

2020

Winter CampREC



PARENT PACKET

Welcome to Winter Camp at the Vandalia Recreation Center!

Important Information:

Camp Hours: 7:00am-6:00pm **Camp Location:** 1111 Stonequarry Rd, Dayton 45414 **Phone #:** 937-415-2334

Programs Manager: Aaron Messenger Email: amessenger@vandaliaohio.org

LATE PICK-UP POLICY FOR Camp REC:

A flat fee of \$10.00 will be assessed to those individuals dropping off before 7:00am or picking up after 6:05pm. A flat fee of \$20.00 will be assessed to those individuals dropping off their child before 6:45am or picking up after 6:15pm.

Things to bring daily to camp:

- Water Bottle
- Bathing Suit & Towel
- Closed-Toe Athletic Shoes
- Lunch and Drink (Lunches will be refrigerated but no microwave is available)
- Gym Bag (to keep belongings in)

*Please have your child's name on all their belongings.

Things NOT to bring to camp:

- Cell Phone, any type of electronics, or toys
 - Chewing gum
 - Food that must be heated
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Use of Phone:

Due to the nature of the disruption, children will not be permitted to use a cell phone. Parents will be contacted by our camp staff in an emergency, illness, or for behavioral reasons.

Participation:

The camp staff has planned an exciting schedule of a variety of activities. All campers are required to be at group activities and stay with camp staff. Children may choose not to participate in planned group activities, but no additional activities will be planned for those children who choose not to participate. Please encourage your youngster to try something new or acquaint themselves with familiar games and activities.

Swim Test:

All campers are permitted to swim in the shallow end of the pool. If campers would like to enter the deep-end pool, they must pass a swim test administered by the camp staff:

- Campers only need to take and pass the swim test once during camp but must pass it each year.
 - If the camper does not pass the swim test, they may re-take the test the next day of camp.
 - The swim test (or choose not to take it) must remain in the shallow end of the pool.
 - A log of campers who have taken and passed or failed the swim test will be kept with the camp staff and updated.
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ABC Log:

The ABC log is our parent/guardian notification system that allows for camp staff to effectively communicate events that occur throughout the day. **A**ccidents, **B**ehaviors, and **C**omments are logged throughout the day by counselors, and must be read and initialed by the parent/guardian during sign-out.

We try to communicate more than just negative incidents or behavior issues. Our counselors try to recognize camper achievements and strive to communicate those just as frequently.

The following forms must to be completed and turned in, on or before the first day of camp, to a Camp Counselor:

[Child's Pick Up List](#), [Emergency Medical Form](#), [Climbing Wall Waiver and Acknowledgment Form](#), [Camp Code](#).

WINTER CAMP

RULES AND REGULATIONS

These rules and regulations are necessary so that we may enhance the enjoyment and safety of all participants.

1. To attend Winter camp, children must be 6 to 12 years old.

Children must:

2. Use appropriate behavior and language at all times and will use materials and supplies in a safe and respectful manner.
3. Respect and follow the directions of camp staff.
4. Respect the Vandalia Recreation Center property and the property of others.
5. There is absolutely no fighting or disruptive behavior. Please be sure to read the discipline procedure to your child so they are aware of the consequences.
6. All camp participants must stay within the designated boundaries of the camp as outlined by camp personnel.
7. The camp staff will not be responsible for the loss, damage or theft of personal items. Personal belongings should be labeled with child's name. Campers **MUST** wear tie-on shoes (sneakers preferred). **NO OPEN TOE SHOES, FLIP-FLOPS OR SANDALS.** Please leave all valuable personal belongings (including jewelry) at home. Children are not permitted to bring toys, electronics, etc. We **strongly** encourage children to use locks when using the locker rooms.
8. All camp forms must be signed by a parent or guardian and returned to the camp staff prior to your child's first day of camp.
9. If your child needs any medication during camp hours, please include it on their emergency form. (Please include detail information including dose and time medication should be administered.) If your child is taking prescription medication the Vandalia Recreation Center requires a doctor's note for administration of the medicine. All medication must be kept in their original containers. Our staff is not permitted to administer any non-prescription medication without written permission from the parent.

COVID-19 Rules

As the COVID-19 pandemic continues, the Vandalia Recreation Center will provide recreational programs, but with certain guidelines in place to help stop the spread of this virus. If you decide to participate in a program, you will have to sign a COVID-19 waiver, which can be done at the beginning of the program. Social distancing is encouraged while participating in a program, sanitation of supplies will occur during the program and facemasks are recommended. If you are experiencing potential symptoms of COVID-19, we ask you not to participate in the program.

BEHAVIOR MANAGEMENT

Our staff, while discouraging inappropriate behaviors, focuses on providing positive reinforcement for acceptable behavior, and encourages learning as a natural part of growth and development. We want each camper to have a positive experience at camp, and to experience as much of the camp session as possible.

We use a color chart to promote good behavior and for children to work toward receiving an incentive at the end of each week. Children start out on yellow each week and move to green by displaying good behavior. All children ending the week on green will participate in the end of the week incentive.

How to get on Green for the week:

- Participate in all camp activities
- Follow all the rules on the Camp Code of Conduct
- Have a positive attitude each day at camp

Accordingly, the following actions will be taken when addressing behavior that is unacceptable in a camp environment and their color will be moved by following the system below. Camp staff has the discretion to skip colors and move straight to purple or red based on the severity of the offense.

1. **Reminder/Correction.** "Please ask before...." **(R)**
2. **Verbal Warning.** Counselors will be sure the camper understands why they are receiving a warning. Parents may be notified via the ABC log. **(Yellow)**
3. **Timeout from their group/activity.** Timeout length is equal to the camper's age (a 6 year old will sit in timeout for 6 minutes). Parents are notified via the ABC log. **(Orange)**
4. **Timeout with the Camp Supervisor or Programs Manager.** Incident is documented, and parents are notified via phone or email. **(Purple)**
5. **Camper is sent home for the remainder of the day.** Parents will be notified and required to pick up their child immediately. **(Red)**

Note: Depending on the severity of the behavior, a camper could be sent home longer than the rest of the day

6. **Camper is sent home for the remainder of the week.** If a camper returns to camp, and the problem persists, they will be sent home for the rest of the week with no refund. **(Red)**
Note: Depending on the severity of the behavior, a camper could be removed for the remainder of the season.
7. If a child is sent home for the week **twice** during the camp season, they will be removed from camp for the remainder of the season with **no refund**.

If your child receives a **Red** card, you will lose your camp monies for the length of the suspension. E.x. If your child gets suspended for a week, you will lose that weeks' payment.

*Camp Staff has the discretion to suspend/expel participant depending on the severity of the offense at any level.

SIGN IN/OUT POLICY

- To ensure the safety of your child, we require you to sign in/out your child everyday they attend camp. Children **will not** be permitted to sign themselves in/out of camp.
- If a different parent or guardian will be picking up the child, the camp staff must be notified during the time they are being signed in for camp and adult must be on the child's pick-up list (below). When the individual arrives to pick up the child, they must provide a picture ID for identification.
- For most of the day, the sign in/out procedure will take place in the Special Events Room. If the camp is not in the room, a note will be placed on the Special Events Room door indicating the location of the camp. Please drop off any of the child's belongings in the Conference room and bring your child to the corresponding area of the center.
- If the camp is located elsewhere in the Vandalia Recreation Center, please notify the Front Desk you are dropping your child off for the camp and they will let you enter the facility.

Child's Pick-Up List

Child's Name: _____

Adult's Name	Relationship	Phone Number

Parent Signature: _____

Date: _____

VANDALIA PARKS AND RECREATION DEPARTMENT
EMERGENCY MEDICAL AUTHORIZATION FORM

Child's Name: _____ Birthdate: _____

Grade: _____

Parent's/Guardian's Name:
Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip: _____

Parent's/Guardian's Name:
Name: _____ Relationship: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Phone: _____

Work: _____ Work: _____

Cell: _____ Cell: _____

Emergency Contact other than Parent:

Name: _____ Phone: _____

Medical issues staff should be aware of: _____

Behavioral issues staff should be aware of: _____

The camp will be spending time swimming. Please circle your child's swimming ability below.

Cannot Swim

Beginner

Intermediate

Advanced

PART I OR II BELOW MUST BE COMPLETED

PART I TO GRANT CONSENT AND VERIFY ALL INFORMATION ABOVE ACCURATE

In the event reasonable attempts to contact either parent or the emergency contact at the provided phone numbers have been unsuccessful, I hereby give my consent for the transfer of the child to _____ (preferred hospital) or any hospital reasonably accessible.

This authorization does not cover major surgery unless the medical opinions of two other licensed physicians or dentist, concurring in the necessity for such surgery, are obtained prior to the performance of such surgery.

Facts concerning the child's medical history including allergies, medications being taken, and any physical impairments to which a physician should be alerted:

Date

Signature of Parent or Guardian

PART II REFUSAL TO CONSENT

I do not give my consent for emergency medical treatment of my child. In the event of illness or injury requiring emergency treatment, I wish the authorities to take no action or to:

Date

Signature of Parent or Guardian

Camp Code of Conduct

While at camp, there are rules that campers must follow so that camp can run as smoothly as possible.

1. No talking while a counselor is talking

-When a counselor is talking, giving directions, etc. with the group of kids, no campers should be talking during this time and should not talk until the counselor is done saying what they need to say.

2. Keep your hands and feet to yourself

-Campers are encouraged to play with each other, but campers should not be putting their hands or feet on other campers that could cause someone to get hurt.

3. Treat others the way THEY want to be treated

-The golden rule! Everyone wants to be treated nicely and respected. Campers should not verbally or physically hurt other campers while they are at camp.

4. Pick up after yourself

-Counselors are not custodians for campers! Campers should always pick up their trash and throw it away after lunch, snacks, crafts, games and activities.

5. No bullying

-As counselors, we care about the safety and wellbeing of your child. If there are any instances of bullying happening, we want your child to immediately let camp staff know so we can take of the situation as fast as possible. Bullying will not be tolerated and can cause your child to be removed from summer camp.

6. Always stay with counselors and the group

-Campers should never wander off from the group and should always let a counselor know where they are going.

7. Use appropriate language

-Campers should never use curse words or talk inappropriately while at camp.

8. Be responsible for your belongings

-Campers should always pick up their belongings and make sure they know where they put their belongings at camp.

9. Respect camp materials

-Campers should not damage the camp materials we have which include but not limited to: arts & crafts materials, game boards, toys, etc.

10. HAVE FUN!

-We want you to have a blast while you are here at summer camp. To maximize the most fun you can have, you must follow all of these rules.

I, _____, promise to follow the Camp Code of Conduct. My parent/guardian has gone over these rules with me and I promise to follow these rules so that I can make incentive each week and enjoy being at camp as much as possible!

Child Signature: _____ Date: _____

Parent/Guardian Signature: _____ Date: _____

CLIMBING WALL WAIVER FORM - PLEASE FILL OUT ENTIRELY

DATE: _____

Climber's Name: _____
(Print) LAST, FIRST

Climber's Birthday: _____

Climber's Phone # _____

Climber's Address: _____

In case of emergency, please notify: _____ Phone: _____

Vandalia Recreation Center

Participant Agreement, Release & Acknowledgment of Risk

In consideration of the services of the Vandalia Parks and Recreation Department (VPRD), their agents, owners, officers, volunteers, participants, employees, and all other persons or entities acting in any capacity on their behalf, I hereby agree to release and discharge the VPRD, on behalf of myself, my children, my parents, my heirs, assigns, personal representatives and estate AS FOLLOWS:

CLIMBERS agree to 1-6

1. I acknowledge that rock climbing on an artificial climbing wall entails known and unanticipated risks which could result in physical or emotional injury, paralysis, death, or damage to myself, to property or third parties. I understand that such risks simply cannot be eliminated without jeopardizing the essential qualities of the activity. Such risks include, among other things: falling off the wall or rock, loose and/or damaged artificial holds or loose rock; rented equipment failure, falling to the ground, on other users, or being fallen on by other users; abrasions from the wall or rock, ropes, pads, or the floor/ground; equipment failure; belay and/or belayer failure; climbing out of control or beyond one's personal limits, the negligence of other climbers, visitors, participants, or other persons who may be present; musculoskeletal injuries and/or over training; head injuries; or my own negligence.
2. I expressly agree and promise to accept and assume all of the risks existing in this activity. My participation in this activity is purely voluntary, and I elect to participate in spite of the risks.
3. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless the VPRD from any and all claims, demands, or causes of action, which are in any way connected with my participation in this activity or my use of the VPRD's equipment or facilities, including any such claims which allege negligent acts or omissions of the VPRD.
4. Should the VPRD or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, I agree to indemnify and hold them harmless for all such fees and costs.
5. I certify that I have adequate insurance to cover any injury or damage I may cause or suffer while participating, or I agree to bear the costs of such injury or damage myself. I further certify that I have no medical or physical conditions which could interfere with my safety in this activity, or I am willing to assume – and bear the costs of – all risks that may be created, directly or indirectly, by any such condition.
6. In the event that I file a lawsuit against VPRD, I agree to do so solely in the state of Ohio, and I further agree that the substantive law of that state shall apply in that action without regard to the conflict of law rules of that state. I agree that if any portion of this agreement is found to be void or unenforceable, the remaining portions shall remain in full force and effect. **By signing this document**, I acknowledge that if anyone is hurt or property is damaged during my participation in this activity, I may be found by a court of law to have waived my right to maintain a lawsuit against the VPRD on the basis of any claim from which I have released them herein. I have had sufficient opportunity to read this entire document. I have read and understood it and agree to be bound by its terms.

PARENT'S OR GUARDIAN'S ADDITIONAL INDEMNIFICATION

In consideration of _____ (print minor's name) being permitted by VPRD to participate in its activities and to use its equipment and facilities, as per the above language, I further agree to indemnify and hold harmless VPRD from any and all claims which are brought by, or on behalf of Minor, and which are in any way connected with such use or participation by Minor.

If climber under 18:

Parent or Guardian Signature: _____ **Date** _____

If Climber over 18:

Climber Signature: _____ **Date** _____

Acknowledgement Form

Behavior Management:

I have read the rules, regulations and behavior management to my child. My child understands that they must follow these rules and strictly adhere to the policies to help make camp a safe program for everyone.

Parent/Guardian Initial: _____

Picture Agreement:

Throughout camp there may be times when pictures are taken and used for the City of Vandalia brochures, social media, and flyers. This agreement will allow the pictures taken during camp to appear in the documents above. By signing this form you have agreed to the use of photos taken during CAMP REC for city brochures and camp memorabilia.

Parent/Guardian Initial: _____

Booster Seat Requirement:

According to Ohio law, if your child is under 8 years old and is less than 4'9" tall, they are required to ride in a booster seat. If this applies to your child, you will be required to leave your booster seat at the VRC on any field trip days.

Parent/Guardian Initial: _____

Permission to Transport Child:

I give permission for my child to be transported in a motor vehicle driven by certified camp staff or contracted bus service to all field trips. I understand that my child is expected to follow all applicable laws regarding riding in a motor vehicle and is expected to follow the directions provided by the driver and/or other adult volunteers.

I recognize that by participating in this activity, as with any activity involving motor vehicle transportation, my child may risk personal injury or permanent loss. I hereby attest and verify that I have been advised of the potential risks, that I have full knowledge of the risks involved in this activity, and that I assume any expenses that may be incurred in the event of an accident, illness, or other incapacity, regardless of whether I have authorized such expenses.

As a condition for the transportation received, I, for myself, my child, my executors and assigns, further agree to release and forever discharge The City of Vandalia and their agents, officers, employees and volunteers from any claim that I might have myself or that I could bring on my child's behalf with regard to any damages, demands or actions whatsoever, including those based on negligence, in any manner arising out of this transportation. I have read this entire waiver and permission form, fully understand it, and agree to be legally bound by its terms.

Parent/Guardian Initial: _____

My child and I acknowledge and adhere to all of the policies and procedures outlined in this packet.

Parent/Guardian (Print Name): _____

Parent Guardian Signature: _____

Date: _____

Participant (Print Name): _____

Participant Signature: _____

Date: _____

Child 2:

Participant (Print Name): _____

Participant Signature: _____

Date: _____

Child 3:

Participant (Print Name): _____

Participant Signature: _____

Date: _____