

CITY OF VANDALIA, OHIO



Request for Quote

2020 Police MDT Upgrade

Information Technology Department
City of Vandalia
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Due Date

February 7, 2020

Revision 1.0

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Summary

The City of Vandalia is seeking competitive pricing for thirteen (13) Panasonic CF-31 Fully Rugged Laptops and related equipment. The equipment will replace existing CF-31 laptops.

The City's IT Department will perform the installation of equipment.

Submitting a Quote

Quotes must be submitted by the due date listed on the cover page either electronically as a PDF, or in person. The quote must include an **itemized list** of equipment with associated part numbers and prices.

Pricing on State Terms or Cooperative Purchasing

The City will give preference to quotes that are covered by an applicable State or Federal procurement contract or cooperative purchasing agreement, such as GSA, Ohio STS, Sourcewell, etc. Quotes that contain equipment listed on these pricing schedules are preferred, as well as equipment priced lower than the associated pricing schedules. If the quoted equipment and software is part of a state or federal pricing schedule, please indicate the pricing schedule(s) on the quote and on the Cost Worksheet.

Exclusions

The City reserves the right to: (i) reject any if, in the City's sole discretion, the quote is incomplete or is not responsive to the requirements of this RFQ or if it is otherwise in the City's best interest to do so; (ii) supplement, amend, substitute or otherwise modify this RFQ at any time prior to selection of one or more respondents for negotiation or to cancel this RFQ with or without issuing another RFQ; (iii) accept or reject specific items or elements in any quote and award a contract based only on such items or elements if it is deemed in the City's best interest to do so; (iv) reject the quote of any respondent that, in the City's sole judgment, has been delinquent or unfaithful in the performance of any contract with the City, or another city or is financially or technically incapable or is otherwise not a responsible respondent; (v) waive any informality, defect, non-responsiveness and/or deviation from this RFQ and its requirements that is not, in the City's sole judgment, material to the quote; (vi) permit or reject at the City's sole discretion, corrections (including for information inadvertently omitted), of quotes by some or all of the respondents following quote submission; (vii) request that some or all of the respondents modify quotes based upon the City's review and evaluation; (viii) request additional or clarifying information or more detailed information from any respondent at any time, before or after quote submission, including information inadvertently omitted by a respondent; (ix) inspect and otherwise investigate projects performed by the respondent, whether or not referenced in the quote, with or without the consent of or notice to the respondent; (x) conduct such investigations with respect to the financial, technical, and other qualifications of respondents as the City, in its sole discretion, deems necessary or appropriate.

Vandalia First

The City of Vandalia has a desire to award projects involving City concerns and funded by City money, to individuals and businesses that are located within the City of Vandalia. Where a preliminary analysis of the quotes identifies a quote from a Vandalia individual or business, city council may give a preference to the Vandalia reseller and award the project to the Vandalia

reseller when: (i) such quote is within 5% of the lowest quote price (for a low quote of \$50,000 or less) or within 2% of the lowest quote price (for a low quote price over \$50,000), and (ii) but for the quote price, the Vandalia quote would otherwise be considered the lowest and best quote by the City in its normal evaluation procedures in deciding whether or not to award the purchase.

Selection of Quote

The City will review each of the quotes that are received by the due date. Selection will be based upon:

1. Cost
2. Specifications of Equipment
3. Pricing at or lower to amount on state or federal purchasing agreements
4. Warranty
5. Prior History/reputation of respondent

After the quote is selected, it is the City's intent for the quote to be presented to the city council during a workshop session on February 17 and voted on by the city council on March 2, where all agreements will be executed. The City reserves the right to reject any and all quotes.

Shipping

Shipping costs must be included in the grand total amounts on the Cost Worksheet.

Installation

The City's IT Department will perform the installation of equipment.

Request for Quote

- 13 Panasonic CF-31 Laptops (Model CF-318D-00VM)
 - Intel i5-7300U or Better
 - Windows 10 Professional
 - 13.1in XGA Touch Screen
 - 16GB RAM (8+8)
 - 256GB SSD
 - Lithium Ion Battery
 - Single Passthrough Antenna – 802.11
 - 3 Year Warranty Standard
 - 4G LTE Verizon (not activated, potential future use)

- 13 Extended Warranty 4th Year (CF-SVCPSY4)

Each device must have Windows 10 Pro 64-bit preinstalled. The OS must be licensed with a new, unused license code that is displayed on the outside case of the laptops and desktops.

Device Compatibility

The City utilizes HAVIS docking stations that will be reused with the new laptops. The new CF-31 laptops must be compatible with HAVIS dock model DS-PAN-112-1

Cost Worksheet

Attached itemized quote

Laptop Cost Ea	_____	
x Qty 13		Subtotal _____
Warranty Cost Ea	_____	
x Qty 13		Subtotal _____
Shipping & Handling		_____
Other		_____
Grand Total:		_____

Vandalia is Tax Exempt

List Associated State or Federal Pricing Agreements

Comments
