

CITY OF VANDALIA  
April 5, 2021  
Workshop 6:00 p.m.  
Meeting 7:00 p.m.

Join Zoom Meeting

<https://us02web.zoom.us/j/81150292149>

Meeting ID: 811 5029 2149

One tap mobile: 1-301-715-8592,81150292149#

1. Call to Order
2. Moment of Reflection
3. Pledge of Allegiance to the Flag
4. Approval of Previous Meeting Minutes:
  - A. Council Study Session Minutes: March 15, 2021
  - B. Council Meeting Minutes: March 15, 2021
5. Communications, Petitions and Awards: None
6. Public Hearing: None
7. Comments from Interested Citizens
8. CITY MANAGER'S REPORT
  - A. Information Items:

1. **Income Tax Assistance – Extended Hours**

The Income Tax Division will be open **Saturday, April 3** from 8:00 a.m. to noon; **Saturday, April 10**, from 8:00 a.m. to noon; **Tuesday, April 13** from 7:30 a.m. to 6:00 p.m.; **Wednesday, April 14 from 7:30 a.m. to 6:00 p.m.**, and **Thursday, April 15** from 7:30 a.m. to 6:00 p.m. Tax office staff will be available to assist taxpayers in the preparation of city income tax returns. The deadline for filing is **Monday, May 17**.

2. **Electronic Income Tax Filing**

Income tax returns for Vandalia and Brookville can be completed electronically using the City Tax Online Preparation Tool. The Online Tool is available 24 hours a day, seven days a week, includes easy-to-follow, step-by-step instructions, and can be accessed through the city's website, [www.vandaliaohio.org](http://www.vandaliaohio.org). If a taxpayer does not have access to the Internet, they are instructed to contact the tax office to receive a form.

- B. Action Items: None

9. Old Business: None

10. Resolutions:

A. **21-R-17** A Resolution Declaring Various Items As Surplus And Authorizing Disposal Of Such Items

B. **21-R-18** A Resolution Authorizing The Filing Of A Grant Application With The Montgomery County Arts And Cultural District (MCACD)

C. **21-R-19** A Resolution Awarding The Bid For The Facility Maintenance Garage Fuel Tanks Replacement Project To Reliable Construction Services In An Amount Not To Exceed \$29,298.97

D. **21-R-20** A Resolution Authorizing The City Manager To Enter Into An Agreement With Harris Sod And Seed

E. **21-R-21** A Resolution Authorizing The Purchase Of Hardware And Software Services For Three Motorola Radio Consoles, Requested By The Division Of Police, To Motorola In The Amount Of \$27,945 And Repealing Resolution 21-R-15

F. **21-R-22** A Resolution Authorizing The City Manager To Enter Into An Agreement With The Vandalia Professional Firefighters Association, Local 3519 IAFF

11. Ordinances – First Reading: None

12. Ordinances – Second Reading: None

13. Ordinances – Emergency:

A. **21-07** An Ordinance To Revise Appropriations For Current Expenses And Other Expenditures Of The City Of Vandalia, Montgomery County, Ohio During The Calendar Year Ending December 31, 2021, And Amending Ordinance 20-36 And Declaring An Emergency

14. Reports from Boards and Commissions:

A. **Variance: Landscaping – 6425 Miller Lane (Culver’s)**

Enclosed is a memorandum from Mr. Marlow wherein the applicant, Mark Myers, is requesting approval to allow a 10-foot wide screening between Culver’s and New Life Worship Center, where a 30-foot wide screening is required at 6425 Miller Lane. If a fence or mound was proposed between the two properties, then a 15-foot wide screening would be required. Culver’s has provided a landscape plan that, in their opinion, would enhance the existing landscaping and screening between the two properties and would be more visually appealing than a fence.

The Board of Zoning Appeals voted 5-0 to recommend approval subject to two conditions.

**B. Variance: Drive-Through Facility– 6425 Miller Lane (Culver’s)**

Enclosed is a memorandum from Mr. Marlow wherein the applicant, Mark Myers, is requesting approval to allow the construction of a drive-through facility in the front yard at 6425 Miller Lane. The Code limits the location of drive-through facilities to the side or rear yard. The Applicant is proposing to minimize the visibility of Culver’s drive-through facility from the public right-of-way with landscaping. The Board of Zoning Appeals voted 5-0 to recommend approval subject to one condition.

**C. Variance: Accessory Structure – 4511 Poplar Creek Road**

Enclosed is a memorandum from Mr. Marlow wherein the applicant, Mike Flannery, is requesting approval to allow for a 480 square foot addition to an existing detached garage in the front yard at 4511 Poplar Creek Road, where detached garages must be located in the side or rear yard. The existing detached garage is 1200 square feet and was approved of a variance in 2006. The detached garage is located approximately 10-feet from the front property line adjacent to S. Brown School Road and the requested addition would reduce the setback to approximately 4-feet. The Board of Zoning Appeals voted 4-0 to recommend approval.

D. Arts Council Minutes: January 19, 2021

E. Arts Council Draft Minutes: March 16, 2021

F. Civil Service Minutes: February 2, 2021

G. Civil Service Minutes: February 18, 2021

H. Civil Service Draft Minutes: March 3, 2021

I. Planning Commission Minutes: January 12, 2021

15. Council Comments

16. Executive Session - The purpose is to discuss negotiations with International Association of Firefighters (IAFF) as it relates to City of Vandalia full-time Firefighter-Paramedics.

17. Adjournment