

The Blue Letter

September 22, 2023

Honorable Mayor Herbst & Esteemed City Councilmembers:

October is Fire Prevention Month - In honor of Fire Prevention Month, The Division of Fire will host an open house on Sunday, October 1 from 12:00 p.m. to 2:00 p.m. at Fire Station One, 8705 Peters Pike.

2024 Budget Workshops – The third 2024 operating, maintenance, capital, and revitalization budget workshop will be held at the Justice Center in the Community Room at 2:00 p.m. on Wednesday, September 27, 2023.

Attorney General Dave Yost Appoints Chief Althouse to Blue Ribbon Task Force on the Future of Law Enforcement Training: Congratulations to Chief Althouse on being appointed to Attorney General Yost's Blue Ribbon Task Force on the Future of Law Enforcement Training. Please see the release: <https://www.ohioattorneygeneral.gov/Media/News-Releases/September-2023/AG-Yost-Announces-Blue-Ribbon-Task-Force-on-the-Fu>

Flu Shots will be available to staff Wednesday, October 11, 2023 from 7:00 a.m. until 9:00 a.m. in the Municipal Building's Large Conference Room. More info to come.

Welcome Wright-Patt Credit Union! Wright-Patt CU held their ribbon cutting for the new Benchwood Road location on Tuesday, September 12.

Passport to Safety Program: Sergeant Andy Wehner and Officer Rich Sommer finished the 2023 Passport to Safety Program on September 15 with St. Christopher kindergartners. This year's program successfully graduated 239 students; Helke – 107, Demmitt – 88, St. Chris – 44. Passport to Safety continues to be a successful program in the community with over 40 years of continuance. Not only are safe practices taught to the students, but it's also a wonderful opportunity to build positive relationships between students and first responders at a young age.



Dairy Queen Fire: On Saturday Morning September 9th crews responded to the report of a possible structure fire on Fordway Drive. Upon arrival crews found light smoke coming from the hood vent on top of the Dairy Queen restaurant. Fortunately, the suppression system worked as it should by keeping the fire from spreading and causing any additional damage. **The Division of Fire worked with Public Health to keep the business open for ice cream sales until repairs and inspections could be completed to re-open fully.** Great work to Chief Follick and the team on providing this business with top-tier customer service.



Helke Park Playground! The City of Vandalia, Ohio assembled a volunteer playground committee who led us to build more inclusive structures for people of all abilities. I am really proud of the group's suggestion to include a communication board for our residents who may be nonverbal or who may be new English learners. We've also added accessible picnic tables to Helke Park. There's a lot to be said for purposefully engaging the public to inform operational decisions. Great work team!

Fences should come down, and the playground should be open this evening. This playground was funded through the American Rescue Plan Act funds and a \$100,000 grant that Parks Director Clark secured from Montgomery County through the community development block grant (CDBG).



Helke Park Playground "Play In" Ribbon Cutting Event will be held on Saturday, September 30 beginning at Noon. We will be promoting the event via social media and look forward to a nice community turnout. There will be face painting and Kona Ice available for the kids, along with Police and Fire on hand providing trinkets to the kids.

The recent **Touch-a-Truck** at the Sports Complex was a huge success with close to 1,000 in attendance. Aaron Messenger was able to secure 33 trucks and pieces of equipment for display at the event (all time high).



Thank you Cailee Allen! Recreation Coordinator Myers also received notice that 17-year employee Cailee Allen will be moving to Tennessee at the end of September. Cailee has been a key part of the success of the youth athletic programs and will be greatly missed. We wish her the best of luck in Tennessee.

Group Fitness class attendance continues to climb with 1367 participants in August compared to 1083 last year. Overall total attendance for 2023 to date is 9,765, an increase from 8,958 in 2022.

Supervisory Training: Administrative Coordinator Sharon Hamby attended MVCC Supervisory Training on September 12-13. A big take away for Mrs. Hamby was understanding management styles and recognizing characteristics of those she supervises. She was also excited to meet the City of Springdale Recreation Center Front Desk Supervisor. Springdale uses Rectrac and Webtrac as well so they plan to discuss how each facility uses the software in the near future. Thank you to Mrs. Hamby and all of our supervisors who are working to be the best they can be!

Van Tran Volunteer Appreciation: Recreation Superintendent Jeff Kreill and Senior Center Coordinator Toni Williams treated Van Tran volunteers to a lunch at Olive Garden earlier this week. The annual luncheon is a small token of appreciation to the donated time of the drivers for the program.

Public Safety Specialist Recruitment (Link to Recruitment Brochure): The City is currently recruiting for the position of full-time public safety specialist. Please share this announcement with anyone who you think may be interested. There is one immediate vacancy to be filled and the civil service eligibility list will be valid for 12 months.

Playground Safety Inspector: Recreation Superintendent Rudy Wells attended the Certified Playground Safety Inspector Course in Dublin last week. This course is supported by the National Recreation and Parks Association and is important for our department to have someone trained in the inspections and regulations of playground systems. The City's playgrounds are inspected regularly.

Solar powered trash compactors! The parks maintenance team has started the installation process for the solar powered trash compacting units (separate units for trash and recycling) and a solar powered charging bank for handheld electronics at the Art Park. Staff will be removing soil and installing a concrete pad for these units.

Age Friendly Community Project: ACM Holloway, City Planner Hammes, and I met with Donna Kastner of the Dayton Foundation to discuss our plan for our Livable and Age Friendly Community project. The City was awarded a \$15,000 grant to carry out this phase of the project.

Employee Appreciation Taco Bar: Thank you to all of the staff, especially HR Assistant Sherri Howard, who worked to make the employee appreciation taco bar a GREAT SUCCESS this week!

CommUNITY Newsletter: The joint CommUNITY Newsletter with the Township and the Schools is in final proofing. This publication is due to reach mailboxes the week of October 2.

Annual Report: The team is working on the annual report. The theme will include the Veteran Banner Project. Communications Manager Hopkins is working with Mr. Dave Arnold on a story showing the process by which the banners were created.

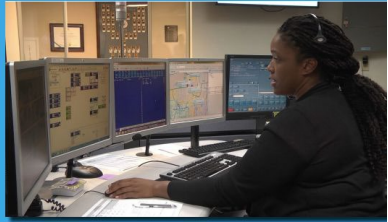
Sports Complex Playground Installation! The Sports Complex Playground "Play In" Ribbon Cutting Event will be scheduled for a Saturday in October with a date being finalized once the project is close to being finished.



Commercial Truck Traffic: During the past two weeks, VPD officers made 17 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 14 written warnings and one verbal warning while working 16 additional enforcement hours.

Lobbying Against Bigger Trucks: On September 12, Chief Althouse participated in a fly-in to Washington, D.C. to partner with a non-profit group, Coalition Against Bigger Trucks (CABT). On September 13, he visited the offices of 12 U.S. Representatives and Senators from Ohio to communicate our opposition to three federal legislative bills that would permit states to increase the

Public Safety Specialist
City of Vandalia, Ohio





size and weight of commercial vehicles on public roadways. Chief Althouse expressed the safety concerns and potential infrastructure damage that could result from bigger and heavier trucks in Vandalia and across Ohio.

Joint Motor Vehicle Enforcement Detail: On September 19, VPD worked a joint commercial motor vehicle enforcement detail with Ohio State Highway Patrol (OSP) and a couple of their Motor Carrier Enforcement Inspectors (MCE). The specific troopers who we work with, as well as the MCE units, have advanced training in commercial motor vehicle enforcement, which allows them to inspect and issue citations for administrative violations. Our goal is to work one of these joint details each month.



Truck Traffic Counts: DES has received all of the data from the latest traffic counts performed during the last week of August. City Engineer Ben Borton is evaluating the data and preparing a presentation to compare the two previous counts. At first glance it appears our new signage and enforcement efforts are making a difference.

Thru Truck Traffic Legislative Prohibition: The City and High Bridge Co. have been working with Senator Huffman's office and the Legislative Services Commission to draft appropriate legislation to authorize the City to prohibit thru truck traffic on US-40 in Vandalia. The City is working with the LSC and our partners to shore up language and hope to work with our elected officials to get this legislation introduced in Columbus.

Hotel Permitting Program: On September 14, Lieutenant Walker, VFD Chief Follick, Fire Marshall Scott Jacobs, Pete Baldauf, and Jerry McDonald, met with Miamisburg officials regarding our hotel program. They have seen the success of our enforcement efforts and are interested in adopting some of our practices to combat problems they are having with hotels in their community.



Sanitary Sewer Replacement at I-75 / National Rd.: CG Construction & Utilities has completed the sanitary sewer replacement at I-75 and National Road. They will be completing the final restoration of the reject in the next week or so. This project was the result of a collapse in the existing line last winter. The old concrete main has been in place since 1953. Temporary repairs were made at that time until the engineering could be completed, and a permit obtained from ODOT to perform the work in their right of way.

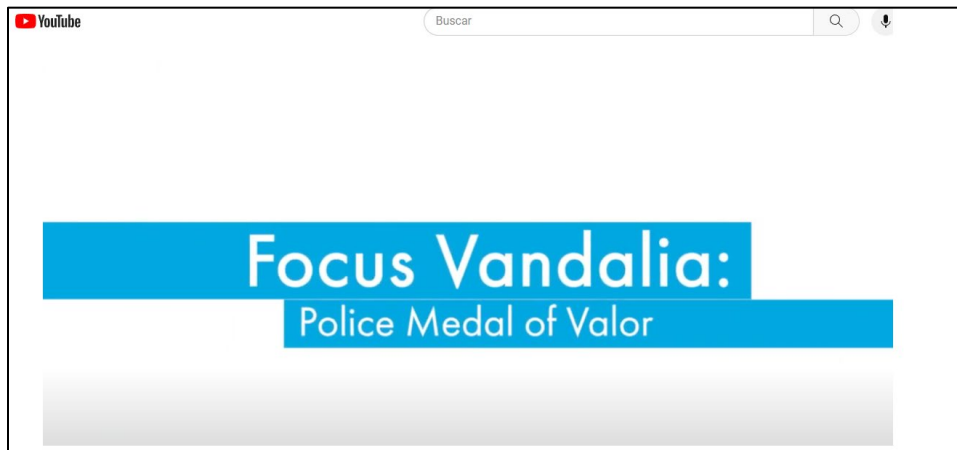
Sanitary Sewer Slip Lining bids will be opened next week. Director Cron will present the bid results at the City Council Study Session on October 2nd. We were awarded \$50,000 in Community Development Block Grant funds towards this project.

Four **Rapid Flashing Beacons** have been installed and are working. The devices were installed at the crosswalks at Demmitt and Helke Elementary Schools, the new crosswalk on East Alkaline Springs at Butler High School, the Vandalia Art Park, and the crosswalk on Stonequarry Road from the Copperfield subdivision to the Sports Complex.

Water Meter Replacement: The City learned that a recent order for water meters that were scheduled to arrive in December will arrive next week. Public Works was down to our last 25 meters on hand and will begin to install the next 1,000 smart meters.

Variable Message Boards: Public Works will be setting up our message boards in advance of Butler High Schools homecoming parade to notify drivers of the event.

Leaf Collection Preparation: Mechanics Mike Skaggs and Zeb Ward have been preparing our leaf collection equipment for the upcoming season. Enclosed is the schedule and map for leaf collection this year. More information is available at: www.vandaliaohio.org/leaf



[Focus Vandalia \(Link\)](#): The most recent Focus Vandalia video features Chief Althouse discussing the heroic actions of Police Officers Connor Matlock and Nelson Clymer during an apartment fire earlier this year. Officers Clymer and Matlock are being recognized with the Medal of Valor at an upcoming meeting of the City Council.

Please contact me directly with comments and questions.

Very Respectfully,

Dan Wendt
City Manager

CC:

Board and Commission Members
All City Employees

Attachments:

1. Information Update - ACM Holloway – September 22, 2023;
2. Information Update - Director Leiter – September 22, 2023;
3. Information Update - Chief Follick – September 22, 2023;
4. Information Update - HR Manager Pruszynski – September 22, 2023;
5. Information Update - Director Clark – September 22, 2023;
6. Information Update - Chief Althouse – September 22, 2023;
7. Information Update - Director Cron – September 22, 2023;
8. Public Safety Specialist Recruitment Flyer;
9. My Vandalia App Flyer;
10. Employee Appreciation Events Flyer;
11. Citywide Policy Goals;
12. Water meter door hanger;
13. Leaf Collection Map; and
14. Leaf Collection Schedule by Street and Date.

To: Dan Wendt, City Manager
From: Amber Holloway, Assistant City Manager
Date: September 21, 2023
Subject: Information Update



- I attended the Fall City Council Retreat on Monday, September 11.
- We held our annual Business Appreciation Day golf outing on Tuesday, September 12. Despite a bit of rain in the morning, the event was a success. We had about 35 business leaders join us for golf and several others join for the luncheon.
- I would like to welcome Wright-Patt Credit Union to the City of Vandalia! Wright-Patt CU held their ribbon cutting for the new Benchwood Road location on Tuesday, September 12.
- You, Michael Hammes, and I met with Place Dynamics for a status update on our Downton Market Study.
- I attended the 2024 Budget Workshops on Thursday, September 14 and Monday, September 18.
- On Monday, September 18:
 - Staff from DES and CMO held our monthly Development Meeting.
 - You and I attended the economic development project announcement for Joby Aviation.
- You, City Planner Hammes, Zoning & Planning Coordinator Graham held a meeting to review upcoming Planning Commission cases.
- I attended the Employee Appreciation Taco Bar on Wednesday, September 20. As a self-proclaimed taco connoisseur, I thoroughly enjoyed this event. Thanks to our great staff in the CMO for putting it on!
- You, City Planner Hammes, and I met with Donna Kastner of the Dayton Foundation to discuss our plan for our Livable and Age Friendly Community project.
- City Planner Hammes and Chief Building Official Baldauf met to discuss potential updates to the Hotel/Motel licensing procedures.

- Chief Building Official Baldauf, City Planner Hammes, Zoning & Planning Coordinator Graham, and I held a meeting with developer considering a retail development on Miller Lane.
- City Planner Hammes attended the Miami Valley Age-Friendly Network meeting on September 21.
- Our planning, zoning, and property maintenance team will meet on Friday, September 22 to discuss possible updates to the City's Housing & Property Maintenance Code.

Communications Update

- We will film our next Focus Vandalia episode on Wednesday, September 27.
- The joint CommUNITY Newsletter with the Township and the Schools is in final proofing. This publication is due to reach mailboxes the week of October 2.
- MyVandalia Newsletter deadline for copy is October 7. Stories we are working on include Grand Opening of Kendall Electric, Tree Recycle and Snow Plow, Downtown Market Study, Age Friendly Community, Block Party Trailer, and more.
- Rich is working on an employment brochure for the Community Risk Reduction Coordinator (Fire Division), and the IT Support Specialist recruitments.
- The Employee Appreciation Taco Fiesta was tremendous. We had a great turnout and a lot of great conversations.
- Our Annual Report is in progress. The theme will cover the Veteran banner Project. Rich is working with Dave Arnold on a story showing the process by which the banners were created.
- The 3CMA Conference was held this year in Orlando. Rich attended some really good presentations on Artificial Intelligence, Video Editing, Crisis Communication, Community Engagement.
- We have received the badge reels and lanyards for our swipe cards. If anyone needs either of these, please see Rich Hopkins.
- Work continues on our Popular Annual Financial Report publication.

Memo



To: Daniel D. Wendt, City Manager

From: Bridgette Leiter, Director of Finance

Date: September 20, 2023

Re: Information Update - Period Ending September 22, 2023

1. Kristen and I attended a council study session and meeting. I presented the Department of Finance Update, August 31, 2023 YTD financials and supplemental appropriation request.
2. Kristen and I met with representatives from PNC Bank to discuss the City's investment accounts and future cost saving treasury management programs and options available to the City.
3. I attended the Fall Council retreat.
4. Kristen and I attended the Council Budget workshops.
5. Rob Cron and I met with bond counsel to discuss various financing options available to the City.
6. I attended a Tri-Cities Finance Committee meeting. I presented the August 31, 2023 YTD financials:

Year to date (2023) Revenues for sewer service are up 2.28% from 2022 (factoring out the one-time assessment in 2022.) Interest revenue is up YTD 2022. Refund/Reimbursement Revenues are down due to Meijer Dairy stipulated penalties revenue received in 2022. Revenue was also received from miscellaneous revenue.

Year to date (2023) Expenses (which includes Operating & Maintenance, Capital and Debt service payments) are up 27.85% from 2022 due to timing and the explanations below.

Explanations for differences in expense amounts from 2023 vs 2022:

General Fund:

1. Rents & Leases – increase due to TCA Farm Lease
2. Legal Services – decrease due to wastewater regulatory counseling cost, and Ohio ethics commission investigation costs paid in 2022
3. Other Professional Services – increase due to increase in O&M Fees paid to Veolia Water, and 2022 financial audit costs
4. Repairs and Maintenance – decrease due to 2022 final clarifier repairs, and tree trimming
5. Facility Maintenance – increase due to clarifier pump reimbursement and mowing services
6. Insurance – increase due to increase in liability insurance paid to Public Entities Pool
7. Improvements – increase due to lab cabinet painting, plant upgrade study, and project design and engineering costs paid to Hazen & Sawyer
8. OWDA Loan Payments – decrease due to decrease in loan principal from loan payoff

Capital Improvement Fund:

1. Consultant services – decrease due to 2022 disinfection chemical cost
2. Other Professional Services – decrease due to 2022 disinfection chemical cost, and new office printer/scanner, and annual service fees
3. Building/Land Improvements – increase due to sewer lining project

Budget:

Revenues

YTD actual sewer service revenue collected was 61.99% of the budgeted amount, and YTD actual interest revenue collected was 247.04% of the budgeted amount.

Expenses (General Fund)

YTD actual expenses were 72.23% of the budgeted amount partly due to timing, and the explanations referenced above.

Expenses (Capital Improvement Fund)

YTD actual expenses were only 4.44% of the budgeted amount partly due to timing, and the explanations references above.



DIVISION OF FIRE INFORMATION UPDATE

TO: DANIEL WENDT, CITY MANAGER
FROM: CHAD FOLLICK, FIRE CHIEF
DATE: 9/21/2023
SUBJECT: INFORMATION UPDATE – PERIOD ENDING SEPTEMBER 22, 2023

1. On September 6th, Paw Patrol Dayton stopped by Station one for a photo shoot. Paw Patrol is a local organization of volunteers that help foster and home pets in the Dayton area. Volunteers brought a group of puppies to the Firehouse to have their pictures taken with the crew for an upcoming calender. Other Departments in the area have also helped with photo shoots and the organization, so we are excited to also be involved and help support with finding forever homes for the foster pups we met.
2. We are happy to announce that our former CRRC, Scott Jacobs is the new Divisoin of Fire, Fire Marshal. Fire Marshal Jacobs' official swearing in was at the September 18th Council Meeting. The Division of Fire is looking forward to conituing working with Scott in his new role. As a result of the CRRC position now being vacant, the Division of Fire will start the process to fill that position.
3. On Saturday Morning September 9th crews responded to the report of a possible structure fire on Fordway Drive. Upon arrival crews found light smoke coming from the hood vent on top of the Dairy Queen restaurant. Fortunately, the suppression system worked as it should by keeping the fire from spreading and causing any additional damage. The Division of Fire worked with Public Health to keep the business open for ice cream sales until repairs and inspections could be completed to re-open fully.
4. Crews were on site September 9th at The Vandalia Octoberfest. The Division of Fire had an EMS Strike Team on standby working this event.



DIVISION OF FIRE INFORMATION UPDATE

5. This reporting period you may have seen crews out and about the community doing EMS practical skills training. Crews responded to different sites such as the Rec Center and other places throughout the city to work simulated EMS calls.
6. The Fire Prevention Bureau wrapped up another successful year of the Passport to Safety program. St. Christopher School was the final group to participate and graduation for these kindergarteners was on Friday September 15th.
7. Engine 2 is still out getting warranty repairs done. Our most recent update came on September 15th with pictures of paint being done. We hope to have it back home in time for Open House.
8. The Annual Division of Fire Open House event will be Sunday October 1st from 12:00-2:00pm. All are welcome at Station one to see the station, equipment, and meet the Firefighter/Paramedics that serve the city.
9. The Division of Fire participated in the Recreation Center's "Touch a Truck" event on Saturday September 16th. Crews had beautiful weather to show off our fire trucks and talk to members of the community of all ages.
10. Thank you to the City for hosting another employee appreciation lunch this month on September 20th. Tacos are always a favorite and our crews greatly enjoyed the lunch.

Memo

To: Daniel D. Wendt, City Manager

From: Melissa Pruszyński, Human Resources Manager

Date: September 21, 2023

Re: Information Update – Period Ending September 22, 2023

1. Congratulations to Scott Jacob's on his promotion to Fire Marshal!
2. Yesterday's Employee Appreciation Taco Bar was a big hit. The next event is the Donut Bar in the Justice Center Community Room from 7:00 a.m. until 9:00 a.m. Please spread the word!
3. Flu Shots will be available to staff Wednesday, October 11, 2023 from 7:00 a.m. until 9:00 a.m. in the Municipal Building's Large Conference Room. If you have questions, feel free to contact Sherri or Missy.
4. Today, second round interviews were held for three (3) police officer candidates. The Civil Service Commission will meet the week of October 2 to consider said eligibility list. Staff is currently executing a background investigation on a Public Safety Specialist candidate. We are in the process of preparing recruitment brochures for Information Technology Support Specialist, Community Risk Reduction Coordinator, Police Officer, and Public Safety Specialist.
5. Sherri and I continue to meet with McGohan Brabender to discuss health care renewal and the open enrollment process. Just a reminder that **ALL** full-time and permanent part-time employees are required to take action during this period even if the employee is planning to **waive coverage**.
6. During the last reporting period I have attended Council's Fall Retreat and the September 18 Council Meetings. I presented to Council a recommendation for the 2024 General Services and Part-Time Pay plans. These items will appear on Council's October 2, 2023 meeting agenda as resolutions for their consideration.
7. I continue to audit health care coverage plans and city sponsored life insurance coverage for each employee through each vendor portal including Employee Navigator - the City's benefit enrollment software. The Employee Navigator platform has taken over and we will no longer be using the EASE system for open enrollment and onboarding. Mrs. Howard and I attended several Employee Navigator training opportunities during the last reporting period.
8. As well I continue to sift through the Christmas Day water damage event expenses by working closely with our Finance Department, Miami Valley Risk Management (MVRMA) and Gallagher Bassett to ensure that the City recovers all related expenses. I estimate that this claim will be closed by the end of October.
9. Also, during this reporting period, I have had the opportunity to participate in numerous wage studies for various local governments in our region.
10. I continue to attempt to contact Agile / Prism (performance appraisal software) to schedule a training for our department head, managers, and other appraisers.

11. **App Store:** Please keep in mind that **ALL** our health care vendors offer Apps, which allow instant access to medical cards and other valuable resources.
12. EmployeeCare, our **free and confidential** employee assistance program, is available to you and those living under your roof, 24 hours a day, 7 days a week. You may contact the EmployeeCare staff **confidentially**, any time, at 208-6626.
13. **Looking for a healthcare advocate?** Do you ever wish you had a personal health care assistant? Well...now you do! One of the top-tier services we now have access to is the



To: Dan Wendt, City Manager
From: Steve Clark, Director of Parks & Recreation
Date: 9/21/2023
Re: Information Update – Period ending September 21, 2023

- **Helke Park Playground “Play In” Ribbon Cutting Event** will be held on Saturday, September 30 beginning at Noon. We will be promoting the event via social media and look forward to a nice community turnout. There will be face painting and Kona Ice available for the kids, along with Police and Fire on hand providing trinkets to the kids. The Sports Complex Playground “Play In” Ribbon Cutting Event will be scheduled for a Saturday in October with a date being finalized once the project is close to being finished.

RECREATION / ATHLETICS DIVISION / SPECIAL EVENTS

- The AED units that will be placed in several of our Parks have arrived and are currently being stored in the Parks Garage until installation is scheduled. The next step in the roll out process is to develop educational and marketing materials prior to the install.
- The Touch-a-Truck at the Sports Complex was a huge success with close to 1,000 in attendance. Aaron Messenger was able to secure 33 trucks and pieces of equipment for display at the event (all time high).
- Roger Pratt has notified John Myers of plans to retire at the end of the adult softball fall season. Roger has nearly 60 years of service to the Parks and Recreation Department and will be greatly missed by our department and the community. His calm demeanor, great work ethic and knowledge of our department and athletic programs has benefitted resident participates through many generations.
- John Myers also received notice that 17 year employee Cailee Allen will be moving to Tennessee at the end of September. Cailee has been a key part of the success of the youth athletic programs and will be greatly missed. We wish her the best of luck in Tennessee.

RECREATION CENTER

- The Recreation Center will be switching from summer hours to normal operating hours beginning Monday, October 2. The facility will now be open until 10pm on weekdays.
- Alicia McCracken participated in a Vermont Systems RecTrac zoom meeting concerning the migration for the interface of Webtrac. She will be working with IT concerning the necessary changes.
- Group Fitness class attendance continues to climb with 1367 participants in August compared to 1083 last year. Overall total attendance for 2023 to date is 9,765, an increase from 8,958 in 2022.
- Administrative Coordinator Sharon Hamby attended MVCC Supervisory Training on September 12-13. A big take away for Sharon was understanding management styles and recognizing characteristics of those she supervises. She was also excited to meet the City of Springdale Recreation Center Front Desk Supervisor. Springdale uses Rectrac and Webtrac as well so they plan to discuss how each facility uses the software in the near future.

GOLF DIVISION

- Cassel Hills Golf Course hosted the Annual Chuck Upthegrove 36 hole Classic on September 11. The event had 85 golfers for the highest grossing event of the year at the course. We collected \$8,300 for the event.
- Business Appreciation Day was held on September 12 at the golf course. Ben Lickliter works closely with Assistant City Manager Amber Holloway for this annual event. This year's event dodged some rain early and ended up with participants having a great day of golf at Cassel Hills.
- League play has started winding down for the season. A few leagues will be having a end of season party at the Clubhouse. Several leagues will continue play through the end of September.
- We experienced several irrigation system malfunctions over the past week with Marty and Tim working to keep the system in working order.

SENIOR CITIZENS CENTER

- Exercise bands have been purchased for senior exercise classes at the Senior Center, replacing bands that have been in place for over 8 years. Participants are grateful for the new exercise equipment.
- Jeff Kreill and Toni Williams treated Van Tran volunteers to a lunch at Olive Garden earlier this week. The annual luncheon is a small token of appreciation to the donated time of the drivers for the program.
- It has been a busy month for memberships at the Senior Center as 19 new members have joined in September bringing the membership total to just under 700.

FACILITY MAINTENANCE DIVISION

- Helke Park playground installation is complete and the safety surface contractor will complete installation of the Forever Lawn Playground Grass by the end of this week (see pictures). Playground equipment installers have moved to the Sports Complex and plan to have the unit installed by early next week with safety surface installation to follow mid-week. Park Staff installed approximately 450 feet of drainage under the area of the play unit and is currently improving the grade outside the play area, so grass seed can be spread.
- Rudy Wells attended the Certified Playground Safety Inspector Course in Dublin last week. This course is supported by the National Recreation and Parks Association and is important for our department to have someone trained in the inspections and regulations of playground systems. Test results will be shared in four to six weeks.
- Maintenance staff has been working in conjunction with the playground installs at Helke Park and the Sports Complex. They have aided with site preparation, underground drainage pipe installation and grade modifications (as needed) to the ground surrounding the new play areas.
- ESG Facilities Infrastructure work continues with the install of the flat roof at the Justice Center and controls and operational items at the Recreation Center, Justice Center, Municipal Building and Senior Center.
- Rudy and staff have completed review of design drawings for The Robinette Park restroom building. OHM is now making the necessary changes to the specifications and will have the document ready for bid in the coming weeks.
- Maintenance staff have started the installation process for the solar powered trash compacting units (separate units for trash and recycling) and a solar powered charging bank for handheld electronics at the Art Park. Staff will be removing soil and installing a concrete pad for these units.

- Watering of trees and young landscape plants as needed due to dry soil conditions. We have also been watering newly planted grass seed in the areas of the new play structure locations in hopes of good stand of grass prior to the opening of these playgrounds.
- Rudy met with a local Eagle Scout candidate regarding a late fall tree planting project that is being planned for the Sports Complex.

Information Update



To: Dan Wendt
City Manager

From: Kurt E. Althouse
Chief of Police

Date: September 21, 2023

Subject: Information Update Ending September 22, 2023

1. During the past two weeks, VPD officers made 17 traffic stops on commercial motor vehicles for traffic violations. These stops resulted in two traffic citations, 14 written warnings and one verbal warning while working 16 additional enforcement hours.
2. Detectives charged a Vandalia man with Domestic Violence as a result of an investigation involving a 10-year-old victim being abused by his father which was reported to VPD via Smith Middle School.
3. Sergeant Andy Wehner and Officer Rich Sommer finished the 2023 Passport to Safety Program on September 15 with St. Christopher kindergartners. This year's program successfully graduated 239 students; Helke – 107, Demmitt – 88, St. Chris – 44. Passport to Safety continues to be a successful program in the community with over 40 years of continuance. Not only are safe practices taught to the students, but it's also a wonderful opportunity to build positive relationships between students and first responders at a young age.
4. On September 11, I attended the Oath of Office for the new Dayton International Airport Police Chief, Daryl Wilson, held at the Dayton Municipal Building. Chief Wilson retired earlier this year as the Chief Deputy of Montgomery County Sheriff's Office and is a long-time colleague of mine. We look forward to continuing a positive partnership with the Dayton Airport Police.
5. I appreciate the opportunity to attend Council's Fall Retreat workshop on September 11 where we discussed the future opportunities for our community and projects in the works.
6. On September 12, I attended the grand opening of the new Wright-Patt Credit Union branch on Benchwood Road. We welcome WPCU to Vandalia and enjoyed participating in their ribbon-cutting ceremony on behalf of the City.
7. On September 12, I participated in a fly-in to Washington, D.C. to partner with a non-profit group, Coalition Against Bigger Trucks (CABT). On September 13, we visited the offices of 12 U.S. Representatives and Senators from Ohio to communicate our opposition to three federal legislative bills that would permit states to increase the size and weight of commercial vehicles on public roadways. I expressed the safety concerns and potential infrastructure damage that could result from bigger and heavier trucks in Vandalia and across Ohio.

8. On September 14, Lieutenant Walker, VFD Chief Follick, Fire Marshall Scott Jacobs, Pete Baldauf, and Jerry McDonald, met with Miamisburg officials regarding our hotel program. They have seen the success of our enforcement efforts and are interested in adopting some of our practices to combat problems they are having with hotels in their community.
9. Lieutenant Walker and Sergeant Flynn met with Public Works on September 15 to work on traffic control planning for the upcoming Butler High School Homecoming Parade. The parade is scheduled for Thursday, September 28, and will begin at 5:45 p.m. The route begins on West National Road at Helke Road and continues to South Dixie Drive where it ends at the high school. The route extends down Dixie Drive to East Alkaline Springs Road to keep the roadway safe as students are picked up by parents at the First Light Baptist Church Hangar.
10. Detectives charged a 33-year-old Vandalia man for Theft and Forgery. The suspect stole and used a credit card without the owner's consent. The suspect also stole and cashed a check without the owner's consent.
11. Detectives charged a 33-year-old Vandalia man for Burglary and Disruption of Public Services. The suspect forcefully entered a residence without permission and took the victim's cell phone. Suspect was apprehended in a nearby woods by Vandalia officers and transported to the Montgomery County Jail.
12. Last Saturday, I attended a Miami Valley Community ID Card Program held at Christian Life Center where they hosted a gathering of immigrants who registered to receive a local identification card which assists them in daily interactions. This program is open to all immigrants with most predominantly from the Hispanic and Latino communities. It was an honor to welcome them and encourage them as they seek their U.S. citizenship.
13. We want to thank Vandalia Church of the Nazarene for hosting a First Responder Service and Hog Roast on September 17 at their Sunday service. Pastor Mark Batton welcomed the first responders who attended, and I was able to greet the congregation on behalf of VPD. Clearcreek Twp. Police Officer Eric Ney shared his miraculous story of surviving his shooting incident last summer. Several VPD officers and firefighters enjoyed a great luncheon with the church members following the service. Pastor Batton is a VPD chaplain and provides a great service to our community.
14. I appreciate the opportunity to have shared VPD's 2024 budget to City Council and the city manager staff last Monday during budget presentations in the Community Room.
15. On September 19, VPD worked a joint commercial motor vehicle enforcement detail with Ohio State Highway Patrol (OSP) and a couple of their Motor Carrier Enforcement Inspectors (MCE). The specific troopers who we work with, as well as the MCE units, have advanced training in commercial motor vehicle enforcement, which allows them to inspect and issue citations for administrative violations. Our goal is to work one of these joint details each month.

16. We held detective interviews on Wednesday, September 20, and Thursday, September 21. Four candidates applied to fill the detective position vacancy created by Brian Krimm's promotion to sergeant.
17. On September 20, I attended the quarterly virtual meeting for the R.A.N.G.E. Task Force Executive Board and Collaboration Board. I also attended the virtual District 4 meeting for the Ohio Association of Chiefs of Police (OACP).
18. Several VPD employees attended the recent Employee Appreciation Taco Bar at the Senior Citizen Center this Wednesday and enjoyed interacting with other city employees while enjoying a fiesta lunch. We thank the City for offering these lunches throughout the year.
19. Detectives charged a 37-year-old Dayton man for Improper Handling of a Firearm in a motor vehicle. Suspect was operating a motor vehicle while under the influence of alcohol and a loaded firearm was located on the floorboard of the driver's seat. The suspect was incarcerated in the Montgomery County Jail.
20. A few weeks ago, we began receiving complaints about possible homeless individuals squatting on the vacant property just south of Red Robin and LongHorn Steakhouse, owned by the Drury Development Corporation. The property has some overgrowth that provides seclusion and it is difficult to see from surrounding parking lots or the roadway. We discovered homeless individuals living on the property. Officers tried several solutions to resolve the issue, including our mobile CIT clinician who offered them emergency housing options. Ultimately, the Drury Development Corporation provided us with a trespass letter authorizing our officers to trespass anyone found on the property. On September 20, officers walked the property to remove any individuals living there. VFD assisted by using the drone to help search the property. With the property now clear, we are working with Drury Development Corporation on property maintenance issues to clean up the site and prevent similar problems in the future.
21. I attended a virtual meeting for the Sinclair Community College Criminal Justice Advisory Board on Thursday to review recent activities in the police academies and criminal justice programs at the campus. We appreciate the partnership with Sinclair and would note that VPD's two most recent police officers were Sinclair police academy recruits.
22. On Friday, I participated in second round interviews with you for several police officer applicants.



Public Works & DES Information Update

To: Dan Wendt, City Manager
From: Rob Cron, Director of Public Service
Date: September 21, 2023
Re: Information Update for September 9-22, 2023

Development & Engineering Services

CG Construction & Utilities has completed the sanitary sewer replacement at I-75 and National Road. They will be completing the final restoration of the reject in the next week or so. This project was the result of a collapse in the existing line last winter. The old concrete main has been in place since 1953. Temporary repairs were made at that time until the engineering could be completed, and a permit obtained from ODOT to perform the work in their right of way.

We will open bids for our Sanitary Sewer Slip Lining project next week and will present the bid results at the City Council Study Session on October 2nd. We were awarded \$50,000 in Community Development Block Grant funds towards this project.

We have received all of the data from the latest traffic counts performed during the last week of August. Ben Borton is evaluating the data and preparing a presentation to compare the two previous counts. At first glance it appears our new signage and enforcement efforts is making a difference.

Chad Baughman and Ben Borton have performed an evaluation and rating of all our roadways and updated our ten year resurfacing forecast. We try to re-evaluate every other year as conditions change and to coordinate with other projects that may be coming up. Our goal is to have our concrete and resurfacing projects out for bid earlier next year.

Our consultant continues to work on the right of way acquisition for the Bikeway project. To date we have signed documents from four of the eight property owners. One of the outstanding properties is CSX. They are in support of the project but there is a separate process to acquire an aerial easement from them for the bridge over the railroad property.

We have received, for review, stage one plans for the NE Logistics Access project that would improve Northwoods Blvd., N. Dixie Dr. and Lightner Road. We are partnering with the Montgomery County Engineer's office for this project.

The permit was released for a 3,000sf accessory structure for Waibel Energy Systems at 811 Falls Creek Drive.

A permit has also been released for a 2,376sf addition for Central Transport at 11040 N. Dixie Drive.

A temporary Certificate of Occupancy has been issued for Kroger "Click List" at 78 Northwoods Boulevard.

Thank you for the opportunity to attend the City Council retreat and several budget workshops. It is very helpful to hear the visions and goals of our elected officials as we prioritize our funding and resources for upcoming projects and ongoing maintenance of our infrastructure.

Ben Borton and Jake Hayslett attended the Tri Cities Technical Committee Meeting on Wednesday September 13th.

Robert Martin and I participated in the Business Appreciation Day Golf outing on September 12th. It was a great day for networking with our local business community. Thanks to the Cassel Hills staff for hosting a great event.

Public Works

The four Rapid Flashing Beacons have been installed and are working. The devices were installed at the crosswalks at Demmitt and Helke Elementary Schools, the new crosswalk on East Alkaline Springs at Butler High School, the Vandalia Art Park, and the crosswalk on Stonequarry Road from the Copperfield subdivision to the Sports Complex.

We continue with our scheduled water meter replacements. We are down to our last 25 meters that we have on hand. We did receive great news this week. The 1,000 meters on order that were previously scheduled for delivery in December are now scheduled to be delivered next week.

We performed utility shut offs during this period for delinquent customers. There we 49 customers on the list this month.

Crews are replacing a fire hydrant that was struck by a hit and run driver at the intersection of Cassel Road and Old Springfield Road.

We have completed the EPA required water valve exercising in zone quadrant 2 of our system. We must exercise 20% of our 2,100 valves each year.

We will be setting up our message boards in advance of Butler High Schools homecoming parade to notify drivers of the event.

Mechanics, Mike Skaggs and Zeb Ward have been preparing our leaf collection equipment for the upcoming season. Attached is the schedule for leaf collection this year.

The new fall banners highlighting a photo of Cassel Hills Golf Course were installed on National Road.

We performed two burials at Poplar Hill Cemetery during this period.

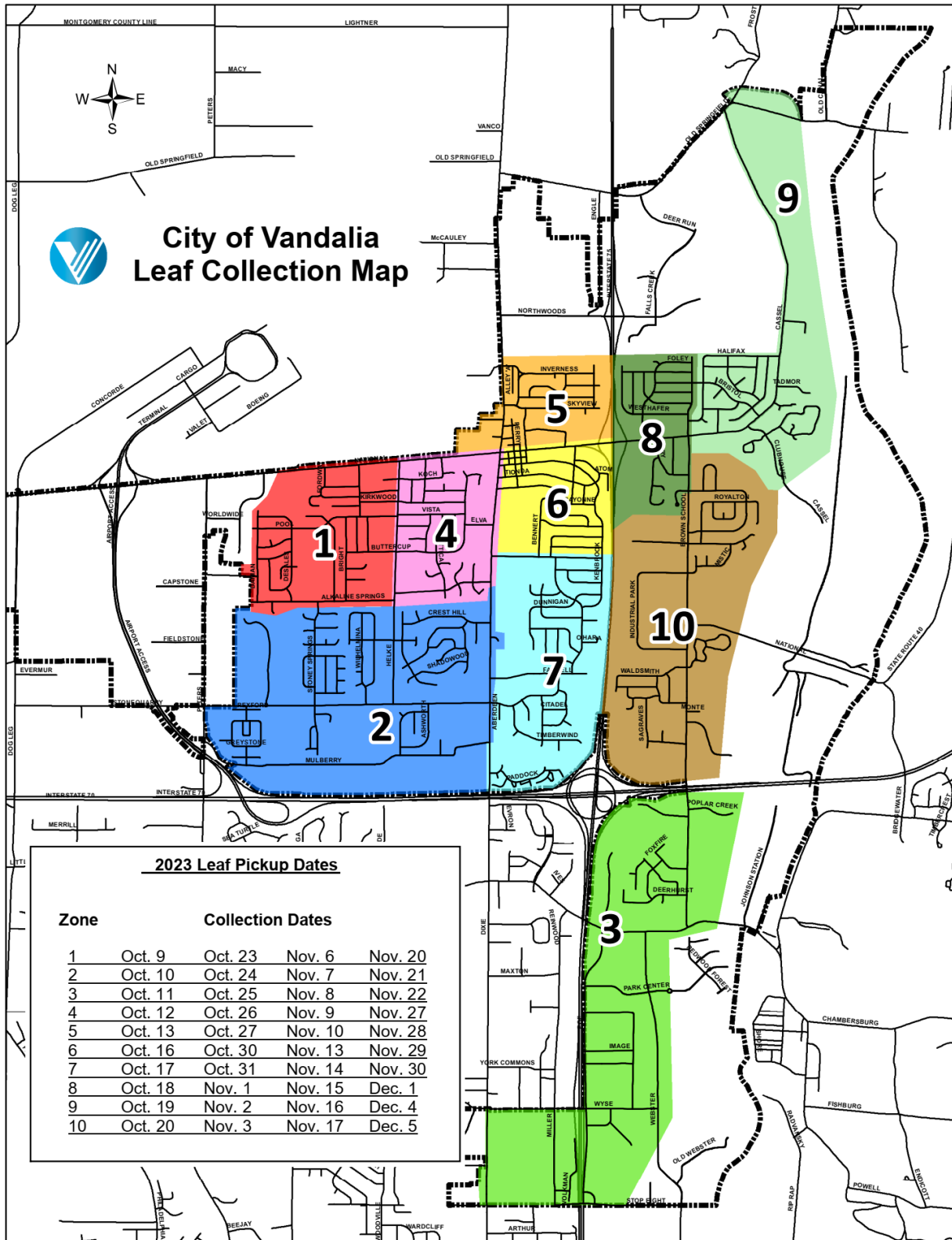
We continue with our right of way mowing and spraying of vegetation.

We responded to a total of 144 utility locates to date in September.

We displayed our new Tandem Dump Truck and one of our mini excavators at the "Touch a Truck" event last weekend.

Staff from both departments attended the Employee Appreciation Taco lunch at the Senior Citizen Center.

We welcomed Nick Davidson who began as a seasonal employee with our department on Monday September 18th.





**City of Vandalia
Street Resurfacing Plan
2024-2033**

Tentative Resurfacing Schedule

2024
2025
2026
2027
2028
2029
2030
2031
2032
2033
Utility/Recon. Project



NOTES:

Plan is based on an annual budget of \$1,300,000 for resurfacing & curb/shoulder replacement. For planning purposes, this schedule assumes 3% annual inflation affecting construction costs.

Schedule shown is an estimation only. Actual streets resurfaced will vary based on several factors including current street conditions, construction costs and others. New street or utility projects that may arise can also accelerate or delay certain streets from being resurfaced.



Public Safety Specialist

City of Vandalia, Ohio



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THE COMMUNITY

The [City of Vandalia](#) is optimally situated between the Dayton International Airport and the I-70 / I-75 interchange. Vandalia's corporate limits span 12.39 square miles with a population of approximately 15,000 (See: [Census QuickFacts](#)). Residents enjoy vibrant amenities, top-tier public services, affordable housing, and quality schools. The town has a robust and stable economy that is growing with businesses representing the industries of defense, aerospace, cyber, automotive, advanced manufacturing, and food processing. Located just 15 minutes from downtown Dayton and one hour from Cincinnati and Columbus, residents have ample access to quality universities and colleges. Each year, the City hosts a series of gatherings and events in its parks, and it plays a large role in helping make the Dayton Air Show a success.

Residents place a high priority on revitalizing the community and creating a downtown area as a community space for gathering and entertainment. Our community values and supports the men and women who serve in the Division of Police.



Water slide at the Vandalia Recreation Center.



Hole #11 at the Cassel Hills Golf Course.

The Vandalia City Council has adopted the following [2023 Policy Goals](#) to inform and to guide the execution of the City's mission in the coming year, including:

Live



Small City Big Opportunity: Be known regionally as a top-tier suburb through top-tier City services. Enhance social and economic investment by promoting the City's high-quality services, well-performing schools, available workforce, escalating quality-of-life, and growing sense of place. Incentivize developments that improve life in Vandalia.



Safe and Secure: Ensure that Vandalia remains a safe and secure community by investing in both traditional public safety operations and creative outreach efforts to meet the evolving needs of our residents and visitors.



Enhance Infrastructure: Protect public assets and infrastructure by making calculated and deliberate investments in roadways, utilities, park spaces.

Work



Fiscal Sustainability: Leverage the operating position of the City to seize strategic opportunities for improving quality of life, while maintaining sustainable fiscal practices.



Trust and Confidence: Promote an open approach to government through coordinated, transparent, and evidence-based engagement practices. Empower residents, business owners and community stakeholders to partner in City programs.



Sharpen the Saw: Commit to process improvements by purposefully refining practices and leveraging technology to improve internal and external customer service.

Play



Vibrant: Be a vibrant community that uses its amenities and growth mindset to create a warm and welcoming environment in which to live, work, and play.

CITY GOVERNMENT

The [Charter of the City of Vandalia](#) was adopted by the voters on April 7, 1959. Vandalia is a politically mature municipal organization that is committed to effective public service through professional management. The City prides itself on being a respectful and collaborative employer that demands excellence from its team.

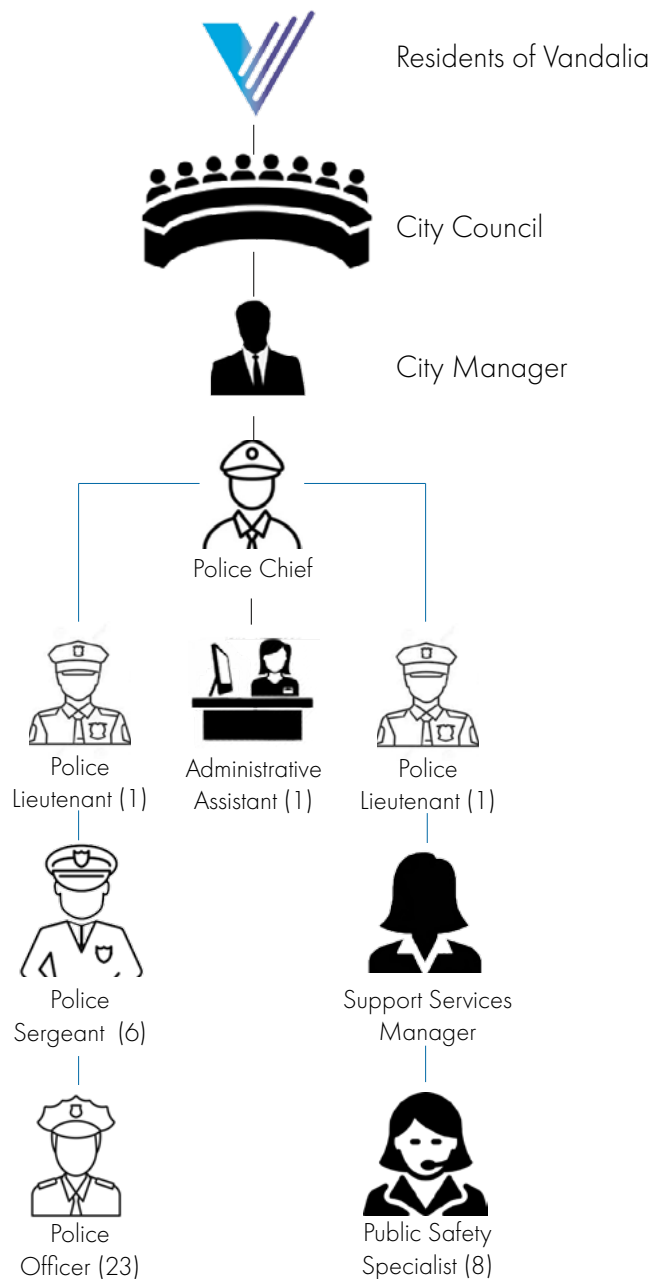
Vandalia is a complex municipal organization. The City organization retains a strong bond rating of Aa2, annual budget of approximately \$57 million, and 234 full-time-equivalent employees. The City prides itself on maintaining a strong operating position and ensures that its team of public servants has the tools that it needs to serve the public.

Under the direction of the City Manager, the leadership team executes the policy directives of the Vandalia City Council including the day-to-day operations of police, fire, emergency medical services, and dispatch; water distribution, wastewater collection, and storm water utilities; public works and street construction; economic development, building and zoning, planning, and engineering services; and community enrichment through the Vandalia Recreation Center, Senior Center, Cassel Hills Golf Course, and numerous parks.

In 2020, City Council adopted the [Vision Vandalia Comprehensive Plan](#).

Learn more about City of Vandalia initiatives on the City's [YouTube Channel](#) and [Facebook Page](#).

COMMAND STRUCTURE



DIVISION OF POLICE

The Vandalia Division of Police prides itself on being in touch with the community and providing exceptional customer service. The Vandalia Division of Police headquarters is located at 245 James Bohanan Drive in the Vandalia Justice Center. The Vandalia Division of Police operates an award-winning communications center, which the community has come to rely on for fast, professional and courteous service.

The Vandalia Division of Police is one of a small number of Ohio police agencies accredited by The Commission on Accreditation for Law Enforcement Agencies.

The Division of Police has as its mission the protection of life and property and the promotion of a safe and secure environment, in a manner that is consistent with community expectations. Mission achievement strategies include: Crime Prevention and Suppression; Order Maintenance; Detection and Apprehension of Law Violators; Recovery of Lost and Stolen Property; Promotion of Community Support, Cooperation and Goodwill.

The Vandalia Division of Police is dedicated to effective and efficient operation; fair and impartial application of laws; courteous, professional and ethical conduct; and the professional development of its personnel. Vandalia police personnel shall respect and protect the rights of individuals and perform their services with honesty, zeal, courage, discretion, fidelity, competency, and sound judgment.

THE POSITION - THE IDEAL CANDIDATE - THE QUALIFICATIONS

GENERAL DESCRIPTION:

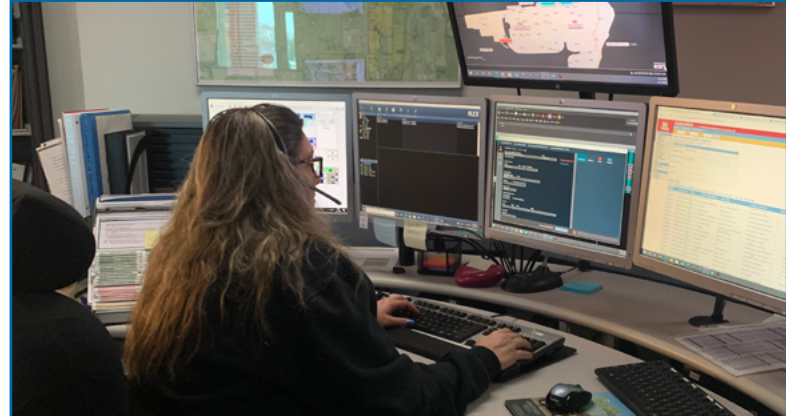
If you dial 911 in Vandalia, the PSS is the first person to provide life-saving direction. The Public Safety Specialist performs responsible communications and records work which supports the delivery of effective and efficient police, fire, and emergency medical services. The PSS is not a sworn officer, but plays an important role in directing life-saving assistance and law enforcement officers to the locations they are needed. The PSS also files and maintains files and records associated with the Division. This position requires an individual with considerable responsibility, accuracy, and attention to detail.

QUALIFICATIONS:

Completion of secondary education or equivalent (high school diploma or GED); at least one (1) year of related training and/or experience preferred; or any equivalent combination of education, experience, and training which provides the required knowledge, skills, and abilities.

LICENSURE OR CERTIFICATION REQUIREMENTS:

Must possess a valid State of Ohio driver's license and must remain insurable under the City's vehicle insurance plan; Emergency Medical Dispatch Certification and LEADS Certification.



Vandalia's Public Safety Specialists work in an award-winning state-of-the-art dispatch center located inside the Justice Center. The PSS receives the tools and training necessary to be successful.

ESSENTIAL FUNCTIONS OF THE POSITION:



PSS are a calming influence, on the phone or radio, when citizens or safety personnel are faced with dangerous and life-threatening situations. PSS are one of the most critical parts of public safety.



PSS provide fast and reliable information to officers in the field. They are the lifeline in high-stress situations, and give proper information to ensure the safety of officers and the public.



PSS are trained in Emergency Medical Dispatching. They have the ability to provide life-saving instruction over the phone to citizens, in order to assist patients and provide EMS with critical information prior to arrival. These duties can be the difference between life and death.



PSS are the core of VPD's record keeping function. They are responsible for internal and external record management as well as fulfilling the needs of the public to ensure transparency and legal obligations.



PSS are proficient in the use of modern technology and equipment, allowing them to quickly assess the needs of the public and safety personnel. This ensures proper use of resources to meet the needs of the community we serve.



(Above) Police Chief Kurt Althouse and Sgt. Doug Nagel present PSS Haley Rue with the Meritorious Service Award for her performance during an incident involving an armed suspect who barricaded himself inside his residence. PSS Rue spoke with the suspect for over an hour on the phone and eventually convinced him to surrender peacefully.

COMPENSATION AND BENEFITS

The City of Vandalia offers a generous and competitive compensation package in an effort to attract top-tier talent. The successful candidate can expect the following wage and benefit package:

Vandalia Public Safety Specialists are represented by the [Ohio Patrolmen's Benevolent Association](#) and have a collective bargaining agreement between the union and the City.

The Public Safety Specialist is a highly valued position with an annual pay range of **\$53,519.44 to \$69,126.93** not including overtime;

Employer contribution to the Ohio Public Employees' Retirement System;

Health, Vision, and Dental Insurance;

Paid Vacation, Sick Leave, and Floating Holidays;

The City of Vandalia will accept the transfer in of up to 1,250 hours of unused, uncompensated sick leave from the candidate's qualifying former employer(s);

Vacation: 12 – 26 days per year depending on service credit;

Prior Service Recognition: The City of Vandalia will recognize prior full-time service at a qualifying political subdivision (i.e., city, township, county, school district, State of Ohio) for the purposes of calculating leave accrual in accordance with the current policy;

Funeral Leave, Jury Duty Leave, Military Leave, Maternal and Paternal Leave with Pay, Adoptive Parent Leave;

Term Life Insurance: employer sponsored benefit of \$60,000;

Accidental Death and Dismemberment Insurance: \$12,000 benefit;

Free Individual Vandalia Recreation Center Membership;

Cassel Hills Pool Family Membership;

Individual Restricted Pass to Cassel Hills Golf Course;

Tuition Reimbursement: \$3,000 per year for up to 80% for accredited degree programs.



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APPLICATION AND SELECTION PROCESS

Applications will only be accepted through the City's online application system via the website at: VandaliaOhio.org/Jobs. Applications must include copies of any relevant certifications, a résumé, and a cover letter.

Applications must be submitted ONLINE to VandaliaOhio.org/Jobs, no later than **Friday, October 13, 2023 by 5:00p.m.**

Questions about the position may be directed to Melissa Pruszynski, Human Resources Manager, missy@vandaliaohio.org, (937) 415-2258.

The process for consideration for the position of Public Safety Specialist is:

1. Timely submission of application, résumé and cover letter, deadline is 5p.m. on **Friday, October 13, 2023.**
2. Computer Voice Stress Analysis (CVSA)
3. First oral interview
4. Second interview

Once a candidate has been identified, the pre-hiring process will begin. This phase of the process includes the following steps:

1. Thorough background investigation
2. Psychological examination
3. Medical evaluation (e.g. drug screening, hearing test and physical)

COMMITMENT TO NON-DISCRIMINATION

The City of Vandalia is firmly committed to equal employment opportunity based on skills, education, work experience, merit, and service to the public. The City does not discriminate based on disability, race, color, religion, national origin, ancestry, medical condition, genetic information, marital status, sex, age, sexual orientation, veteran status or gender identity and expression. This includes all City programs, activities, and hiring practices.

Vandalia is an Equal Opportunity Employer and Americans with Disabilities Act (ADA) Compliant. Women and minorities are encouraged to apply.



Now there's a new and easier way to connect with the City of Vandalia!



Introducing My Vandalia, the fast, easy and free way to connect with the City for just about anything!



MY andalia^{ohio}

Request a "vacation house check."

Report property maintenance issues in an instant.

Report a pothole in seconds! Snap a photo and the app lets us know exactly where to send the crew!

Ask a question or submit a general comment.

It's your direct access line to the City!

Download the My Vandalia app today!



It's a year of Employee Appreciation!

2023 is the Year of Employee Appreciation!

Please note the dates below and plan to attend these events.



Wednesday, June 14
Ice Cream Social
1:00 p.m. to 2:00 p.m.
Vandalia Sports Complex



Thursday, July 20
Pizza in the Park
11:30 a.m. to 1:00 p.m.
Helke Park



Wednesday, August 16
Picnic in the Park
11:30 a.m. to 1:00 p.m.
Vandalia Sports Complex



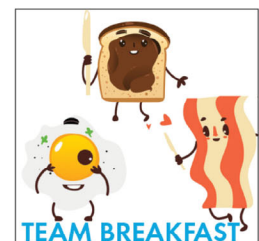
Wednesday, September 20
Employee Taco Bar
12:30 a.m. to 2:00 p.m.
Vandalia Senior Center



Wednesday, October 25
Employee Donut Bar
7:00 a.m. to 9:00 a.m.
Vandalia Justice Center



Wednesday, November 8
Team Breakfast
8:00 a.m. to 9:30 a.m.
Cassel Hills Clubhouse



Monday, December 18
City Council Employee Appreciation Day
8 a.m. to 5 p.m.

Thank You



2023 Citywide Policy Goals

Approved December 5, 2022

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Your new water meter is installed!

The City of Vandalia has replaced your water meter! This new meter is programmed to use cellular technology to report your water usage to the City of Vandalia Utility Department.

This new meter also gives you the ability to track your water usage in real time through the free EyeOnWater phone app.

The EyeOnWater app has alerts that can help you identify a costly leak before it runs up your bill.

If you have any questions about your new meter or your water bill, call the number below.



Scan the QR Code for more information!

For more information:

937-415-2231

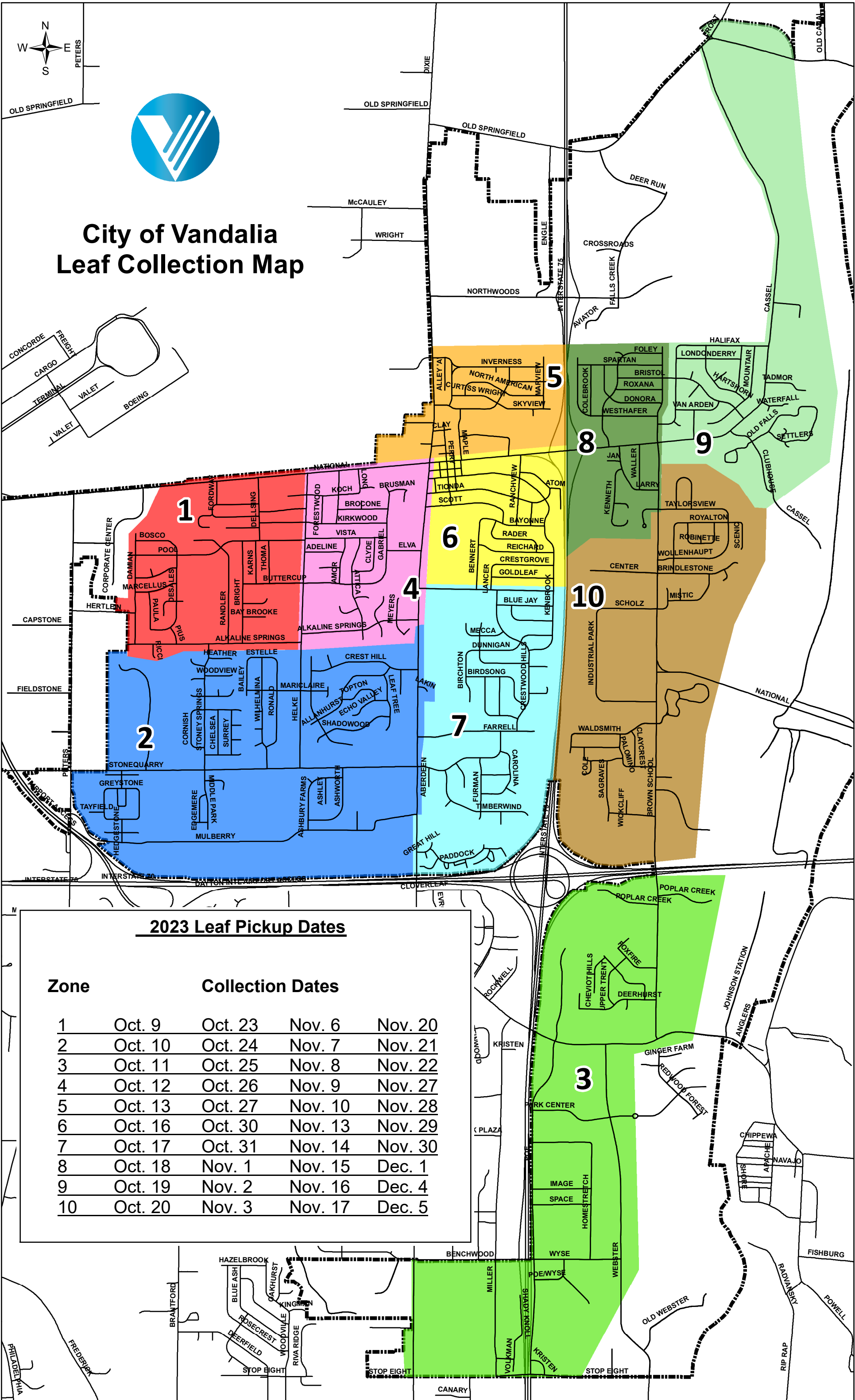
Download the EyeOnWater App



EyeOnWater

Available at:





2023 LEAF PICK UP SCHEDULE

ADDRESS	1ST PU	2ND PU	3RD PU	4TH PU	ZONE
ABERDEEN	10/17	10/31	11/14	11/30	7
ADELINE	10/12	10/26	11/9	11/27	4
ALKALINE E	10/17	10/31	11/14	11/30	7
ALKALINE W	10/9	10/23	11/6	11/20	1
ALLANHURST	10/10	10/24	11/7	11/21	2
AMOR	10/12	10/26	11/9	11/27	4
ARROW CT	10/10	10/24	11/7	11/21	2
ASH RIDGE CT	10/10	10/24	11/7	11/21	2
ASHBURY FARMS	10/10	10/24	11/7	11/21	2
ASHLEY PL	10/10	10/24	11/7	11/21	2
ASHWORTH	10/10	10/24	11/7	11/21	2
ATOM	10/16	10/30	11/13	11/29	6
ATTICA	10/12	10/26	11/9	11/27	4
BAILEY	10/10	10/24	11/7	11/21	2
BARTLES	10/13	10/27	11/10	11/28	5
BAYBROOK	10/9	10/23	11/6	11/20	1
BAYONNE	10/16	10/30	11/13	11/29	6
BENCHWOOD S. SIDE	10/11	10/25	11/8	11/22	3
BENNERT	10/16	10/30	11/13	11/29	6
BENT TWIG	10/17	10/31	11/14	11/30	7
BIRCHTON	10/17	10/31	11/14	11/30	7
BIRDSONG	10/17	10/31	11/14	11/30	7
BIRNAM WOOD	10/17	10/31	11/14	11/30	7
BLUCHER Ct.	10/19	11/2	11/16	12/4	9
BLUE JAY	10/17	10/31	11/14	11/30	7
BOLTON ABBEY	10/11	10/25	11/8	11/22	3
BONNIE BRAE	10/20	11/3	11/17	12/5	10
BOSCO	10/9	10/23	11/6	11/20	1
BRAMLEY CT	10/10	10/24	11/7	11/21	2
BRIGHT	10/9	10/23	11/6	11/20	1
BRINDLESTONE	10/20	11/3	11/17	12/5	10
BRISTOL E. OF BRN SCH	10/19	11/2	11/16	12/4	9
BRISTOL W. OF BRN SCH	10/18	11/1	11/15	12/1	8
BROCONE	10/12	10/26	11/9	11/27	4
BROWN SCHOOL N.	10/18	11/1	11/15	12/1	8
BROWN SCHOOL S. OF 40	10/20	11/3	11/17	12/5	10
BROWN SCHOOL S. OF 70	10/11	10/25	11/8	11/22	3
BRUSMAN	10/12	10/26	11/9	11/27	4
BUTTERCUP E. OF HELKE	10/12	10/26	11/9	11/27	4
BUTTERCUP W. OF HELKE	10/9	10/23	11/6	11/20	1

2023 LEAF PICK UP SCHEDULE

CAMBRON	10/17	10/31	11/14	11/30	7
CAROLINA	10/17	10/31	11/14	11/30	7
CASSEL CREEK	10/20	11/3	11/17	12/5	10
CASSEL N.	10/19	11/2	11/16	12/4	9
CAWDOR	10/17	10/31	11/14	11/30	7
CHELSEA	10/10	10/24	11/7	11/21	2
CHEVIOT HILLS	10/11	10/25	11/8	11/22	3
CITADEL	10/17	10/31	11/14	11/30	7
CLARENDON	10/10	10/24	11/7	11/21	2
CLAY	10/13	10/27	11/10	11/28	5
CLAYCREST	10/20	11/3	11/17	12/5	10
CLEARBROOK	10/9	10/23	11/6	11/20	1
CLIFFBROOK	10/12	10/26	11/9	11/27	4
CLUBHOUSE WAY	10/19	11/2	11/16	12/4	9
CLYDE	10/12	10/26	11/9	11/27	4
COLE CT	10/20	11/3	11/17	12/5	10
COLEBROOK	10/18	11/1	11/15	12/1	8
CONTINENTAL	10/9	10/23	11/6	11/20	1
COPPERGATE	10/10	10/24	11/7	11/21	2
CORNISH	10/10	10/24	11/7	11/21	2
COVENT	10/10	10/24	11/7	11/21	2
CREST HILL	10/10	10/24	11/7	11/21	2
CRESTGROVE	10/16	10/30	11/13	11/29	6
CRESTWOOD HILLS	10/17	10/31	11/14	11/30	7
CROYDON	10/10	10/24	11/7	11/21	2
CURTISS WRIGHT BLVD	10/13	10/27	11/10	11/28	5
CYRIL	10/12	10/26	11/9	11/27	4
DAMIAN	10/9	10/23	11/6	11/20	1
DEER CREEK DR	10/20	11/3	11/17	12/5	10
DEERHURST	10/11	10/25	11/8	11/22	3
DEERVALE	10/19	11/2	11/16	12/4	9
DELLSING	10/9	10/23	11/6	11/20	1
DESALES	10/9	10/23	11/6	11/20	1
DIXIE 40 TO W. ALKALINE	10/12	10/26	11/9	11/27	4
DIXIE N. OF 40	10/13	10/27	11/10	11/28	5
DIXIE S. OF ALKALINE	10/10	10/24	11/7	11/21	2
DONORA	10/18	11/1	11/15	12/1	8
DUNNIGAN	10/17	10/31	11/14	11/30	7
DUNSINANE	10/17	10/31	11/14	11/30	7
EASTVIEW	10/13	10/27	11/10	11/28	5
ECHO VALLEY	10/10	10/24	11/7	11/21	2

2023 LEAF PICK UP SCHEDULE

EDGEMERE WAY	10/10	10/24	11/7	11/21	2
ELVA	10/12	10/26	11/9	11/27	4
ENOLA	10/18	11/1	11/15	12/1	8
ESTELLE	10/10	10/24	11/7	11/21	2
FARRELL	10/17	10/31	11/14	11/30	7
FITCHLAND	10/9	10/23	11/6	11/20	1
FOLEY	10/18	11/1	11/15	12/1	8
FORDWAY	10/9	10/23	11/6	11/20	1
FOREST CREST	10/10	10/24	11/7	11/21	2
FOREST VIEW	10/12	10/26	11/9	11/27	4
FORESTWOOD	10/12	10/26	11/9	11/27	4
FOXCROFT	10/10	10/24	11/7	11/21	2
FOXFIRE TRAIL	10/11	10/25	11/8	11/22	3
FRANCES LN	10/12	10/26	11/9	11/27	4
FRISCO LN	10/11	10/25	11/8	11/22	3
FROST	10/19	11/2	11/16	12/4	9
FURMAN	10/17	10/31	11/14	11/30	7
GABRIEL	10/12	10/26	11/9	11/27	4
GATESHEAD	10/10	10/24	11/7	11/21	2
GLENAPPLE	10/17	10/31	11/14	11/30	7
GLENROSE	10/20	11/3	11/17	12/5	10
GOLDLEAF	10/16	10/30	11/13	11/29	6
GOLF VIEW	10/20	11/3	11/17	12/5	10
GREAT HILL	10/17	10/31	11/14	11/30	7
GREENHURST	10/9	10/23	11/6	11/20	1
GREYSTONE	10/10	10/24	11/7	11/21	2
GROSBECK	10/12	10/26	11/9	11/27	4
HALCYON	10/13	10/27	11/10	11/28	5
HALIFAX	10/19	11/2	11/16	12/4	9
HARTSHORN	10/19	11/2	11/16	12/4	9
HEATHER	10/10	10/24	11/7	11/21	2
HEDGESTONE	10/10	10/24	11/7	11/21	2
HELKE N. OF ALKALINE	10/12	10/26	11/9	11/27	4
HELKE S. OF ALKALINE	10/10	10/24	11/7	11/21	2
HENLEY	10/10	10/24	11/7	11/21	2
HERTLEIN	10/9	10/23	11/6	11/20	1
HIALEAH	10/12	10/26	11/9	11/27	4
HOMESTRETCH	10/11	10/25	11/8	11/22	3
HOWARD LN	10/12	10/26	11/9	11/27	4
HUNTERS CHASE	10/20	11/3	11/17	12/5	10
HURST	10/10	10/24	11/7	11/21	2

2023 LEAF PICK UP SCHEDULE

IMPERIAL	10/13	10/27	11/10	11/28	5
INVERNESS	10/13	10/27	11/10	11/28	5
JAMES BOHANAN	10/13	10/27	11/10	11/28	5
JAN	10/18	11/1	11/15	12/1	8
JEFFREY	10/11	10/25	11/8	11/22	3
KARNS	10/9	10/23	11/6	11/20	1
KENBROOK N. OF ALK.	10/16	10/30	11/13	11/29	6
KENBROOK S. OF ALK.	10/17	10/31	11/14	11/30	7
KENNETH	10/18	11/1	11/15	12/1	8
KIRKWOOD E. OF HELKE	10/12	10/26	11/9	11/27	4
KIRKWOOD W. OF HELKE	10/9	10/23	11/6	11/20	1
KOCH E. OF HELKE	10/12	10/26	11/9	11/27	4
KOCH W. OF HELKE	10/9	10/23	11/6	11/20	1
LAKIN	10/10	10/24	11/7	11/21	2
LAMAR	10/20	11/3	11/17	12/5	10
LANCER	10/16	10/30	11/13	11/29	6
LANGFORD	10/10	10/24	11/7	11/21	2
LANSDALE	10/10	10/24	11/7	11/21	2
LARRY	10/18	11/1	11/15	12/1	8
LATOURETTE	10/19	11/2	11/16	12/4	9
LAWN	10/13	10/27	11/10	11/28	5
LEAF TREE	10/10	10/24	11/7	11/21	2
LITTLE YORK	10/11	10/25	11/8	11/22	3
LOCKHART	10/17	10/31	11/14	11/30	7
LOCKHEED	10/13	10/27	11/10	11/28	5
LONDONDERRY	10/19	11/2	11/16	12/4	9
LONG	10/12	10/26	11/9	11/27	4
MAPLE	10/13	10/27	11/10	11/28	5
MARCELLUS	10/9	10/23	11/6	11/20	1
MARICLAIRE	10/10	10/24	11/7	11/21	2
MARIDON CT	10/18	11/1	11/15	12/1	8
MARVIEW	10/13	10/27	11/10	11/28	5
MEADOWVIEW	10/12	10/26	11/9	11/27	4
MECCA	10/17	10/31	11/14	11/30	7
MEYERS	10/12	10/26	11/9	11/27	4
MIDDLE PARK	10/10	10/24	11/7	11/21	2
MIDDLEFIELD	10/10	10/24	11/7	11/21	2
MILLER LANE	10/11	10/25	11/8	11/22	3
MISTIC	10/20	11/3	11/17	12/5	10
MONTE	10/20	11/3	11/17	12/5	10
MOSSVIEW	10/16	10/30	11/13	11/29	6

2023 LEAF PICK UP SCHEDULE

MOUNTAIR	10/19	11/2	11/16	12/4	9
MULBERRY	10/10	10/24	11/7	11/21	2
MULBERRY WOODS	10/10	10/24	11/7	11/21	2
NATIONAL E. OF BRN SCH	10/19	11/2	11/16	12/4	9
NERI	10/9	10/23	11/6	11/20	1
NORTH AMERICAN	10/13	10/27	11/10	11/28	5
NORTHEDGE	10/10	10/24	11/7	11/21	2
NORWICH	10/10	10/24	11/7	11/21	2
OHARA	10/17	10/31	11/14	11/30	7
OLD DERBY	10/11	10/25	11/8	11/22	3
OLD DERBY CT	10/11	10/25	11/8	11/22	3
OLD FALLS	10/19	11/2	11/16	12/4	9
OLD SPRINGFIELD	10/19	11/2	11/16	12/4	9
OLDE FARM	10/12	10/26	11/9	11/27	4
PALOMINO	10/20	11/3	11/17	12/5	10
PARK FOREST	10/10	10/24	11/7	11/21	2
PAULA	10/9	10/23	11/6	11/20	1
PERRY N.	10/13	10/27	11/10	11/28	5
PERRY S.	10/16	10/30	11/13	11/29	6
PINEDALE	10/10	10/24	11/7	11/21	2
PINTO	10/10	10/24	11/7	11/21	2
PIUS	10/9	10/23	11/6	11/20	1
POOL	10/9	10/23	11/6	11/20	1
POPLAR CREEK	10/11	10/25	11/8	11/22	3
POPLAR GROVE	10/17	10/31	11/14	11/30	7
PRAIRE WAGGON	10/19	11/2	11/16	12/4	9
RADER	10/16	10/30	11/13	11/29	6
RANCHVIEW	10/16	10/30	11/13	11/29	6
RANDLER	10/9	10/23	11/6	11/20	1
RAYBERTA	10/17	10/31	11/14	11/30	7
REICHARD	10/16	10/30	11/13	11/29	6
REXFORD	10/10	10/24	11/7	11/21	2
RICCI	10/9	10/23	11/6	11/20	1
ROBINETTE	10/20	11/3	11/17	12/5	10
ROCKRIDGE	10/10	10/24	11/7	11/21	2
ROMANUS	10/9	10/23	11/6	11/20	1
RONALD	10/10	10/24	11/7	11/21	2
ROXANNA	10/18	11/1	11/15	12/1	8
ROYAL WOOD	10/12	10/26	11/9	11/27	4
ROYALTON	10/20	11/3	11/17	12/5	10
SAGRAVES	10/20	11/3	11/17	12/5	10

2023 LEAF PICK UP SCHEDULE

SCENIC	10/20	11/3	11/17	12/5	10
SCOTT	10/16	10/30	11/13	11/29	6
SETTLERS TRAIL	10/19	11/2	11/16	12/4	9
SHADOWOOD	10/10	10/24	11/7	11/21	2
SHADY KNOLL	10/11	10/25	11/8	11/22	3
SILVAN CLIFF	10/19	11/2	11/16	12/4	9
SKYVIEW	10/13	10/27	11/10	11/28	5
SOTER	10/9	10/23	11/6	11/20	1
SPARTAN	10/18	11/1	11/15	12/1	8
STEWVILLE	10/9	10/23	11/6	11/20	1
STONEQUARRY E	10/17	10/31	11/14	11/30	7
STONEQUARRY W	10/10	10/24	11/7	11/21	2
STONEYSPRINGS	10/10	10/24	11/7	11/21	2
STOP EIGHT N. SIDE ONLY	10/11	10/25	11/8	11/22	3
SUNDERLAND	10/19	11/2	11/16	12/4	9
SUNNY GLEN	10/10	10/24	11/7	11/21	2
SURREY	10/10	10/24	11/7	11/21	2
SUSSEX	10/10	10/24	11/7	11/21	2
TAYFIELD	10/10	10/24	11/7	11/21	2
TAYLORSVIEW	10/20	11/3	11/17	12/5	10
THOMA	10/9	10/23	11/6	11/20	1
THRUSH	10/12	10/26	11/9	11/27	4
TIMBERWIND	10/17	10/31	11/14	11/30	7
TIONDA	10/16	10/30	11/13	11/29	6
TOPTON	10/10	10/24	11/7	11/21	2
UPPER TRENT WAY	10/11	10/25	11/8	11/22	3
VAN ARDEN	10/19	11/2	11/16	12/4	9
VAN LAKE	10/20	11/3	11/17	12/5	10
VILLAGE TRAIL	10/19	11/2	11/16	12/4	9
VIRGINIA	10/18	11/1	11/15	12/1	8
VISTA	10/12	10/26	11/9	11/27	4
VOLKMAN	10/11	10/25	11/8	11/22	3
WALDSMITH	10/20	11/3	11/17	12/5	10
WALLER	10/18	11/1	11/15	12/1	8
WESTHAFFER	10/18	11/1	11/15	12/1	8
WESTON	10/10	10/24	11/7	11/21	2
WHITEHORN	10/19	11/2	11/16	12/4	9
WICKCLIFF	10/20	11/3	11/17	12/5	10
WILHELMINA	10/10	10/24	11/7	11/21	2
WILKSFORD	10/19	11/2	11/16	12/4	9
WOLLENHAUPT	10/20	11/3	11/17	12/5	10

2023 LEAF PICK UP SCHEDULE

WOODLAND MEADOWS	10/10	10/24	11/7	11/21	2
WOODVIEW	10/10	10/24	11/7	11/21	2