimming goals. When registering for private lessons, please be sure to provide as much information on your swimming experience so your instructor can best prepare for your lesson.

Private lessons are currently being offered in a 4-pack. The private lessons are scheduled at the same time for four consecutive weeks. All lessons will be completed during the four weeks, make-ups are not available.

Ages: 4 & older Class Size: 1

Class length: 30 minutes

Fee: \$100 VRC Member/Resident; \$125 Non-Member/Non-Resident Registration: https://vrc.coursestorm.com

Day TUES	Date(s) Jan 10 - Jan 31 Feb 7 - Feb 28 Mar 7 - Apr 4* Apr 11 - May 2	Time(s) 6:15 - 6:45 pm; or 6:50 - 7:20 pm; or 7:25 - 7:55 pm
THUR	Jan 12 - Feb 4 Feb 9 - Mar 2 Mar 9 - Apr 6* Apr 13 - May 4	6:15 - 6:45 pm; or 6:50 - 7:20 pm; or 7:25 - 7:55 pm
SAT	Jan 14 - Feb 4 Feb 11 - Mar 4 Mar 11 - Apr 8* Apr 15 - May 6	10:45 -11:15 am; or 11:20 -11:50 am

^{*} No classes March 27th to April 1st.











Adult Social Swim

This is a time for adult swimmers of all levels to join other adults for a social swim hour. Catch up on your laps and your friends from 8:30 -9:30 am on Tuesdays and Thursdays.

Butler Youth Swim Camp

Butler Youth Swim Camp is a 5-week clinic style camp for children ages 5 - 18. The clinic focuses on building proper technique, safety, and efficiency in the water for all strokes. The participants are divided up into the following groups: Yellow, Purple, Bronze, Silver, and Gold. The Yellow and Purple groups are the most novice and are typically reserved for very young swimmers or those swimmers brand new to the pool. The Bronze group consists of swimmers who are mainly proficient in all four competitive strokes (often 4th - 8th graders). The Silver group is reserved for those swimmers who are advanced in all four competitive strokes (often 6th - 12th graders). The Gold group is reserved for those needing the most advanced technical training (often 8th - 12th graders).

Age: 5 - 18 years

Fee: \$75 Resident / VRC Member; \$85 Non-Resident Registration: https://vrc.coursestorm.com

Activity# 160007-04	Pool Group Yellow & Purple	Date(s) Apr 23 - May 26	Time/Days 4:30 - 5:30 pm MON, WED, FRI
160007-05	Bronze	Apr 23 - May 26	5:30 - 6:30 pm SUN 4:30 - 5:30 pm MON, WED, FRI
160007-06	Silver	Apr 23 - May 26	6:00 - 7:30 pm SUN 8:00 - 9:30pm MON, WED
160007-07	Gold	4/23 – 5/26	6:00 - 7:30 pm SUN 8:00 - 9:30 pm MON, WED

Group Swim Lessons

Frogs & Tadpoles

Join us for this exploration of the water. This class is designed for young children (1-3 years old) who are most at-risk for accidental drowning. Together, parents and children will learn key safety tips and skills while playing games and singing songs.

Requirement: any child not potty-trained must wear a swim diaper.

Age: 12-36 months (no exceptions) Class Size: 3 minimum/10 maximum

Class length: 30 minutes Fee: \$62 VRC Member/Resident \$72 Non-Member/Non-Resident

Registration: https://vrc.coursestorm.com



Day(s)	Session One	Time	
Tuesday	Jan 10 - Feb 28	5:05 - 5:35 pm	
Saturday	Jan 14 - Mar 4	9:00 - 9:30 am	
Day(s)	Session Two*	Time	
Day(s) Tuesday	Session Two* Mar 7 - May 2	Time 5:05 - 5:35 pm	

^{*} No classes March 27th to April 1st.

Level 1: Flounder

In this class, children will become acclimated to the water through activities, games, and play. Water submersion, independent movement through the water, floating on front and back with support, recovery from a floating position, nose/mouth bubbles, introduction to bobs, and age-appropriate water safety are just a few of the skills that will be covered in this class.

Requirement: any child not potty-trained must wear a swim diaper.

Age: 3 by the first day of class (no exceptions)

Class Size: 3 minimum/6 maximum Class length: 30 minutes

Fee: \$62 VRC Member/Resident \$72 Non-Member/Non-Resident

Registration: https://vrc.coursestorm.com



Day(s)	Session One	Time
Tuesday	Jan 10 - Feb 28	5:05 - 5:35 pm
Thursday	Jan 12 - Mar 2	5:05 - 5:35 pm; or 5:40 - 6:10 pm
Saturday	Jan 14 - Mar 4	9:00 - 9:30 am; or 10:10 - 10:40 am
Day(s)	Session Two*	Time
Day(s) Tuesday	Session Two* Mar 7 - May 2	Time 5:05 - 5:35 pm
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^{*} No classes March 27th to April 1st.











Level 2: Jellyfish

Children will expand on the skills learned in the Flounder class and learn to be in the water unassisted in both front and back positions while also learning to propel themselves through the water using either arms or legs. Skills include: floating, gliding, streamline body position, recovery, bobs, submersion, propulsive kicking, introduction to propulsive arms, sit dives, and safety skills.

Prerequisite: successful completion of all Flounder skills Class Size: 3 minimum/6 maximum

Class length: 30 minutes Fee: \$62 VRC Member/Resident \$72 Non-Member/Non-Resident



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Saturday	Jan 14 - Mar 4	9:35 - 10:05 am
Day(s)	Session Two*	Time
Tuesday	Mar 7 - May 2	5:40 - 6:10 pm
Thursday	Mar 9 - May4	5:40 - 6:10 pm
Saturday	Mar 11 - May 6	9:00 - 9:30 am; or
		10:10 - 10:40 am

^{*} No classes March 27th to April 1st.

Level 3: Octopus

In this class, children will learn fundamental freestyle and backstroke skills with emphasis placed on the coordination and timing of the strokes as well as the development of a strong flutter kick. Skills include novice freestyle, novice backstroke, elementary backstroke, side glide, treading, kneeling dive, and safety skills. Prerequisite: successful completion of all Jellyfish skills

Class Size: 3 minimum/6 maximum

Class length: 30 minutes

Fee: \$62 VRC Member/Resident \$72 Non-Member/Non-Resident Registration: https://vrc.coursestorm.com

Day(s)	Session One	Time
Tuesday	Jan 10 - Feb 28	5:40 - 6:10 pm
Saturday	Jan 14 - Mar 4	9:35 - 10:05 am
Day(s)	Session Two*	Time
Day(s) Thursday	Session Two* Mar 9 - May 4	Time 5:05 - 5:35 pm

^{*} No classes March 27th to April 1st.

Level 4: Clownfish

Children will work to improve their freestyle and backstroke in this class while learning all 4 competitive strokes. Emphasis will be placed on developing strokes that are swim meet legal. Skills include strong freestyle and backstroke, strong kicks (flutter, butterfly, breaststroke), novice breaststroke and butterfly, tread for 1 minute, standing dives, surface dives, flip turns.

Prerequisite: successful completion of all Octopus skills

Class Size: 3 minimum/6 maximum Class length: 30 minutes Fee: \$62 VRC Member/Resident

\$72 Non-Member/Non-Resident

Registration: https://vrc.coursestorm.com

Day(s)	Session One	Time	
Thursday**	Jan 12 - Mar 2	5:05 - 5:35 pm	
Saturday**	Jan 14 - Mar 4	10:10 - 10:40 am	
Day(s)	Session Two*	Time	
Tuesday**	Mar 7 - May 2	5:40 - 6:10 pm	
Saturday**	Mar 11 - May 6	10:10 - 10:40 am	

^{*} No classes March 27th to April 1st.

Level 5: Seahorse

Children will refine all 4 competitive strokes while gradually increasing strength and endurance in each stroke. The ultimate goal is to swim each of the four competitive strokes legally for the specified distance. Skills include 50-meter freestyle, 50-meter backstroke, 25-meter butterfly, 25-meter breaststroke, 100-meter continuous swim, tread/swim/tread, eggbeater kick, and flip turns.

Prerequisite: successful completion of all Clownfish skills Class Size: 3 minimum/6 maximum

Class length: 30 minutes Fee: \$62 VRC Member/Resident \$72 Non-Member/Non-Resident

Registration: https://vrc.coursestorm.com

Day(s)	Session One	Time
Thursday**	Jan 12 - Mar 2	5:05 - 5:35 pm
Saturday**	Jan 14 - Mar 4	10:10 - 10:40 am
Day(s)	Session Two*	Time
Day(s) Tuesday**	Session Two* Mar 7 - May 2	Time 5:40 - 6:10 pm

^{*} No classes March 27th to April 1st.









^{**}Combine Level 4 and 5 classes.

^{**}Combine Level 4 and 5 classes.



pre-school

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information on Preschool programs please contact: Aaron Messenger at amessenger@vandaliaohio.org or (937) 415-2334.



Enjoy a morning full of fun and play with your child! A variety of play equipment will be set up in the gymnasium for children and their guardian to run, climb, jump and recreate. An adult must accompany each child or family of children. No instruction, just open play! Registration not required.

Ages: 1 - 5 years old Fee: FREE for VRC Members;

Residents/Non-Residents: \$4 per child / per day

Location: VRC Gymnasium Side A

Day Date(s) Time 10:00 - 11:00am FRI Jan 6 - Apr 28

*No program on January 13, February 10, March 10 and April 7.

Cupids & Crafts w/ Miss Bec

Paint, color, glitter, and glue, Miss Bec wants to make Valentines with you! Join us as we make Valentine's Day Cards, make necklaces, paint, and eat sweet treats, of course.

Ages: 2 - 5 years old

Fee: \$10 Resident / VRC Member; \$15 Non-Resident Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be signed up for this class by Friday, February 3. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity # Day Date 110040-00 TUE Feb 7 6:00 - 8:00 pm

Heart-y Party w/ Eat Pretty Darling

Celebrate love with lots of hearts by creating Valentine themed food! We will make Strawberry Heart Cookies and Pink Lemonade.

Ages: 2 - 5 years old Fee: \$20 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by Wednesday, February 8. Walk-ins will not be accepted. Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity # Day Date Time 110000-00 10:00 - 11:00 am SAT Feb 11



Breakfast Bash w/ Eat Pretty Darling

Breakfast is always a good idea no matter what time of day! We will learn how to make perfect scrambled eggs, twisted bacon, and biscuits.

Ages: 2 - 5 years old Fee: \$20 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by

Monday, February 27. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class

and will not pay extra for being present.

Activity # Day Date Time 110001-00 THU Mar 2 6:00 - 7:00 pm



Spring Garden Party w/ Miss Bec

Spring is upon us, let's prepare! Participants will craft spring baskets, paint flowers inspired by Picasso, and create butterflies, all while learning how gardens grow.

Ages: 2 - 5 years old

Fee: \$10 Resident / VRC Member; \$15 Non-Resident Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be signed up for this class by Monday, March 20. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity # Day Date Time 110041-00 THU Mar 23 6:00 - 8:00 pm







pre-school



Tiny Tikes Easter Egg Hunt

Hop on out to this early Easter program! Your child will make Easter crafts and will participate in a mini Easter Egg Hunt outside the Vandalia Recreation Center!

Ages: 6 and younger

Fee: \$15 Resident / VRC Member; \$20 Non-Resident Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be registered for this program by Tuesday, March 21. Walk-Ins will not be allowed.

Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity #	Day	Date	Time
110021-00	FRI	Mar 24	6:00 pm

Caterpillars & Butterflies w/ Eat Pretty Darling

Learn about the lifecycle of a butterfly! We will make Celery Caterpillars and Butterfly Hummus Cups.

Ages: 2 - 5 years old Fee: \$20 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by Wednesday, March 22. Walk-ins will not be accepted. Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity # Day Date **Time** 110002-00 Mar 25 10:00 - 11:00 am

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

Food Science w/ Eat Pretty Darling

Turn into a scientist by trying some fun food experiments. See what happens when common kitchen ingredients are mixed together. We will make color changing lemonade!

Ages: 2 - 5 years old Fee: \$20 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by

Wednesday, April 12. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class

and will not pay extra for being present.

Activity # Day Date 10:00 - 11:00 am 110003-00 SAT Apr 15









Earth Day Nature Party

Come out and learn about Earth Day! We will make Earth Day themed crafts and make a nature themed treat to eat or take home!

Ages: 2 - 5 years old

Fee: \$10 Resident / VRC Member; \$15 Non-Resident Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be registered for this program by Monday, April 17.

Note: Parent/guardian must accompany child during the class and will not pay extra for being present.

Activity # Day Date 110030-00 Apr 19 5:30 - 6:30 pm







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Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information on the Youth programs please contact: Aaron Messenger at amessenger@vandaliaohio.org or (937) 415-2334.

Kids Home Alone

Are you ready to educate your child on the responsibilities of being home alone? Your child will learn these lifelong safety skills which include but are not limited to first aid, reasons to call 911, fire escape plans, microwave safety, internet safety and how-to problem solve out-of-the-ordinary situations. At the end of the session your child will

feel more comfortable staying home alone. A pizza lunch will be provided.

Ages: 8 - 14 years old

Fee: \$20 Resident/VRC Member; \$25 Non-Resident

Location: Vandalia Senior Center

Instructor: Vandalia Fire Department & Vandalia Police

Registration Deadline: You must be signed up for this class by Wednesday, January 11. Walk-ins will not be accepted.

Activity #	Day	Date	Time
120012-00	SAT	Jan 14	9:00 am - 2:00 pm



Chinese New Year Experience w/ Kidz Culture

The "Chinese New Year Experience" is a 90-minute after-school enrichment program created by Kidz Culture.

Kids ages 8-12 will learn about Chinese New Year through a fun presentation, making a craft, trying a traditional Chinese snack, and meeting a kid in real-time who is living in China through a video call. They will have the opportunity to ask them questions about how they like to celebrate the New Year!

Ages: 8 - 12 years old Fee: \$25 per person

Location: Vandalia Recreation Center

Registration Deadline: You must be signed up for this class by Thursday, January 5. Walk-ins will not be accepted.

Activity # Day Date Time 120007-00 8:30 - 10:00 am Jan 7



Winter Craft Night w/ Miss Bec

Celebrate the season! Join us at the Vandalia Recreation Center for a snowy night of art-making. Winter village landscapes, melting snowmen, snowflake ornaments, and more!

Ages: 6 - 12 years old

Fee: \$15 Resident/VRC Member;

\$20 Non-Resident

Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be signed up for this class by

Monday, January 9. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class

and will not pay extra for being present.

Activity # Day Date Time 120040-00 THU Jan 12 6:00 - 8:00 pm



Taco Tuesday w/ Eat Pretty Darling

Learn how to make an epic taco night! We will make homemade salsa, guacamole, and tacos.

Ages: 6 - 12 years old Fee: \$30 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by Friday, January 20. Walk-ins will not be accepted.

Activity # Day Date Time 121000-00 6:00 - 7:00 pm TUE Jan 24













Kids Night Out

Kids, come on out and have a blast at Kids Night Out! You will enjoy all the activities the Vandalia Recreation Center has to offer, like swimming, climbing the rock wall and additional games and crafts. Remember to bring a bathing suit and towel and closed toed shoes for the climbing wall.

Ages: 6 - 12 years old

Fee: \$15 Resident/VRC Member; \$18 Non-Resident

Location: Vandalia Recreation Center

Note: A snack and drink will be provided for your child. Registration Deadline: Preregistration is not required but it is recommended to secure your spot for this program. Walk-Ins are permitted, but only until we reach our maximum number of participants.

Activity # Day Date **Time** 120000-01 FRI Feb 3 6:00 - 9:30pm



Pokémon Playtime

Come out and celebrate National Pokémon Day! We will make crafts, play Pokémon Jeopardy and enjoy snacks. Your child can bring in their phone, Switch or other mobile gaming system and we will have time to battle and trade Pokémon with each other!

Ages: 6 - 12 years old

Fee: \$10 Resident/VRC Member; \$15 Non-Resident Location: Vandalia Recreation Center Special Events Room Note: A snack and drink will be provided for your child. Registration Deadline: You must be signed up for this program

by Wednesday, February 22. Walk-ins will not be allowed.

Activity # Day Date Time 120010-00 MON Feb 27 5:30 - 7:30pm

Mario Day

Wahoo, it is Mario Day! We will make Mario themed crafts and enjoy snacks. Your child can bring in their phone, Switch or other mobile gaming system and we will have time to play different Mario games with each other!

Ages: 6 - 12 years old

Fee: \$10 Resident/VRC Member;

\$15 Non-Resident

Location: Vandalia Recreation Center

Special Events Room

Note: A snack and drink will be provided for your child. Registration Deadline: You must be signed up for this program by Tuesday, March 7. Walk-Ins will not be allowed.

Activity # Day Date Time 120011-00 FRI Mar 10 5:30 - 7:30pm



Underwater Easter Egg Hunt

All egg hunters welcome! Come on out and search for eggs and turn in eggs for candy and prizes! You will be able to stay and enjoy open swim after hunts are complete. Participants must be able to swim and/or must be accompanied by an adult.

Ages: 3 - 8 years old

Fee: \$10 Resident / VRC Member; \$15 Non-Resident

Location: Vandalia Recreation Center Pool

Note: The egg hunt will start promptly at 10:00am. We ask that all participants are in the pool area and ready to participate by 9:50am. Please bring your own basket to this event. Adults in the 3-4 age group need to accompany their child in the water during

Registration Deadline: You must be registered for this program by Wednesday, March 29. This program fills up fast.

Activity #	Day	Date	Time	Age(s)
190026-01	SAT	Apr 1	10:00 am	3-4 years old
190026-02	SAT	Apr 1	10:00 am	5-6 years old
190026-03	SAT	Apr 1	10:00 am	7-8 years old













Spring CampREC

Are you looking for a fun-packed week filled with swimming, rock wall climbing, games and fun in the sun? The VRC is offering a Spring CampREC program that will be filled with non-stop fun for your child to participate in!

Ages: 6 - 12 years old

Spring CampREC Fees:

1st Child \$150 Resident / VRC Member; \$170 Non-Resident 2nd Child \$135 Resident / VRC Member; \$155 Non-Resident 3rd Child \$130 Resident / VRC Member; \$150 Non-Resident 4+ Child \$125 Resident / VRC Member; \$145 Non-Resident

Location: Vandalia Recreation Center Special Events Room Registration Deadline: Preregistration is not required but it is recommended to secure your spot for camp.

Notes: All monies are due when you register. Please make sure you bring your swimsuit and towel each day and wear closed toed shoes to climb the rock wall. A snack and drink will be provided for your child. Camp runs from 9:00 am - 4:00 pm with structured activities during that time. FREE extended hours available from 7:30 - 9:00am and 4:00 - 5:30pm.

Activity #	Day	Date	Time
120050-A	MON - FRI	Apr 3 - 7	7:30 am - 5:30 pm

DIY Insect Discovery w/ Miss Bec

Attention every-buggy, Miss Bec wants to learn more about insects with you! Participants will craft their own critters and habitats, create collection jars, and paint like bumble bees while exploring Vandalia's Art Park.

Ages: 6 - 12 years old Fee: \$15 Resident/VRC Member;

\$20 Non-Resident

Location: Vandalia Art Park

Registration Deadline: You must be signed up for this class by Monday, April 17. Walk-ins will not be accepted.

Note: Parent/guardian must accompany child during the class

and will not pay extra for being present.

Activity #	Day	Date	Time
120041-00	THU	Apr 20	6:00 - 7:30 pm



Come out and celebrate Earth Day with us! Kids will learn the characteristics of a terrarium and will make their own terrarium!

Ages: 6 - 12 years old

Fee: \$15 Resident/VRC Member; \$18 Non-Resident Location: Vandalia Recreation Center Special Events Room Registration Deadline: You must be registered for this program by Tuesday, April 18. Walk-ins will not be accepted.

Activity #	Day	Date	Time
120022-00	FRI	Apr 21	5:30 - 6:30 pm



Rose for Mom

Tell us in 200 words or less why your Mom is the greatest Mom in the world! There will be three general winners in each division shown below. All winners will be contacted by Monday, April 24. The Vandalia Parks and Recreation Department will host a small gathering for the winners and their mothers on Tuesday, May 9 at 7:00 pm at the Vandalia Senior Center. Refreshments will be provided.

Division 1 = First Grade Division 2 = Second Grade Division 3 = Third Grade

Division 4 = Fourth Grade

Division 5 = Fifth Grade

Rules

- Essay must be 200 words or less and must be submitted in child's handwriting.
- There will only be one winner per family.
- Entry blanks and essays must be submitted to the Vandalia Recreation Center's Front Desk no later than Friday, April 14.
- Only one essay per child.
- All entrants must be a resident of Vandalia or Butler Township.

Cookies & Cake w/ Eat Pretty Darling

Turn into the ultimate baker by learning the basics of baking We will make oatmeal chocolate chip cookies and vanilla cupcakes with buttercream.

Ages: 6 - 12 years old Fee: \$30 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed 🗻 up for this class by Friday, April 21. Walk-ins will not be accepted..

Activity #	Day	Date	Time
121001-00	TUE	Apr 25	6:00 - 7:00 pm









adult

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information please contact: Aaron Messenger at amessenger@vandaliaohio.org or (937) 415-2334.



Adult Date Night-In w/ Eat Pretty Darling

Learn how to make a delicious meal for a special date night at home. We will make Crab Cakes with Mango Salsa and a Brownie Berry Trifle.

Ages: 18 and older Fee: \$30 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by

Monday, February 6. Walk-ins will not be accepted.

Activity # Day Date Time 191000-00 Feb 9 6:00 - 8:00 pm THU

Lucky Goat Yoga

You know what is at the end of the rainbow? Goats! Join Goat Country at Art Park as we enjoy an afternoon full of goat yoga! This will be an hour long, beginner friendly course. Yoga mats or towels, proper attire and water are expected. No yoga experience required. You can even sit on the ground and hang out with a goat if you don't like yoga. Waiver must be signed to participate.

Rain Plan: If there is rain, this program will be held in the VRC Gymnasium. For more information and schedule updates related to weather conditions contact Aaron Messenger at: amessenger@ vandaliaohio.org.

Ages: 18 & older Fee: \$30 per person

Location: Vandalia Art Park, 256 E Alkaline Springs Rd, Vandalia,

Ohio 45377

Registration Deadline: You must be registered for this program by Monday, March 13. Walk-Ins will not be accepted.

Register: Use this link to register: http://wix.to/dVb1KSH?ref

Time Day Date WED 6:00 - 7:30 pm Mar 15

Brunch & Breakfast w/ Eat Pretty Darling

Breakfast and lunch together make the best meal of the day, Brunch! Perfect for makina weekends a little more

delicious. We will make Mini Quiche, Yogurt Parfaits, and Juice Bar.

Ages: 18 and older Fee: \$30 per person

Location: Vandalia Senior Center

Registration Deadline: You must be signed up for this class by

Friday, March 17. Walk-ins will not be accepted.

Activity # Day Date Time 191001-00 TUE Mar 21 6:00 - 8:00 pm



Adult Easter Egg Hunt

Time for the adults to relive their childhood egg hunt! Eggs will contain candy, raffle tickets and gift cards and after the egg hunt is over, everyone will meet back in the VRC Gymnasium to count eggs and begin the raffle. Participants will meet in the VRC Gymnasium no later than 7:45pm to check in. The egg hunt will start promptly at 8:00pm. Please bring a flashlight to this event.

Ages: 21 and older

Fee: \$10 Resident / VRC Member; \$15 Non-Resident Location: Vandalia Sports Complex; Meet in Vandalia Recreation

Registration Deadline: You must be registered for this program by Wednesday, March 29. Walk-Ins will not be accepted..

Activity # Day Date Time 190050-00 FRI Mar 31 8:00 pm











athletics

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information please contact John Myers at jmyers@vandaliaohio.org or (937) 415-2333.

Youth Athletics

2023 Boys Baseball and Girls Softball Registration

Is your child ready to play ball? Be sure to sign them up early to reserve their spot in this year's VPRD baseball/softball league. Registration Information: Save \$10 by registering on-line at www.vandaliareccenter.com. Utilize coupon code BASEBALL at checkout.

Fees: \$70 Resident; \$90 Non-Resident Location: Vandalia Recreation Center

IMPORTANT: Teams are drawn in mid-March and practice will begin in late March. Practices are held during weekday evenings and on Saturdays. Participants will be notified of team placement by the child's specific coach. The first games are scheduled for late April and the last games are scheduled for late June. Games are scheduled on Monday, Tuesday and Thursday evenings and on Saturdays.

T-Ball (co-ed)

Baseball

Activity #	League	Age(s)
180110-02	G - Ball	7 - 8
180110-03	F - Minor	9 – 10 (Travel required)
180110-04	F - Major	11 - 12 (Travel required)
180110-05	E - Teener	13 - 15 (Travel required)
180110-06	E - Senior	16 - 18 (Travel required)

Softball

Activity #	League	Age(s)
180220-02	G - Ball	7 - 8 (Travel required)
180220-03	B - Minor	9 - 10 (Travel required)
180220-04	B - Major	11 - 12 (Travel required)
180220-05	A - Minor	13 - 14 (Travel required)



Start Smart Baseball-Softball

This program is designed to teach boys and girls the basic fundamentals of baseball/softball: throwing, catching and hitting. Each week participants will practice skills and learn the rules of the game. All children 3 to 5 years of age may register for this program at the same time as the Vandalia Baseball/Softball Program.

Ages: 3 - 5 years old

Fees: \$25 Resident; \$30 Non-Resident

Location: Vandalia Sports Complex North Fields

SPECIAL NOTE: Balls and gloves are not required for this pro-

gram, but if you have one please bring it.

Activity #	Day	Date	Time
180002-00	WED	05/3 - 05/31	6:15 - 7:15pm

Butler Baseball Clinic

Join Butler High School Baseball staff and players for preseason instruction and development. Participants will receive quality instruction from coaches who are responsible for the success of the Butler program over the past seventeen seasons.

The clinics will include the infield play, outfield play, pitching, catching mechanics, hitting mechanics, bunting and base running.

Grades: 3rd - 8th Boys

Fees: \$70

Location: Butler High School SAC, Central Gym, Multi & Wrestling

Instructor: BHS Baseball Coaching Staff and Players

Activity #	Day	Date	Time
180211-00	TBD	TBD	TBD

Umpires Wanted

Looking to become an umpire? The VPRD is always looking for youth and adult league umpires! Contact Dave Posma at dposma@vandaliaohio.org for youth leagues (must be 14 years old).









athletics

Adult Athletics

Men's Summer Softball Leagues

The league runs for 8-weeks with a tournament at the end of the regular season. League registration will run through Friday, April 14. Money is due at the time of registration. Monday Mens Leagues play on Mondays.

Ages: 18 & older/2023 High School Graduate

Fees: \$380 per team Location: Helke Park

Activity # Day Date Time 6:00 - 10:00 pm 185300-01 MON May - July





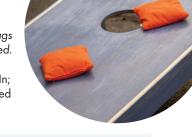
Come on in and toss a few bean bags around with us! No partner is needed.

Ages: 18 & up

Fee: FREE VRC Member; \$3 Drop-In; Senior Strength Punch Card accepted

Location: VRC Fitness Studio Class Size: 30 maximum

Day	Date	Time
MON / WED	Jan 3 - Apr 27	1:00 - 3:00 pm



Coed Summer Softball

This league will run for 8-weeks with a single elimination tournament at the end of the season. All games will be played at Helke Park. Registration will be held through Friday, April 14. Money is due at the time of registration. Coed Leagues play on

Ages: 18 & older/2023 High School Graduate

Fees: \$380 per team Location: Helke Park

Activity #	Day	Date	Time
185300-02	FRI	May - July	6:00 - 10:00pm

Volunteer Youth Sports Coaches

On behalf of the entire VPRD, I would like to thank our Volunteer Youth Soccer & Flag Football Coaches from the 2022 fall youth sports season. All of the time and effort these coaches put in to teaching our athletes the fundamentals of the game and the rules of good sportsmanship are what make our program great!



Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.









fitness

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information please contact Sarah Lavy at slavy@vandaliaohio.org or (937) 415-2337.
Visit our web page for our Group Fitness Schedule: vandaliaohio.org/301/Fitness.com



Group Fitness Classes

Come try out our fitness classes taught by our experienced, certified instructors! With a low drop-in cost you can't go wrong trying them out until you find the perfect class that fits your needs. Be sure to visit our website at vandaliaohio.org/301/Fitness for our Group Fitness Schedule to view the variety of classes we offer! Keep an eye out for the "Class Spotlight" special we offer throughout the year for opportunities to try out new classes FREE!

Personal Training at the Vandalia Rec Center

Whether you are just getting started on a workout program or ready to take your workouts to the next level, we have nationally certified VRC Preferred trainers that can help you reach your fitness goals. If you are interested in getting a personal trainer, please submit the VRC Preferred trainer request form located online at vandaliaohio.org/301/Fitness.

Healthy Habits w/ Bethany

Day

Come join Bethany as she ventures into the world of nutrition, exercise and sleep! So many great things to learn and it's never too late to start something new!

Time

Ages: 13 & older

Activity #

Fees: \$15 Resident / VRC Member; \$20 Non-Resident Location: Vandalia Recreation Center Special Events Room

Date

191002-01 SAT Feb 4 10:00 - 11:30 am Topic: How to Use Resistance Bands for Strength Training
191002-02 SAT Mar 4 10:00 - 11:30 am Topic: Basic Nutrition for Healthy Aging
191002-03 SAT Apr 1 10:00 - 11:30 am

Senior Volleyball

Stay active and have fun in this non-competitive program! No experience required.

Ages: 55 & older

Fee: Free for VRC Members / \$3 Drop-In / Senior Fitness Punch Cards also accepted

Location: VRC Gymnasium

Day Time TUE/THU 1:00 - 3:30 pm





Senior Pickleball

Come join the fun and get a good cardio workout while playing indoors on our three Pickleball courts!

Ages: 55 & older

Fee: Free for VRC Members / \$3 Drop-In / Senior Fitness Punch

Cards also accepted **Location:** VRC Gymnasium

 Day
 Time

 MON/WED/FRI
 11:30 am - 2:00 pm

 TUE/THU
 10:30 am - 12:30 pm

 TUE
 6:30 - 9:45 pm



Does the cold weather have you moving your exercise indoor?

Don't forget we have a 1/16-mile indoor track plus all the equipment you need to have a great workout inside!







Topic: Practical Tips for Improving Your Sleep



special events

Registering in Advance

All classes require a minimum number of participants. If a class minimum is not met by the deadline date, the activity is subject to cancellation. We kindly request that you register at least five days prior to the activity or class.

For more information please contact: Aaron Messenger at amessenger@vandaliaohio.org or (937) 415-2334.

Homeschool Takeover

Attention homeschool parents and students! Come to this Vandalia Recreation Center event to obtain your recreational needs. Enjoy a day filled with swimming, climbing the rock wall, walking the track, fitness floor, gymnasium play and Luther's Jungle! Walk-In event so you do not need to preregister. Swimming is allowed until 3:00 pm. Fee: \$15 per family (up to 5 people), \$3 per person after 5. Location: Vandalia Recreation Center

Day	Date	Time
FRI	Jan 20	11:30 am - 2:00 pm
FRI	Feb 17	11:30 am - 2:00 pm
FRI	Mar 17	11:30 am - 2:00 pm
FRI	Apr 28	11:30 am - 2:00 pm



February Family Fun Night

Take a break from the winter cold and come to the Vandalia Recreation Center for a night of family fun! Enjoy the Aquatic Center, Climbing Wall, inflatables, gym games, Luther's Jungle, Ricky's Tiny Tikes, arts & crafts and food.

Ages: All ages welcome

Fees: Vandalia Recreation Center Member Families: FREE Vandalia Resident Families & Vandalia-Butler School District Families: \$10 per family (up to 5 people), \$3 per person after 5. Notes: This event is for VRC members, Vandalia residents and Vandalia-Butler school district families only. Proof of residency required upon entry if you are not a VRC member. First come, first serve. This is a drop-in event so no need to preregister.

Day	Date	Time
FRI	Feb 24	5:30 - 8:30 pm



Community Easter Egg Hunt

Come on out and bring your own basket and join us for an egg hunt with the City of Vandalia! FREE community event; no registration required. The egg hunt will start promptly at 11:00am so please make sure you arrive beforehand.

Ages: 2 - 10 years old

Location: Vandalia Sports Complex Soccer Concession Stand Note: There will be different age group areas at the event so all kids will not be in the same area at once.

Day	Date	Time
SAT	Apr 8	11:00 am

Youth Small Business Market

Are you a young business owner and want a chance to sell your products? During the City-Wide Garage Sale weekend, the youth will have the opportunity to set up and sell their products in the Vandalia Recreation Center Gymnasium!

Ages: 9 - 17 years old Fee: Vendor spots cost \$10.

Location: Vandalia Recreation Center Gymnasium

Registration Deadline: You must have your application turned in for your vendor spot by Saturday, May 13.

Note: Vendor spots will be 10'x6'. To receive an application, email Aaron at amessenger@vandaliaohio.org or pick up an application from the Vandalia Recreation Center Front Desk.

Day	Date	Time
SAT	May 20	11:00 am - 1:00 pm







senior center

Senior Center

21 Tionda Dr South Vandalia, OH 45377 937-898-1232

www.vandaliaohio.org/341/senior-center

Senior Center Coordinator

Toni Williams

twilliams@vandaliaohio.org

Membership Information

Are you 55 years of age or better? Join the Vandalia Senior Center and you will have opportunities to meet new friends, stay active and healthy, find valuable services and learn through educational opportunities. Seniors are welcome at the center three times before joining. Membership dues are \$15 per year for single Vandalia residents, \$20 for non-resident single membership, \$25 for Vandalia resident married couples and \$35 for nonresident married couples.

Go to www.vandaliaohio.org/341/senior-center to see this month's newsletter and list of activities and opportunities.



Transportation

VanTran is available to residents of Vandalia and Butler Township, age 60 years and older Monday through Friday 8:00am - 4:00pm. Destinations may include, but are not limited to, grocery, bank, post office, pharmacy, hair salon, medical appointment, church, Vandalia Senior Center and Vandalia Recreation Center. Riders are required to board the vehicle unassisted. Vehicle is not wheel chair accessible at this time. The one time registration fee is \$20.00. Rider's tickets available in \$10 or \$20 increments. Senior Center membership is not required. Riders buy either a \$10 or \$20 ticket to pay for each trip. Cost per one-way trip is \$1.00, \$2.00 or \$3.00 depending on location area of drop-off/pick up. For more information, please contact the Senior Center at 937-898-1232.

Card & Game Groups

Monday:

12:30 pm Hand & Foot and other

games in card/library room

Tuesday:

9:45 am Bridge in card room

1:00 pm Double Deck Pinochle in card room

1:40 pm Hand & Foot on side of dining room

Wednesday:

12:15 pm Bridge on side of dining room

Up and Down the River in dining room 1:00 pm

(need 50 pennies)

1:00 pm Euchre in card/library room

Thursday:

12:00 pm Duplicate Bridge on side of dining room

1:00 pm Pinochle in dining room Rummikub in dining room 1:00 pm

Friday:

9:30 am Mah Jong in card room

1:00 pm Poker in card room

1:00 pm Samba

The Vandalia Senior Center currently has Lunch & Learns, bingos, penny auction, movies, craft classes, exercise, a birthday celebration each month, support groups, a book club, and more. There are jigsaw puzzles and books to loan out. The Floral Group has flower arrangements for sale. The Super Sewers group always has lap quilts and baby quilts on the walls for sale as well as many kitchen items in the display case.













333 James E Bohanan Drive Vandalia, OH 45377 937-898-5891 www.vandaliaohio.org

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Councilmembers

Robert Ahlers Michael Blakesly Candice Farst Corey M. Follick Constance Woods

City Manager Dan Wendt

Assistant City Manager Amber Holloway

Communication Manager Rich Hopkins

My Vandalia **App Enhances** Communication With City

The City of Vandalia's public service app, My Vandalia, is making it easy for residents to report issues and check the progress of their concerns. The app is downloadable for free on Google Play and the App Store.





Now there's a new and easier way to connect with the City of Vandalia!

Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general

It's your direct access line to the City!

Download the My Vandalia app today!

Welcome New Employees



Cabonce Mechanic Parks and Recreation



Tiffany Moore **Public Safety** Specialist Division of Police



Michael **Hammes** City Planner City Manager's Office



Ben Graham Zoning and Planning Coordinator City Manager's Office



Andrew Rue **Public Works Techniciansr** Public Works



Bryan Rowley **Public Works Technicians** Public Works

www.vandaliaohio.org



Shannon Green Administrative Assistant Division of Police





To: Dan Wendt, City Manager

From: Amber Holloway, Assistant City Manager

Date: January 5, 2023 Subject: Information Update



- The Bicycle Advisory Committee held their last meeting of 2022 on December 12. The group discussed HB 283 on distracted driving and some opportunities to share cycling safety with the public. The group will meet again in early spring.
- Rich and I attended the training on contracts and risk transfer led by Tom Judy of MVRMA.
- On Wednesday, December 14, 2022, I attended the Dayton International Airport Master Plan meeting.
- On Monday, December 19, staff from DES, Fire and I held our monthly development meeting.
- I met with a company considering an expansion two times during this update period.
- You and I met with representatives from Vandalia-Butler City School District on Wednesday, January 4.
- City Planner Hammes, Zoning & Planning Coordinator Graham, and I met with Synergy Development to discuss the 40 West Development.
- During the update period, Brown's Nursery planted trees in the tree lawn area along E.
 Alkaline Springs Road and just behind the sidewalk along W. Alkaline Springs Road and
 Randler Avenue bordering Helke Park. This project was in furtherance of our Continuous
 Canopy objectives as outlined in the 2020 Vision Vandalia Comprehensive Plan. I am
 looking forward to seeing them sprout leaves in the spring.

Communications Updates

- We picked up the first batch of new banners for our downtown business corridor. SpeedPro did the work and they look great!
- The My Vandalia Newsletter is being delivered to the post office tomorrow. They should be hitting mailboxes this weekend.

- We shot new episodes of Focus Vandalia this week. Topics include the Parks and Recreation
 Master Plan, the Infrastructure project replacing aging HVAC equipment, the Sydney Ramsey
 proclamation for her efforts to create anti-scam literature, the Foley Drive Road Reconstruction
 Project, Cassel Hills Golf Course in 2023, and Kendall Electric opening a new facility in Vandalia.
- Work has begun on planning our 2022 Employee Service Awards Luncheon. The February 24
 event will take place at the Cassel Hills Clubhouse and will honor 26 employees with a shared
 470 years of experience.



Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: January 5, 2023

Re: Information Update - Period Ending January 6, 2023

1. The Finance staff would like to wish everyone a safe and prosperous New Year!

YTD December 31, 2022, overall Income tax revenue is up 7.30% (\$1,302,178) from 2021. Withholding tax is up YTD 6.53% (\$901,913); individual tax is slightly up YTD 1.60% (\$23,463); Business net profit tax up YTD 14.73% (\$376,802).

The amount of income tax revenue budgeted for 2022 is \$17,675,000. The amount collected in 2022 (\$19,152,508) was approximately 8% higher than the estimated YTD amount based on the budget.

- 3. Kristen Carnes and I attended a council study session and meeting.
- Reminder Full time and Part time employees Please make sure that your current address is reflected on your paystub, as this will be the address that is reflected on your W2.
- 5. Please contact Natalie Montgomery, Payroll Specialist, with any payroll withholding tax changes regarding tax year 2023.
- 6. Finance staff are all working diligently to close out the month of December and wrap up the 2022 year-end financial information.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER

FROM: CHAD FOLLICK, FIRE CHIEF

DATE: 1/5/2023

SUBJECT: INFORMATION UPDATE – PERIOD ENDING JANUARY 6, 2023

- During most of December crews participated in a large of amount of training. Crews mostly
 trained and focused on familiarizing themselves with the new ladder truck. Crews spent
 time doing driver's training, equipment familiarization, along with pump and device training.
 This allowed the ladder truck to be placed in-service on December 19th.
- 2. Also, On December 19th when the ladder truck was placed in service, the Division of Fire held a Push in Ceremony. A Push in Ceremony is a tradition many fire departments hold when they take delivery of new apparatus. Crews pushing the equipment in to the bay is a nod to the past when fire equipment was pulled by horses. This was an open event with a great turn out and video can also be viewed on the Division of Fire's Facebook page.
- 3. On December 11th the Division of Fire welcomed new full-time employee, Ben Cavanaugh. Ben started with the Division of Fire as a part-time employee. Additionally, with being hired as the newest full-time member, Ben also recently completed his Paramedic certification.
 The Division of Fire is excited to welcome Ben to the City and the Division of Fire family.
- 4. December was full of social media safety messages from the Division of Fire. From holiday and decoration safety to being weather aware. There were multiple messages from watering live trees to candle safety and then messages quickly turned to focus on power outage safety, warming center information, and icy roads. We hope the community found valuable information in preparing for these potential emergencies.
- 5. I want to take this opportunity to commend my staff for all of their hard work, dedication and commitment over the last 4 weeks or so and especially over the holidays. Crews responded to three fatal auto accidents in the week-ten days leading up to the holidays.

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DIVISION OF FIRE INFORMATION UPDATE

Then subzero temperatures, snow and high winds, created a great deal of chaos for the Division of Fire on December 23, 24, and 25th. This inclement weather caused a significant increase in our call volume over the holidays. An increase that went beyond our normal day-to-day fire/EMS calls, fire crews responded to multiple fire alarms, several small fires, several gas/CO investigations and lots of frozen domestic and fire sprinkler systems. The on-duty crews have done an excellent job of keeping up, delivering "top tier", "value add service", responding quickly, getting systems (water) shut off quickly, squeegeeing water, and performing other salvage and overhaul activities that undoubtedly prevented additional property loss.

Huge shout out to the Scott Jacobs and Jason Eckert for coming in on the holiday to assist with sprinkler/alarm system issues and Scott for coming in on his scheduled day off to follow-up with companies whose sprinklers were out of service.

- 6. During this reporting period our Drone Team has been quite active. The team was called out multiple times over the last few weeks. They participated and assisted with an Amber Alert Search in the area. The team also assisted mutual aid on an auto accident in the Dayton/Moraine area.
- 7. On December 29th crews responded to area of Poplar Creek on the report of possible diesel fuel in the creek. Crews worked with our Public Works Dept. to check storm sewers in an attempt to locate the source, but efforts were unsuccessful. Crews placed booms in the creek to help collect the hazard until Dayton Haz Mat and Ohio EPA could follow up.
- 8. On December 31st crews were dispatched to a dumpster fire behind the shopping center on North Dixie Drive. Crews were not able to locate a dumpster on fire, while checking the alley, crews could smell something burning, a firefighter in the jump seat noted smoke coming from the eves at the back of Oscar's Bar and Grille. Crews drove around to the front of the store and made entry, crews reported heavy smoke conditions, low visibility,

CEF/clj Page 2 of 3

DIVISION OF FIRE INFORMATION UPDATE

moderate heat, and were able to locate a fire in food prep area at the back of the store. Shortly after making entry the Incident Commander elevated this fire to a second alarm. Despite zero visibility, a moderate heat condition, and some initial concern that the fire may have spread to an adjacent store, crews were able to quickly locate, contain, and extinguish the fire. Fire damage was confined to Oscars, but other stores in the strip mall were damaged by smoke, water, and forcible entry. A big thank you to mutual crews for their assistance, no one was injured, and the fire is under investigation but believed to be accidental. Oscar's is heavily damaged.

Page 3 of 3



Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: January 5, 2023

Re: Information Update - Period Ending January 6, 2023

- 1. Thanks to the City of Vandalia staff for their support during our extremely smooth healthcare transition and open enrollment. In case you were wondering, the sixteen-day open enrollment period concluded with 100% participation. As well, I appreciate everyone who took time to fill out the City of Vandalia Human Resources Open Enrollment survey. The survey provided valuable information for future open enrollment sessions, and it was so good to know that staff appreciated this year's open enrollment process. Furthermore, any comments included in the survey are noted for the next open enrollment event.
- 2. As of January 1, the city's new medical carrier is United HealthCare, our new vision carrier is EyeMed, and the city will continue their dental plan partnership with Superior Dental.

Just a few reminders to assist in the transition to our new healthcare vendors:

- In order to eliminate billing issues, present your new healthcare ID cards to all your providers immediately.
- If you have already been pre-certified for an upcoming procedure through Underwriters that procedure **must** be pre-certified through United Health Care.
- Create an account at www.myuhc.com to see if your current provider is in the Choice Plus UHC network. Just follow the "Find a Provider" prompt to "Employer and Individual Plans."
- To check coverage for your current medications, you can visit <u>www.whyuhc.com/choiceplus</u> and click on "Your Plan Options," then click on "Pharmacy Benefits," and chose "Flex Base 3 Tier."
- EyeMed offers a **Mobile App** tool! You can find this in the App Store.
- Just a reminder that our Superior Dental has several convenient tools and resources, including a **Mobile App**, to make it easy to manage our dental plan.
 For example, the Direct Connect tool provides easy access to ebills and the Find-A-Dentist tool allows us to find a NETWORK dentist in our area. There are many more features located at https://superiordental.com/employer-support.
- 3. Hiring update This week Part-Time Fire Inspector Patrick Fink began employment with the Division of Fire. Fire Inspector Fink comes to Vandalia from the Village of Lewisburg. He brings with him an extensive Fire Service background. If you see him around, please take time

to welcome him. Over the holidays we posted vacancies for Fire Lieutenant, Full-Time Firefighter, Park Maintenance Technician, Building Maintenance Technician, Public Safety Specialist, City Engineer. Full-time Firefighter and Fire Lieutenant ads closed December 31. Currently, Mrs. Howard and I are currently working with Chief Follick to schedule first round interviews with fourteen candidates. Monday, January 9 the remaining ads will close, and we will move forward with their processes. The City Engineer ad will remain active until filled. In my last Information Update, I reported the Civil Service Commission was meeting December 14, 2022 to approve an eligibility roster for Public Works Technician. The Commission approved the list and the list is already exhausted. So, this position will be re-posted and remain open until January 27, 2023.

- 4. Mark your calendars The 2022 Employee Service Awards Lunch will be held Friday, February 24, 2023 from 11:30 a.m. until 1:00 p.m. at Cassel Hills Golf Course Restaurant.
- 5. **Remember,** EmployeeCare, our **free** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 208-6626.
- 6. Looking for a healthcare advocate? Do you ever wish you had a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the McGohan Brabender Advocate Team! Feel free to reach out to the advocate team at mbbenefits.com Monday through Friday between 8:00 a.m. and 5:00 p.m.
- 7. If you would like to browse City of Vandalia Employment Opportunities, the link is https://www.vandaliaohio.org/422/Employment-Opportunities.



To: Dan Wendt, City Manager

From: Steve Clark, Director of Parks & Recreation

Date: 1/5/2023

Re: Information Update – Period ending January 5, 2023

RECREATION CENTER

Longtime VRC Childcare Attendant Helen Perkins has retired after nearly 20 years in this role. Helen worked in Luther's Jungle for her entire tenure with our department and will be sorely missed by our staff and especially the children she supervised. Helen was extremely dedicated and loyal to the VRC and we are extremely grateful for her many years of service to our community.

Winter Camp Rec will be held during the school break over the holidays, December 19-23 and 26-30 at the VRC. A total of 36 kids attended daily during week one and 34 kids during week two.

The VRC Fitness Floor will be receiving several new pieces of equipment in the coming weeks. Recreation Coordinator Sarah Lavy had ordered two new rowing machines, a stair climber and rubber equipment mats to replace the old mats currently under equipment. She is also finalizing the purchase of five auto belay stations for the Climbing Wall. This feature will allow patrons to climb the wall without the need for assistance from a Climbing Wall Attendant.

Recreation Coordinator Aaron Messenger was very busy over the holiday season, offering numerous programs, event and activities for youth and adults. Youth programs included - Santa's Little Workshop - 9 participants; Festive Food Fun - 10 preschool participants; Holly Jolly Gingerbread House Making - 9 participants; Winter Wonderland Snow Globes & Ornament Making - 12 participants; Glow Candy Cane Hunt - 33 participants. Adult programs included - Light Up Snowmen; Adult Gingerbread Cookie Making - 9 participants; Ugly Christmas Sweater Goat Yoga - 60 participants.

Kids Home Alone, our ultra-successful partnership program with the Vandalia Division of Fire and Division of Police will be held on Saturday, January 14 at the Senior Center. Children will learn lifelong safety skills, which include first aid, reasons to call 911, fire escape plans, kitchen safety, internet safety and how to problem solve out of the ordinary situations. Thus far we have 7 kids registered for the program.

GOLF DIVISION

Weather conditions allowed for play at Cassel Hills Golf Course over the New Year Holiday Weekend. Over 100 golfers played between Friday, December 30 and Monday, January 2.

Managing Golf Professional Ben Lickliter recently demoed four software systems for point of sale and tee sheet tracking for 2023 at Cassel Hills. Fore Reservations, which we have utilized since the late 90's is going unsupported by Microsoft beginning in June, 2023. The new system that GolfNow has in place to replace Fore Reservations is \$11,000 more than we currently pay. Therefore, we will be switching to a new software system. Ben has completed his research and is preparing a final recommendation.

Joel Braun of Technical Choice, LLC conducted a site visit as part of the kick off to the design phase of the golf course irrigation system project. Based on information obtained during the visit, Technical Choice will begin development of initial design criteria and a course layout drawings for our review.

SENIOR CITIZENS CENTER

During the tracking period of December 6th -30th, a total of 1,110 members visit the Senior Center for various activities, programs and events for an average of 55 member visits per day. A few highlight events included a UD Fantastic Flyers Christmas program (50 attended) and four Lunch & Learn special events (236 total attendees).

The Senior Van Tran program completed another successful year with a total of 1,506 one-way rides in 2022. This is an increase of 30 one-way rides over 2021. We are very grateful for the volunteer drivers who keep this valuable service to our senior community running – Ann Kaylor, Judy Laughter, Art Barnes, Roger Rizzardi, Bob Reithman, Diana Herlein, Rob Bradley, Jimmie Geaslen, Mary Zellmer and administrative volunteer Donna Shirley.

RECREATION/ATHLETICS DIVISION/SPECIAL EVENTS

We are three weeks into youth basketball games at the VRC and all is going well. The girl's divisions of the program are set to start this Saturday, January 7, due to Tipp City having a later start to their practices than Vandalia.

Our Kindergarten/1st Grade Instructional Basketball program is set to begin this Saturday at the VRC. The Butler Boys' Basketball team is set to assist with the program again this year. We are very thankful to Coach Andy Holderman for continuing the programs commitment to the youth of our community. Currently there are 51 youngsters registered to participate in the instructional program.

In 2022 our Youth Recreation Scholarship program, administered through the Dayton Foundation received \$3,613.29 in donations. The scholarship program provides assistance to those of need for Youth Sports, Camp and VRC Youth Memberships. Staff is working on a marketing plan to better promote the assistance program in 2023.

FACILITY MAINTENANCE DIVISION

Our Facility Maintenance Division was extremely busy over the holiday season, first with the snow event and then dealing with a frozen sprinkler system pipe burst at the Justice Center on Christmas day. Rudy and several of his staff spent hours cleaning up and removing water from the facility. Upon inspection of the busted pipe it was determined the pipe ruptured in three areas and was a result of voids in the attic insulation which allowed cold air from the attic to move across sprinkler pipe located above the drop ceiling. Staff worked to correct these voids as well as complete a thorough check of the remaining areas of insulation.

Maintenance staff is currently assembling 10 recycled plastic picnic tables that were purchased, in part, with Montgomery County Solid Waste District grant funds. These tables will be place in the shelters at Helke Park this spring.

Maintenance Technician Andrew Christian organized a Play Structure Inspection Training workshop for staff. Tony Shadwick, a certified playground safety inspector from Penchura, a playground equipment company, conducted the workshop.

Maintenance Technician Bryan Fine organized a Snow and Ice Removal workshop for staff. Bryan presented a training video from the MVRMA library and led a discussion at the conclusion of the video. Staff also attended a MVRMA sponsored snow and ice removal training event earlier this fall.

Brown's Nursery completed the installation of Ginkgo and Maple trees in Helke Park, along West Alkaline Springs and Randler Avenue. This project will mirror the plantings along East Alkaline, in front of the Art Park.

Information Update

To: Dan Wendt

City Manager

From: Kurt E. Althouse

Chief of Police

Date: January 5, 2023

Subject: Information Update Ending January 6, 2023



- During the past four weeks, VPD officers made 38 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in SEVEN traffic citations, 28 written warnings and 4 verbal warnings while working 32 additional enforcement hours.
- 2. On December 13, VPD administrative staff attended a one-hour presentation by MVRMA in the Justice Center training classroom on contracts, MOUs, and risk management. This training provided a better understanding of City processes.
- 3. On December 13, Lieutenant Walker made a presentation to the Vandalia-Butler Optimist Club about some of the lesser-known services and programs the Division offers to the community. Among the topics covered were the residential/business camera registry program, the residential/business security surveys, as well as the Endangered Missing Adult and Child (EMAC) program.
- 4. Melissa Milinovich dropped off self-care kits for VPD and VFD to hand out if first responders come across anyone in need. The kits contain items such as socks, toothpaste, deodorant, soap, and shampoo.



5. Congratulations to PSS Haley Rue and her husband, Andy, on the birth of their daughter, Eleanora May Rue, who was born on December 8. Everyone is doing well!

6. The Explorers held their annual holiday meal on December 13 to enjoy the accomplishments throughout the year and spend more personal time together during the holiday season. The following week Explorer, Ian Titus, completed a ride-along with Officer Bryson and got some first-hand experience.



- 7. We held our annual Division meeting on December 14 at the Senior Citizen Center. We appreciate your taking time to update the police staff on City projects, future goals, and highlight accomplishments over the past year. I also covered our accomplishments as well as VPD's 2023 Goals & Objectives. Prosecutor Caldwell and Detective Krimm provided presentations on legal updates and investigation protocols. Most notably, I commend our staff for their generous donation of \$1,625 to the Vandalia-Butler Food Pantry from funds they raised during November and December. This donation was matched by Abbey Credit Union for a total donation of over \$3,200to assist the food pantry.
- 8. I attended the Ohio Association of Chiefs of Police (OACP) Executive Board meeting on December 14 in Dublin and attended a virtual meeting for the Police Executive Leadership College Board on December 15. Both groups reviewed recent activity surrounding the organizations and the impact it has on law enforcement.
- Our staff wishes to thank City Council for the generous gifts of hams, turkeys, or Kroger gift cards provided to each employee for the holiday season as a token of appreciation for our public service. It is a privilege to serve a City and community where public service is valued and appreciated.
- 10. On December 19, the Vandalia-Butler High School Octagon Club hosted an appreciation lunch at the Justice Center Community Room for the first responders who were involved in the Butler Township tragedy on August 5. City BBQ generously donated the food and several Octagon students served the food to the first responders as a token of appreciation for their long hours of work and diligent investigation to apprehend the suspect and provide care and support to the victims' families.
- 11. On December 19, Lieutenants Sucher and Walker and I attended the "Push-In" Ceremony for VFD's new ladder truck at Station 1.
- 12. VPD hosted our annual holiday lunch at the Justice Center on December 20. This is a special time each year when we get to see and interact with many of our retired employees who return to enjoy lunch with our current employees. This year's luncheon was particularly special due to COVID causing us to cancel past holiday luncheons.

- 13. Throughout the day and overnight hours on December 20-21, VPD crews checked areas of the City after an Amber Alert was issued by Columbus PD. The Amber Alert involved two 5-month-old twin boys who were in a vehicle when it was stolen in Columbus. One of the twins was located abandoned, but healthy, in a parking lot at the Dayton International Airport. During the overnight hours on December 20, into December 21, VPD coordinated a grid search of city streets and businesses in the west beat. With the help of VFD crews, we were able to check every street, parking lot, and business to ensure the vehicle and/or missing child were not in Vandalia. The suspect and the missing child were both located in the Indianapolis area on December 22. The suspect is in custody and the second baby was safely returned to the mother.
- 14. Detectives charged a 38-year-old Dayton man with Grand Theft (Motor Vehicle). The suspect did not return a vehicle belonging to Enterprise Rent-A-Car.
- 15. Detectives charged a 62-year-old Huber Heights man with Assault and Criminal Damaging. The suspect punched another male subject and damaged his cell phone during an argument at the Little York Tavern.
- 16. Detectives charged a 31-year-old male from Dayton with two counts of Felonious Assault and two counts of Having Weapons While Under Disability (prior convictions for drugs & crime of violence). This incident stems from an ongoing investigation between the Vandalia Division of Police and the RANGE Task Force on the shooting that occurred at the Knights Inn on Poe Avenue in May 2022. The suspect was quickly identified by our Detectives by use of the FLOCK camera system and arrested on a Parole Violation in Kettering, Ohio, by the RANGE Task Force a few days after the incident occurred. When the suspect was arrested, he was found in possession of narcotics and a handgun. Additional charges will be filed for the narcotics and handgun once the RANGE Task Force concludes their investigation.
- 17. Detectives charged a 35-year-old Dayton woman with Receiving Stolen Property. The female suspect had numerous stolen items inside her vehicle at Creative Images.
- 18. Detectives charged a 40-year-old Dayton man with Receiving Stolen Property (Motor Vehicle). The male suspect drove a stolen Bethel Local Schools conversion van to the Knights Inn. Vandalia Police Department assisted the Miami County Sheriff's Office on the recovery of the vehicle and apprehension of the suspect.
- 19. Over the past year, the Miami Valley has experienced a dramatic increase in car thefts, especially Kia and Hyundai models. Detective Clemmons has worked with a collaboration of other law enforcement agencies on a Grand Theft Auto suppression detail to identify and apprehend individuals involved in these car thefts. Over the past four months, the joint group conducted nine operations resulting in recovering 23 stolen vehicles and making 31 arrests. Additionally, seven firearms were recovered, one OVI arrest was made and \$16,880 cash was seized.
- 20. On December 25, the Justice Building experienced major water damage after a fire suppression pipe burst in the Court records section on the second floor flooding sections of the Clerk of Courts office, a courtroom, and records storage closet on the second floor; VPD's Communications Center, a computer server room, and administrative offices on the first floor; and several storage rooms and the training classroom in the basement. VFD responded and shut off the water to mitigate the

water flow. The Communications Center experienced a failure of the emergency and non-emergency phone system due to water damage. Numerous City employees responded to the Justice Center to evaluate and address the flooding and water damage. We temporarily transferred Communications Center operations to the Regional Dispatch Center with our public safety specialists handling dispatching with limited interruption of service to our residents. Many thanks to IT Director Darren Davey and Rudy Wells for their rapid response to begin the cleanup and restoration service so that we could resume normal operations. We are tentatively scheduled to resume dispatch operations in the Communications Center on Friday.

21. On December 28, VPD participated in Operation Santa's Sleigh organized as part of the Light Ohio Blue campaign. This year's Operation Santa's Sleigh was hosted in seven different cities across Ohio. Locally, public safety employees from various police and fire departments from across the Miami Valley assembled Wednesday evening at the Dayton Expo Center to form a procession of approximately 150 emergency vehicles with emergency lights flashing. The procession travelled south on Dixie Drive, then west on West National Road to Englewood, Clayton, Brookville, Trotwood, and several other communities on the west side of Montgomery County. The procession passed the V.A. Hospital in West Dayton and ended at Children's Medical Center. The emergency vehicles surrounded Children's Medical Center to greet the children and their parents who were spending this holiday season in the hospital. It was a spectacular display of support for our veterans and these children!





22. On January 3, CPO Wehner dropped off several boxes of toys and children's clothing collected during Operation Santa's Sleigh to the Dayton Ronald McDonald House.





Public Works & DES Information Update

To: Dan Wendt, City Manager

From: Rob Cron, Director of Public Service

Date: January 5, 2023

Re: Information Update for December 10, 2022 – January 6, 2023

Development & Engineering Services

The contractor has resumed work on the Dog Leg Road utility project. They have installed the watermain and the sanitary sewer force main from the Airport Access to Dog Leg Rd. They are currently installing excavating for the sanitary sewer lift station along Dog Leg Road. They are performing rock excavation to get to the depths they need to set the structure.

The final plans have been completed for the Airport Access Road Bridge Deck Repair project. We will be preparing the bid documents and advertising for bids in the next couple weeks. We applied for funding from Ohio Public Works Commission for this project but were unsuccessful. The project did not score well because the bridge itself is good structurally, so this was considered just a resurfacing.

We are also preparing the bid package for our annual Asphalt Purchase that we use for our patch work.

We have performed traffic/turn counts at key locations along National Road including at the Airport Access Road, Peters Pike, and Dixie Drive. We have taken video counts focusing on commercial trucks. We will be analyzing the information to determine the habits of the trucks to see what can be done to continue to reduce the number of commercial vehicles coming through our US 40 corridor.

Work continues on the development at 710 Deer Run Drive. Their utility work has been completed. They have installed the asphalt in the parking lots. They have installed the curb and drive approach for their north driveway. They have not yet installed the concrete island that we requested in that approach. The island will

make it a right in and right out only entrance directing all traffic back to Northwoods Boulevard instead of Old Springfield Road.

The contractor has completed the water service and underground fire line loop at the development at 1669 Capstone Way. They will be testing the lines in the near future. They have also installed a portion of the asphalt parking lots.

Work also continues on the Kendall Electric project at 769 Center Drive. They are currently working under the footer and foundation permit. Their storm water management plan has also been approved by the City and ODOT. That work will begin soon.

We have the permit ready to issue for the addition to the permanent outdoor seating at Bunkers Sports Bar & Grill.

Public Works

Public Works crews have been extremely busy during the last month with snow events over the Christmas weekend and several utility issues during the past month.

We had crews out on the roadway every day over the Christmas holiday except Christmas Day. The crews did a great job of making our roadways safe under extreme conditions. During the storms we used over 450 tons of salt on the roadways.

We also made repairs to six watermain breaks during this reporting period, including a major 12" line on Dixie Drive near W. Alkaline Springs that had Dixie Drive shut down for several hours. Our crews are making curb and asphalt repairs from the Dixie break this week.

We also discovered a large sanitary sewer main collapse near the I-75 off ramp to National Road. Crews worked Friday December 16th all night and well in to the day on Saturday to get the line back in service. Ultimately on Saturday morning we had to call in a contractor, Outdoor Enterprise, to assist with the repairs. We do not have the equipment or trench shoring that was required to safely make the repairs. Ultimately, we are going to need to replace at least two spans of this sewer main as we were only able to make temporary repairs to get the line back in service due to its condition. We will be cleaning and videoing spans in both directions to make a final determination on which lines need to be replace and which ones can be lined.

During the extreme cold weather, we responded to 14 residents with frozen/leaking pipes or meters. Our water valve at the Attica Tower also froze up and had to be thawed out.

We were called to reset traffic signals multiple times during different power outages.

We performed three burials at Poplar Hill Cemetery during this period.

Our crews performed 130 utility locates in the month of December.

We assisted the fire department on two occasions during this period. We were called in to shut off the water at Oscars Bar & Grill due to the fire damage. We were also called to assist with a diesel fuel spill that made its way in to Poplar Creek.

Walter, Jake and I met with representatives of Leica to explore the options of acquiring some GPS equipment and how it could improve our efficiency in locating our utilities in the field. This would also require some upgrades to our GIS system that would make it more accessible in the field. Chad Baughman is doing some research on what this would involve.

We continue our recruitment efforts for Public Works staff. We will be conducting first round interviews in the coming weeks for technicians.

We assisted with the unloading and installation of the new art exhibit and the Vandalia Art Park.

Thanks to City Council approving the purchase of our large Combination Jet/Vacuum truck at the December 19th Council Meeting, we were able to secure the 2022 model and save approximately \$30,000 by pacing the order before the first of the year. This purchase in total is \$56,500 under the budgeted amount. We should take delivery of the unit around the 3rd week of January. We should also take delivery of our Asphalt Hot Box and Recycler around that same time.

We welcomed Public Works Technician Matt Breisch back from his military deployment overseas. Matt has been deployed since last March and he rejoined us on December 12th. Welcome back Matt and thank you for your service.

Andy Rue has resigned from his position of Public Works Technician to explore other opportunities. Andy had just recently joined our team and was still in his probationary status.

We continue to recruit for our Public Works Technician vacancies. We will be posting another ad this week. Currently we have four vacancies with one candidate in the hiring process now.

City of Vandalia 333 James Bohanan Drive Vandalia, Ohio 45377

PRSRT STD U.S. POSTAGE PAID DAYTON, OH PERMIT NO. 248



Vandalia utility rates are being adjusted.

Effective on the first utility bill in January, 2023, utility rates in Vandalia will be adjusted to meet emerging needs in the City's water, sewer and stormwater systems.



- ▼ To provide safe drinking water.
- ▼ To prevent accidental discharges of raw sewage.
- ▼ To address costs associated with regulatory mandates.
- ▼ To better prevent flooding during rain events.
- ▼ To perform deferred maintenance within the utility system.

For more details on Vandalia utility rates, check out the City of Vandalia website: www.vandaliaohio.org/utilities or use the QR code to visit the site. Questions? Call (937) 898-5891.









Understanding Transition of Care and Continuity of Care.

Transition of Care gives new UnitedHealthcare members the option to request extended coverage from their current, out-of-network health care professional at network rates for a limited time due to a specific medical condition until the safe transfer to a network health care professional can be arranged. Examples of covered medical conditions can be found on page 2 of this document. You must apply for Transition of Care no later than 30 days after the date your UnitedHealthcare coverage begins using the application beginning on page 4.

Continuity of Care gives UnitedHealthcare members the option to request extended care from their current health care professional if he or she is no longer working with their health plan and is now considered out-of-network. Members with medical reasons preventing an immediate transfer to a network health care professional may request extended coverage for services at network rates for specific medical conditions for a defined period of time. Examples of covered medical conditions can be found on page 2 of this document. If your health care professional is leaving the UnitedHealthcare network, you must apply for Continuity of Care within 30 days of the health care professional's termination date using the application beginning on page 4.*



Get help with understanding these health insurance terms and more on page 3.



How Transition of Care and Continuity of Care works:

You must already be under active and current treatment (see definition below) by the identified non-contracted health care professional for the condition identified on the Transition of Care and Continuity of Care Application below.

- Your request will be evaluated based on applicable state law and accreditation standards.
- If your request is approved for the medical condition(s) listed in your application(s), you will receive the network level of coverage for treatment of the specific condition(s) by the health care professional for a defined time frame, as determined by UnitedHealthcare. All other services or supplies must be provided by a network health care professional for you to receive network coverage levels. If your plan includes out-of-network coverage and you choose to continue receiving out-of-network care beyond the time frame approved by UnitedHealthcare, you must follow your plan's out-of-network requirements, including any prior authorization requirements.
- The availability of Transition of Care and Continuity of Care coverage does not guarantee that
 a treatment is medically necessary or is covered by your plan benefits. Depending on the
 actual request, a medical necessity determination and formal prior authorization may still
 be required in order for a service to be covered.

Examples of medical conditions that may qualify for Transition of Care and Continuity of Care:

- Pregnancy (trimester determined by state requirements) through six weeks post-delivery.
 - Coverage for newborn children begins at the moment of birth and continues for 30 days. You
 must select an in-network pediatrician and notify your health plan representative within 30
 days from the baby's date of birth to add the baby to your plan.
- Newly diagnosed or relapsed cancer and currently receiving chemotherapy, radiation therapy or reconstruction.
- Transplant candidates or transplant recipients in need of ongoing care due to complications associated with a transplant.
- Recent major surgeries in the acute phase and follow-up period (generally six to eight weeks after surgery).
- Serious acute conditions in active treatment such as heart attacks or strokes.
- Other serious chronic conditions that require active treatment.

Examples of conditions that do not qualify for Transition of Care and Continuity of Care:

- Routine exams, vaccinations and health assessments.
- Chronic conditions such as diabetes, arthritis, allergies, asthma, kidney disease and hypertension that are stable (except as required by state law).
- Minor illnesses such as colds, sore throats and ear infections.
- Elective scheduled surgeries (except as required by state law).



Frequently asked questions:

- If my application is approved, how long will I have to transition to a new network health care professional?
- If UnitedHealthcare determines that transitioning to a participating health care professional is not recommended or safe for the conditions that qualify for Transition of Care and Continuity of Care, services by the approved out-of-network health care professional will be authorized at the network level of benefits for a specified period of time or until care has been completed or transitioned to a participating health care professional, whichever comes first. You must apply for Transition of Care and Continuity of Care within 30 days of the effective date of coverage or within 30 days of the care provider's termination date, or you will not be eligible for the Transition of Care and Continuity of Care service.*
- If I am approved for Transition of Care and Continuity of Care for one medical condition, can I receive network coverage for a non-related condition?
- A No. Network coverage levels provided as part of Transition of Care and Continuity of Care are for the specific medical conditions only and cannot be applied to another condition. If you are seeking Transition of Care/Continuity of Care coverage for more than one medical condition, you should complete a Transition of Care/Continuity of Care Application for each specific condition within 30 days after your coverage becomes effective or your health care professional leaves the UnitedHealthcare network.*

Definitions:

Transition of Care: Gives new UnitedHealthcare members the option to request extended coverage from their current, out-of-network health care professional at network rates for a limited time due to a specific medical condition (see examples below), until the safe transfer to a network health care professional can be arranged.

Continuity of Care: Gives UnitedHealthcare members the option to request extended care from their current health care professional if he or she is no longer working with their health plan and is now considered out-of-network.

Network: The facilities, providers and suppliers your health plan has contracted with to provide health care services.

Out-of-Network: Services provided by a non-participating provider.

Pre-Authorization: An assessment for coverage under your health plan before you can get access to medicine or services.

Active Course of Treatment: An active course of treatment typically involves regular visits with the practitioner to monitor the status of an illness or disorder, provide direct treatment, prescribe medication or other treatment or modify a treatment plan. Discontinuing an active course of treatment could cause a recurrence or worsening of the condition under treatment and interfere with recovery. Generally an active course of treatment is defined as within the last 30 days, but is evaluated on a case-by-case basis.

See other health care and health insurance terms and definitions at justplainclear.com.



Transition of Care and Continuity of Care Application

This form is for all fully insured members except for members residing in California, North Carolina or South Carolina.

To complete this application:

- Please make sure all fields are completed.
- When the application is complete, it must be signed by the member for whom the Transition of Care and Continuity of Care is being requested. If the patient is a minor, a guardian's signature is required.
- You must apply for Transition of Care and Continuity of Care within 30 days of the effective date of coverage or within 30 days of the care provider's termination date.*
- A separate Transition of Care and Continuity of Care Application must be completed for each condition for which you and/or your dependents are seeking Transition of Care and Continuity of Care.
- Please mail or fax the completed application, along with relevant medical records and information, within 30 days following the effective date of your UnitedHealthcare plan to:

UnitedHealthcare

1301 W President George Bush Hwy Richardson, TX 75080-1133

Attn: Transition of Care/Continuity of Care

Fax: 855-686-3561

- After receiving your request, UnitedHealthcare will review and evaluate the information provided. Incomplete forms
 will be returned to the requestor. If the form is complete, we will send you a letter to let you know if your request was
 approved or denied. Completion of this application does not guarantee that a Transition of Care and Continuity of Care
 request will be granted.
- For behavioral health services, please contact your behavioral health carrier by calling the Customer Service phone number on your health care ID card.

*For New Jersey Plan members, please apply within 30 days of the health care professional's termination. Applications after that date will be reviewed on a case-by-case basis.

Member Information				
☐ New UnitedHealthcare member (Transition of Care applicant)			Provider Termination Date	
☐ Existing UnitedHealthcare member whose care provider terminated (Continuity of Care applicant)				
Name (Person being treated)	UnitedHealthcare Member ID Number		Date of Birth (mm/dd/yyyy)	
Address	City		State/ZIP Code	
Home/Cell Phone Number		Work Phone Number		
Employer Name		Date of Enrollment in	the UnitedHealthcare Plan (mm/dd/yyyy)	
Member's Relationship to Employee	Is the member currently covered by other health insurance carrier?			
☐ Self ☐ Spouse ☐ Other	☐ Yes ☐ No If yes, carrier name:			
Authorization to release records: I authorize all physicians and other health care professionals or facilities to provide UnitedHealthcare information concerning medical care, advice, treatment or supplies for the member named above. This information will be used to determine the member's eligibility for Transition of Care/Continuity of Care benefits under the plan.				
Member's Signature/Parent or Guardian's Signature if Member is a Minor Date (mm/dd/yyyy)				



Care Provider Section: Your health care professional should complete the following information.				
Name	National Provider Identifier (NPI) or Tax ID Number (TIN)	Phone Number		
Address	City	State/ZIP Code		
Hospital		Hospital Phone Number		
Date of Last Visit (mm/dd/yyyy)	Next Scheduled Appointment (mm/dd/yyyy)	Frequency of Visits		
Diagnosis	Expected Length of Treatment	If Maternity: Expected Date of Delivery (mm/dd/yyyy)		
Please select one of the descriptions if it applies: Life-Threatening Condition Acute Condition Irransplant Inpatient/Confined Upcoming Surgery Disabled/Disability Terminal Illness Ongoing Treatment				
Newborn members: Coverage for newborn children begins at the moment of birth and continues for 30 days. You must select an in-network pediatrician and notify your health plan representative within 30 days from the baby's date of birth to add the baby to your plan.				
Is the treatment for an exacerbation of a previous injury or chronic condition? Yes No				
Current and Associated Treatment(s)/Comments (include all relevant CPT codes) If these care needs are not associated with the condition for which you are applying for Transition of Care and Continuity of Care coverage, please complete a separate Transition of Care and Continuity of Care Application for each condition.				
The above-named patient is a UnitedHealthcare member. We understand you are not, or soon will not be, a participating provider in the UnitedHealthcare network. The member has asked that for a defined period of time we treat claims as network under the member's benefit plan for the covered services you provide as a non-participating provider. This is because of a qualifying condition. If we approve this request, you agree (1) to provide the covered service, including any follow-up care covered under the member's plan, and (2) if applicable, the terms and conditions of your participation agreement will continue to apply to the covered service, including any follow-up care covered under the member's plan. Please note the following: • If applicable, payment under your participation agreement, together with any copayment, deductible or coinsurance for which the member is responsible under the plan is payment in full for the covered service and you will not seek to recover, and will not accept any payment from the member, UnitedHealthcare, or any payer or anyone acting on their behalf, in excess of payment in full, regardless of whether such amount is less than your billed or customary charge. • Upon request, you will share information regarding the member's treatment with us. • If applicable, you will make referrals for services including laboratory services, to network providers in accordance with the terms of your participation agreement.				
Signature of Health Care Professional		Date (mm/dd/yyyy)		

CONFIDENTIALITY NOTICE: Information in this document is considered to be UnitedHealthcare's confidential and/or proprietary business information. Consequently, this information may be used only by the person or entity to which it is addressed. Any recipient shall be liable for using and protecting UnitedHealthcare's proprietary business information from further disclosure or misuse, consistent with recipient's contractual obligations under any applicable administrative services agreement, group policy contract, non-disclosure agreement or other applicable contract or law. The information you have received may contain protected health information (PHI) and must be handled according to applicable state and federal laws, including, but not limited to HIPAA. Individuals who misuse such information may be subject to both civil and criminal penalties. Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, may commit a fraudulent insurance act, which may be a crime, and may also be subject to a civil penalty for each violation.



DON'T SWEAT IT - WE GOT YOU COVERED!

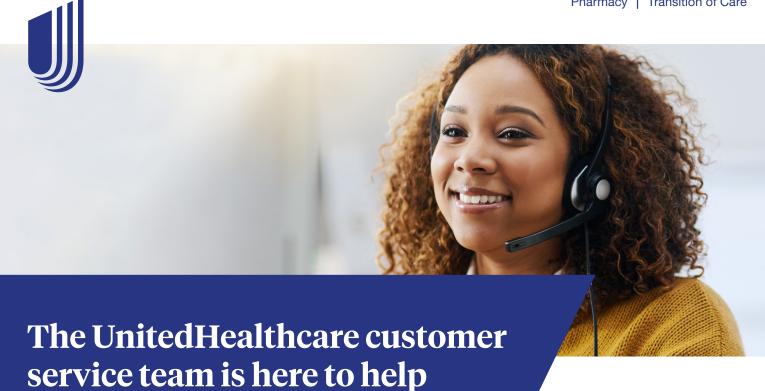
SWITCHING MEDICAL CARRIERS MAY SOMETIMES CREATE ANXIETY FOR MEMBERS SIMPLY BECAUSE YOU DON'T KNOW WHAT TO EXPECT. DON'T WORRY, BECAUSE MCGOHAN BRABENDER HAS CREATED A CHECKLIST OF THINGS FOR YOU TO CONSIDER / ACT UPON TO ENSURE THE TRANSITION IS SMOOTH AND UNEVENTFUL. IF YOU HAVE ANY QUESTIONS, WE ARE HERE TO HELP YOU ALONG THE WAY. WE ARE ALWAYS AVAILABLE FOR YOU VIA PHONE (800)293-2347 OR MBADVOCATES@MBBENEFITS.COM.

- Search the new carrier's website for your doctors, specialists, mental health professionals, facilities and labs (as well as all covered dependents) to ensure they are in the new carrier's network.
- □ If you are utilizing a prescription co-pay assistance program, you need to notify them of the carrier change. You may need to re-enroll in the program with the new carrier information.
- □ If you are currently undergoing care or treatment (elective surgery, pregnancy, physical therapy, behavioral health, etc.), let your provider / facility know about the carrier change to alleviate any potential issues with the transition.
- □ Keep an eye on your mail for your new ID card from the new carrier. These will typically come in a plain white envelope and are often overlooked as junk mail.
- Once you have the new ID card inform your providers and pharmacy of the new information on the card. Discard your old ID card once the new effective date has passed.
- □ Consult with your spouse or partner about your current health benefits plan and elections, all known medical needs, and any potential changes or requirements when selecting a new plan.

 Based on the coverage of the new carrier, you may wish to reconsider which plan to select.
- Determine whether you or a family member is covered by Medicare or TriCare. If this is the case, let your HR/Benefits Team know about so you understand your options.
- Determine what information is needed to keep any disabled dependent children (over age 26) on the plan.

- ☐ Check your current medications with the new carrier's drug formulary list to see if there are any formulary changes from your current plan.
- ☐ Refill eligible prescriptions before your current medical coverage ends to prevent any possible issues during the transition.





Manual Transition of Care

When your new UnitedHealth care member or existing member needs help and additional time to speak with their physician about switching to a preferred or covered alternative medication and/or satisfying their drug's clinical program requirements, the manual Transition of Care process (TOC) can help.

- Manual TOC allows UnitedHealthcare Customer Service to approve a one-time, one-month override on certain medications that are strategically excluded or have clinical review requirements (e.g. Prior Authorization, Step Therapy) when the member is new to UHC pharmacy benefits or the member is impacted by a Prescription Drug List (PDL) Cycle change.
- Manual TOC applies to both new and existing members
- · Members simply call the number on the back of their ID card to request a TOC override.
- · UnitedHealthcare Customer Service will work with your member to determine if their drug is eligible for a Transition of Care override.
- For existing members to be eligible, they must also have a paid claim within the last 120 days in their history. The override is not available for new medications.
 - Existing members should have a denied claim in their history for the drug under review in order to help streamline the process.

Contact your UnitedHealthcare representative for more information.

