

2022 Service Awards Luncheon

Help us to honor employees reaching milestone anniversaries in their employment.

Friday, February 24, 2023

11:30 a.m. - 1:00 p.m.

Cassel Hills Golf Course Clubhouse

Lunch Provided



Who's being honored?

30 Years

Joe Blosser - Public Works
Rob Cron - Development and Engineering Services
Missy Pruszynski - City Manager's Office

25 Years

Rudy Wells - Parks and Recreation

20 Years

Bill Miles - Public Works
Ben Walker - Division of Police

15 Years

Kimberly Brumfield - Court
Shaun Coatsworth - Division of Police
Brandy Collins - Court
Ed DiFalco - Court
Holly Estep - Division of Police
Bryan Fine - Parks and Recreation
Cynthia Herbst - Court
Alicia McCracken - Parks and Recreation
Denise Mehall - Court
Doug Nagel - Division of Police
Zeb Ward - Public Works
Jennifer Wegley - Finance
Olga Williamson - Court

10 Years

Jeff Kreill - Parks and Recreation
Mike Skaggs - Public Works
Deborah Wright - Division of Police

5 Years

Ben Lickliter - Parks and Recreation
John Marshall - Parks and Recreation
Steve Milliken - Division of Fire
Mya Mitchell - Division of Fire



Nick Kavalauskas



I want to introduce myself as the new President and CEO of the Vandalia Butler Chamber of Commerce®. It is exciting to be leading such a significant professional association.

I have worked most recently as a Vice President of Operations over the last 13 years in the Minor League Baseball world, precisely steering nationwide stadium-sized event planning and business operations management. A background and experience that will benefit the Vandalia Butler community.

My wife Sarah and our two children, Meadow and Elijah, have resided in Vandalia for ten years. Our family has been active in Vandalia through the Vandalia-Butler School District, community organizations, and sports activities. As this first week begins, I am getting settled and learning about the current status of ongoing projects, members, and community goals for 2023.

Over the next several months, I want to engage with you, learn more about your business goals, and learn how I can continue to bring value to your membership and continue building on the progress this community has made.



2023 Citywide Policy Goals

Approved December 5, 2022

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



MY andalia^{ohio}

Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!



THE BLUE LETTER



333 James E. Bohanan Drive • Vandalia, OH 45377 • (937) 898-5891

February 24, 2023

Honorable Mayor Herbst & Esteemed City Councilmembers:

Fire Lieutenants Promoted! I am pleased to announce that after a competitive promotional process, I issued conditional **offers of promotional appointment to Vandalia Firefighters Carter Schumann, Derek Copp, and Mya Mitchell to the new rank of Fire Lieutenant.** This competitive process yielded ten qualified internal and external candidates. I appreciate the great effort that our candidates put forth in helping to communicate their plans for elevating how we serve our community in the Division of Fire. These Fire Lieutenants are invested in our community. Two of our new Fire Lieutenants live within the City of Vandalia municipal corporate limits, and one new Fire Lieutenant resides in Butler Township. Chief Follick reports that each of the new Fire Lieutenants will remain on their current shift. Chief Follick has already coordinated an extensive week-long onboarding process for all of our Fire Lieutenants and Fire Captains to ensure optimal deployment of the new staffing model. I am really excited about facilitating two modules in the onboarding. Upon receiving certification of an updated eligibility list from the Civil Service Commission and Appeals Board, I plan to backfill the three Firefighter/Paramedic/Inspector vacancies that were created by the promotions. Thank you to City Council for recognizing the need for first line supervision and working hard to find strategic offsets to fund the positions. The new Lieutenants will be sworn-in at an upcoming City Council meeting.

Employee Service Awards Luncheon:

Congratulations all our teammates who were recognized during the Employee Service Award Luncheon. These are the people who are putting in the work to improve quality of life for Vandalia residents.



Police Officer of the Year! Congratulations

to Police Officer Nelson Clymer on being named the 2022 Police Officer of the Year! Police Officer Clymer joined the Division of Police in April 2021. He has done a great job being proactive and working with our residents.

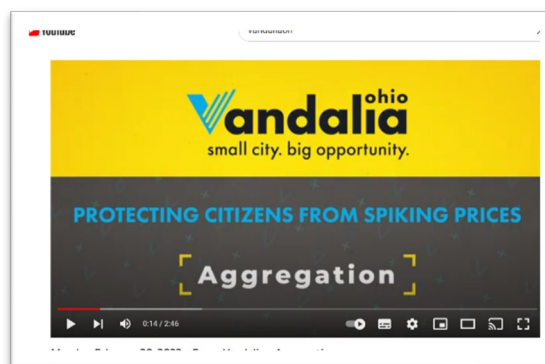


Civilian Police Division Employee of the Year! Also - Congratulations to Clerk / Typist Nancy Mandelik (née Anderson) on being named Civilian Police Division Employee of the Year! Nancy has taken on an increasing number of responsibilities since she joined the City in December of 2015. We really appreciate her efforts in supporting our Police Division team.

Police Sergeant Recruitment (internal applicants only): I am pleased to report that the application period is now open for the Police Sergeant recruitment at www.VandaliaOhio.org/Jobs. I anticipate appointing at least two candidates from this list within the next 12 months.

Passing of Don Sheer: Our hearts are heavy with the passing of one of our former VRC Facility Coordinators, Don Sheer. Don was retired from a 44-year career in education and a Vandalia resident. He came to work part time at the VRC and instantly provided great leadership while working as Facility Coordinator. He was joy to work with and our staff will deeply miss him as he continued to be a regular user of the facility until his passing.

Electric and Natural Gas Aggregation: There is extensive information online at www.VandaliaOhio.org/Aggregation regarding the proposed adoption of the [Miami Valley Communication Council electric and natural gas utility aggregation programs \(LINK\)](#). This was also the subject of a recent Focus Vandalia Episode. In addition, the recent [Aggregation Presentation from recent City Council Meeting \(LINK\)](#) is on the City's YouTube Channel.



Local Government Fund Increase in Statehouse: The Ohio Municipal League reports, *"A group of House Republican members representing the majority of the caucus introduced their priorities this week, highlighting the similarities and differences with the House speaker's priorities that were announced the week before. At the event, it was implied that it would be difficult to phase out taxes (through HB 1, which streamlines and reduces state property tax) without ensuring support for local communities. They are calling for an increase in the Local Government Fund from 1.66% of the General Revenue Fund to 2.5%. Gov. DeWine's budget proposal currently being considered increases the LGF from 1.66% to 1.7% of the GRF."*



The City currently anticipates receiving approximately \$224,000 in 2023 from the Local Government Fund. This proposal will have a minimal benefit to the City of Vandalia's ~\$61 million annual all funds budget.

Dog Leg Rd. Utility Extension: Sanitary sewer installation is underway on Dog Leg Road, while maintaining traffic in both directions. There will be short road closures when the utilities are extended to



the properties on the west side of the road, and possibly a longer closure when the large storm culvert is installed. The City will communicate this to impacted residents and via social media.

ADA Ramp Construction: Coate Construction has begun the ADA ramp installations ahead of the annual concrete project. This work gets us a head start on the project, favorable rates, and will put us closer to achieving full compliance across town. Of 790 curb ramps, approximately 614 (78%) are ADA compliant.

Foley / Enola Reconstruction: Double Jay Construction has begun the sanitary sewer replacement on the [Foley/Enola Drive project \(LINK to Video\)](#). Here is a Focus Vandalia update:



Monday, February 27, 2023 - Focus Vandalia - Foley Drive Reconstruction Project

State of the City Updates: This week, I had the pleasure of sharing some updates with the Vandalia Optimist Club at the Justice Center. Last week, I gave a similar presentation to the Vandalia Rotary Club. There is a lot of excitement for the work we are doing to achieve our [2023 Citywide Policy Goals](#) and the objectives in the [2020 Vision Vandalia Comprehensive Plan](#). As always, it is great to be out in the community and to have the opportunity to have dialogue with our residents and business people. I am also happy to report that I had the opportunity to meet with Mr. Nick Kavalauskas, the new Vandalia Butler Chamber of Commerce President / CEO this week.



Scott Ave. Sanitary: Finrock Construction Company has completed the Scott Avenue Sanitary Sewer replacement this week. We have no records of when this line was installed so the project was a challenge to complete not knowing where the existing lines and service laterals were.

Sidewalk Saw Cutting: Precision Concrete Sawcutting has completed the test area for removing the trip hazards on certain sidewalks in lieu of removing and replacing the entire section of walk. This has worked well, and we are going to move forward and use this method on the remaining streets we have intended for work this year.

Claims Reporting Training: Recently, Tom Judy of the Miami Valley Risk Management Association provided claims reporting policy training to our staff to clarify questions related to coverages and reporting loss.

Residential Fire: On February 14th, the Division of Fire responded to the report of a house fire with a possible trapped person inside. Crews arrived to find a house full of smoke, and a small fire burning in a kitchen trash bag that had been brought outside. Thankfully both occupants were out of the house. The smoke detector at this location was inoperable (covered by duct tape...). The residents are fortunate that this incident did not happen at night. The Division of Fire took to social media to remind residents to always check their batteries and if they need assistance with non-working detectors to contact the Fire Station.

Commercial Vehicle Enforcement: During the past two weeks, VPD officers made 19 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 17 written warnings and no verbal warnings while working 16 additional enforcement hours.

Felony Charge: Detectives charged a 43-year-old New Carlisle man with Assault, OVI, and Improper Handling of a Firearm in a Motor Vehicle (F5). The arrest was a result of officers responding to an assault at the Waffle House and stopping the suspect as he was leaving. He was intoxicated and had a loaded handgun in the vehicle.

Police Recruitment: On February 22, Sergeant Lawson and Officer Wehner represented the Vandalia Division of Police at Cedarville University's annual career fair. There were 155 employers present with 533 college students in attendance and seeking to enter the workforce.

Sprinkler Training: Training this reporting period is being held at the Sinclair Community College Fire Sprinkler Lab. Fire Marshal Eckert and CRRC Jacobs is going over the operations of wet/dry and special fire suppression systems with the crews. The Division of Fire is thankful to SCC Fire Science for this opportunity.

Demmitt Elementary School: CRRC Jacobs participated in a goods and services presentation at Demmitt Elementary School on Wednesday February 22nd. CRRC



Jacobs met with over 100 students and spoke about fire fighter protective clothing and participated in a fire extinguisher training.

Golf Point of Sale System: Managing Golf Professional Ben Lickliter is working with Club Caddie on building our new point of sale system for the golf course. Club Caddie provides a fully customizable program that will allow us to manage daily golf tee sheet scheduling.

Senior Center Sponsorships: Senior Center Coordinator Toni Williams continues to grow the sponsorship program at the Senior Center with One Lincoln Park and Anthem Insurance becoming recent new program and event sponsors.

Cassel Hills Pool Preparation: Recreation Superintendent Jeff Kreill is working closely with SwimSafe representatives to get everything in place for the 2023 season at Cassel Hills Pool. They are looking at current rules and regulations as well as an operational procedure.

Youth Baseball / Softball Registration is underway. Fliers have been sent to all schools and emails sent out through our constant contact program. We are also promoting the program through social media outlets. We currently have 200 registered to participate to date.

Cold Spots Above Ceiling Tiles: Thank you to Fire Captain Garver for using the thermal imaging camera to aid our maintenance staff in looking for cold spots in the second-floor ceiling at the Justice Center. About six cold spots were found, ceiling grids removed, and attic insulation problems corrected. Additional facility ceiling areas will be inspected in the future to prevent similar damage that occurred when the fire suppression system ruptured on Christmas Day.

Landscape maintenance tasks continue throughout the City as we cut down ornamental groundcovers, grasses, perennials and roses. Staff is also treating for weed growth. Tree pruning work is being completed at the Sports Complex. We are fortunate to have a local college student working with us a few hours each week that is working on this project.

Sanitary Sewer Replacement and Rehab: GIS / Engineering Tech Chad Baughman and Director Cron have completed the preparation of construction plans to replace a large section of our sanitary sewer trunk main near the exit ramp to US 40 that we made an emergency repair on back in December. We have submitted the plans to ODOT for their review since this work will take place in ODOT's Limited Access Right of Way. In the near future, I will ask City Council for supplemental funds to address emergency repairs and the need for preventative cured in place sanitary sewer lining.

Asphalt Repair: Public Works crews have been making permanent asphalt repairs on several streets including Stonequarry Road, Pool Avenue, W. Alkaline Springs Road and Helke Road using our new asphalt and recycled asphalt with our Hot Box unit. Kudos to the Public Works crews on implementing good traffic control and safety practices to prevent accidents and protect our team.

Webster Street Plat: I have enclosed a map indicating the land that the City has received from Montgomery County. We are thankful to the County for their generous donation so that the City can guide the development and use of this parcel.



Utility Locates: The Public Works Division has performed 238 utility locates so far in February in 23 working days. This requires almost one full time staff each day for this service.

Please contact me directly with comments and questions.

Very Respectfully,

Dan Wendt
City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Holloway – February 24, 2023;
2. Information Update - Director Leiter – February 24, 2023;
3. Information Update - Chief Follick – February 24, 2023;
4. Information Update - HR Manager Pruszynski – February 24, 2023;
5. Information Update - Director Clark – February 24, 2023;
6. Information Update - Chief Althouse – February 24, 2023;
7. Information Update - Director Cron – February 24, 2023;
8. Webster St. Plat Map;
9. Health Insurance Flyers;
10. 2023 Citywide Policy Goals;
11. MyVandalia Application Flyer;
12. Service Awards Flyer; and
13. Nick Kavalauskas Announcement.



To: Dan Wendt, City Manager
From: Amber Holloway, Assistant City Manager
Date: February 23, 2023
Subject: Information Update



- You, Rob, Pete, and I met with a candidate for the City Engineer position on February 13.
- I participated second round Fire Lieutenant interviews the week of February 13.
- The Planning Commission met on February 14 and approved the site plan for Aldi which intends to locate at 6415 Miller Lane.
- On February 16:
 - I held meeting with a broker to discuss available land for development in Vandalia on Thursday 2/16.
 - Rich and I held our monthly meeting.
- On Monday, February 20, Staff from DES, Fire and I held our monthly Development Meeting.
- Darren and I held our monthly meeting on Thursday, February 23.
- I am working to prepare our annual Tax Increment Review report to present to the County Auditor's office in early March.

Communications Update

- Rich has a number of stories planned for our next My Vandalia magazine, including Aggregation, Aldi's, Veteran Banners, Tax Deadlines, Firefighter and EMT of the Year, Cassel Hills Pool Changes, New Workout Equipment at Rec Center, Backyard Bash, Big Belly Compactors, New HydroVac Truck, and the Water Meter Replacement program.
- Our next Focus Vandalia shoot is Wednesday, March 22.
- Rich is working with Parks and Rec staff to publicize some substantial changes in the Cassel Hills swimming pool operation in 2023. One of our first projects is putting together a PDF guide that will be available online.
- The City's website has been updated to include the Focus Vandalia video on the homepage. This video changes out every Monday morning.

Information Update

To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: February 23, 2023

Re: Information Update - Period Ending February 24, 2023

1. Finance continues to provide data to the compilation team and auditors from Plattenburg and Associates for the 2022 Annual Report and audit.
2. Finance would like to congratulate all employees receiving service awards, but more specifically one of our own, Jennifer Wegley, on her 15 years of service!!
3. Nina McPherson, Finance Clerk, and I attended a Miami Valley Risk Management Association claims reporting policy training.
4. Kristen Carnes and I attended a council study session and meeting.
5. The 2023 tax season is well underway and the deadline to file income taxes, April 18th, will be here before we know it! There have been 557 efiled returns received in the first full month of the season and several returns are received each day.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLICK, FIRE CHIEF
DATE: 2/23/2023
SUBJECT: INFORMATION UPDATE – PERIOD ENDING FEBRUARY 24, 2023

1. February 14th crews responded to the report of a house fire with a possible trapped person inside. Crews arrived to find a house full of smoke, and a small fire burning in a kitchen trash bag that had been brought outside. Thankfully both occupants were out of the house. The smoke detector at this location was inoperable, had this incident happened at night, it might have had a different outcome. The Division of Fire took to social media to remind residents to always check their batteries and if they need assistance with non-working detectors to contact the Fire Station.
2. Crews responded to a semi-truck fire on February 18th on I-75 southbound north of Northwoods Blvd. Crews worked to extinguish the fire with Butler Township Fire Dept. and Tipp City Fire Dept. No injuries were reported.
3. Sunday Feb 19th crews responded with Butler Township Fire Dept. to a single car roll-over accident with an entrapment on Dixie Drive at Elva Ct. One person was extricated and transported to the hospital with non-life-threatening injuries.
4. The Division of Fire was excited to have the official swearing in of 3 new full-time members at the February 20th Council Meeting. Congrats to Marque Jones, Gage Duvall, and Noah vanDoesburg and welcome to your new positions with the Division of Fire family.
5. Training this reporting period is being held at the Sinclair Community College Fire Sprinkler Lab. Fire Marshal Eckert and CRRC Jacobs is going over the operations of wet/dry and special fire suppression systems with the crews. The Division of Fire is thankful to SCC Fire Science for this opportunity.



DIVISION OF FIRE INFORMATION UPDATE

6. CRRC Jacobs participated in a goods and services presentation at Demmitt Elementary School on Wednesday February 22nd. CRRC Jacobs met with over 100 students and spoke about fire fighter protective clothing and participated in a fire extinguisher training.
7. During this reporting period, CRRC Jacobs also taught refresher CPR and First Aid training to our City Public Safety Specialists.
8. On Wednesday February 22nd, Fire Marshal Eckert had the opportunity to conduct a drone training and information meeting at the Vandalia The Division of Fire with members of Police and Fire from the City of West Carrollton. The City of West Carrollton is seeking more information on the SGI/Emergency Clearance approvals.
9. Captain Steve Milliken and Firefighter Mya Mitchell will be recognized at the City's Service Awards Luncheon on Friday February 24th. We would like to congratulate these two Division of Fire members on 5 years of service with the City.



Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszynski, Human Resources Manager

Date: February 24, 2023

Re: Information Update - Period Ending February 24, 2023

1. The **2022 Employee Service Awards** Lunch was fabulous! We celebrated 400 combined years of Vandalia service! Today's event is a vivid reminder of how dedicated our employees are to the Vandalia community. A special thanks to Mr. Hopkins and Mrs. Howard for their programming efforts and to all our department heads and employees for making this a memorable event. A flier with a list of recipients is included in this update.
2. Hiring update – Congratulations are in order for Public Works Technician Cody Booher! He has been promoted to Public Works Technician Supervisor. The Civil Service Commission met Thursday, February 23. The Commission approved eligibility lists for Fire Lieutenant, Police Officer and Public Works Technician. Conditional offers were made to three Fire Lieutenant candidates. Additionally, the Commission reviewed and approved the upcoming Police Sergeant Promotional process. The practical exam for the vacant Full-time Firefighter / Paramedic / Inspector positions are scheduled for Friday, March 3. Park Maintenance Technician and Building Maintenance Technician second round interviews are scheduled for this coming Monday and Tuesday. Monday we will also hold first round interviews for the IT Systems Administrator position. A conditional offer was made to a City Engineer candidate. The Police Officer posting has been extended to Friday, March 10.
3. As of **January 1**, the city's new medical carrier is United HealthCare, our new vision carrier is EyeMed, and the city will continue their dental plan partnership with Superior Dental.

Just a few reminders to assist in the transition to our new healthcare vendors:

- If you need duplicate or replacement ID Cards, login to your medical, vision or dental account to print them. EyeMed does not send replacement ID cards.
- In order to eliminate billing issues, present your new healthcare ID cards to all your providers immediately.
- If you have already been pre-certified for an upcoming procedure through Underwriters - that procedure **must** be pre-certified through United Health Care.
- Create an account at www.myuhc.com. You can use www.myuhc.com to see if your current provider is in the **Choice Plus** UHC network. Just follow the "Find a Provider" prompt to "Employer and Individual Plans."
- To check coverage for your current medications, you can visit www.whyuhc.com/choiceplus and click on "Your Plan Options," then click on

“Pharmacy Benefits,” and chose “Flex Base 3 Tier.” I encourage you to download the UHC **Mobile App**. A flier is included in this update.

- EyeMed offers a **Mobile App** tool! You can find this in the App Store. A flier is included with this update.
 - Just a reminder that our Superior Dental has several convenient tools and resources, including a **Mobile App**, to make it easy to manage our dental plan. For example, the Direct Connect tool provides easy access to ebills and the Find-A-Dentist tool allows us to find a NETWORK dentist in our area. There are many more features located at <https://superiordental.com/employer-support>. As well a flier is included with this update.
4. **Remember**, EmployeeCare, our **free** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 208-6626.
 5. **Looking for a healthcare advocate?** Do you ever wish you had a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the McGohan Brabender Advocate Team! Feel free to reach out to the **advocate team** at mbadvocates@mbbenefits.com Monday through Friday between 8:00 a.m. and 5:00 p.m.
 6. If you would like to browse City of Vandalia Employment Opportunities, the link is <https://www.vandaliaohio.org/422/Employment-Opportunities>.



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 2/23/2023
Re: Information Update – Period ending February 23, 2023

Congratulations to all employees being honored for reaching service milestone anniversaries with the City of Vandalia. Parks and Recreation employees being recognized include Jack Marshall and Ben Lickliter for five (5) years of service, Jeff Kreill for ten (10) years, Alicia McCracken and Bryan Fine for fifteen (15) years and Rudy Wells for twenty-five (25) years. That is 75 years of service between our six employees being recognized.

RECREATION CENTER

Our hearts are heavy with the passing of one of our former VRC Facility Coordinators, Don Sheer. Don was retired from a 44 year career in education and a Vandalia resident. He came to work part time at the VRC and instantly provided great leadership while working as Facility Coordinator. He was joy to work with and our staff will deeply miss him as he continued to be a regular user of the facility until his passing.

The next Premier Health Community Health presentation will be held on Wednesday, March 1 at 9am at the VRC. The topic will be Dry Needling: Taking Recovery to the Next Level. Dr. Abigail Collins will be discussing what dry needling is, related research and if this treatment may be appropriate for those in attendance.

Staff is finalizing a survey for Insurance Based Membership (IBM) pass holders. It is our goal to increase both the number of pass holders and daily visits in this category from our IBM members. The survey will seek information from current members regarding visits and what it would take for them to come to the VRC more often.

Homeschool Takeover was held on February 17 at the VRC with 66 families participating in the program. Families enjoyed all the VRC amenities as part of their afternoon visit.

February Family Fun Night will be held this Friday, February 24 at the VRC. The entire center will be open for participants to enjoy between 5:30 and 8:30 pm. The special event will include gym games, arts and crafts, a food truck and Kona Ice.

GOLF DIVISION

Managing Golf Professional Ben Lickliter is working with Club Caddie on building our new point of sale system for the golf course. Club Caddie provides a fully customizable program that will allow us to manage daily golf tee sheet scheduling.

Golf Superintendent Marty Szturm is working with a tree contractor to trim back the tree line along hole number 12. This project will begin once the contractor can safely get their equipment to the back nine location.

With the continued great February golf weather, we are anticipating green fees and cart revenues to surpass the revenue totals from end of March, 2022 by then end of this week.

Marty is working to get the golf course split rail fence project scheduled with the selected vendor. Split rail fence on holes 5, 7 and 8 will be replaced and some additional fence will be added along hole number 5 as part of the project.

SENIOR CITIZENS CENTER

Facility Maintenance installed five large locking storage cabinets at the Senior Center. The new storage will allow Toni to bring a large number of items stored in the attic down to the lower level and declutter the attic area.

Senior Center Coordinator Toni Williams continues to grow the sponsorship program at the Senior Center with One Lincoln Park and Anthem Insurance becoming recent new program and event sponsors.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

Recreation Superintendent Jeff Kreill is working closely with SwimSafe representatives to get everything in place for the 2023 season at Cassel Hills Pool. They are looking at current rules and regulations as well as operational procedures.

Youth basketball is finished up the regular season last week. Tournament play will begin this weekend with the program concluding on Saturday, March 4. We had a total of 183 youngsters playing in the program this year.

Youth baseball/softball registration is underway. Fliers have been sent to all schools and emails sent out through our constant contact program. We are also promoting the program through social media outlets. We currently have 200 registered to participate at this point in time.

FACILITY MAINTENANCE DIVISION

Many thanks to Fire Captain Garver for using the thermal imaging camera to aid our maintenance staff in looking for cold spots in the second floor ceiling at the Justice Center. About six cold spots were found, ceiling grids removed, and attic insulation problems corrected. Additional facility ceiling areas will be inspected in the future.

Building maintenance staff coordinated and oversaw the maintenance work completed on the UV water purification system at the VRC Aquatic Center.

Landscape maintenance tasks continue throughout the City as we cut down ornamental groundcovers, grasses, perennials and roses. Staff is also treating for weed growth. Tree pruning work is being completed at the Sports Complex. We are fortunate to have a local college student working with us a few hours each week that is working on this project.

We now have an agreement with Thorguard Lighting Systems for preventative maintenance on the lightning prediction system at the Sports Complex and Helke Park. Thorguard did not have an area preventative maintenance rep for the past year and now have a person in place.

Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: February 23, 2023

Subject: Information Update Ending February 24, 2023

1. During the past two weeks, VPD officers made 19 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 17 written warnings and no verbal warnings while working 16 additional enforcement hours.
2. Detectives charged a Miamisburg man with Aggravated Drug Possession (Psilocyn and THC cartridge) as a result of a traffic stop that occurred on October 23, 2022.
3. Detectives charged a 43-year-old New Carlisle man with Assault, OVI, and Improper Handling of a Firearm in a Motor Vehicle (F5). The arrest was a result of officers responding to an assault at the Waffle House and stopping the suspect as he was leaving. He was intoxicated and had a loaded handgun in the vehicle.
4. The Division of Police acquired a new colorful display for recruiting events. The display was designed and made by Exhibit Concepts here in Vandalia.



5. On February 10, Lieutenant Walker and Sergeant Steinbrunner attended an OVI Task Force media event at the AAA office to raise awareness for Super Bowl weekend. VPD is a member agency of the OVI Task Force, which is funded through a grant. The grant reimburses member agencies for providing additional officers to work enforcement hours each month.



6. Lt. Walker and I attended the Police Executive Leadership College Alumni Association's (PELCAA) annual conference in Westerville on February 16-17. Attorney Matt Dolan from Dolan Consulting Group and Sheriff Russell Martin from the Delaware County Sheriff's Office covered topics that included "Combatting the Toxic Officer" and "Courageous Leadership."
7. On February 20, Lieutenants Walker and Sucher attended a meeting with Air Show Officials to begin logistic planning for the 2023 show.
8. PSS Mary Beth Dyke traveled to EchoingU of Southwest Ohio to teach young adults with disabilities about the proper use of 911 and how to react in emergency situations. The participants completed scenario-based applications and shared stories of overcoming emergencies they have experienced. At the conclusion of the class, all participants were treated to some VPD memorabilia. We thank Mary Beth for donating her time to represent the City of Vandalia and Division of Police in such a positive manner.

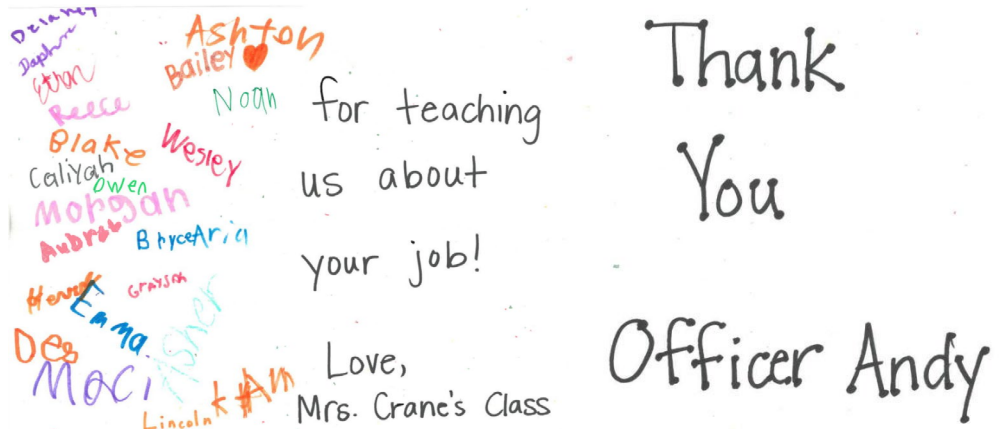


9. CPO Wehner and Sergeant Lawson attended Demmitt Elementary on February 9th and presented to all four, second-grade classes. Students were studying different professions and whether the professions provide goods or services. They discussed different parts of police work, what officers provide, and shared a few stories. The students did a great job and quickly determined not only that we are a service, but a "Top Tier Service." We recently received several "thank you" cards from the classes.

Joelle DeLia's, Tiana' Lang
Eleanor Amelin
Josephine Avas, Liam S.
Arela Henry
Arabella
Matthew Eleanor Sandina
Lodon Callie
Connors Haley
Liam
Thank you for
visiting us for our
Goods and Services
Unit. ☺
Ashfon Mrs. Reikowski
Landon

Kayden Isaac
Isaac Evelyn
Connor Hudson Layla
t.J. Henry Octavia
Blhelle Kaylee
Everett Hannibal
Kyeam
ELLIE
Alexu
We really
appreciate
You!
Natalie Shale
Jaxon
Zariah Thax
Mrs. Bottles' class

Aliah
Miaiah
Katelynn
Thank You
So Much For
Your Time
And Teaching Us!
Brylan
Aryel
Kye
You Both Are
Amazing and We
Appreciate Your
Service.
Mrs. Baileys
Rm. 24



10. On February 10, VPD had a special visitor stop by. Matthew Moon developed a fascination with elevators during his many trips to the hospital and wants to be a hydraulic engineer when he grows up. Matthew's fascination stems from all the different places an elevator may take you. Amy arranges opportunities for him to ride elevators in different buildings in the area. Lt. Walker gave Matthew and Amy a tour of the police department and, yes, he rode one of the elevators in the Justice Center. He left with a bag of goodies and a smile on his face.



11. Last Friday, Administrative Assistant Shannon Green attended a State of Ohio Accreditation Resource (S.O.A.R.) meeting for CALEA-accredited agencies at the Ohio Department of Public Safety Headquarters in Columbus. S.O.A.R. is a great resource for agencies to learn of revised policies and procedures and network with other accreditation managers.
12. On February 21, Sergeant Lawson participated in a Law Enforcement Officer Recruitment, Selection, and Retention focus group at Cedarville University. The event was sponsored by the Ohio Department of Public Safety Office of Criminal Justice Services. There were representatives from multiple police departments and cities from all over the State of Ohio and the event was informative.
13. Detectives charged a 45-year-old Vandalia man with one count of Domestic Violence and Criminal Damaging. This incident stems from the subject coming home intoxicated, getting in a fight with his spouse, slamming her to the ground, and breaking her phone so she could not call 911. After a brief stint on the lam, the subject was located and incarcerated at the county jail.
14. On February 22, Sergeant Lawson and Officer Wehner represented the Vandalia Division of Police at Cedarville University's annual career fair. There were 155 employers present with 533 college students in attendance and seeking to enter the workforce.
15. On February 22, VPD, in conjunction with the MCSO K-9 team and Vandalia-Butler City Schools, completed drug sweeps of Vandalia-Butler High School and Morton Middle School. This was done to combat the increase in use of narcotic vaping devices in the schools.

16. On February 22, Lieutenant Walker, you and me conducted a second round interview with a police officer candidate. This candidate will move into the background investigation process. Our current application process for police officer will remain ongoing until March 10.
17. On Wednesday, Lieutenants Walker and Sucher attended the Montgomery County Association of Chiefs of Police monthly meeting at Sinclair Community College. Court of Appeals Judge Mary K. Huffman provided an update to all members on the EZ-Warrant System recently implemented by Montgomery County. Executive Director Dwight Holcomb from the Ohio Peace Officer Training Academy provided a presentation on the 2023 Continuing Professional Training hours required of all Ohio sworn peace officers.



Public Works & DES Information Update

To: Dan Wendt, City Manager
From: Rob Cron, Director of Public Service
Date: February 23, 2023
Re: Information Update for February 11-24, 2023

Development & Engineering Services

Work continues on the sanitary sewer installation on Dog Leg Road. They are currently maintaining both lanes of traffic on Dog Leg. There will be short road closures when the utilities are extended to the properties on the west side of the road, and possibly a longer closure when the large storm culvert is installed. I will keep you updated on when these items will take place.

Double Jay Construction has begun the sanitary sewer replacement on the Foley/Enola Drive project. The project is moving along very well so far.

Finfrock Construction Company has completed the Scott Avenue Sanitary Sewer replacement this week. We have no records of when this line was installed so the project was a challenge to complete not knowing where the existing lines and service laterals were.

Precision Concrete Sawcutting has completed the test area for removing the trip hazards on certain sidewalks in lieu of removing and replacing the entire section of walk. This has worked well and I recommend that we move forward and use this method on the remaining streets we have intended for work this year.

Coate Construction has begun on the Handicap Ramp installations in various areas. These ramps are being installed with dollars that were approved and available from unexpended funds from the 2022 Capital Improvement Budget

We are currently advertising for bids for our annual Concrete Repair project for the curbs and sidewalks on the streets we will be resurfacing this year.

Chad Baughman and I have completed the preparation of construction plans to replace a large section of our sanitary sewer trunk main near the exit ramp to US 40 that we made an emergency repair on back in December. We have submitted the plans to ODOT for their review since this work will take place in ODOT's Limited Access Right of Way.

I continue to attend weekly meetings with the design consultant, Montgomery County Engineer's office, and ODOT, to finalize the feasibility study for the DIA Northeast Logistics project that will improve Northwoods Boulevard, N. Dixie Drive and Lightner Road. Once completed, the study will be submitted to ODOT for review and the determination of the preferred alternative to be used in the final design.

The underground fire line loop has passed the hydrostatic test at the 1669 Capstone Way project.

Repairs have been made to the residential structure at 103 Donora Drive that was damaged by a vehicle.

A building permit was issued for the proposed Wright-Patt Credit Union at 3324 Benchwood Road.

We have received the permit application and plan package for the proposed Aldi's at 6415 Miller Lane.

We are entering the final phase of implementation for Municipity 5, our new building permit software.

Public Works

Much of our time during this period has been spent making permanent asphalt repairs on several streets including Stonequarry Road, Pool Avenue, W. Alkaline Springs Road and Helke Road using our new asphalt and recycled asphalt with our Hot Box unit.

We performed three burials a Poplar Hill Cemetery during this period.

We were called in after hours to clean up Dixie Drive after a vehicle struck one of the boulders and a sign in the median near the Hangar.

P & R Communications was back to make repairs to the repeater that was installed on the Sports Complex Water Tower. We were having trouble communicating in some areas with our radios. They found an issue from the initial installation and corrections were made.

We replaced the Cassel Hills Golf Course and Public Works Facility signs on National Road.

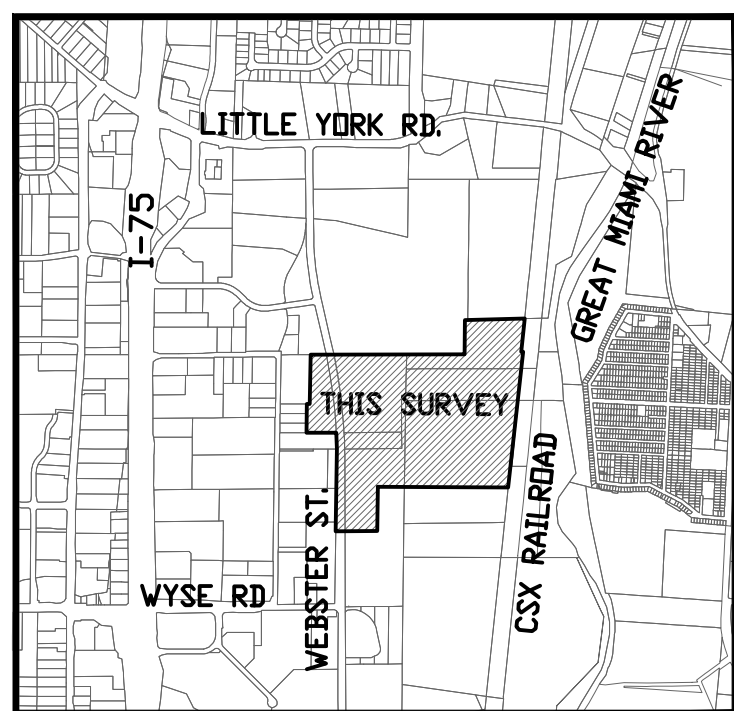
We have performed 238 utility locates so far in February in 23 working days. This requires almost one full time staff each day for this service.

We have taken delivery of the majority of our new water meters. We are still waiting on delivery of the cellular endpoints that will send the signal to us for reading of the meter. We did receive two of the endpoints and have installed new meters at two residences. This will allow us to at least get familiar with the new system. Thank you to Rich Hopkins for making new ID badges for our Public Works staff to wear during the meter installations.

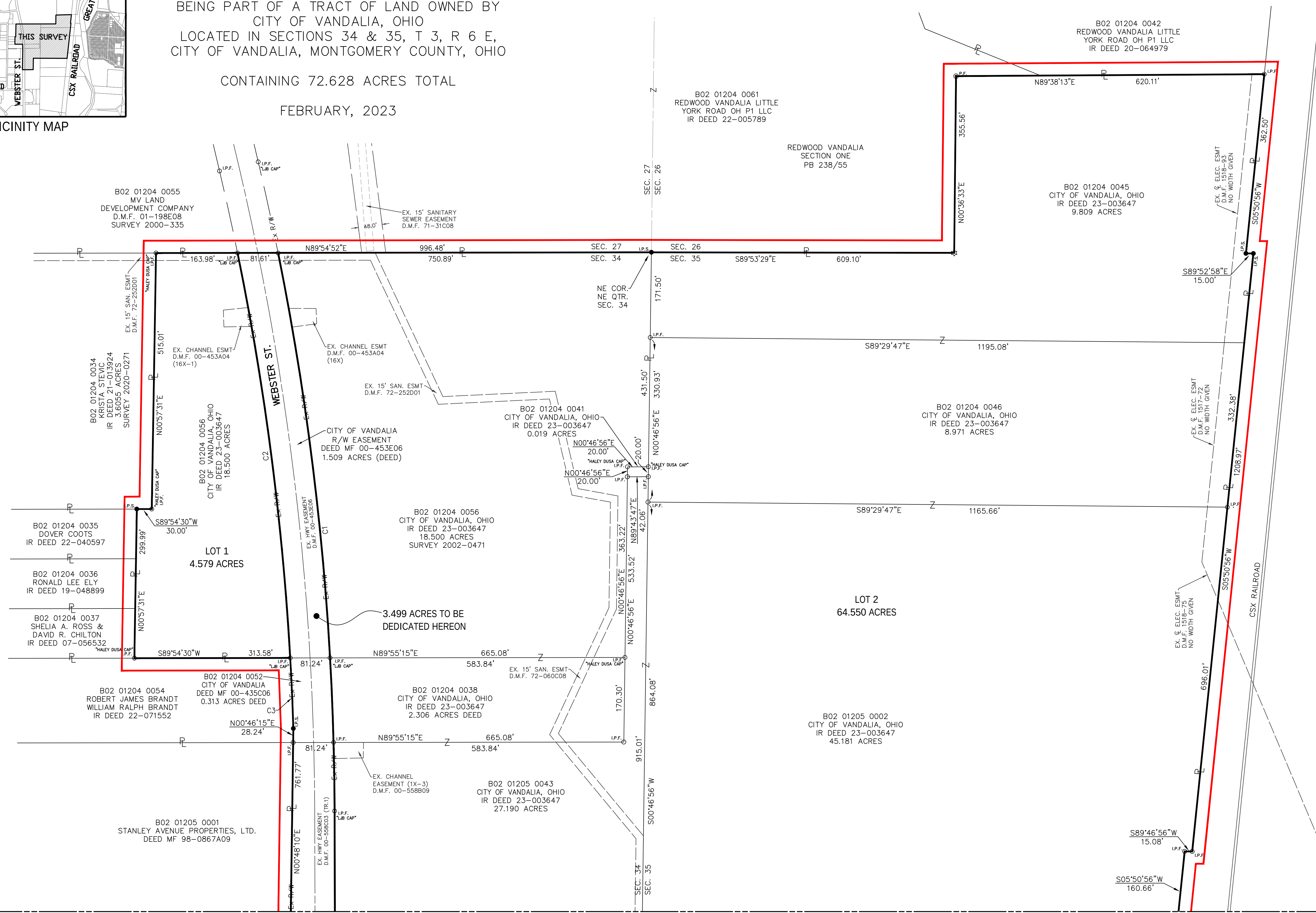
We took delivery of our new Combination Jet/Vacuum Truck on February 15th. Training was also conducted on that day by our vendor. We put the unit to work immediately as we had to expose the watermain along National Road near St. Christopher Church in order to determine the depth of this main to complete our sanitary sewer plans.

We have completed second round interviews for the Public Works Technician vacancies. We still have three open positions to fill. A civil service commission meeting was held this week to approve our eligibility list from the interviews.

Congratulations to Cody Booher, who was appointed to the supervisory role in Public Works along-side Mike Busse. This is a critical position in our department as these two individuals rotate weeks to be on call 24/7 for emergency responses.



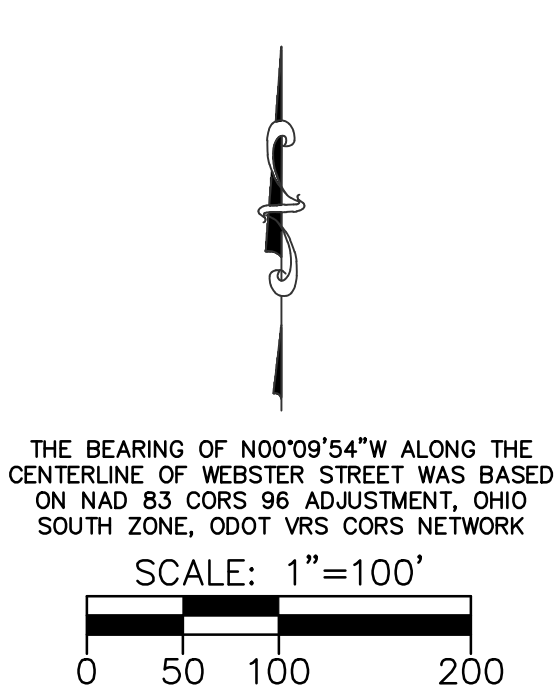
RECORD PLAN
WEBSTER STREET PLAT
BEING PART OF A TRACT OF LAND OWNED BY
CITY OF VANDALIA, OHIO
LOCATED IN SECTIONS 34 & 35, T 3, R 6 E,
CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO

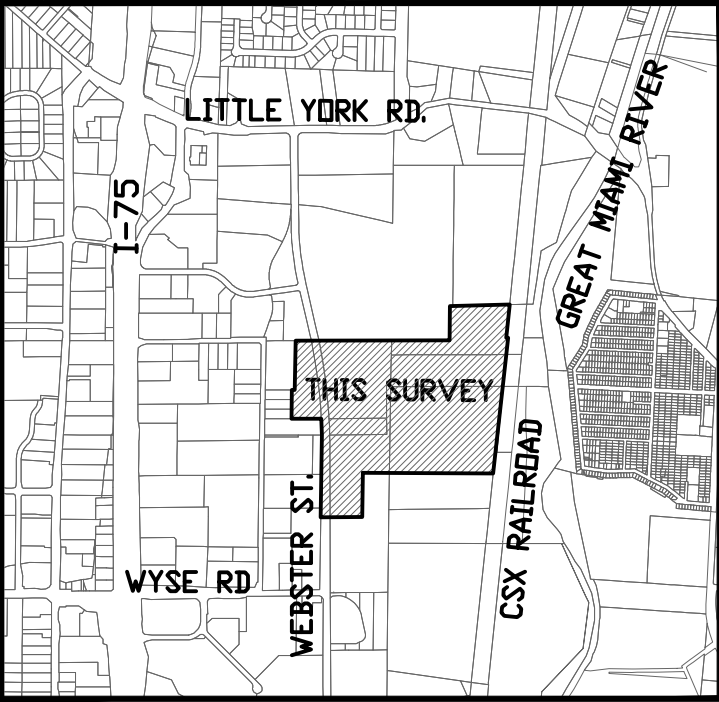


LEGEND

- I.P.S. 5/8" X 30" REBAR
W/CAP SET
- I.P.F. 5/8" IRON PIN FOUND
- M.N.F. MAG NAIL FOUND
- ✱ STONE FOUND

CURVE DATA					
CURVE	RADIUS	Δ	LENGTH	CHORD	
				LENGTH	BEARING
C1	5769.58'	11°13'29"	1130.32'	1128.51'	S05°46'39"E
C2	5689.58'	08°16'49"	822.25'	821.54'	N07°24'39"W
C3	5689.58'	01°25'49"	142.04'	142.03'	N02°33'19"W

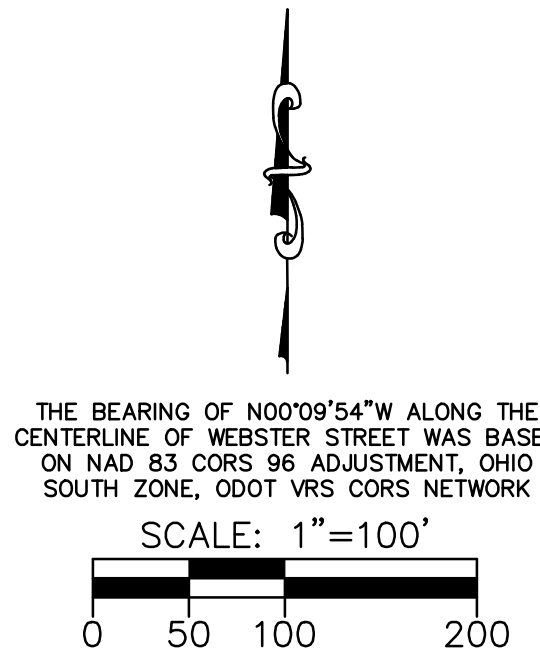




RECORD PLAN
WEBSTER STREET PLAT
BEING PART OF A TRACT OF LAND OWNED BY
CITY OF VANDALIA, OHIO
LOCATED IN SECTIONS 34 & 35, T 3, R 6 E,
CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO

CONTAINING 72.628 ACRES TOTAL

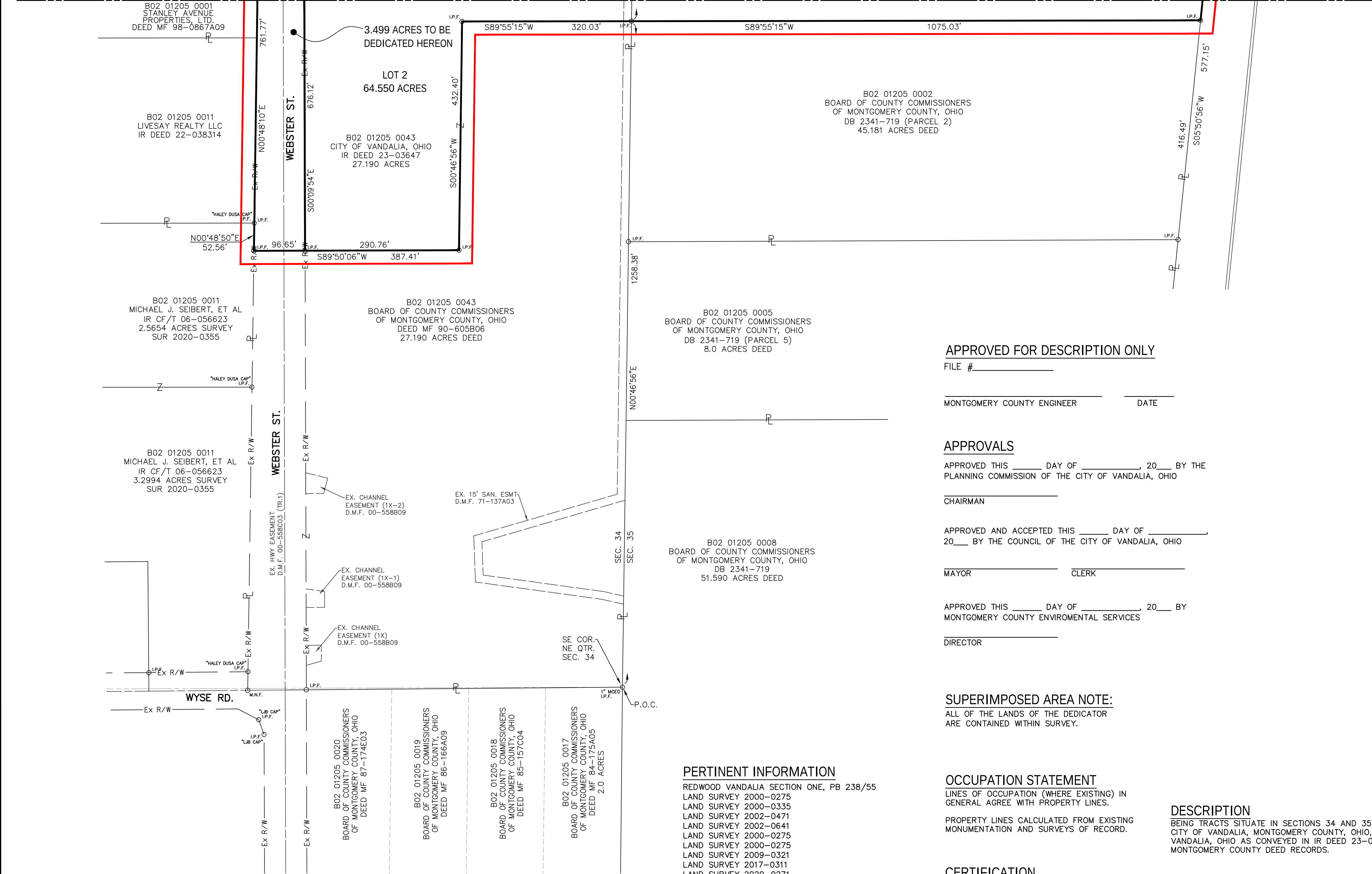
FEBRUARY, 2023



LEGEND

- I.P.S. 5/8" X 30" REBAR W/CAP SET
- I.P.F. 5/8" IRON PIN FOUND
- M.N.F. MAG NAIL FOUND
- ⊗ STONE FOUND

MATCH LINE SEE SHEET 1 OF 2



APPROVED FOR DESCRIPTION ONLY

FILE # _____

MONTGOMERY COUNTY ENGINEER _____ DATE _____

APPROVALS

APPROVED THIS _____ DAY OF _____, 20____ BY THE
PLANNING COMMISSION OF THE CITY OF VANDALIA, OHIO

CHAIRMAN _____

APPROVED AND ACCEPTED THIS _____ DAY OF _____
20____ BY THE COUNCIL OF THE CITY OF VANDALIA, OHIO

MAYOR _____ CLERK _____

APPROVED THIS _____ DAY OF _____, 20____ BY
MONTGOMERY COUNTY ENVIROMENTAL SERVICES

DIRECTOR _____

SUPERIMPOSED AREA NOTE:

ALL OF THE LANDS OF THE DEDICATOR
ARE CONTAINED WITHIN SURVEY.

OCCUPATION STATEMENT

Lines of Occupation (where existing) in
General Agree with Property Lines.

PROPERTY LINES CALCULATED FROM EXISTING
MONUMENTATION AND SURVEYS OF RECORD.

CERTIFICATION

I CERTIFY THAT THE BOUNDARY SURVEY
OF THIS SURVEY WAS PREPARED IN
ACCORDANCE WITH O.A.C. 4733-37. ALL
MONUMENTATION IS OR TO BE SET AS
SHOWN.

PERTINENT INFORMATION

REDWOOD VANDALIA SECTION ONE, PB 238/55
LAND SURVEY 2000-0275
LAND SURVEY 2000-0335
LAND SURVEY 2002-0471
LAND SURVEY 2002-0641
LAND SURVEY 2000-0275
LAND SURVEY 2000-0275
LAND SURVEY 2009-0321
LAND SURVEY 2017-0311
LAND SURVEY 2020-0271
LAND SURVEY 2020-0355A
LAND SURVEY 2022-0439

WEBSTER STREET EXTENSION
DEEDS AS SHOWN ON SURVEY

PLAT AUTHORIZATION AND DEDICATION

WE, THE UNDERSIGNED, BEING ALL THE OWNERS OF THE LAND
INCLUDED WITHIN THIS PLAT HAVE CAUSED THE AREA LOCATED IN THE
CITY OF VANDALIA, OHIO, ENCOMPASSED BY THIS PLAT, TO BE
SURVEYED, PLATTED, AND KNOWN AS WEBSTER STREET PLAT.
FURTHERMORE, WE DEDICATE THE ROAD RIGHT-OF-WAY AS SHOWN ON
THIS PLAT TO THE PUBLIC USE FOREVER.

AUTHORIZED SIGNATURE _____

TITLE _____

STATE OF OHIO _____
COUNTY OF _____

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME
THIS _____ DAY OF _____, 20____ BY _____ ON BEHALF
OF _____ AND ACKNOWLEDGED THE
SIGNING OF THIS INSTRUMENT TO BE HIS VOLUNTARY ACT AND DEED
OF SAID OWNER.

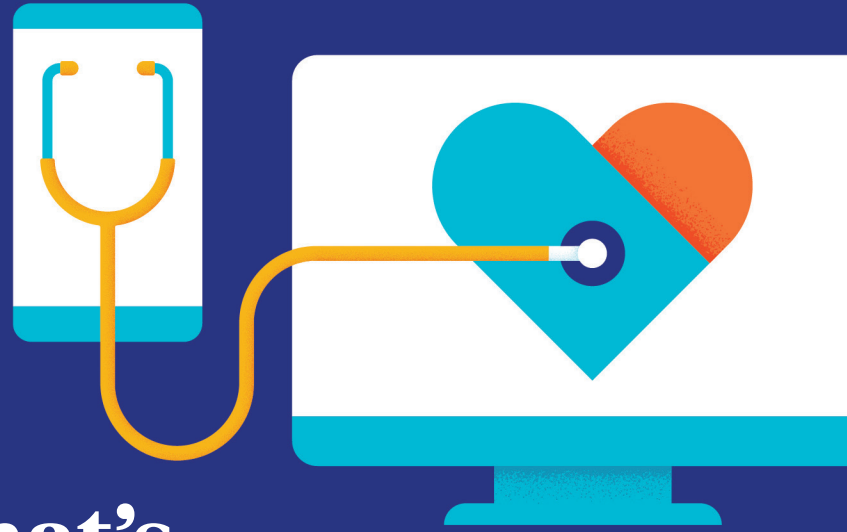
NOTARY PUBLIC _____

DESCRIPTION

BEING TRACTS SITUATE IN SECTIONS 34 AND 35, TOWN 3, RANGE 6 E,
CITY OF VANDALIA, MONTGOMERY COUNTY, OHIO, OWNED BY CITY OF
VANDALIA, OHIO AS CONVEYED IN IR DEED 23-003647 OF THE
MONTGOMERY COUNTY DEED RECORDS.

	PREPARED BY:	DATE:
	WESLEY D. GOUBEAUX	02-17-2023
	ENGINEERING	DRAWN BY:
	8254	RMF
JOB NUMBER:		SHEET NUMBER
MOTVAN2201		2 OF 2

WESLEY D. GOUBEAUX, P.S. #8254 DATE _____



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See next page for registration steps

*Data rates may apply.

**Certain prescriptions may not be available, and other restrictions may apply.

continued

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- 3 Enter your contact information and security questions
- 4 Agree to the terms and conditions and select your email preferences
- 5 Go paperless—from your account settings, choose paperless in your communication preferences



Go paperless

- Less paper, less clutter
- Get your required communications online



Get started at myuhc.com

United
Healthcare

24/7 Virtual Visits is a service available with a provider via video, or audio-only where permitted under state law. It is not an insurance product or a health plan. Unless otherwise required, benefits are available only when services are delivered through a Designated Virtual Network Provider. 24/7 Virtual Visits are not intended to address emergency or life-threatening medical conditions and should not be used in those circumstances. Services may not be available at all times, or in all locations, or for all members. Check your benefit plan to determine if these services are available.

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- Request a new ID card

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Provider Billing Questions

Coordination of Benefits

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p: 937.260.4300 or 877.635.5372

f: 937.499.1160

e: mbadvocates@mbbenefits.com

