

CANDIDATE PROFILE

Part-time and Seasonal Employment

Important: This form MUST be completed fully and accurately. You must follow all instructions to avoid disqualification. Submit by mail or deliver to City of Vandalia-333 Bohanan Drive, Vandalia, 45377. Or by email: sclark@vandaliaohio.org

Last Name: _____ First Name: _____

Address: _____ City/Zip: _____

Home Phone: _____ Cell Phone: _____ Text? Yes / No

Email address that you check regularly: _____

STUDENTS ONLY: School currently attending _____

Expected graduation date (Month/Year) _____ Dates of Availability _____ to _____

Please mark your daily availability below, using the hours of 6am to 10pm.

Sunday: _____ Monday: _____ Tuesday: _____ Wednesday: _____

Thursday: _____ Friday: _____ Saturday: _____

***** AREAS OF INTEREST*****

Please indicate your top 1-5 areas of interest on the corresponding lines, marking 1 as your most desired position, 2 as your second most desired position, 3 as your third most desired position and so forth. Please select **ONLY 5**.

Part-Time Year 'round positions:

Ages 15 and older

- ___ Lifeguard
(certification required)
- ___ Swim Lesson Aide
- ___ Fitness Center Attendant

Ages 16 and older

- ___ Birthday Party Attendant
- ___ Childcare Attendant
- ___ Climbing Wall
- ___ Buildings Custodial
- ___ Gym Attendant
- ___ Swim Lesson Instructor
- ___ Recreation Leader

Ages 17 and older

- ___ Front Desk Attendant-VRC

Ages 18 and older

- ___ Aerobics & Fitness Instructor
(certification required)
- ___ Facility Coordinator
- ___ VRC Custodial
- ___ Gym Attendant
- ___ Fire & EMS (certification required)

Seasonal Positions - Months vary with each position

Ages 14 and older

- ___ Youth Sport Official
- ___ Sports Complex Concessionaire

Ages 16 and older

- ___ Swim Lesson Instructor
- ___ Pool Maintenance
- ___ Park/Facility Maintenance
- ___ Golf Maintenance
- ___ Golf Course Operations

Ages 18 and older

- ___ Summer Camp Counselor
- ___ PT Public Works Tech

Ages 15 and older

- ___ Cassel Hills Pool Lifeguard
(certification required)
- ___ Swim Lesson Aide
- ___ Front Desk Attendant
Cassel Hills Pool

Ages 19 and older

- ___ Golf Snack Bar Attendant
(age 21 preferred)

Pool Applicants ONLY:
Do you hold lifeguard or instructor certification? Y__N__

PLEASE COMPLETE SIDE 2

Below, please briefly list your qualifications for your top three desired positions as noted on page one. What skills or experience do you have that make you the ideal candidate for these three positions?

Please list your three most recent jobs (if any) as follows:

<u>Dates of Service</u>	<u>Name of Company</u>	<u>Position Held</u>
1.		
2.		
3.		

Have you worked for the City of Vandalia previously? YES / NO If yes, please list positions held and dates of service:

Do you have a relative(s) currently employed by the City of Vandalia or applying for employment with the City? YES / NO If yes, in what position(s) do they work or for what position(s) are they applying?

<u>Name</u>	<u>Position working or applying for</u>

SIGNATURE _____

BY SIGNING HERE, I CERTIFY THAT ALL STATEMENTS MADE ON THIS FORM ARE TRUE AND COMPLETE AND THAT ANY MISTATEMENT OF MATERIAL FACT WILL SUBJECT ME TO DISQUALIFICATION OR DISMISSAL.

City of Vandalia use only in this area